

**DRAFT
BUDGET DATA
(BOARDS/AGENCIES)**

2022

**COUNCIL ON
AGING**

B U D G E T D E T A I L

St. Charles Council on Aging, Inc.

	2021	2022
Salaries and Wages (28 staff FY21) (30 staff FY22)	\$ 624,561.00	\$ 782,153.00
Fringe (FICA, LUTA, Health Insurance COA Portion, Deferred Comp Match)	\$ 83,161.00	\$ 121,432.00
Travel	\$ 200.00	\$ 800.00
Total	\$ 707,922.00	\$ 904,385.00
Operation Services (Accountant, Advertising, Bldg. Maintenance, Computer Services, Copy Machine Lease, Due/Subscriptions, Equipment Maintenance, Internet, Cable, Telephone, Insurance (Vehicle, Workers Comp, Liability, Volunteer, Property), Licenses & Fees, Medical Waste Pick up, Postage, Rent, Uniforms, and Vehicle Maintenance)	\$ 272,583.00	\$ 276,279.00
Operation Supplies (Automotive Gas & Oil, and Facility, Program, & Office Supplies)	\$ 80,275.00	\$ 90,530.00
Other Cost (Audit, Bank Charges, Payroll Fees, Background Checks, MVRs, Drug Screening, Medical Exams, Nutritionist Consultant, & Training)	\$ 17,800.00	\$ 22,018.00
Subcontracts (Legal, Medical Alert, Homemaker, Personal Care, Respite Care, Health Promotion & Disease Prevention, and Material Aide Supplies)	\$ 261,027.00	\$ 429,735.00
Senior Center Operations (Bldg. & Equipment Maintenance, Internet, Cable, Telephone, Utilities, Facility Supplies, and Pest Control)	\$ 19,078.00	\$ 29,936.00
Meals (122,136 meals)	\$ 377,840.00	\$ 408,891.00
Senior Center Activities and Special Events	\$ 8,200.00	\$ 21,600.00
Meals Under 60 (United Way)	\$ 7,000.00	\$ 8,629.00
Intergovernmental charges by the Parish	\$ 100,412.00	\$ 100,412.00
Capital Outlays (replacement delivery vehicle, architectural plans, ground prep, & building, replacement laptops, replacement Xerox machine, & new deck seating at New Sarpy center)	\$ 1,072,510.00	\$ 953,000.00
Total	\$ 2,216,725.00	\$ 2,341,030.00
Total Expenditures	\$ 2,924,647.00	\$ 3,245,415.00
Income		
Property Tax	\$ 2,924,812.00	\$ 2,924,812.00
Governor's Office of Elderly Affairs	\$ 501,864.00	\$ 419,910.00
United Way of St. Charles	\$ 32,000.00	\$ 32,000.00
Interest Income	\$ 2,953.00	\$ 3,210.00
Miscellaneous	\$ 53,621.00	\$ 9,650.00
Contributions - unrestricted	\$ 1,000.00	\$ 1,000.00
MIPA	\$ 3,250.00	\$ 3,250.00
Contributions - restricted for programs	\$ 33,100.00	\$ 31,101.00
Total	\$ 3,552,600.00	\$ 3,424,933.00

**HOSPITAL
SERVICE
DISTRICT**



FYE 2021 Revenue

**ST. CHARLES PARISH HOSPITAL
FYE 2021 BUDGET
OPERATING BUDGET**

	ACTUAL FYE 12-31-2018	% OF	ACTUAL FYE 12-31-2019	% OF	PROJECTION FYE 12-31-2020	% OF	BUDGET FYE 12-31-2021	% OF	2021 v 2020 VARIANCE	% CHG
MAJOR STATISTICS										
BEHAVIORIAL HEALTH UNIT DAYS	5,655		6,468		6,091		6,935		844	13.9%
INTENSIVE CARE UNIT DAYS	514		573		726		480		(246)	-33.9%
MEDICAL/SURGICAL DAYS	2,010		2,144		2,239		2,351		112	5.0%
MED PSYCH DAYS	-		-		2,177		3,285		1,108	50.9%
OUT PATIENT VISITS	32,753		37,281		36,200		44,679		8,479	23.4%
EMERGENCY ROOM VISITS	15,096		15,596		12,088		13,660		1,572	13.0%
AMBULANCE RUNS	6,348		6,524		7,133		6,972		(162)	-2.3%
SURGERIES	1,955		2,119		2,195		2,519		324	14.8%
REVENUES AND ADJUSTMENTS										
HOSPITAL PATIENT REVENUES										
INPATIENT REVENUE	31,795,202	26.6%	33,832,684	24.1%	37,952,696	26.1%	44,138,723	24.5%	6,186,027	16.3%
OUTPATIENT REVENUE	87,889,191	73.4%	106,345,013	75.9%	107,616,632	73.9%	135,944,800	75.5%	28,328,168	26.3%
TOTAL HOSPITAL PATIENT REVENUES	119,684,393	100.0%	140,177,697	100.0%	145,569,328	100.0%	180,083,523	100.0%	34,514,195	23.7%
LESS: CONTRACTUALS & ADJUSTMENTS	(87,767,671)	73.3%	(103,287,003)	73.7%	(107,782,873)	74.0%	(133,253,415)	74.0%	(25,470,542)	23.6%
NET HOSPITAL PATIENT REVENUES	31,916,722	78.3%	36,890,694	77.4%	37,786,455	80.5%	46,830,108	82.6%	9,043,653	23.9%
NET HOSPITAL RECOVERY RATE	26.7%		26.3%		26.0%		26.0%			
NET OPERATING REVENUE	31,916,722	78.3%	36,890,694	77.4%	37,786,455	80.5%	46,830,108	82.6%	9,043,653	23.9%
OTHER REVENUES										
RENTAL INCOME	1,338,656		1,607,435		1,474,760		1,551,667		76,907	5.2%
UNRESTRICTED CONTRIBUTIONS	-		-		4,876		4,876		(0)	0.0%
OTHER REVENUE	714,926		614,009		337,993		524,156		186,163	55.1%
TOTAL OTHER REVENUE	2,053,583	5.0%	2,221,444	4.7%	1,817,629	3.9%	2,080,698	3.7%	263,069	14.5%
UPL-RURAL HOSPITAL GRANT	6,441,483	15.8%	6,460,660	13.6%	5,829,934	12.4%	6,375,000	11.2%	545,066	9.3%
MCIP	-	0.0%	1,779,648	3.7%	1,440,000	3.1%	1,440,000	2.5%	-	0.0%
UPL - AMBULANCE	259,594	0.6%	306,220	0.6%	-	0.0%	-	-	-	#DIV/0!
EHR INCENTIVE PYMTS	78,483	0.2%	-	0.0%	78,483	0.2%	-	-	(78,483)	0.0%
TOTAL NET REVENUES	40,749,865	100.0%	47,658,666	100.0%	46,952,501	100.0%	56,725,806	100.0%	9,773,305	20.8%

**ST. CHARLES PARISH HOSPITAL
FYE 2021 BUDGET
OPERATING BUDGET**

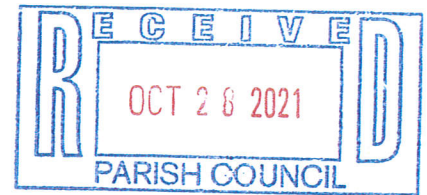
	ACTUAL FYE 12-31-2018	% OF	ACTUAL FYE 12-31-2019	% OF	PROJECTION FYE 12-31-2020	% OF	BUDGET FYE 12-31-2021	% OF	2021 v 2020 VARIANCE	% CHG
EXPENSES										
PHYSICIAN SALARIES	12,000	0.0%	13,230	0.0%	12,300	0.0%	12,000	0.0%	(300)	-2.4%
Other Providers	4,192	0.0%	281	0.0%	880	0.0%	-	0.0%	(880)	-100.0%
EMPLOYEE SALARIES	8,383,086	20.6%	9,439,099	19.8%	10,696,828	22.8%	11,658,113	20.5%	961,285	9.0%
BENEFITS	1,765,541	4.3%	1,870,452	3.9%	2,083,815	4.4%	2,284,627	4.0%	200,812	9.6%
MEDICAL SUPPLIES AND SERVICES	6,214,820	15.2%	7,665,964	16.0%	8,863,323	18.9%	10,415,376	18.3%	1,552,053	17.5%
SUPPLIES	799,217	2.0%	820,309	1.7%	890,691	1.9%	974,720	1.7%	84,029	9.4%
BUILDING AND EQUIPMENT	3,445,143	8.5%	3,671,312	7.7%	3,755,912	8.0%	3,827,506	6.7%	71,594	1.9%
INSURANCE	739,292	1.8%	704,429	1.5%	989,961	2.1%	1,283,198	2.3%	293,237	29.6%
PROF FEES AND PURCH SVCS	356,597	0.9%	284,731	0.6%	362,424	0.8%	360,000	0.6%	(2,424)	-0.7%
GEN AND ADMINISTRATIVE	4,131,046	10.1%	4,895,068	10.2%	4,059,367	8.7%	2,473,787	4.3%	(1,585,580)	-39.1%
MCD PROGRAM SUPPORT	12,000,000	29.4%	15,433,004	32.3%	12,215,495	26.1%	20,500,002	5.5%	8,284,507	67.8%
DEPRECIATION	2,919,101	7.2%	2,944,243	6.2%	2,940,094	6.3%	3,105,417	0.0%	165,323	5.6%
AMORTIZATION	(7,421)	0.0%	26,081	0.1%	(6,626)	0.0%	(4,826)	0.0%	1,800	-27.2%
TOTAL EXPENSES	40,762,613	100%	47,768,202	100%	46,864,464	100%	56,889,921	64%	10,025,457	21%
OPERATING NET INCOME (LOSS)	(12,749)		(109,537)		88,038		(164,114)		(252,151)	-286%
NON - OPERATING INCOME / EXPENSES										
NON-OPERATING INCOME										
GAIN ON EQUIPMENT DISPOSAL	44,301	0.6%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
AD VALOREM TAX - MAINTENANCE	3,440,943	44.2%	3,737,998	43.9%	4,004,761	41.2%	3,914,761	42.9%	(90,000)	-2.2%
AD VALOREM TAX - DEBT SERVICE	4,294,978	55.2%	4,778,334	56.1%	5,109,700	52.6%	5,082,700	55.7%	(27,000)	-0.5%
DONATIONS	-	0.0%	-	0.0%	600,000	6.2%	120,000	1.3%	(480,000)	-80.0%
TOTAL NON-OPERATING REVENUES	7,780,222	100%	8,516,332	100%	9,714,461	100%	9,117,462	100%	(596,999)	-6%
NON-OPERATING EXPENSES										
INTEREST EXPENSE	1,917,141	100.0%	1,766,819	69.7%	1,513,040	100.0%	1,413,806	100.0%	(99,234)	-6.5%
LOSS ON INVESTMENT	-		769,435		-		-			
TOTAL NON-OPERATING EXPENSES	1,917,141	100%	2,536,254	70%	1,513,040	100%	1,413,806	100%	(99,234)	-7%
NON-OPERATING NET INCOME (LOSS)	5,863,082		5,980,078		8,201,421		7,703,656		(497,765)	-6%
NET INCOME (LOSS)	5,850,333		5,870,542		8,289,459		7,539,541		(749,918)	-9%

