



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Dick Gibbs
Councilmembers Bobby Donaldson, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Nicky Dufrene,
Marilyn B. Bellock, Bob Fisher, Julia Fisher-Perrier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, November 16, 2020

6:00 PM

Council Chambers, Courthouse

Final

Regular Meeting / Budget Hearing

CALL TO ORDER

PRAYER / PLEDGE

Reverend Ivy Williams
Historic Bethlehem Baptist Church, Hahnville

APPROVAL OF MINUTES

Regular Meeting – October 19, 2020

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2020-0319](#) Proclamation: "United Way Support Day"

Sponsors: Mr. Jewell

Attachments: [2020-0219 United Way Support Day](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2020-0320](#) Public Service Commission

[2020-0321](#) Hospital Service District

[2020-0322](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, December 7, 2020, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 2 [2020-0182](#) An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 6 Buildings and Building Regulations, Article II, Section 6-14. Permit Application, to require a Traffic Impact Analysis as part of the permitting process for new development.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0182 Recommendation At a Glance \(TIA ofr Ch 6\)-11-5-20](#)
[2020-0182 LUR 2020-04 ORD TIA Ch 6 202010-11-5-20](#)
[2020-0182 Postponed proposed ord Rule 8](#)
[2020-0182 Recommendation at a Glance \(TIA Ch.6\).pdf](#)
[2020-0182 Minutes 08.06.2020 TIAofrCh6](#)
[2020-0182 LUR 2020-04 ORD-Adopt TIA.pdf](#)
[2020-0182 TIA Policy \(Rev 1\)](#)

Legislative History

6/15/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, August 24, 2020 at 6:00 pm was cancelled on August 23, 2020. (Hurricane Storm Marco and Tropical Storm Laura)	
	File No. 2020-0182 placed on the September 8, 2020 agenda.	
6/15/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
7/6/20	Legislative Committee	Discussed.
	Speakers: Parish President Matthew Jewell Mr. Mike Palamone, Chief Administrative Officer Mr. Michael Albert, Planning & Zoning Director	
7/6/20	Parish Council	Public Hearing Requirements Satisfied
	Reported: P & Z Department Recommended: Approval	
7/6/20	Parish Council	Tabled.
	Council Discussion	
7/6/20	Parish Council	Tabled.
7/27/20	Parish Council	Remained Tabled
8/6/20	Department of Planning & Zoning	Recommended Approval to the Planning Commission
8/6/20	Planning Commission	Recommended Approval to the Parish Council
8/10/20	Parish Council	Removed from the Table
8/10/20	Parish Council	Removed from the Table

8/10/20	Parish Council	Amended	<p>Councilwoman Fonseca questioned the proposed revision to File No. 2020-0182.</p> <p>Parish President Matthew Jewell discussed the proposed revision received by the Planning & Zoning Department.</p> <p>Councilwoman Fisher-Perrier spoke on the matter.</p> <p>Chairman Gibbs spoke on the matter.</p> <p>Amendment: to amend the proposed ordinance in "SECTION I. (n) Traffic Impact Analysis." to change "<u>...currently adopted Traffic Impact Analysis Policy (File No. 2020-0182).</u>" to read "<u>...currently adopted Traffic Impact Analysis Policy (Resolution No. _____).</u>"</p>
8/10/20	Parish Council	Amended	
8/10/20	Parish Council	Tabled.	<p>Public Hearing was previously satisfied</p> <p>A motion was made by Councilmember Darenbourg Gordon, seconded by Councilmember Fisher-Perrier, to re-open Public Hearing on File No. 2020-0182. No vote taken to re-open File No. 2020-0182 for Public Hearing.</p> <p>Councilwoman Fonseca requested to speak to obtain further clarification on the revision.</p> <p>Mr. Jewell spoke on the matter.</p> <p>Chief Administrative Officer Mike Palamone spoke on the matter.</p> <p>Legal Services Director Corey Oubre spoke on the matter.</p> <p>Further Discussion</p>
8/10/20	Parish Council	Tabled.	
8/24/20	Parish Council	Meeting Cancelled	<p>The regular St. Charles Parish Council Meeting scheduled for Monday, August 24, 2020 at 6:00 pm - cancelled due to inclement weather.</p>
9/8/20	Parish Council	Remained Tabled	
9/21/20	Parish Council	Postponed Indefinitely (Council Rule 8)	<p>File No. 2020-0182 Postponed Indefinitely per Parish Council Rule 8. #8. Ordinances/Resolutions Which Have Been Tabled [Shall only appear on two (2) subsequent regular meeting Agendas]</p>
11/5/20	Department of Planning & Zoning	Recommended Approval to the Planning Commission	
11/5/20	Planning Commission	Recommended Approval to the Parish Council	

