



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Marilyn B. Bellock
Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier

Monday, August 9, 2021

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 8 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Perrier

Absent 1 - Dick Gibbs

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Wastewater Assistant Director David deGeneres, Planning & Zoning Director Michael Albert, Waterworks Director Gregory Gordon, Dayna Parker, Personnel Officer, Justin Robert, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Pastor Charlie Dalgo
Hope Church, Destrehan

APPROVAL OF MINUTES

A motion was made by Councilmember Fisher, seconded by Councilmember Darensbourg Gordon, to approve the minutes from the regular meeting of July 26, 2021. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Gibbs

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2021-0219](#)

In Recognition: James “Jimmy” Breaux, St. Charles Parish Civil Service Board

Sponsors: Mr. Jewell

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2021-0215](#)

Department of Waterworks

Waterworks Director Gregory Gorden

Councilwoman Clulee spoke on the matter.

Waterworks Director Gregory Gorden spoke on the matter.

Councilman Dufrene spoke on the matter.

Councilman Fisher spoke on the matter.

Councilwoman Darensbourg Gordon spoke on the matter.

Reported

[2021-0216](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BELLOCK AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, AUGUST 23, 2021, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2021-0212](#)

An ordinance to approve and authorize the execution of a contract with Pintail Contracting Services, LLC for West Bank A Plant Filter Upgrade (Project No. WWKS 97) in the amount of \$394,304.00.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on August 23, 2021

[2021-0213](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with All South Consulting Engineers, LLC., to perform engineering services for Des Allemands Bulkhead (Project No. P210601).

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on August 23, 2021

[2021-0214](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Volkert, Inc., to perform engineering services for Evangeline Road & CN Railroad Box Culvert (Project No. P210701).

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on August 23, 2021

[2021-0220](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with CSRS, Inc., to perform professional services and consulting services for Judge Edward Dufresne Parkway Extension (Project No. P210706).

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on August 23, 2021

[2021-0221](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with C.H. Fenstermaker & Associates, Inc., to perform engineering services for Davis Plantation Subdivision Drainage Analysis (Project No. P210703).

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on August 23, 2021

[2021-0222](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Duplantis Design Group (DDG), to perform engineering services for a Des Allemands Boat Launch (Project No. P210705).

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on August 23, 2021

[2019-0061](#)

An ordinance to amend Chapter 7. Article 1 of the St. Charles Parish Code of Ordinances to add regulations to protect adjacent properties from increased runoff when fill is added to any lot of ground, by adding 7-3 "Adjacent Lot Runoff Protection."

Sponsors: Mr. Dufrene

Publish/Scheduled for Public Hearing to the Parish Council on August 23, 2021

ORDINANCE SCHEDULED FOR PUBLIC HEARING AND ADOPTION AT THIS PUBLIC MEETING (INTRODUCED AT PREVIOUS MEETING)

[2021-0199](#)

An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

Sponsors: Mr. Jewell and Department of Finance

A motion was made by Councilmember Fonseca, seconded by Councilmember Fisher, to accept the revised version of the Advalorem Millage Rates Gross Revenue Comparison chart, Mosquito Control figure for File No. 2021-0199. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Gibbs

Enactment No: 21-8-1

Accepted

Enactment No: 21-8-1

Reported:

Finance Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 21-8-1

Council Discussion

Finance Director Grant Dussom spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Gibbs

Enactment No: 21-8-1

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2021-0191](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (final) for the East Bank Transmission Line Repair/Replacement Project No. WWKS 101 to increase the contract amount by \$130,590.28, and to increase the contract time by one hundred sixty (160) days.

Sponsors: Mr. Jewell and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 21-8-2

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Gibbs

Enactment No: 21-8-2

[2021-0192](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform all necessary testing services for the 5th Street Drainage Improvements Project (Parish Project No. P190506).

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 21-8-3

Council Discussion

Public Works/Wastewater Director Miles Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Gibbs

Enactment No: 21-8-3

[2021-0193](#)

An ordinance to approve and authorize the execution of a contract with LA Contracting Enterprise, LLC, of Thibodaux, LA, for the St. Charles Parish Memorial Plaza Project (Parish Project No. CMPK0418) located at the Edward A. Dufresne Community Center, 274 Judge Edward Dufresne, Luling, LA, in the amount of \$1,399,825.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks & Recreation Department Recommended: Approval
Chief Operations Officer Darrin Duhe spoke on the matter.

Speakers:

Mr. Bobby Donaldson, Norco
Mr. Bobby Lovergne, Luling

Public Hearing Requirements Satisfied

Enactment No: 21-8-4

Council Discussion
Parish President Matthew Jewell spoke on the matter.
Mr. Duhe spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Gibbs

Enactment No: 21-8-4

[2021-0196](#)

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-7-6, which approved the Engineering Services Agreement with Principal Engineering, Inc., for providing all necessary services for the 2020 East Bank Master Drainage Plan (MDP) (Parish Project No. P200601).

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 21-8-5

Council Discussion

Public Works/Wastewater Director Miles Bingham spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Gibbs

Enactment No: 21-8-5

[2021-0201](#)

An ordinance approving a Donation by St. Charles Parish to Entergy Louisiana, L.L.C. its successors and assigns to the Bayou Gauche Fire Department, in Des Allemands, Louisiana.