ST. CHARLES PARISH HOSPITAL
MONTHLY BUDGET
FISCAL YEAR ENDING DECEMBER 31ST, 2021

	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	Total 2021
MAJOR STATISTICS													
BEHAVIORAL HEALTH UNIT DAYS	589	532	589	570	589	570	589	589	570	569	570	589	6,935
INTENSIVE CARE UNIT DAYS	47	204	40	36	36	37	37	37	40	40	40	47	480
MEDICAL/SURGICAL DAYS	226	204	211	189	163	162	167	177	177	214	222	229	2,351
MED PSYCH DAYS	279	252	279	270	279	270	279	279	279	279	270	279	3,285
OUT PATIENT VISITS	3,776	3,411	3,776	3,654	3,776	3,654	3,813	3,690	3,690	3,813	3,690	3,813	44,679
EMERGENCY ROOM VISITS	1,177	1,063	1,177	1,106	1,143	1,106	1,143	1,106	1,106	1,177	1,139	1,177	13,660
AMBULANCE RUNS	592	535	592	573	592	573	592	592	573	592	573	592	6,972
SURGERIES	214	193	214	207	214	207	214	214	207	207	214	214	2,519
REVENUES AND ADJUSTMENTS													
HOSPITAL PATIENT REVENUES													
INPATIENT REVENUE	3,837,258	3,570,496	3,549,976	3,939,858	3,898,318	4,145,059	3,950,378	4,309,220	2,995,934	3,570,496	3,180,615	3,180,615	44,138,723
OUTPATIENT REVENUE	11,489,236	10,378,650	11,489,236	11,118,026	11,489,236	11,118,026	11,601,816	11,601,816	11,227,563	11,601,816	11,227,563	11,601,816	135,944,800
TOTAL HOSPITAL PATIENT REVENUES	15,326,494	13,949,146	15,039,212	15,057,884	15,387,554	15,263,085	15,552,194	15,911,036	14,223,497	15,172,312	14,408,178	14,782,431	180,083,523
LESS: IP CONTRACTUALS & ADJUSTMENTS	(2,481,314)	(2,302,360)	(2,306,690)	(2,518,734)	(2,518,734)	(2,662,795)	(2,577,856)	(2,769,800)	(1,865,956)	(2,320,867)	(2,078,214)	(2,089,877)	(28,586,625)
LESS: OP CONTRACTUALS & ADJUSTMENTS	(8,846,666)	(7,956,488)	(8,846,666)	(8,589,460)	(8,589,460)	(8,575,322)	(8,593,021)	(8,949,004)	(8,625,755)	(8,949,004)	(8,631,040)	(8,915,707)	(104,666,789)
NET HOSPITAL PATIENT REVENUES	3,998,514	3,690,298	3,885,856	3,950,684	4,018,692	4,022,968	4,065,316	4,141,232	2,551,786	3,521,641	3,698,924	3,762,848	46,830,108
NET HOSPITAL RECOVERY RATE	26.1%	26.2%	25.9%	26.2%	26.1%	26.4%	26.1%	26.4%	25.5%	25.5%	25.7%	25.6%	26.0%
NET OPERATING REVENUE	3,996,313	3,687,810	3,891,877	3,950,371	4,018,692	4,024,968	4,065,316	4,193,132	2,551,787	3,524,581	3,698,924	3,762,848	46,830,108
OTHER REVENUES													
RENTAL INCOME	125,969	125,969	125,969	125,969	125,969	125,969	132,642	132,642	132,642	132,642	132,642	132,642	1,551,667
UNRESTRICTED CONTRIBUTIONS	406	406	406	406	406	406	406	406	406	406	406	406	4,876
OTHER REVENUE	43,680	43,680	43,680	43,680	43,680	43,680	43,680	43,680	43,680	43,680	43,680	43,680	524,156
TOTAL OTHER REVENUES	170,055	170,055	170,055	170,055	170,055	170,055	176,728	176,728	176,728	176,728	176,728	176,728	2,080,698
UPI-RURAL HOSPITAL GRANT	425,000	425,000	425,000	425,000	425,000	425,000	425,000	425,000	425,000	425,000	425,000	425,000	5,175,000
MCP	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000	1,440,000
TOTAL NET REVENUES	4,711,368	4,606,952	4,606,952	4,655,425	4,733,747	4,749,023	5,000,544	5,127,360	4,566,015	4,858,809	4,633,152	4,717,076	56,725,806
EXPENSES													
PHYSICIAN SALARIES	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
EMPLOYEE SALARIES	946,020	954,120	979,741	979,741	979,741	979,741	979,741	979,741	982,693	982,693	982,693	982,693	11,658,113
BENEFITS	202,095	196,237	185,305	143,522	209,787	191,322	206,554	191,428	181,886	191,428	191,428	191,428	2,284,627
MEDICAL SUPPLIES AND SERVICES	828,621	831,221	919,990	1,165,540	943,706	839,650	910,797	870,483	649,003	894,070	709,295	852,973	10,415,376
SUPPLIES	54,443	78,153	132,038	180,969	65,388	58,414	55,452	68,810	60,633	80,229	63,649	76,542	974,720
BUILDING AND EQUIPMENT	249,256	318,025	288,023	311,233	286,695	354,275	330,973	334,143	338,720	338,720	338,720	338,720	3,827,506
INSURANCE	106,933	106,933	106,933	106,933	106,933	106,933	106,933	106,933	106,933	106,933	106,933	106,933	1,283,198
PROF FEES AND PURCH SVCS	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	360,000
GEN AND ADMINISTRATIVE	206,315	206,315	206,315	206,315	206,315	206,315	206,315	205,982	205,982	205,982	205,982	205,982	2,473,787
MCD PROGRAM SUPPORT	1,916,667	1,916,667	1,916,667	1,916,667	1,916,667	1,916,667	1,916,667	1,916,667	1,916,667	1,916,667	1,916,667	1,916,667	23,000,000
DEPRECIATION	258,785	258,785	258,785	258,785	258,785	258,785	258,785	258,785	258,785	258,785	258,785	258,785	3,105,417
AMORTIZATION	(402)	(402)	(402)	(402)	(402)	(402)	(402)	(402)	(402)	(402)	(402)	(402)	(4,826)
TOTAL EXPENSES	4,799,793	4,897,055	4,998,774	5,274,692	5,004,615	4,942,721	4,586,115	4,548,808	4,315,233	4,589,439	4,388,083	4,544,654	56,889,921
OPERATING NET INCOME (LOSS)	(88,425)	(290,103)	(391,822)	(619,267)	(270,869)	(202,698)	(414,429)	(421,448)	(250,781)	(269,371)	(235,070)	(172,322)	(164,114)
NON-OPERATING INCOME / EXPENSES													
NON-OPERATING REVENUE													
AD VALOREM TAX - MAINTENANCE	326,230	326,230	326,230	326,230	326,230	326,230	326,230	326,230	326,230	326,230	326,230	326,230	3,914,761
AD VALOREM TAX - DEBT SERVICE	423,558	423,558	423,558	423,558	423,558	423,558	423,558	423,558	423,558	423,558	423,558	423,558	5,082,700
DONATIONS	869,788	749,788	749,788	749,788	749,788	749,788	749,788	749,788	749,788	749,788	749,788	749,788	9,117,462
TOTAL NON-OPERATING REVENUES	1,629,576	1,449,506	1,449,506	1,449,506	1,449,506	1,449,506	1,449,506	1,449,506	1,449,506	1,449,506	1,449,506	1,449,506	17,364,431
NON-OPERATING EXPENSES													
INTEREST EXPENSE	117,817	117,817	117,817	117,817	117,817	117,817	117,817	117,817	117,817	117,817	117,817	117,817	1,413,806
TOTAL NON-OPERATING EXPENSES	117,817	117,817	117,817	117,817	117,817	117,817	117,817	117,817	117,817	117,817	117,817	117,817	1,413,806
NON-OPERATING NET INCOME (LOSS)	1,511,759	1,331,689	1,331,689	1,331,689	1,331,689	1,331,689	1,331,689	1,331,689	1,331,689	1,331,689	1,331,689	1,331,689	15,950,625
NET INCOME (LOSS)	655,606	300,270	240,129	227,005	361,104	423,273	1,046,401	1,210,523	885,753	903,542	877,041	804,393	7,559,581

**LIBRARY
SERVICE
DISTRICT**

**ST. CHARLES PARISH LIBRARY
2022 Budget Summary
and
Public Hearing Notice**



In accordance with the requirements of the Louisiana Local Government Budget Act 504 of the 1980 session of the Legislature, R.S. 39:1301 *et. seq.*, a summary of the proposed 2022 budget for the St. Charles Parish Library is herewith presented.