- 5 [2020-0183](#) An ordinance to amend the St. Charles Parish Code of Ordinances, Appendix C. St. Charles Parish Subdivision Regulations of 1981, Section II. Subdivision procedure, C. Minor Resubdivisions, 2. Reserved, and Section II. Subdivision procedure, E. Preliminary Plat Requirements, 3. Preliminary Plat/Additional Submission Requirements, and Section IV. Design standards, to establish a process for analyzing the impact of traffic generated by new development.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0183 Recommendation At a Glance \(TIA for Major Subds\) 11-5-20](#)

[2020-0183 LUR_2020-05_ORD-Adopt TIA 202010-11-5-20](#)

[2020-0183 Postponed proposed ord Rule 8](#)

[2020-0183 Recommendation at a Glance \(TIA for Maj Subs\).pdf](#)

[2020-0183 Minutes 08.06.20 TIA for Major Subs.pdf](#)

[2020-0183 LUR_2020-05_ORD-Adopt TIA.pdf](#)

Legislative History

6/15/20	Parish President	Introduced
6/15/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
7/6/20	Parish Council	Public Hearing Requirements Not Satisfied
	Reported:	
	P & Z Department Recommended:	Approval
7/6/20	Parish Council	Tabled.
7/6/20	Parish Council	Tabled.
7/6/20	Legislative Committee	Discussed.
	Speakers:	
	Parish President Matthew Jewell	
	Mr. Mike Palamone, Chief Administrative Officer	
	Mr. Randy Noel, Louisiana Home Builders Association	
	Mr. Michael Albert, Planning & Zoning Director	
	Mr. Miles Bingham, Public Works/Wastewater Director	
7/27/20	Parish Council	Remained Tabled
8/10/20	Parish Council	Postponed Indefinitely (Council Rule 8)
	File No. 2020-0183 Postponed Indefinitely per Parish Council Rule 8. #8. Ordinances/Resolutions Which Have Been Tabled [Shall only appear on two (2) subsequent regular meeting Agendas]	
11/5/20	Department of Planning & Zoning	Recommended Approval to the Planning Commission
11/5/20	Planning Commission	Recommended Approval to the Parish Council

- 15 [2020-0244](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, Section XV.D to require rezoning requests to meet a minimum of two (2) rezoning guidelines and criteria in order to receive a recommendation for approval from Planning Staff and also to clarify the language; and to amend Section XV.E to eliminate a typographical error.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0244 Recommendation At A Glance \(Map amendment meet two\)](#)

[2020-0244 LUR 2020-08 Rezoning Criteria 202010](#)

[2020-0244 Recommendation at a Glance \(Rezoning meet 2 criteria\).pdf](#)

[2020-0244 Minutes 08.06.20_PZRmeet2Cri](#)

[2020-0244 LUR 2020-08 Rezoning Criteria](#)

