



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Marilyn B. Bellock**  
**Councilmembers Bobby Donaldson, Holly Fonseca,**  
**La Sandra Darenbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish-la.gov

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**Monday, March 15, 2021**

**6:00 PM**

**Council Chambers, Courthouse**

**Final**

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### CALL TO ORDER

### PRAYER / PLEDGE

*Father Ray Hymel*  
*St. Gertrude Catholic Church, Des Allemands*

### APPROVAL OF MINUTES

*Regular Meeting – February 8, 2021*  
*Regular Meeting – February 22, 2021*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2021-0067](#)     In Recognition: Evelyn Carter, Girl Scouts USA Medal of Honor Award Recipient  
**Sponsors:**     Mr. Jewell  
**Attachments:**   [2021-0067 Evelyn Carter](#)
  
- 2     [2021-0068](#)     In Recognition: Command Sergeant Major Clifford J. Ockman, Jr.  
**Sponsors:**     Mr. Jewell  
**Attachments:**   [2021-0068 Command Sergeant Major Clifford J. Ockman, Jr.](#)
  
- 3     [2021-0069](#)     Proclamation: “Need to Feed Month in St. Charles Parish”  
**Sponsors:**     Mr. Gibbs  
**Attachments:**   [2021-0069 Need to Feed](#)
  
- 4     [2021-0070](#)     Proclamation: “Child Abuse Prevention Month”  
**Sponsors:**     Ms. Bellock  
**Attachments:**   [2021-0070 Child Abuse Prevention](#)

- 5     [2021-0071](#)     Proclamation: “Sexual Assault Awareness Month and Financial Literacy Month”  
**Sponsors:**     Ms. Bellock  
**Attachments:**     [2021-0071 Sexual Assault-Financial Literacy](#)
- 6     [2021-0073](#)     Proclamation: “Fair Housing Month in St. Charles Parish”  
**Sponsors:**     Mr. Jewell  
**Attachments:**     [2021-0073 Fair Housing Month](#)
- 7     [2021-0074](#)     Proclamation: “National Community Development Week”  
**Sponsors:**     Mr. Jewell  
**Attachments:**     [2021-0074 National Community Dev week.pdf](#)
- 8     [2021-0075](#)     Proclamation: “National Service Recognition Day”  
**Sponsors:**     Mr. Jewell  
**Attachments:**     [2021-0075 National Service Recognition Day.pdf](#)
- 9     [2021-0072](#)     Proclamation: “Parkinson’s Disease Awareness Month”  
**Sponsors:**     Mr. Donaldson  
**Attachments:**     [2021-0072 Parkinson's Awareness](#)

## REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2021-0078](#)     Risk Management/Safety
- [2021-0080](#)     Animal Control
- [2021-0079](#)     Parish President Remarks/Report
- Sponsors:**     Mr. Jewell

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, April 5, 2021, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 10    [2021-0077](#)    An ordinance to approve and authorize the execution of an Act of Donation by and between Chevron U.S.A. Inc. and St. Charles Parish for certain parcel of land comprising of approximately 109.8 acres for the purpose of a boat launch and park along Bayou Des Allemands.

**Sponsors:**    Mr. Jewell

**Attachments:**    [2021-0077 FINAL Act of Donation Chevron to SCP 3-3-2021 - UPDATED 3.5.21](#)  
[2021-0077 FINAL EXHIBIT A 11X17 \(3-3-21\).pdf](#)  
[2021-0077 20210113 CUSA Certificate of Asst. Secretary - GAR and Incumben](#)

## PLANNING AND ZONING PETITIONS

- 25    [2021-0061](#)    An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from M-1 to R-1B and the Future Land Use Designation from Business Park to Low Density Residential on 130,697 sq. ft., Lot J-2A, Plantation Business Campus, corner of River Road and Campus Drive East, Destrehan, as requested by Helm Developments, LLC.

**Sponsors:**    Mr. Jewell and Department of Planning & Zoning

**Attachments:**    [2021-0061 Recommendation at a Glance \(Helm\).pdf](#)  
[2021-0061 Minutes 2.4.21 Helm.pdf](#)  
[2021-0061 LUR 2021-6-R.pdf](#)  
[2021-0061 2021-6-R Survey.pdf](#)  
[2021-0061 AERIAL \(LOT LINES\).pdf](#)  
[2021-0061 ZONING.PDF](#)  
[2021-0061 FLUM.PDF](#)  
[2021-0061 Ready for Reuse MAP\\_URS 20060417.pdf](#)  
[2021-0061 Application.pdf](#)  
[2021-0061 Audubon Place Property Owners.pdf](#)  
[2021-0061 Ed Renton Objection.pdf](#)  
[2021-0061 P&L Investments Objection.pdf](#)  
[2021-0061 Petitions in Opposition](#)  
[2021-0061 Letter to St. Charles Parish - Helm Developments LLC](#)

**Legislative History**

1/5/21	Department of Planning & Zoning	Received/Assigned PH
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2/4/21	Department of Planning & Zoning	Recommended Denial to the Planning Commission
		Denial due to not meeting any of the rezoning guidelines.
2/4/21	Planning Commission	Recommended Approval to the Parish Council
2/22/21	Parish President	Introduced
2/22/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**73** [2021-0062](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) and M-1 to R-1M on approximately 23,700 sq. ft. of Lots 89A-6-A1-A, 89A-6-B, and 89A-6-C, Coteau de France or Ranson Tract, 16459, 16479, and 16481 LA 631, Des Allemands, as requested by Donald and Annabel Hogan.