A public hearing on the Library's proposed 2022 budget will be held at 6:00 p.m., November 16, 2021, in Council Chambers at the St. Charles Parish Courthouse in Hahnville. A copy of the budget will be available for inspection at all St. Charles Parish Library locations and the Library's website (www.myscpl.org) prior to the hearing.

ANTICIPATED FUND BALANCE FROM PREVIOUS YEAR \$10,476,149

REVENUES

Ad Valorem Taxes	6,877,000
FCC Universal Service Program	33,000
State Revenue Sharing	65,514
Fees, Fines, and Forfeitures	11,000
Interest Earnings	130,000
Total Receipts	7,116,514

EXPENDITURES

Personnel Services	4,681,539
Operating Services	1,372,056
Materials & Supplies	340,500
Travel & Training	60,000
Capital Outlay	5,180,100
Intergovernmental	447,000
Total Expenditures	12,081,195

PROJECTED ENDING FUND BALANCE 5,511,468

ST. CHARLES PARISH LIBRARY
Proposed Budget for 2022

Anticipated Revenue

	Budgeted 2021	Anticipated 2022	\$ Variance	% Variance
01 Fund Balance from Previous Year	8,600,000	10,476,149	1,876,149	22%
02 Ad Valorem Taxes (3110)	6,814,000	6,877,000	63,000	0.92%
03 FCC Universal Service Program (3310.86)	33,000	33,000	0	0%
04 State Revenue Sharing (3340)	67,500	65,514	-1,986	-3%
05 Charges for Photocopier (3410.50)	3,000	3,000	0	0%
06 Miscellaneous Revenues (3410.99)	8,000	8,000	0	0%
07 Fines (Books) (3520.10)	0	0	0	0%
08 Interest Earnings (3610.00)	103,000	130,000	27,000	26%
09 Gifts and donations (3730.00)	0	0	0	0%
10 <i>Total New Receipts</i>	<u>7,028,500</u>	<u>7,116,514</u>	<u>88,014</u>	<u>1%</u>
11 Total New Receipts & Fund Balance from Previous Year	<u>15,628,500</u>	<u>17,592,663</u>	<u>1,964,163</u>	<u>13%</u>

ST. CHARLES PARISH LIBRARY
Proposed Budget for 2022

Anticipated Expenditures

<u>PERSONNEL SERVICES</u>		2021	Proposed 2022	\$ Variance	% Variance
Salaries and Wages					
12	Directors' Salary (110)	109,583	116,500	6,917	6.3%
13	Professional Salaries (115)	593,100	683,500	90,400	15.2%
14	Regular Salaries (120)	1,844,200	1,969,000	124,800	6.8%
15	Part-Time Wages (130)	785,000	785,000	0	0.0%
16	<i>Total Salaries and Wages</i>	<u>3,331,883</u>	<u>3,554,000</u>	<u>222,117</u>	<u>6.7%</u>
Employee Benefits and Costs					
17	FICA/Social Security (151)	48,670	48,670	0	0%
18	Retirement Contributions (152)	318,360	318,435	75	0%
19	Life/Health Insurance (153)	500,000	500,000	0	0%
20	Workers Compensation (154)	33,000	34,000	1,000	3%
21	Unemployment Insurance (155)	2,008	2,008	0	0%
22	Medicare Insurance (156)	48,312	51,533	3,221	7%
23	Disability insurance (157)	8,405	9,138	733	9%
24	Retired Employees Insurance (158)	60,500	60,500	0	0%
25	Dental (160)	4,440	4,440	0	0%
26	OPEB Contribution (161)	89,141	96,915	7,774	9%
27	Miscellaneous/Drug Testing (199)	1,650	1,900	250	15%
28	<i>Total Benefits and Costs</i>	<u>1,114,486</u>	<u>1,127,539</u>	<u>13,052</u>	<u>1%</u>
29	Total Personnel Services (100's)	<u>4,446,369</u>	<u>4,681,539</u>	<u>235,169</u>	<u>5%</u>
<u>OPERATING SERVICES</u>					
Advertising, Dues and Subscriptions					
30	Membership Dues (214)	4,000	4,000	0	0%
31	Advertising (215)	10,000	10,000	0	0%
32	<i>Total Dues and Advertising</i>	<u>14,000</u>	<u>14,000</u>	<u>0</u>	<u>0%</u>
Periodicals and Digital Materials					
33	Periodicals (216)	20,000	20,000	0	0%
34	Digital Books (217)	121,500	130,000	8,500	7%
35	<i>Total Periodicals & Digital Materials</i>	<u>141,500</u>	<u>150,000</u>	<u>8,500</u>	<u>6%</u>
Printing and Public Program Speakers/Performers					
36	Printing (221)	33,000	35,000	2,000	6%
37	Adult Prog Speakers/Perf (22300001)	6,500	6,500	0	0%
38	Child Prog Speakers/Perf (22300002)	26,000	26,000	0	0%
39	<i>Total Printing & Programming</i>	<u>65,500</u>	<u>67,500</u>	<u>2,000</u>	<u>3%</u>
Utilities					
40	Electrical light and Power (231)	175,000	175,000	0	0%
41	Gas (232)	2,000	2,000	0	0%
42	Water (233)	7,000	7,000	0	0%
43	<i>Total Utilities</i>	<u>184,000</u>	<u>184,000</u>	<u>0</u>	<u>0%</u>
Communications					
44	Postage and Box Rent (241)	12,000	12,000	0	0%
45	Telephone (242)	100,000	110,000	10,000	10%
46	Electronic Services (245)	82,000	82,000	0	0%
47	<i>Total Communications</i>	<u>194,000</u>	<u>204,000</u>	<u>10,000</u>	<u>5%</u>
Rentals					
48	Building Rentals (251)	3,072	3,500	428	14%
49	Equipment Rentals (252)	40,000	40,000	0	0%
50	Film rentals (259)	0	0	0	0%
51	<i>Total Rentals</i>	<u>43,072</u>	<u>43,500</u>	<u>428</u>	<u>1%</u>

St. Charles Parish Library
Proposed Budget for 2022
Expenditures, page 2

	2021	Proposed 2022	\$ Variance	% Variance	
Maintenance					
52	Maintenance of Grounds (261)	45,000	60,000	15,000	33%
53	Maintenance of Buildings (262)	80,000	80,000	0	0%
54	Maintenance of Vehicles (263)	10,000	10,000	0	0%
55	Maintenance of Equipment (264)	5,000	5,000	0	0%
56	Maintenance of Plumbing and HVAC (265)	85,000	85,000	0	0%
57	Maintenance of Furniture & Office Equipment (266)	1,000	1,000		0%
58	Electrical Maintenance (272)	5,000	5,000	0	0%
59	Pest Control (274)	9,000	9,000	0	0%
60	Janitorial Maintenance (275)	37,856	37,856	0	0%
61	Maintenance of Automation Systems (277)	121,000	133,450	12,450	10%
62	Total Maintenance	398,856	426,306	27,450	7%
Professional Services					
63	Miscellaneous (280)	60,000	60,000	0	0%
64	Merchant Services (281)	1,000	1,000	0	0%
65	Total Professional Services	61,000	61,000	0	0%
Insurance and Surety Bonds					
66	Fire, Casualty, and Liability (291)	191,350	191,350	0	0%
67	Vehicles (293)	23,235	25,000	1,765	8%
68	Employee Liability (294)	4,165	5,400	1,235	30%
69	Total Insurance	218,750	221,750	3,000	1%
70	Total Operating Services (200's)	1,320,678	1,372,056	51,378	4%
<u>MATERIALS AND SUPPLIES</u>					
71	Non-Consumable Office Supplies (305)	40,000	40,000	0	0%
72	Technology Supplies (306)	80,000	80,000	0	0%
73	Office Supplies (310)	60,000	60,000	0	0%
74	Adult Program Supplies (32100001)	35,000	35,000	0	0%
75	Child/YA Progr. Supplies (32100002)	47,500	47,500	0	0%
76	Maint- Buildings/Grounds (326)	60,000	60,000	0	0%
77	Vehicle Supplies (327)	10,000	10,000	0	0%
78	Planetarium Supplies (329)	8,000	8,000	0	0%
79	Total Materials and Supplies (300's)	340,500	340,500	0	0%
80	Travel, Workshops, Expense Reimbursement (410)	60,000	60,000	0	0%
81	Elections - Official Fees (440)	13,000	0	-13,000	-100%
82	Total Travel and Training (400's)	73,000	60,000	-13,000	-18%

St. Charles Parish Library
Proposed Budget for 2022
Expenditures, page 3

	2021	Proposed 2022	\$ Variance	% Variance
<u>CAPITAL OUTLAY</u>				
Acquisition of Land and Vehicles				
83	0	0	0	
84	0	0	0	
85				
	0	0	0	
86	200,000	200,000	0	0%
87	<u>200,000</u>	<u>200,000</u>	<u>0</u>	<u>0%</u>
Acquisition of Equipment				
88				
	110,000	110,000	0	0%
89				
	150,000	250,000	100,000	67%
90				
	50,000	50,000	0	0%
91	<u>310,000</u>	<u>410,000</u>	<u>100,000</u>	<u>32%</u>
92	75,000	75,000	0	0%
93	3,000,000	4,000,000	1,000,000	33%
94	100,000	250,000	150,000	150%
Library Materials				
95	167,000	167,000	0	0%
96	26,700	26,700	0	0%
97	27,400	27,400	0	0%
98	<u>221,100</u>	<u>221,100</u>	<u>0</u>	<u>0%</u>
99	1,000	1,000	0	0%
100	10,000	10,000	0	0%
101				
	13,000	13,000	0	0%
102	<u>3,930,100</u>	<u>5,180,100</u>	<u>1,250,000</u>	<u>32%</u>
<u>INTERGOVERNMENTAL COSTS</u>				
Contributions to Retirement				
103	248,500	192,000	-56,500	-22.74%
104	5,000	5,000	0	0%
105	205,000	250,000	45,000	22%
106	<u>458,500</u>	<u>447,000</u>	<u>-11,500</u>	<u>-3%</u>
107	<u>10,569,147</u>	<u>12,081,195</u>	<u>1,512,047</u>	<u>14%</u>
PROJECTED ENDING				
108	<u>5,059,353</u>	<u>5,511,468</u>	<u>452,115</u>	<u>9%</u>



2022 Proposed Budget

NOTES

NOTES TO THE 2022 BUDGET: REVENUES

Line 01: The projected **Fund Balance from Previous Year** is based on actual revenues and expenditures as of October 19, 2021, and projected expenditures through the remainder of the year. It does not include projected new revenues from the 2021 tax roll. Those are included on Line 02 as new receipts for 2022.