Legislative History

8/6/20	Department of Planning & Zoning	Recommended Approval to the Planning Commission
8/6/20	Planning Commission	Recommended Approval to the Parish Council
8/10/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, August 24, 2020 at 6:00 pm was cancelled on August 23, 2020. (Hurricane Storm Marco and Tropical Storm Laura)	
	File No. 2020-0244 placed on the September 8, 2020 agenda for introduction.	
8/10/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
8/24/20	Parish Council	Meeting Cancelled
	The regular St. Charles Parish Council Meeting scheduled for Monday, August 24, 2020 at 6:00 pm - cancelled due to inclement weather.	
9/8/20	Parish President	Introduced
9/8/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
9/21/20	Parish Council	Public Hearing Requirements Satisfied
	Reported: P & Z Department Recommended: Approval Planning Commission Recommended: Approval	
9/21/20	Parish Council	Tabled.
	Council Discussion Planning & Zoning Director Michael Albert spoke on the matter.	
9/21/20	Parish Council	Tabled.
10/5/20	Parish Council	Removed from the Table
10/5/20	Parish Council	Removed from the Table

10/5/20	Parish Council	Tabled.
	Reported:	
	P & Z Department Recommended:	Approval
	Planning Commission Recommended:	Approval
	Public Hearing was previously satisfied.	
	Council Discussion	
	Planning & Zoning Director Michael Albert spoke on the matter.	
	Parish President Matthew Jewell spoke on the matter.	
10/5/20	Parish Council	Tabled.
10/19/20	Parish Council	Remained Tabled
11/2/20	Parish Council	Postponed Indefinitely (Council Rule 8)
	File No. 2020-0244 Postponed Indefinitely per Parish Council Rule 8. #8. Ordinances/Resolutions Which Have Been Tabled [Shall only appear on two (2) subsequent regular meeting Agendas]	
11/5/20	Department of Planning & Zoning	Recommended Approval to the Planning Commission
11/5/20	Planning Commission	Recommended Approval to the Parish Council

- 19** [2020-0315](#) An ordinance approving and authorizing the execution of an Act of Dedication for Esperanza Business Park Phase 2, Luling.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0315 Dedication, Final Plat, Certificate.pdf](#)
[2020-0315 attachments in agenda.pdf](#)
[2020-0315 Council Packet.pdf](#)

- 65** [2020-0316](#) An ordinance to amend the St. Charles Parish Subdivision Regulations of 1981 to amend the major subdivision process to require partial infrastructure review as part of the Preliminary Plat phase, and amend the Construction Plan Approval process.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0316 Recommendation At a Glance \(Infrastructure Review at PPLat\)](#)
[2020-0316 LUR_2020-06_ORD-Infrastrucutre review](#)

Legislative History

11/5/20	Department of Planning & Zoning	Recommended Approval to the Planning Commission
11/5/20	Planning Commission	Recommended Approval to the Parish Council

- 76** [2020-0317](#) An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 25 - Stormwater Management and Erosion and Sedimentation Control, Article IV, Section 25-52. - Post construction stormwater standards and requirements, paragraph (b)(2) to provide downstream overbank flood and property protection for a 25-year, 24-hour storm event.

Sponsors: Mr. Jewell and Department of Public Works/Wastewater

Attachments: [2020-0317 Recommendation At a Glance \(Ch 25 Revision\)](#)
[2020-0317 LUR 2020-09 ORD-Overbank Flood Protection](#)

Legislative History

11/5/20	Department of Planning & Zoning	Recommended Approval to the Planning Commission
11/5/20	Planning Commission	Recommended Approval to the Parish Council

- 79** [2020-0318](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-3 to R-1A(M) on a 7,840 square foot area consisting of Lots 26, 27, and 28, St. Rose Gardens, 716 St. Rose Avenue, St. Rose, as requested by Stephen Aucoin.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0318 Recommendation At a Glance \(Aucoin\)](#)
[2020-0318 LUR 2020-19-R Aucoin](#)
[2020-0318 Survey](#)
[2020-3018 AERIAL](#)
[2020-0318 ZONING](#)
[2020-0318 FLUM](#)
[2020-0318 Application](#)