**Sponsors:**

Mr. Jewell and Department of Planning & Zoning

**Attachments:**

[2021-0062 Recommendation at a Glance \(Hogan\).pdf](#)

[2021-0062 Minutes 2.4.21 Hogan.pdf](#)

[2021-0062 LUR 2021-5-R.pdf](#)

[2021-0062 2021-5-R Survey.pdf](#)

[2021-0062 AERIAL.PDF](#)

[2021-0062 ZONING.PDF](#)

[2021-0062 FLUM.PDF](#)

[2021-0062 TRAILER PARK LAYOUT \(01-15-21\).pdf](#)

[2021-0062 Application.pdf](#)

[2021-0062 REZONING OPPOSITION ALL.PDF](#)

**Legislative History**

1/5/21	Department of Planning & Zoning	Received/Assigned PH
2/4/21	Department of Planning & Zoning	Recommended Approval to the Planning Commission
2/4/21	Planning Commission	Recommended Approval to the Parish Council
2/22/21	Parish President	Introduced
2/22/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 94**    [2021-0056](#)    An ordinance to approve and authorize the execution of a professional services agreement with Bryant Hammett & Associates, LLC for providing all necessary surveying services for the Primrose Canal Cleaning and Improvements Project (P210202).

**Sponsors:**    Mr. Jewell and Department of Public Works

**Attachments:**    [2021-0056 BHA Professional Services Agreement](#)  
[2021-0056 Attachments A, B, and C](#)  
[2021-0056 BHA-Primrose Canal Proposal](#)

**Legislative History**

2/22/21	Parish President	Introduced
2/22/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 113**    [2021-0057](#)    An ordinance to approve and authorize the execution of an Engineering Services Agreement with H. Davis Cole & Associates, LLC for providing all necessary services for the Murray Hill Drive and Destrehan Drive Drainage Improvements, Project No. P201001.

**Sponsors:**    Mr. Jewell and Department of Public Works

**Attachments:**    [2021-0057 Murray Hill-Destrehan Drive Agreement](#)  
[2021-0057 Proposal HD Cole Murray Hill Destrehan Drive Drainage](#)

**Legislative History**

2/22/21	Parish President	Introduced
2/22/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

- 150**    [2021-0030](#)    An ordinance to approve and authorize the execution of an Act of Donation by Ashton Plantation Estates, L.L.C. to St. Charles Parish for a certain parcel of land situated on the corner of Ashton Boulevard and the Union Pacific Railroad to be used to extend Deputy Jeff G. Watson Drive.

**Sponsors:**    Mr. Jewell and Department of Public Works

**Attachments:**    [2021-0030 DONATION Ashton Plantation Estates LLC to SCP.pdf](#)  
[2021-0030 190926-AHSTON EAST WEST RD DEDICATION.pdf](#)

*[This proposed ordinance was tabled on February 8, 2021; Public Hearing requirements were satisfied.]*

**Legislative History**

1/25/21	Parish President	Introduced
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1/25/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
2/8/21	Parish Council	Public Hearing Requirements Satisfied
	Reported:	
	Public Works Department Recommended:	Approval
2/8/21	Parish Council	Tabled.
	Council Discussion	
	Councilwoman Fisher-Perrier called Mr. Fredy Henderson, Ashton Plantation Homeowners Association Representative to the podium to speak on the matter.	
	Mr. Henderson spoke on the matter.	
2/8/21	Parish Council	Tabled.
2/22/21	Parish Council	Remained Tabled

## PERSONS TO ADDRESS THE COUNCIL

157 [2021-0081](#) Mr. Floyd Williams: Ditch drainage and speed limit signs

**Attachments:** [2021-0081 Petition Floyd Williams.pdf](#)

## RESOLUTIONS

158 [2021-0064](#) A resolution in support of Councilwoman Marilyn B. Bellock for At Large Member on the Executive Board of the Police Jury Association of Louisiana.

**Sponsors:** Ms. Fisher-Perrier

159 [2021-0076](#) A resolution adopting a Louisiana Compliance Questionnaire as a required part of St. Charles Parish's annual financial and compliance audit.

**Sponsors:** Mr. Jewell and Department of Finance

**Attachments:** [2021-0076 2021 LA Compliance Questionnaire.pdf](#)

**APPOINTMENTS**[2021-0038](#)

A resolution to appoint a member to the St. Charles Parish Library Board of Control as the District II Representative.