According to the comprehensive annual financial report prepared by the Finance Department, the library had a fund balance of \$9,395,781 as of the end of 2020. As of 10/19/2021, the library's revenues totaled \$7,733,782 and expenditures totaled \$4,153,415. We are estimating total expenditures for 2021 to be a little over 6 million dollars, leaving an anticipated ending fund balance of approximately \$10,476,149.

Line 02: Revenues listed on Line 02 are estimates of **Ad Valorem Taxes** to be collected for the library on the 2021 tax roll. These funds will be collected primarily in 2022.

The estimate is based on reports provided by the Finance Department. In August 2020, the voters approved a continuation of the library millage for 10 years at 4.53 mills. This will be the first year collecting under this renewal. Based on projections from the Finance department, revenues from Ad Valorem taxes are expected to be approximately \$6,877,000.

Line 03: The library receives reimbursement for Internet and data lines each year through the **FCC Universal Service Program**, also known as eRate.

Line 04: This line shows the amount of anticipated **State Revenue Sharing** based on figures from the Parish Finance Department. The Office of the State Treasurer determines the amount of revenue sharing funds each eligible recipient body is to receive. Eligible tax recipient bodies are those supported by ad valorem taxes and whose millages are included in the Revenue Sharing Act. The amount listed is what is due to the library after statutory deductions.

Line 05: **Photocopy Receipts** are based on figures for past years. No change.

Line 06: **Miscellaneous Revenues** includes revenue from planetarium fees, printing fees, and flash drive sales, as well as any other miscellaneous revenues. No change.

Line 07: **Fines (Books)** includes revenue from fines paid for lost or damaged materials, library card replacements, and out-of-parish cards.

Line 08: **Interest Earnings** are based on estimates provided by the Finance Department.

Line 9: No amount is budgeted for **Gifts and Donations** because they are generally very modest and should not be counted on as significant sources of revenue.

Line 10: **TOTAL NEW RECEIPTS** are projected new revenues to be earned in 2022.

Line 11: **TOTAL NEW RECEIPTS AND FUND BALANCE FROM THE PREVIOUS YEAR.**

NOTES TO THE 2020 BUDGET: EXPENDITURES

Lines 12-16: The Parish uses the April to April CPI for All Urban Consumers to determine cost of living increases. That index showed a 4.2% increase this year. It is my recommendation that a 4.2% cost of living adjustment be approved for library employees.

Budgeted personnel salaries reflect standard one-step increases of 2% for most employees and a few possible additional step increases, which are given for exceptional performance and/or increased responsibilities. A small amount is also set aside for possible mid-year merit increases.

NOTE: Salary estimates are based on 53 pay weeks

- Line 12 – Library Director’s salary. A standard one-step increase is budgeted.
- Line 13 – Salaries for professional librarians.
- Line 14 – Salaries for all other full-time employees.
- Line 15 – Wages for all part-time employees.
- Line 16 – Total salaries and wages.