Sponsors: Mr. Jewell and Department of Legal Services

Reported:

Legal Services Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 21-8-6

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 2 - Fonseca and Gibbs

Enactment No: 21-8-6

[2021-0207](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc. for the testing of Parish Project No. P210302 Asphalt Pavement Maintenance.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 21-8-7

Council Discussion
Public Works/Wastewater Director Miles Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Gibbs

Enactment No: 21-8-7

[2021-0208](#)

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-7-7, which approved the Engineering Services Agreement with T. Baker Smith, LLC., for providing all necessary services for the 2020 West Bank Master Drainage Plan (MDP) (Parish Project No. P200602).

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Speakers:

Mr. Brian Moldaner, Metairie, Lead Professional Engineer for T. Baker Smith

Public Hearing Requirements Satisfied

Enactment No: 21-8-8

Council Discussion
Public Works/Wastewater Director Miles Bingham spoke on the matter.
Parish President Matthew Jewell spoke on the matter.
Planning & Zoning Director Michael Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Gibbs

Enactment No: 21-8-8

[2021-0209](#)

An ordinance approving and authorizing the execution of Change Order No. 002 for Parish Project No. S190901, Destrehan Wastewater Treatment Plant (UV Replacement), resulting in a decrease of \$10,000.00 in contract price.

Sponsors: Mr. Jewell and Department of Public Works/Wastewater

Reported:

Public Works/Wastewater Department Recommended: Approval
Wastewater Assistant Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 21-8-9

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Gibbs

Enactment No: 21-8-9

[2021-0210](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, Appendix A, as amended, Section XIII., C., 7.d. and Section XIII., E., 3. and Section XX., D., 5.a.5. and Section XXIV, Fees to provide for recordation of variances with the Clerk of Court.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval
Planning Commission Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 21-8-10

Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Gibbs

Enactment No: 21-8-10

2021-0211

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, Appendix A, as amended, Section VI. in order to permit transmission towers in the OL zone as a Special Exception and in the R-1A, R-1A(M), R-1B, R-1M, and R-2 zoning districts as a Special Permit Use.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Speakers:

Mr. Russell Tastet, Paradis

Ms. Erin Crisham, Luling

Public Hearing Requirements Satisfied

Enactment No: 21-8-11

Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

Legal Services Director Corey Oubre spoke on the matter.

Amendment: to amend the proposed ordinance in the "SUMMARY" to remove "...in the OL zone as a Special Exception and...", to amend the proposed ordinance in the 3rd "WHEREAS" to remove "...clarify any conflict or confusion between the two definitions and..." and to remove "...in the OL zone and...", remove SECTION I. in its entirety and renumber all other Sections appropriately.

A motion was made by Councilmember Fonseca, seconded by Councilmember Dufrene, to Amend File No. 2021-0211. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 2 - Gibbs and Dufrene

Enactment No: 21-8-11

Amended

Enactment No: 21-8-11

[2021-0211](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, Appendix A, as amended, Section VI. in order to permit transmission towers in the R-1A, R-1A(M), R-1B, R-1M, and R-2 zoning districts as a Special Permit Use.

Sponsors: Mr. Jewell and Department of Planning & Zoning

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 2 - Gibbs and Dufrene

Enactment No: 21-8-11

RESOLUTIONS

[2021-0217](#)

A resolution in support of resuming Federal Offshore Leasing in the Gulf of Mexico.

Sponsors: Ms. Billings, Ms. Fonseca, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher, Ms. Fisher-Perrier and Mr. Jewell

Reported:

St. Charles Parish Council Recommended: Approval

Parish President Recommended: Approval

Parish President Matthew Jewell spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Gibbs and Fisher-Perrier

Enactment No: 6577

APPOINTMENTS

[2021-0187](#)

A resolution to appoint Ms. Sara Champion to the St. Charles Parish Civil Service Board.

VOTE ON THE APPOINTMENT OF MS. SARA CHAMPION

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Gibbs

Enactment No: 6578

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2021-0218](#)

Executive Session: St. Charles Parish vs. Industrial and Mechanical Contractors, Inc. et al 29th JDC No. 84,056 c/w 84,689 Div. E

Sponsors: Mr. Jewell and Department of Legal Services

A motion was made by Councilmember Fisher, seconded by Councilmember Clulee, to go into Executive Session. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Gibbs and Fisher-Perrier

Chairman Bellock announced that all Councilmembers present, Parish President Matthew Jewell, Legal Services Director Corey Oubre, and Legal Services Assistant Director Robert Raymond will be in Executive Session.

Heard in Executive Session

Chairman Bellock explained that Executive Session was regarding File No. 2021-0218 29th JDC No. 84,056 c/w 84,689 Div. E - St. Charles Parish vs. Industrial and Mechanical Contractors, Inc. et al. was discussed.

A motion was made by Councilmember Fisher, seconded by Councilmember Fisher-Perrier, to return to the regular order of the agenda. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 2 - Clulee and Gibbs

Returned

ADJOURNMENT

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Billings, to adjourn the meeting at approximately 8:14 pm. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 2 - Clulee and Gibbs

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

**Michelle Impastato
Council Secretary**