Legislative History

9/29/20	Department of Planning & Zoning	Received/Assigned PH
11/5/20	Department of Planning & Zoning	Recommended Approval to the Planning Commission
11/5/20	Planning Commission	Recommended Approval to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 85 [2020-0153](#) An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2021.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2020-0153 Exhibits A & B for Council.pdf](#)
[2021 Proposed Budget \(includes Budget Message\).pdf](#)
[2021 Draft Budget Data \(Boards & Agencies\).pdf](#)
[Amendments and explanation.pdf](#)
[Copy of hearing-date-2021-.pdf](#)
[Copy of hearing-date-11-2-2021-.pdf](#)
[10-27-20 Copy of hearing-date 2021-.pdf](#)
[2020-0153 CALENDAR OF OFFICIAL ACTION FOR 2021 BUDGET.pdf](#)

Legislative History

6/1/20	Parish Council	Accepted
	Reported:	
	Finance Department Recommended:	Approval
	Public Hearings scheduled for Tuesday, October 27, 2020 at 9 am, Thursday, October 29, 2020 at 6 pm, and Monday, November 2, 2020, at 6 pm	
6/1/20	Parish Council	Accepted
10/5/20	Parish President	Introduced
10/5/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/19/20	Parish President	Introduced
10/19/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/27/20	Parish Council	Public Hearing Requirements Satisfied

10/27/20

Parish Council

Amendments Recorded

AMENDMENT NO. 1 - General Fund - Revenues

Councilwoman Fisher-Perrier motioned, seconded by Councilwoman Darensbourg Gordon, to amend the proposed budget to add \$268,709.00 under General Fund - Revenues for Port Security Grant. Motion carried 9 yeas.

AMENDMENT NO. 2 - Special Revenue Funds - Roads & Drainage

Councilwoman Fonseca motioned, seconded by Councilwoman Clulee, to amend the proposed budget to recognize additional projected sales tax revenue for 2020 and 2021 totaling \$4,705,000.00 and to subsequently apply \$4,600,000.00 of this additional projected revenue to various Roads and Drainage Capital projects as detailed in the itemized amendment. Motion carried 9 yeas.

AMENDMENT NO. 3 - Special Revenue Funds - Roads & Drainage

Councilwoman Fonseca motioned, seconded by Councilman Dufrene, to amend the proposed budget to recognize the 2020 CARES Act funding under Fund 112 - Roads and Drainage and apply this total amount to the following Architectural and Engineering Projects under account 112-420260 - Drainage: \$400,000 for Hahnville Drainage Improvements, \$350,000 for Old Luling/Boutte Drainage Improvements, \$200,000 for Norco Drainage Improvements; \$100,000 for Willowdale/Davis Plantation Improvements; \$200,000 for Des Allemands Bulkhead. Motion carried 9 yeas.

AMENDMENT NO. 4 - Consolidated Operating Budget

Councilman Fisher motioned, seconded by Councilwoman Fonseca, to amend the proposed budget to move forward with the Enterprise Fleet Management program by Recognizing Proceeds of Sales of existing Assets, Removing purchases of vehicles originally budgeted in the 2021 Budget and adding the associated rental costs for the various departments requesting rental vehicles for an overall impact to the budget of \$206,801 as detailed in the itemized amendment.

AMENDMENT NO. 5 - General Fund - Council - District II - Materials & Supplies and Other Charges

Councilwoman Clulee motioned, seconded by Councilwoman Fonseca, to amend the proposed budget to decrease \$7,000.00 under Account 001-400112 - Council - District II - Materials & Supplies - Office & Communications Equip., and to decrease \$8,000.00 under Other Charges - Training & Travel. Motion carried 9 yeas.

AMENDMENT NO. 6 - General Fund - Council - District III - Materials & Supplies and Other Charges

Councilwoman Clulee motioned, seconded by Councilwoman Darensbourg Gordon, to amend the proposed budget to decrease \$7,000.00 under Account 001-400113 - Council - District III - Materials & Supplies - Office & Communications Equip. and to decrease \$8,000.00 under Other Charges - Training & Travel.

Motion carried 9 yeas.

AMENDMENT NO. 7 - General Fund - Council - District VII - Other Charges

Councilwoman Fisher-Perrier motioned, seconded by Councilwoman Clulee, to amend the proposed budget to decrease \$2,700.00 under Account 001-400117 - Council - District VII - Other Charges - Training & Travel. Motion carried 9 yeas.