2022 Budget Notes - Page 3
 St. Charles Parish Library
 2022 Proposed Full-Time Payroll

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25	Step 26	Step 27	Step 28	Step 29	Step 30		
Range 9	Hourly	\$ 35.52	\$ 36.23	\$ 36.95	\$ 37.69	\$ 38.44	\$ 39.21	\$ 39.99	\$ 40.79	\$ 41.61	\$ 42.44	\$ 43.29	\$ 44.16	\$ 45.04	\$ 45.94	\$ 46.86	\$ 47.80	\$ 48.76	\$ 49.74	\$ 50.73	\$ 51.74	\$ 52.77	\$ 53.83	\$ 54.91	\$ 56.01	\$ 57.13	\$ 58.27	\$ 59.44	\$ 60.63	\$ 61.84	\$ 63.08	
Librarian III	Biweekly	\$ 2,814.60	\$ 2,898.40	\$ 2,985.00	\$ 3,075.20	\$ 3,168.80	\$ 3,263.20	\$ 3,359.20	\$ 3,456.40	\$ 3,554.80	\$ 3,654.40	\$ 3,755.20	\$ 3,857.20	\$ 3,960.40	\$ 4,064.80	\$ 4,170.40	\$ 4,277.20	\$ 4,385.20	\$ 4,494.40	\$ 4,604.80	\$ 4,716.40	\$ 4,829.20	\$ 4,943.20	\$ 5,058.40	\$ 5,174.80	\$ 5,292.40	\$ 5,411.20	\$ 5,531.20	\$ 5,652.40	\$ 5,774.80	\$ 5,900.40	
Director	Annually	\$73,811.60	\$75,358.40	\$76,955.00	\$78,595.20	\$80,284.80	\$82,020.00	\$83,804.80	\$85,634.40	\$87,514.40	\$89,440.00	\$91,416.00	\$93,438.40	\$95,503.20	\$97,616.00	\$99,772.80	\$101,978.40	\$104,229.60	\$106,532.00	\$108,882.40	\$111,285.60	\$113,745.60	\$116,260.00	\$118,834.40	\$121,463.20	\$124,142.40	\$126,877.60	\$129,664.00	\$132,506.40	\$135,400.00	\$138,349.60	
Range 8	Hourly	\$ 30.92	\$ 31.54	\$ 32.17	\$ 32.81	\$ 33.47	\$ 34.14	\$ 34.82	\$ 35.52	\$ 36.23	\$ 36.95	\$ 37.69	\$ 38.44	\$ 39.21	\$ 39.99	\$ 40.79	\$ 41.61	\$ 42.44	\$ 43.29	\$ 44.16	\$ 45.04	\$ 45.94	\$ 46.86	\$ 47.80	\$ 48.76	\$ 49.74	\$ 50.73	\$ 51.74	\$ 52.77	\$ 53.83	\$ 54.91	
Librarian II	Biweekly	\$ 2,473.60	\$ 2,532.00	\$ 2,593.00	\$ 2,656.00	\$ 2,720.80	\$ 2,787.60	\$ 2,856.40	\$ 2,927.20	\$ 2,999.60	\$ 3,073.60	\$ 3,149.20	\$ 3,226.40	\$ 3,305.20	\$ 3,385.60	\$ 3,467.60	\$ 3,551.20	\$ 3,636.40	\$ 3,723.20	\$ 3,811.60	\$ 3,901.60	\$ 3,993.20	\$ 4,086.40	\$ 4,181.20	\$ 4,277.60	\$ 4,375.60	\$ 4,475.20	\$ 4,576.40	\$ 4,679.20	\$ 4,783.60	\$ 4,889.60	\$ 4,996.80
Assistant Director	Annually	\$64,373.60	\$65,952.00	\$67,573.00	\$69,238.40	\$70,943.20	\$72,682.40	\$74,460.00	\$76,272.00	\$78,113.60	\$79,990.40	\$81,900.00	\$83,836.80	\$85,804.80	\$87,800.00	\$89,828.80	\$91,884.80	\$93,975.20	\$96,096.00	\$98,243.20	\$100,422.40	\$102,630.40	\$104,864.00	\$107,129.60	\$109,424.00	\$111,744.00	\$114,284.00	\$116,948.00	\$119,732.00	\$122,632.00	\$125,652.00	\$128,792.00
Range 7	Hourly	\$ 26.92	\$ 27.46	\$ 28.01	\$ 28.57	\$ 29.14	\$ 29.72	\$ 30.31	\$ 30.92	\$ 31.54	\$ 32.17	\$ 32.81	\$ 33.47	\$ 34.14	\$ 34.82	\$ 35.52	\$ 36.23	\$ 36.95	\$ 37.69	\$ 38.44	\$ 39.21	\$ 39.99	\$ 40.79	\$ 41.61	\$ 42.44	\$ 43.29	\$ 44.16	\$ 45.04	\$ 45.94	\$ 46.86	\$ 47.80	
Librarian I	Biweekly	\$ 2,155.60	\$ 2,196.80	\$ 2,240.00	\$ 2,285.60	\$ 2,332.80	\$ 2,381.60	\$ 2,432.00	\$ 2,484.00	\$ 2,537.60	\$ 2,592.80	\$ 2,649.60	\$ 2,708.00	\$ 2,768.00	\$ 2,829.60	\$ 2,892.80	\$ 2,957.60	\$ 3,024.00	\$ 3,092.00	\$ 3,161.60	\$ 3,232.80	\$ 3,305.60	\$ 3,380.00	\$ 3,456.00	\$ 3,533.60	\$ 3,612.80	\$ 3,693.60	\$ 3,776.00	\$ 3,859.60	\$ 3,944.80	\$ 4,031.60	\$ 4,119.60
Annually	\$59,939.60	\$61,168.00	\$62,460.00	\$63,820.80	\$65,256.00	\$66,672.00	\$68,064.00	\$69,536.00	\$71,000.00	\$72,456.00	\$73,904.00	\$75,348.00	\$76,784.00	\$78,216.00	\$79,640.00	\$81,056.00	\$82,464.00	\$83,868.00	\$85,264.00	\$86,656.00	\$88,040.00	\$89,416.00	\$90,784.00	\$92,148.00	\$93,504.00	\$94,856.00	\$96,200.00	\$97,536.00	\$98,864.00	\$100,184.00	\$101,500.00	
Range 6	Hourly	\$ 24.27	\$ 24.86	\$ 25.46	\$ 26.07	\$ 26.69	\$ 27.32	\$ 27.96	\$ 28.61	\$ 29.27	\$ 29.94	\$ 30.62	\$ 31.31	\$ 32.01	\$ 32.72	\$ 33.44	\$ 34.16	\$ 34.89	\$ 35.63	\$ 36.38	\$ 37.14	\$ 37.91	\$ 38.69	\$ 39.48	\$ 40.28	\$ 41.09	\$ 41.91	\$ 42.74	\$ 43.58	\$ 44.43	\$ 45.29	\$ 46.16
Library Associate	Biweekly	\$ 1,949.20	\$ 2,000.00	\$ 2,052.00	\$ 2,104.80	\$ 2,159.60	\$ 2,215.60	\$ 2,272.80	\$ 2,331.20	\$ 2,390.80	\$ 2,451.60	\$ 2,513.60	\$ 2,576.80	\$ 2,641.20	\$ 2,706.80	\$ 2,773.60	\$ 2,841.60	\$ 2,910.80	\$ 2,981.20	\$ 3,052.80	\$ 3,125.60	\$ 3,200.00	\$ 3,276.00	\$ 3,353.60	\$ 3,432.80	\$ 3,513.60	\$ 3,596.00	\$ 3,679.60	\$ 3,764.80	\$ 3,851.60	\$ 3,939.60	\$ 4,028.80
Annually	\$40,771.60	\$42,092.00	\$43,440.00	\$44,816.00	\$46,220.00	\$47,652.00	\$49,112.00	\$50,596.00	\$52,112.00	\$53,656.00	\$55,228.00	\$56,828.00	\$58,456.00	\$60,112.00	\$61,792.00	\$63,496.00	\$65,224.00	\$66,976.00	\$68,752.00	\$70,552.00	\$72,376.00	\$74,224.00	\$76,096.00	\$77,992.00	\$79,912.00	\$81,856.00	\$83,824.00	\$85,816.00	\$87,832.00	\$89,872.00	\$91,936.00	
Range 5	Hourly	\$ 21.54	\$ 22.17	\$ 22.81	\$ 23.47	\$ 24.14	\$ 24.82	\$ 25.52	\$ 26.23	\$ 26.95	\$ 27.69	\$ 28.44	\$ 29.21	\$ 29.99	\$ 30.79	\$ 31.61	\$ 32.44	\$ 33.29	\$ 34.16	\$ 35.04	\$ 35.94	\$ 36.86	\$ 37.79	\$ 38.74	\$ 39.71	\$ 40.69	\$ 41.69	\$ 42.71	\$ 43.74	\$ 44.79	\$ 45.86	\$ 46.94
Library Associate	Biweekly	\$ 1,736.00	\$ 1,792.00	\$ 1,848.00	\$ 1,904.80	\$ 1,962.40	\$ 2,020.80	\$ 2,080.00	\$ 2,140.00	\$ 2,200.80	\$ 2,262.40	\$ 2,324.80	\$ 2,388.00	\$ 2,452.80	\$ 2,518.40	\$ 2,584.80	\$ 2,652.00	\$ 2,720.00	\$ 2,788.80	\$ 2,858.40	\$ 2,928.80	\$ 2,999.60	\$ 3,071.60	\$ 3,144.80	\$ 3,219.20	\$ 3,294.80	\$ 3,371.60	\$ 3,449.60	\$ 3,528.80	\$ 3,609.20	\$ 3,690.80	\$ 3,773.60
Annually	\$36,153.60	\$37,384.00	\$38,640.00	\$39,920.00	\$41,224.00	\$42,552.00	\$43,904.00	\$45,280.00	\$46,680.00	\$48,104.00	\$49,552.00	\$51,024.00	\$52,520.00	\$54,040.00	\$55,584.00	\$57,152.00	\$58,744.00	\$60,360.00	\$61,992.00	\$63,640.00	\$65,312.00	\$67,008.00	\$68,728.00	\$70,472.00	\$72,240.00	\$74,032.00	\$75,848.00	\$77,688.00	\$79,552.00	\$81,440.00	\$83,352.00	
Range 4	Hourly	\$ 18.11	\$ 18.67	\$ 19.24	\$ 19.82	\$ 20.41	\$ 21.01	\$ 21.62	\$ 22.24	\$ 22.87	\$ 23.51	\$ 24.16	\$ 24.82	\$ 25.49	\$ 26.17	\$ 26.86	\$ 27.56	\$ 28.27	\$ 28.99	\$ 29.72	\$ 30.46	\$ 31.21	\$ 31.97	\$ 32.74	\$ 33.52	\$ 34.31	\$ 35.11	\$ 35.92	\$ 36.74	\$ 37.57	\$ 38.41	\$ 39.26
Library Assistant	Biweekly	\$ 1,420.00	\$ 1,472.00	\$ 1,524.00	\$ 1,576.00	\$ 1,628.00	\$ 1,680.00	\$ 1,732.00	\$ 1,784.00	\$ 1,836.00	\$ 1,888.00	\$ 1,940.00	\$ 1,992.00	\$ 2,044.00	\$ 2,096.00	\$ 2,148.00	\$ 2,200.00	\$ 2,252.00	\$ 2,304.00	\$ 2,356.00	\$ 2,408.00	\$ 2,460.00	\$ 2,512.00	\$ 2,564.00	\$ 2,616.00	\$ 2,668.00	\$ 2,720.00	\$ 2,772.00	\$ 2,824.00	\$ 2,876.00	\$ 2,928.00	\$ 2,980.00
Annually	\$29,216.00	\$30,288.00	\$31,376.00	\$32,480.00	\$33,592.00	\$34,712.00	\$35,848.00	\$36,992.00	\$38,144.00	\$39,304.00	\$40,472.00	\$41,648.00	\$42,832.00	\$44,024.00	\$45,224.00	\$46,432.00	\$47,648.00	\$48,872.00	\$50,104.00	\$51,344.00	\$52,592.00	\$53,848.00	\$55,112.00	\$56,384.00	\$57,664.00	\$58,952.00	\$60,248.00	\$61,552.00	\$62,864.00	\$64,184.00	\$65,512.00	
Range 3	Hourly	\$ 15.45	\$ 15.99	\$ 16.54	\$ 17.10	\$ 17.67	\$ 18.24	\$ 18.82	\$ 19.41	\$ 20.01	\$ 20.61	\$ 21.22	\$ 21.84	\$ 22.46	\$ 23.09	\$ 23.73	\$ 24.38	\$ 25.03	\$ 25.69	\$ 26.36	\$ 27.04	\$ 27.72	\$ 28.41	\$ 29.11	\$ 29.81	\$ 30.52	\$ 31.24	\$ 31.96	\$ 32.69	\$ 33.43	\$ 34.17	\$ 34.92
Library Assistant	Biweekly	\$ 1,236.00	\$ 1,288.00	\$ 1,340.00	\$ 1,392.00	\$ 1,444.00	\$ 1,496.00	\$ 1,548.00	\$ 1,600.00	\$ 1,652.00	\$ 1,704.00	\$ 1,756.00	\$ 1,808.00	\$ 1,860.00	\$ 1,912.00	\$ 1,964.00	\$ 2,016.00	\$ 2,068.00	\$ 2,120.00	\$ 2,172.00	\$ 2,224.00	\$ 2,276.00	\$ 2,328.00	\$ 2,380.00	\$ 2,432.00	\$ 2,484.00	\$ 2,536.00	\$ 2,588.00	\$ 2,640.00	\$ 2,692.00	\$ 2,744.00	\$ 2,796.00
Annually	\$25,545.60	\$26,552.00	\$27,576.00	\$28,616.00	\$29,672.00	\$30,744.00	\$31,832.00	\$32,936.00	\$34,056.00	\$35,192.00	\$36,344.00	\$37,512.00	\$38,696.00	\$39,896.00	\$41,112.00	\$42,344.00	\$43,592.00	\$44,856.00	\$46,136.00	\$47,432.00	\$48,744.00	\$50,072.00	\$51,416.00	\$52,776.00	\$54,152.00	\$55,544.00	\$56,952.00	\$58,376.00	\$59,816.00	\$61,272.00	\$62,744.00	
Range 2	Hourly	\$ 13.45	\$ 13.99	\$ 14.54	\$ 15.10	\$ 15.67	\$ 16.24	\$ 16.82	\$ 17.41	\$ 18.01	\$ 18.61	\$ 19.22	\$ 19.84	\$ 20.46	\$ 21.09	\$ 21.73	\$ 22.38	\$ 23.03	\$ 23.69	\$ 24.36	\$ 25.04	\$ 25.72	\$ 26.41	\$ 27.11	\$ 27.81	\$ 28.52	\$ 29.24	\$ 29.96	\$ 30.69	\$ 31.43	\$ 32.17	\$ 32.92
Library Clerk	Biweekly	\$ 1,076.00	\$ 1,128.00	\$ 1,180.00	\$ 1,232.00	\$ 1,284.00	\$ 1,336.00	\$ 1,388.00	\$ 1,440.00	\$ 1,492.00	\$ 1,544.00	\$ 1,596.00	\$ 1,648.00	\$ 1,700.00	\$ 1,752.00	\$ 1,804.00	\$ 1,856.00	\$ 1,908.00	\$ 1,960.00	\$ 2,012.00	\$ 2,064.00	\$ 2,116.00	\$ 2,168.00	\$ 2,220.00	\$ 2,272.00	\$ 2,324.00	\$ 2,376.00	\$ 2,428.00	\$ 2,480.00	\$ 2,532.00	\$ 2,584.00	\$ 2,636.00
Annually	\$22,156.00	\$23,496.00	\$24,864.00	\$26,256.00	\$27,672.00	\$29,112.00	\$30,576.00	\$32,064.00	\$33,576.00	\$35,112.00	\$36,672.00	\$38,256.00	\$39,864.00	\$41,496.00	\$43,152.00	\$44,832.00	\$46,536.00	\$48,264.00	\$49,996.00	\$51,752.00	\$53,532.00	\$55,336.00	\$57,164.00	\$59,016.00	\$60,892.00	\$62,792.00	\$64,716.00	\$66,664.00	\$68,636.00	\$70,632.00	\$72,652.00	
Range 1	Hourly	\$ 11.45	\$ 11.99	\$ 12.54	\$ 13.10	\$ 13.67	\$ 14.24	\$ 14.82	\$ 15.41	\$ 16.01	\$ 16.61	\$ 17.22	\$ 17.84	\$ 18.46	\$ 19.09	\$ 19.73	\$ 20.38	\$ 21.03	\$ 21.69	\$ 22.36	\$ 23.04	\$ 23.72	\$ 24.41	\$ 25.11	\$ 25.81	\$ 26.52	\$ 27.24	\$ 27.96	\$ 28.69	\$ 29.43	\$ 30.17	\$ 30.92
Custodian	Biweekly	\$ 917.00	\$ 969.00	\$ 1,021.00	\$ 1,074.00	\$ 1,128.00	\$ 1,182.00	\$ 1,236.00	\$ 1,290.00	\$ 1,344.00	\$ 1,398.00	\$ 1,452.00	\$ 1,506.00	\$ 1,560.00	\$ 1,614.00	\$ 1,668.00	\$ 1,722.00	\$ 1,776.00	\$ 1,830.00	\$ 1,884.00	\$ 1,938.00	\$ 1,992.00	\$ 2,046.00	\$ 2,100.00	\$ 2,154.00	\$ 2,208.00	\$ 2,262.00	\$ 2,316.00	\$ 2,370.00	\$ 2,424.00	\$ 2,478.00	\$ 2,532.00
Annually	\$18,756.00	\$19,980.00	\$21,232.00	\$22,504.00	\$23,796.00	\$25,112.00	\$26,452.00	\$27,816.00	\$29,204.00	\$30,616.00	\$32,052.00	\$33,512.00																				