*Council Office did not receive Confirmation Questionnaire by March 9, 2021 deadline; Rule 17 - Confirmation Questionnaires must be completed and returned to the Office of the Council Secretary by 4:00 o'clock p.m. on the fourth business day preceding a Parish Council Meeting. Failure to complete or return the questionnaire prior to the deadline shall automatically disqualify the nomination.*

*Council Chairman will accept nominations from the District II Councilmember to fill the vacancy created by the expiration of the term of Ms. Deborah A. Raziano. Five (5) year term to begin April 1, 2021 and expire April 1, 2026.*

**Legislative History**

4/4/16	Parish Council	Enacted Legislation
	Ms. Deborah A. Raziano appointed to the Library Service District Board of Control as the District II Representative on April 4, 2016, per Resolution No. 6217.	
	Term: April 1, 2016 - April 1, 2021	
2/8/21	Parish Council	Vacancy Announced
2/22/21	Parish Council	Nomination(s) Accepted
	Nominee: Councilwoman Clulee nominated Ms. Elizabeth Landry Hollingsworth	
2/22/21	Parish Council	Close Nomination(s) for
2/22/21	Parish Council	Nomination(s) Closed

167 [2021-0065](#)

Accept resignation of Mr. Cory Savoie - St. Charles Parish Board of Adjustment District VII Representative

**Attachments:**

[2021-0065 Cory Savoie ZBA resignation.pdf](#)

**Legislative History**

12/21/20	Parish Council	Enacted Legislation
	Mr. Cory Savoie, appointed to the Board of Adjustment as the District VII Representative on December 21, 2020, per Resolution No. 6532	
	Term: December 21, 2020 - December 7, 2024	
2/19/21	Board Member	Resigned

[2021-0066](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District VII Representative.

*Council Chairman will accept nominations from the District VII Councilmember to fill the vacancy caused by the resignation of the term of Mr. Cory Savoie. Unexpired term to begin immediately and expire December 7, 2024.*

**Legislative History**

12/21/20	Parish Council	Enacted Legislation
	Mr. Cory Savoie appointed to the Board of Adjustment as the District VII Representative on December 21, 2020, per Resolution No. 6532	
	Term: December 21, 2020 - December 7, 2024	

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*LIBRARY BOARD OF CONTROL: Tuesday, 3/16/21, 6PM, Council Chambers*  
*PUBLIC HEARING: COMMUNITY DEVELOPMENT BLOCK GRANT – CORONAVIRUS FUNDS (CDBG-CV) PROGRAM: Wednesday, 3/17/21, 6PM, Council Chambers*  
*BOARD OF ADJUSTMENT (ZBA): Thursday, 3/18/21, 7PM, Council Chambers*  
*PUBLIC HEARING: HOUSING AUTHORITY: Tuesday, 3/23/21 5PM, Council Chambers*  
*PUBLIC HEARING: LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT (LCDBG) PROGRAM: Wednesday, 3/24/21, 6PM, Council Chambers*  
*CIVIL SERVICE BOARD: Monday, 3/29/21, 6:30PM, Council Chambers*  
*HOUSING AUTHORITY: Tuesday, 3/30/21, 6PM, Council Chambers*  
*HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 3/31/21, 2PM, Council Chambers*  
*ST. CHARLES PARISH COUNCIL: Monday, 4/5/21, 6PM, Council Chambers*



## ANNOUNCEMENTS

### *IMPORTANT DATES FOR THE MARCH 20, 2021 SPECIAL CONGRESSIONAL DISTRICT 2 & COUNCILMAN DIVISION A ELECTION:*

- \*Tuesday March 16, 2021 – Last Day to request Absentee by Mail Ballots*
- \*Friday March 19, 2021 - Last day for Registrar to receive voted Absentee Ballot*
- \*Saturday March 20, 2021 - Election Day – 7:00 am – 8:00 pm*

### *IMPORTANT DATES FOR THE APRIL 24, 2021 ELECTION:*

- \*Wednesday March 24, 2021 - Last Day to Register to Vote in Person or by mail*
- \*Saturday April 3, 2021 - Last Day to Register to Vote Online at [geauxvote.com](http://geauxvote.com)*
- \*Tuesday April 20, 2021 – Last Day to request Absentee by Mail Ballots*
- \*Early Voting: Saturday April 10, Monday April 12 – Saturday April 17, 2021: 8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy*
- \*Friday April 23, 2021 - Last day for Registrar to receive voted Absentee Ballot*
- \*Saturday April 24, 2021 - Election Day – 7:00 am – 8:00 pm*

*St. Charles Parish has the following polling location changes for the March 20, 2021 and April 24, 2021 elections:*

#### *Precinct 2/3*

- from St. Charles Recreation Office, 12125 River Rd., Luling, LA 70070*
- to Bible Center Church, 422 Barton Ave., Luling, LA 70070*

#### *Precinct 6/1*

- from Zephirin Perilloux Firehouse, 17830 River Rd., Montz, LA 70068*
- to Montz Community Center, 152 Union St., Montz, LA 70068*

*PARISH HOLIDAY: Friday, April 2, 2021 - Good Friday*

*\*\*\*PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, APRIL 5, 2021.*

## Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**