AMENDMENT NO. 8 - General Fund - Council - Operating Services - Professional Services

Councilwoman Fisher-Perrier motioned, seconded by Councilman Fisher, to amend the proposed budget to add \$15,000.00 under Account 001-400110 - Council - Operating Services - Professional Services. Motion carried 9 yeas.

AMENDMENT NO. 9 - Enterprise Funds - Solid Waste Collection & Disposal

Councilwoman Clulee motioned, seconded by Councilwoman Darensbourg Gordon, to amend the proposed budget to transfer \$150,000.00 from Account 450-420435 - Solid Waste Collection & Disposal - Recycling to Account 450-420430 - Solid Waste Collection & Disposal. Motion carried 9 yeas.

AMENDMENT NO. 10 - General Fund - Animal Control - Capital Outlay - Acquisition of Vehicles

Councilwoman Clulee motioned, seconded by Councilman Donaldson, to amend the proposed budget to decrease \$12,000.00 under Account 001-430180 - Animal Control - Capital Outlay - Acquisition of Vehicles for a Two Swab Wagon. Motion carried 9 yeas.

AMENDMENT NO. 11 - General Fund - Summer Feeding - Operating Services - Contractual Services

Councilwoman Fisher-Perrier motioned, seconded by Councilman Donaldson, to amend the proposed budget to add \$40,000.00 under Account 001-430233 - Summer Feeding - Operating Services - Contractual Services. Motion carried 9 yeas.

AMENDMENT NO. 12 - General Fund - Community Service Centers - Operating Services - Professional Services

Councilwoman Darensbourg Gordon motioned, seconded by Councilwoman Clulee, to amend the proposed budget to add \$15,000.00 under Account 001-430234 - Community Service Centers - Operating Services - Professional Services for tutoring services at the Killona Community Center. Motion carried 9 yeas.

AMENDMENT NO. 13 - General Fund - Community Service Centers - Operating Services - Professional Services

Councilwoman Bellock motioned, seconded by Councilwoman Fisher-Perrier, to amend the proposed budget to add \$15,000.00 under Account 001-430234 - Community Service Centers - Operating Services - Professional Services for continued tutoring services at the St. Rose Community Center. Motion carried 9 yeas.

10/27/20

Parish Council

Publish/Scheduled for Public Hearing to the Parish Council

- 10/29/20 Parish Council Meeting Cancelled
The St. Charles Parish budget hearing scheduled for Thursday, October 29, 2020 at 6:00 pm - cancelled due to Hurricane Zeta.
- 11/2/20 Parish Council Public Hearing Requirements Satisfied
AMENDMENT NO. 14 - Special Revenue Funds - Roads & Drainage
Councilman Dufrene motioned, seconded by Councilwoman Fisher-Perrier, to amend the proposed budget to add \$300,000.00 under Account 112-420260 - Roads & Drainage - Drainage - Capital Outlay - Major Repairs for replacement gearbox at Sunset Drainage Pump Station. Motion carried 8 yeas, Councilwoman Darensbourg Gordon absent.
- General Fund:
Registrar of Voters - Reported - Council Discussion
Mr. Brian Champagne, Registrar of Voters spoke on the matter.
- Agencies & Boards:
Arc of St. Charles - Reported - Council Discussion
Mr. Pernell Pellegrin, Audit Partner of Martin & Pellegrin Group spoke on the matter.
St. Charles Housing Authority - Reported - Council Discussion
Ms. Leatrice Hollis, St. Charles Housing Authority Executive Director spoke on the matter.
St. Charles Community Health Center - Deferred
Council on Aging - Reported - Council Discussion
Ms. April Keller, Council on Aging Executive Director spoke on the matter.
911 Communications District - Reported
Retired Major Sam Zinna, President Communications District spoke on the matter.
- General Fund:
Coroner - Reported
Dr. Brian Brogle, Coroner requested amendments be made to the proposed budget.
Council Discussion
Dr. Brogle spoke on the matter.
Parish President Matthew Jewell spoke on the matter.
Mr. Barry Minnich, Coroner's Office spoke on the matter.
AMENDMENT NO. 15 - General Fund - Coroner
Councilwoman Fisher-Perrier motioned, seconded by Councilwoman Bellock, to amend the proposed budget to add \$27,500.00 under Account 001-430160 - Coroner - Operating Services - Professional Services. Motion carried 8 yeas, Councilwoman Darensbourg Gordon absent.
Further Council Discussion on Dr. Brogle's requested amendment for a portable morgue.
Dr. Brogle spoke on the matter.
Finance Director Grant Dussom spoke on the matter.
Mr. Jewell spoke on the matter.
Mr. Minnich spoke on the matter.
Public Works/Wastewater Director Miles Bingham spoke on the matter.
Chief Administrative Officer Mike Palamone spoke on the matter.