PROPOSED PART-TIME HOURLY WAGE STRUCTURE - 2022

Pages and Part-Time Custodians

Beginning page must be at least 16 years old. Progression to higher steps generally for high school graduate with significant library experience. Staff reaching the end of this scale may be promoted into the part-time assistant scale at the discretion of the Director.

STEP	2021	2022
1	\$10.14	\$10.56
2	\$10.34	\$10.77
3	\$10.55	\$10.99
4	\$10.76	\$11.21
5	\$10.97	\$11.43
6	\$11.19	\$11.66
7	\$11.42	\$11.90
8	\$11.64	\$12.13
9	\$11.88	\$12.38
10	\$12.11	\$12.62
11	\$12.36	\$12.88
12	\$12.60	\$13.13
13	\$12.86	\$13.40
14	\$13.11	\$13.66
15	\$13.38	\$13.94

Part-Time Assistants

Entry level part-time assistants must have a high school diploma or equivalent. Performs routine tasks under close supervision. Step 3 is normally reached after 2-3 years of experience, depending upon the amount of time worked, the level of difficulty of tasks performed, and the quality of performance. Progression to Steps 4 and higher depend upon years of experience (including amount of time worked), the performance of specially assigned tasks of increasing levels of difficulty and responsibility, and the quality of performance. Wages for part-time assistants beyond Step 20 would be individually negotiated through regular supervisory channels and based upon experience, tasks, responsibilities, and quality of performance.

STEP	2021	2022
entry	\$13.82	\$14.40
1	\$14.10	\$14.69
2	\$14.38	\$14.98
3	\$14.67	\$15.28
4	\$14.96	\$15.59
5	\$15.26	\$15.90
6	\$15.57	\$16.22
7	\$15.88	\$16.54
8	\$16.20	\$16.88
9	\$16.52	\$17.21
10	\$16.85	\$17.56
11	\$17.19	\$17.91
12	\$17.53	\$18.27
13	\$17.88	\$18.63
14	\$18.24	\$19.00
15	\$18.60	\$19.38
16	\$18.98	\$19.77
17	\$19.35	\$20.17
18	\$19.74	\$20.57
19	\$20.14	\$20.98
20	\$20.54	\$21.40

St. Charles Parish Library
2022 Budget Notes – Page 6

- Line 17: **Social Security (-151)** contributions for employees not eligible to participate in the Parochial Employees Retirement System. The rate is 6.2%.
- Line 18: Contributions to the **Parochial Employees Retirement System (-152)** are based on projected salaries of full-time employees. The library matches at the rate of 11.5% of total salaries paid to these employees. Rate decreased from 12.5% per estimates provided by Finance.
- Line 19: **Health Insurance (-153)** No change.
- Line 20: **Worker’s Compensation (-154)** Slight increase based on previous and year-to-date 2021 expenditures.
- Line 21: **Unemployment Insurance (-155)** No change.
- Line 22: **Medicare (-156)** payments of 1.45% of all salaries as directed by Finance.
- Line 23: **Disability Insurance (-157)** based on the following formula: full-time salaries x .33% as directed by Finance.
- Line 24: **Retired Employees Insurance (-158)** provides matching funds towards health insurance for retired employees. No change.
- Line 25: **Dental Insurance (-160)** This line is coverage for employees who choose to sign on with the Parish’s dental insurance plan. No change.
- Line 26: Charges for **OPEB (Other Post-Employment Benefits) Contribution (-161)**. Related to retiree health benefits for contribution to the GASB 45 Trust which was started in 2014 to fund the future retiree health benefits. Calculated as 3.5% of full-time salaries as directed by Finance.
- Line 27: Charges for **Drug Testing (-199)** of employees, both new hires and randomly selected current staff. Increase based on previous and year-to-date 2021 expenditures.
- Line 28: **Total Benefits and Costs**
- Line 29: **TOTAL PERSONNEL SERVICES (100’s)**
- Line 30: The **Membership Dues (-214)** category includes American Library Association and Public Library Association dues for library board members, the Director, and the Assistant Directors; Louisiana Library Association dues for board members and all professional librarians; modest dues in other appropriate organizations; and additional software licenses that are considered subscriptions. No change.
- Line 31: **Advertising (-215)** for job openings and legal advertisements, when necessary, as well as advertising of library programs and services. No change.
- Line 32: **Total Dues and Advertising**

St. Charles Parish Library
2022 Budget Notes – Page 7

- Line 33: **Periodicals (-216)** No change.
- Line 34: **Digital Books (-217)** This line item consists of purchases of microfilm and digital materials such as downloadable audiobooks, eBooks, videos, music, and magazines. Increased due to continued growing demand for digital resources.
- Line 35: **Total Periodicals and Digital Materials**
- Line 36: **Printing (-221)** Used for professional printing needs to increase awareness of library services and programs and improve marketing efforts. Includes printing of summer reading program guide, which is mailed to every household in the parish. Slight increase based on Assistant Director's requests.
- Line 37: **Adult Program Speakers and Performers (-2230001)** Used for paying fees associated with bringing in performers and speakers for adult public programs including activities such as the adult summer reading program and National Library Week. No change.
- Line 38: **Children and Young Adult Program Speakers and Performers (-2230002)** Used for paying fees associated with bringing in performers and speakers for children's and young adult public programs for activities such as story time, the summer reading program, Children's Book Week, and National Library Week. No change.
- Line 39: **Total Printing and Public Programming**
- Line 40: **Electrical Light and Power (-231)** No change.
- Line 41: **Gas (-232)** No change.
- Line 42: **Water (-233)** No change.
- Line 43: **Total Utilities**
- Line 44: **Postage and Box Rent (-241)** No change.
- Line 45: **Telephone (-242)** Increase due to new VoIP telephone system implemented.
- Line 46: **Electronic Services (-245)** category is used for licensing of electronic resources as well as other databases purchased directly by the Library. No change.
- Line 47: **Total Communications**
- Line 48: **Building Rentals (-251)** Amount includes funds for two storage units needed for storing books that were saved from the 1st floor section of the West Regional Library that was damaged by Hurricane Ida. Books will be stored until repairs are completed
- Line 49: **Equipment Rentals (-252)** This category funds the cost of leasing and servicing equipment, including photocopiers and microfilm reader-printers. No change.

**St. Charles Parish Library
2022 Budget Notes – Page 8**

- Line 50: **Film Rentals (-259)** No change.
- Line 51: **Total Rentals**
- Line 52: **Maintenance of Grounds (-261)** Yard work, landscaping, tree trimming and other necessary maintenance and repairs of library grounds. Increased for maintenance of land being purchased for new Hahnville Branch.
- Line 53: **Maintenance of Buildings (-262)** No change. Includes funds for security systems at all branches, pressure washing exterior of buildings, general maintenance and repair, updating of items such as carpet as needed. Anticipate updating carpet and public restrooms at the St. Rose Branch and main public restrooms at the East Regional Library.
- Line 54: **Maintenance of Vehicles (-263)** No change.
- Line 55: **Maintenance of Equipment (-264)** Maintenance of Planetarium projector. No change.
- Line 56: **Maintenance of Plumbing, Heating, and A/C (-265)** is the category that includes repairs and replacements as needed for the heating and air conditioning systems at all locations. No change.
- Line 57: **Maintenance of Furniture, Office Machines, and Equipment (-266)** for items such as projectors, typewriters, video equipment, postage meter and scale, microfilm readers and computers. No change.
- Line 58: **Electrical Maintenance (-272)** No change.
- Line 59: **Pest Control (-274)** No change.
- Line 60: **Janitorial Maintenance (-275)** These funds are used to cover the cost of part-time custodians to clean the Hahnville, Norco, and Paradis branches, as well as additional custodial help for special programs. No change.
- Line 61: **Maintenance of Automation Systems (-277)** This is the category that includes service and maintenance contracts for the library’s central computer system. Included are the servers, computer and peripheral equipment, automation system, the online catalog, and the operating system, filtering devices, anti-malware devices, etc. Increase per recommendation of Systems Administration Librarian.
- Line 62: **Total Maintenance**
- Line 63: **Miscellaneous (-280)** professional services is the category that includes funding for deputy details, attorney’s fees, and other miscellaneous professional fees. No change.
- Line 64: **Merchant Fees (-281)** Fees for credit card services. No change.
- Line 65: **Total Professional Services**

St. Charles Parish Library
2022 Budget Notes – Page 9

- Line 66: **Fire, Casualty, and Liability Insurance (-291)** includes coverage for the West, East, St. Rose, Paradis, Hahnville and Norco library buildings and contents, and liability for the system. No change.
- Line 67: **Vehicle Insurance (-293)** covers delivery van, maintenance vans and bookmobile. Increase based on estimates from Finance.
- Line 68: **Employee Liability (-294)** covers the Board and Director in the event of errors or omissions. Increase based on estimates from Finance.
- Line 69: **Total Insurance Costs**
- Line 70: **TOTAL OPERATING SERVICES (200's)**
- Line 71: **Non-Consumable Office Supplies (-305)** includes non-consumable supplies costing under \$5000. No change.
- Line 72: **Technology Supplies (-306)** includes non-consumable technology supplies that generally cost under \$5000. No change.
- Line 73: **Office Supplies (-310)** No change.
- Line 74: **Adult Programming Supplies (32100001)** Used for purchasing supplies for adult public programs. No change.
- Line 75: **Children and Young Adult Programming Supplies (32100002)** Used for purchasing supplies for children's and tween/teen's public programs. No change.
- Line 76: **Maintenance of Buildings and Grounds Supplies (-326)** No change.
- Line 77: **Vehicle Supplies (-327)** No change.
- Line 78: **Planetarium Supplies (-329)** No change.
- Line 79: **TOTAL MATERIALS AND SUPPLIES (300's)**
- Line 80: **Travel, Workshops, Expense Reimbursement (-410)** Includes reimbursement for use of personal vehicles to conduct library business, attendance at workshops and seminars, speakers at All Staff Meetings, and attendance at annual conferences of such organizations as the Louisiana Library Association, the American Library Association, and the Southeastern Planetarium Association, as well as training for Computer Services staff necessary to keep them current with technology changes. No change.
- Line 81: **Elections – Official Fees (-440)** Official fees for millage election. Decrease as millage election was held in 2020.
- Line 82: **TOTAL TRAVEL AND TRAINING (400's)**

St. Charles Parish Library
2022 Budget Notes – Page 10

- Line 83: **Acquisition of Land (-610)** No change.
- Line 84: **Acquisition of Buildings (-620)** No change.
- Line 85: **Improvements Other Than Buildings (-630)** No change.
- Line 86: **Acquisition of Motor Vehicles. (-640)** No change. With the increase in requests for outreach services, the library anticipates needing to purchase an additional outreach vehicle, similar to the current bookmobile, to use for outreach programs and services. The library will also need to replace the oldest of the maintenance vehicles, which is more than 20 years old, in the next few years.
- Line 87: **Total Acquisition of Land and Vehicles**
- Line 88: **Educational/Cultural/Recreational Equipment (-651)** This line is intended for capital technology purchases generally costing over \$5000. Funds allocated in this line are based on a formula that takes into consideration the life expectancy and replacement value over time of all technology equipment with the expectation that a certain number of computers, servers, routers, etc. will need to be replaced each year. Increase based on Computer Services recommendations.
- Line 89: **Buildings/Grounds/General Plant (-652)** Increase. Half of the chillers at the East Regional Library need to be replaced and may need to replace HVAC units at several branches in the coming year. Other potential capital improvement projects being considered include replacing the flooring, mirrors, and bathroom stalls in the public restrooms at the St. Rose Branch Library, replacing the flooring and bathroom stalls in the main public restrooms at the East Regional Library, replacing carpet in the meeting room area at the East Regional Library, and possibly replacing carpet and flooring at the St. Rose Branch Library. As our buildings begin to age, we will need to begin doing some routine upgrades to branches (the St. Rose Branch is 18 years old, the East Regional Library is 11 years old, and the Paradis Branch is 10 years old).
- Line 90: **Office Equipment, Furniture and Fixtures (-656)** This line is funded for equipment, furniture and fixtures generally costing over \$5000. No change.
- Line 91: **Total Acquisition of Equipment**
- Line 92: **Major Repairs (-670)** No change. Funds budgeted to cover any unexpected repairs.
- Line 93: **Construction in Progress (-680)** Increase. Includes funds anticipated future Hahnville Branch Library project.
- Line 94: **Architectural fees (-681)** Increase. Includes funds for architect and design consultant fees for possible start of planning for future Hahnville project.
- Line 95: **Books (-6900100)** No change.
- Line 96: **Audio Materials (-6900300)** No change.

St. Charles Parish Library
2022 Budget Notes – Page 11

- Line 97: **Video Materials (-6900500)** No change.
- Line 98: **Total Library Materials**
- Line 99: **Other Fees (-693)** Used for miscellaneous fees, such as Clerk of Court fees, associated with capital projects. No change.
- Line 100: **Library Other (-696)** Used for other expenses, such as inspection fees, associated with capital projects that fall outside of the scope of the contract. No change.
- Line 101: **Planetarium Materials and Equipment (-699)** No change. Used for purchasing new shows and exhibits for the planetarium.
- Line 102: **TOTAL CAPITAL OUTLAY (600's)**
- Line 103: **Contributions to Retirement Systems (-730)** Statutory charges to provide funds for the State's retirement systems. Decrease as directed by Finance.
- Line 104: **Cost of AV Tax Collection (-731)** Statutory charges paid to Sheriff's Department. No change as directed by Finance.
- Line 105: **Indirect Cost Allocation (-857)** Finance Department charges to the library for accounting and other services provided for the library. Increase as directed by Finance.
- Line 106: **TOTAL INTERGOVERNMENTAL COSTS (700's)**
- Line 107: **TOTAL EXPENDITURES**
- Line 108: **PROJECTED ENDING FUND BALANCE**

**911
COMMUNICATIONS
DISTRICT**



St. Charles Parish Communications District

260 Judge Edward Dufresne Parkway
Luling, LA 70070
Voice: (985) 783-1280 / Fax: (985) 783-1181



Board of Commissioners

Sam M. Zinna
President

Tommy Barreca
Vice-President

Johnny Bourgeois
Secretary/Treasurer

Donnie Smith

Armond Bourque

Michael Guillot

Oliver Dufrene

October 12, 2021

Michelle Impastato
Council Secretary
St. Charles Parish Council
P.O. Box 302
Hahnville, LA 70057



Dear Ms. Impastato:

Transmitted herewith is a copy of the St. Charles Parish 9-1-1
Communications District Current 2021 and Requested 2022 Budgets.

These budgets were voted on and approved by the Board of Commissioners
at their Monday, October 11, 2021 meeting.

If you have any questions, please feel free to contact me.

Thank you for your attention in this matter.

Sincerely,

Major Sam M. Zinna, President
9-1-1 Board of Commissioners

SMZ/arw

cc: Grant Dussom, Finance Director
St. Charles Parish
Finance Department

9-1-1 2021-2022 BUDGET SUMMARY

FUND	MAJOR	MINOR	DESCRIPTION	ACTUAL-2017	ACTUAL-2018	ACTUAL-2019	UNAUDIT-2020	2021-BUDGET	2021-PROJECTED	2022-REQUESTED
605	259900		FUND BALANCE	\$ (3,045,477)	\$ (2,977,363)	\$ (3,159,917)	\$ (3,791,416)	\$ (3,796,754)	\$ 3,051,189	\$ 2,534,505
605	334590		LOCAL COMMUNICATIONS	\$ (1,183,657)	\$ (1,195,020)	\$ (1,339,099)	\$ (1,465,686)	\$ (1,403,500)	\$ 1,564,966	\$ 1,474,500
605	342090		EMERGENCY TELEPHONE SERVICE CHARGE	\$ (219,392)	\$ (207,328)	\$ (195,126)	\$ (182,709)	\$ (184,000)	\$ 205,000	\$ 205,000
605	342091		EMERGENCY TELEPHONE WIRELESS	\$ (572,709)	\$ (587,478)	\$ (608,532)	\$ (621,311)	\$ (590,000)	\$ 730,000	\$ 730,000
605	342092		PREPAID WIRELESS FEES	\$ (131,646)	\$ (139,853)	\$ (126,895)	\$ (128,837)	\$ (123,000)	\$ 128,000	\$ 128,000
605	361000		INTEREST EARNINGS	\$ (34,149)	\$ (58,739)	\$ (86,001)	\$ (54,916)	\$ (23,000)	\$ 35,000	\$ 24,000
605	383000		DONATIONS					\$ -	\$ -	\$ -
605	375000		REFUNDS INSURANCE						\$ -	\$ -
605	383000		PROCEEDS FROM SALE OF ASSETS						\$ -	\$ -
605	385002		TRANSFER FROM GOVT BLDG. M & O					\$ -	\$ -	\$ -
			TOTAL REVENUES	\$ (2,141,553)	\$ (2,188,418)	\$ (2,355,653)	\$ (2,453,459)	\$ (2,323,500)	\$ 2,662,966	\$ 2,561,500
605	410165	210	COMM. DIST. - ADVERTISING/DUES/SUBSCRIPTIONS	\$ 5,144	\$ 4,041	\$ 7,365	\$ 8,164	\$ 5,100	\$ 8,000	\$ 8,000
605	410165	220	COMM. DIST. - PRINTING	\$ -	\$ 183			\$ 250	\$ 250	\$ 250
605	410165	231	COMM. DIST. - UTILITIES - ELECTRIC	\$ 27,796	\$ 25,543	\$ 27,877	\$ 26,503	\$ 36,000	\$ 36,000	\$ 48,000
605	410165	232	COMM. DIST. - UTILITIES - GAS	\$ 715	\$ 833	\$ 798	\$ 1,072	\$ 1,200	\$ 1,200	\$ 1,200
605	410165	233	COMM. DIST. - UTILITIES - WATER	\$ 2,985	\$ 1,250	\$ 1,802	\$ 1,407	\$ 3,240	\$ 2,000	\$ 3,240
605	410165	241	COMM. DIST. - POSTAGE	\$ -	\$ -	\$ 24		\$ 100	\$ 100	\$ 100
605	410165	242	COMM. DIST. - TELEPHONE	\$ 21,586	\$ 26,763	\$ 36,792	\$ 37,410	\$ 36,000	\$ 36,000	\$ 36,000
605	410165	250	COMM. DIST. - RENTALS	\$ 358	\$ 358	\$ 5,289	\$ 316	\$ 600	\$ 600	\$ 600
605	410165	260	COMM. DIST. - MAINT OF PROPERTY & EQUIPMENT	\$ 12,527	\$ 1,824	\$ 16,292	\$ 12,482	\$ 12,000	\$ 12,000	\$ 14,000
605	410165	270	COMM. DIST. - CONTRACTUAL SERVICES	\$ 196,004	\$ 182,248	\$ 120,221	\$ 101,107	\$ 210,600	\$ 160,000	\$ 199,605
605	410165	280	COMM. DIST. - PROFESSIONAL FEES	\$ 29,764	\$ 6,180			\$ 10,000	\$ 5,000	\$ 5,000
605	410165	291	COMM. DIST. - PROPERTY INSURANCE	\$ 11,242	\$ 9,442	\$ 8,731	\$ 12,392	\$ 15,000	\$ 15,000	\$ 144,450
605	410165	295	COMM. DIST. - GENERAL LIABILITY	\$ 32,133	\$ 31,624	\$ 29,236	\$ 35,287	\$ 38,000	\$ 38,000	\$ 40,000
605	410165	305	COMM. DIST. - NON-CONSUMABLE OFFICE SUPP	\$ 16,778	\$ 45,457	\$ 1,047	\$ 32,001	\$ 12,000	\$ 20,000	\$ 12,000
605	410165	310	COMM. DIST. - OFFICE SUPPLIES	\$ 4,772	\$ 5,257	\$ 4,789	\$ 4,431	\$ 8,000	\$ 8,000	\$ 8,000
605	410165	321	COMM. DIST. - EDUCATIONAL	\$ -	\$ -			\$ 3,000	\$ 3,000	\$ 3,000
605	410165	322	COMM DIST - MEDICAL	\$ 226	\$ 137	\$ 219	\$ 584	\$ -	\$ 600	\$ 600
605	410165	325	COMM. DIST. - FOOD/CLOTHING	\$ 5,097	\$ 5,270	\$ 5,755	\$ 5,360	\$ 8,000	\$ 8,000	\$ 8,000
605	410165	326	COMM. DIST. - MAINT OF BUILDINGS & GROUNDS	\$ 8,674	\$ 11,344	\$ 10,082	\$ 10,468	\$ 14,000	\$ 14,000	\$ 14,000
605	410165	329	COMM. DIST. - MISCELLANEOUS	\$ 751	\$ 1,686	\$ 686	\$ -	\$ 1,400	\$ 1,400	\$ 1,400