11/2/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
11/2/20	Parish President	Introduced
11/2/20	Parish Council	Amendments Recorded

RECAP OF AMENDMENTS**AMENDMENT NO. 14 - Special Revenue Funds - Roads & Drainage**

Councilman Dufrene motioned, seconded by Councilwoman Fisher-Perrier, to amend the proposed budget to add \$300,000.00 under Account 112-420260 - Roads & Drainage - Drainage - Capital Outlay - Major Repairs for replacement gearbox at Sunset Drainage Pump Station. Motion carried 8 yeas, Councilwoman Darensbourg Gordon absent.

AMENDMENT NO. 15 - General Fund - Coroner

Councilwoman Fisher-Perrier motioned, seconded by Councilwoman Bellock, to amend the proposed budget to add \$27,500.00 under Account 001-430160 - Coroner - Operating Services - Professional Services. Motion carried 8 yeas, Councilwoman Darensbourg Gordon absent.

- 89** [2020-0313](#) An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No. P081102-9, Dunleith Canal Bank Stabilization - Phase 8, to balance the contract quantities with actual quantities resulting in a decrease of \$57,075.00 in contract price and an increase in the contract time by 97 days.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2020-0313 CO1 Dunleith Bank Stabilization Phase 8](#)

Legislative History

11/2/20	Parish President	Introduced
11/2/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

RESOLUTIONS

- 95** [2020-0323](#) A resolution to enact a Sales Tax Holiday in St. Charles Parish on November 20, 2020, and November 21, 2020.

Sponsors: Mr. Gibbs

- 96** [2020-0324](#) A resolution to approve and authorize the execution of an Intergovernmental Agreement between the State of Louisiana through the Coastal Protection and Restoration Authority Board and St. Charles Parish Government regarding the construction of the Kellogg Pump Station T-Wall (BA-0244) project in Luling.

Sponsors: Mr. Jewell, Grants Office, Mr. Donaldson, Ms. Fonseca, Ms. Darensbourg Gordon, Ms. Clulee, Ms. Bellock, Mr. Fisher and Ms. Fisher-Perrier

APPOINTMENTS[2020-0293](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District I Representative.

Council Chairman will accept nominations from the District I Councilmember to fill the vacancy created by the expiration of the term of Ms. Olivia Tate. Four (4) year term to begin December 7, 2020 and expire December 7, 2024. [Deferred from the November 2, 2020 Parish Council Meeting]

Legislative History

12/12/16	Parish Council	Enacted Legislation
	Ms. Olivia Tate appointed to the Board of Adjustment on December 12, 2016, per Resolution No. 6255	
	Term: December 7, 2016 - December 7, 2020	
10/19/20	Parish Council	Vacancy Announced
11/2/20	Parish Council	Deferred

97 [2020-0294](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District III Representative.

Council will confirm nomination from the District III Councilmember to fill the vacancy created by the expiration of the term of Mr. Webb Jay. Four (4) year term to begin December 7, 2020 and expire December 7, 2024.

Nominee: Mr. Webb Jay

Legislative History

11/28/16	Parish Council	Enacted Legislation
	Mr. Webb Jay appointed to the Board of Adjustment on November 28, 2016, per Resolution No. 6253	
	Term: December 7, 2016 - December 7, 2020	
10/19/20	Parish Council	Vacancy Announced
11/2/20	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilman Gibbs nominated Mr. Webb Jay	
11/2/20	Parish Council	Close Nomination(s) for
11/2/20	Parish Council	Nomination(s) Closed

[2020-0295](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District VII Representative.

Council Chairman will accept nominations from the District VII Councilmember to fill the vacancy created by the expiration of the term of Mr. Cory Savoie. Four (4) year term to begin December 7, 2020 and expire December 7, 2024. [Deferred from the November 2, 2020 Parish Council Meeting]

Legislative History

12/12/16	Parish Council	Enacted Legislation
	Mr. Cory Savoie appointed to the Board of Adjustment on December 12, 2016, per Resolution No. 6256	
	Term: December 7, 2016 - December 7, 2020	
10/19/20	Parish Council	Vacancy Announced
11/2/20	Parish Council	Deferred

[2020-0325](#)

Council Ex-Officio Appointment to the St. Charles Parish Housing Authority.

On December 7, 2020, Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Councilwoman Marilyn B. Bellock (Council Ex-Officio Appointment). One (1) year term to begin January 14, 2021 and expire January 14, 2022.

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

*LIBRARY BOARD OF CONTROL: Tuesday, 11/17/20, 6PM, Council Chambers
HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 11/18/20, 10AM, Council Chambers*

BOARD OF ADJUSTMENT (ZBA): Thursday, 11/19/20, 7PM, Council Chambers

HOUSING AUTHORITY: Tuesday, 11/24/20, 6PM, Council Chambers

LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 12/2/20, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie

PLANNING & ZONING COMMISSION: Thursday, 12/3/20, 7PM, Council Chambers

ST. CHARLES PARISH COUNCIL: Monday, 12/7/20, 6PM, Council Chambers

ANNOUNCEMENTS

PARISH HOLIDAY: Thursday, 11/26/20 & Friday, 11/27/20 – Thanksgiving

IMPORTANT DATES FOR THE DECEMBER 5, 2020 ELECTION:

**Tuesday December 1, 2020 - Last day to Request Absentee by Mail Ballots*

**Early Voting: Friday November 20th & Saturday November 21st, Monday November 23rd – Wednesday November 25th, & Saturday November 28th: At The Registrar of Voters Office (8:30 am - 6:00 pm): Westbank - Courthouse, 15045 River Rd. Hahnville; Eastbank - Arterbury Building, 14564 River Rd. New Sarpy*

**Friday December 4, 2020 - Last Day for Registrar to receive Voted Absentee Ballot*

**Saturday December 5, 2020 - Election Day – Polls open 7:00 am – 8:00 pm*

St. Charles Parish has the following emergency temporary polling location changes for the December 5, 2020 election:

Precinct 2/3

- from St. Charles Recreation Office, 12125 River Rd., Luling, LA 70070*
- to Bible Center Church, 422 Barton Ave., Luling, LA 70070*

Precinct 6/1

- from Zephirin Perilloux Firehouse, 17830 River Rd., Montz, LA 70068*
- to Montz Community Center, 152 Union St., Montz, LA 70068*

Christmas on the Bayou Boat Parade: Saturday, 12/5/20, 5:30PM, Bayou Gauche

****PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, DECEMBER 7, 2020.*

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

- 101 [2020-0326](#) Review 2021 Parish Council Meeting Schedule [Adopt December 7, 2020]

Attachments: [2021 PC Schedule.pdf](#)
[2021 Color Coded Calendar with explan.pdf](#)

- [2020-0327](#) Accept Nominations - Presiding Officer for 2021; Chairman, St. Charles Parish Council [Confirm December 7, 2020]

- [2020-0328](#) Accept Nominations - Presiding Officer for 2021; Vice-Chairman, St. Charles Parish Council [Confirm December 7, 2020]

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.