9-1-1 2021-2022 BUDGET SUMMARY

FUND	MAJOR	MINOR	DESCRIPTION	ACTUAL-2017	ACTUAL-2018	ACTUAL-2019	UNAUDIT-2020	2021-BUDGET	2021-PROJECTED	2022-REQUESTED
605	410165	339	COMM. DIST. - MISC. CHEMICAL	\$ -	\$ -	\$ -			\$ -	\$ -
605	410165	410	COMM. DIST. - TRAVEL	\$ 11,752	\$ 25,970	\$ 13,807	\$ 7,782	\$ 25,000	\$ 10,000	\$ 25,000
605	410165	440	COMM. DIST. - OFFICIAL FEES	\$ 1,167	\$ 1,038	\$ 880	\$ 20,865	\$ 1,400	\$ 500	\$ 500
605	410165	499	COMM. DIST. - MISCELLANEOUS	\$ 630	\$ 388	\$ 434	\$ 495	\$ 1,000	\$ 1,000	\$ 1,000
605	410165	510	COMM. DIST. - PRINCIPAL	\$ -	\$ -				\$ -	\$ -
605	410165	520	COMM. DIST. - INTEREST	\$ -					\$ -	\$ -
605	410165	630	COMM. DIST. - IMP. OTHER THAN BLDGS.	\$ -					\$ -	\$ -
605	410165	652	COMM. DIST. - BLDGS. GROUNDS	\$ 24,617			\$ 632,993	\$ 1,051,000	\$ 1,110,000	\$ 50,000
605	410165	656	COMM. DIST. - OFFICE EQUIPMENT	\$ 134,549	\$ 328,187		\$ 37,218	\$ 10,000	\$ 142,000	\$ 20,000
605	410165	658	COMM. DIST. - COMM. EQUIPMENT	\$ 342,235			\$ 6,500	\$ 10,000	\$ 60,000	\$ 10,000
605	410165	670	COMM. DIST. - MAJOR REPAIRS	\$ -			\$ -	\$ 5,000	\$ 5,000	\$ 5,000
605	410165	690	COMM. DIST. - BOOKS & LIBRARY MATERIALS						\$ -	\$ -
605	410165	691	COMM. DIST. - ARCH. ENG. FEES	\$ 2,000	\$ 76,753		\$ 59,900	\$ 20,000	\$ 30,000	\$ -
605	410165	693	COMM. DIST. - OTHER FEES	\$ -			\$ 2,079		\$ -	\$ -
605	410165	731	COMM. DIST. COST OF AV TAX	\$ -	\$ -		\$ -	\$ 2,000	\$ 2,000	\$ 2,000
605	410165	750	COMM. DIST. - INTERGOVERNMENTAL CHARGES	\$ 1,148,448	\$ 1,115,813	\$ 1,245,869	\$ 1,270,494	\$ 1,410,000	\$ 1,300,000	\$ 1,480,000
605	410165	0	INDIRECT COST ALLOCATION	\$ 169,717	\$ 173,028	\$ 109,406	\$ 120,811	\$ 150,000	\$ 150,000	\$ 160,000
			TOTAL EXPENDITURES	\$ 2,209,667	\$ 2,005,864	\$ 1,724,154	\$ 2,448,121	\$ 3,099,890	\$ 3,179,650	\$ 2,300,945
			ENDING FUND BALANCE	\$ (2,977,363)	\$ (3,159,917)	\$ (3,791,416)	\$ (3,796,754)	\$ (3,020,364)	\$ 2,534,305	\$ 2,795,060
				\$ 68,114	\$ (182,554)	\$ (631,499)	\$ (5,338)	\$ 776,390		

		2021	2022
210 - Advertising, Dues, Subscriptions			
As of 6/21:	\$5,190.00		
7/21 to 12/21 Estimate:	\$2,810.00		
	\$8,000.00	\$ 8,000.00	
Subscriptions/Advertising:			
2022 Estimate	\$8,000.00	\$	8,000.00
Total		\$ 8,000.00	\$ 8,000.00
220 - Printing			
As of 6/21:	\$0.00		
7/21 to 12/21 Estimate:	\$250.00		
	\$250.00	\$ 250.00	
2022 Estimate:	\$250.00	\$	250.00
Total		\$ 250.00	\$ 250.00
231 - Electrical			
As of 6/21:	\$12,409.00		
7/21 to 12/21 Estimate:	\$23,591.00		
	\$36,000.00	\$ 36,000.00	
2022 Estimate:			
12 mos. X \$4,000.00 = \$48,000.00	\$48,000.00	\$	48,000.00
Total		\$ 36,000.00	\$ 48,000.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

	2021	2022
242 - Telephone		
As of 6/21:	\$13,168.00	
7/21 to 12/21 Estimate:	\$22,832.00	
	\$36,000.00	
2022 Estimate:		
12 mos. X \$3000.00 = \$36,000.00	\$36,000.00	\$ 36,000.00
Total	\$ 36,000.00	\$ 36,000.00
250 - Rentals		
As of 6/21:	\$188.00	
7/21 to 12/21 Estimate:	\$412.00	
	\$600.00	\$ 600.00
2022 Estimate:	\$600.00	\$ 600.00
Total	\$ 600.00	\$ 600.00
260 - Maintenance of Property and Equipment		
As of 6/21:	\$4,717.00	
7/21 to 12/21 Estimate:	\$7,283.00	
	\$12,000.00	\$ 12,000.00
2022 Estimate:	\$14,000.00	\$ 14,000.00
Total	\$ 12,000.00	\$ 14,000.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

		2021	2022
Total		\$ 3,000.00	\$ 3,000.00
322 - Medical, Drugs			
As of 6/21:	\$297.00		
7/21 to 12/21 Estimate:	\$303.00		
	\$600.00	\$ 600.00	
2022 Estimate:	\$600.00		\$ 600.00
Total		\$ 600.00	\$ 600.00
325 - Food & Clothing			
As of 6/21:	\$0.00		
7/21 to 12/21 Estimate:	\$8,000.00		
	\$8,000.00	\$8,000.00	
2022 Estimate:	\$8,000.00		\$ 8,000.00
Total		\$ 8,000.00	\$ 8,000.00
326 - Maintenance of Building & Grounds			
As of 6/21:	\$3,237.00		
7/21 to 12/21 Estimate:	\$10,763.00		
	\$14,000.00	\$ 14,000.00	
2022 Estimate:	\$14,000.00		\$ 14,000.00

NOTE: if there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

		2021	2022
Total		\$ 14,000.00	\$ 14,000.00
329 - Miscellaneous			
As of 6/21:	\$0.00		
7/21 to 12/21 Estimate:	\$1,400.00		
	\$1,400.00	\$ 1,400.00	
2022 Estimate:	\$1,400.00		\$ 1,400.00
Total		\$ 1,400.00	\$ 1,400.00
410 - Travel			
As of 6/21:	\$3,209.00		
7/21 to 12/21 Estimate:	\$6,791.00		
	\$10,000.00	\$ 10,000.00	
2022 Estimate:	\$25,000.00		\$ 25,000.00
Total		\$ 10,000.00	\$ 25,000.00
440 - Official Fees			
As of 6/21:	\$0.00		
7/21 to 12/21 Estimate:	\$500.00		
	\$500.00	\$ 500.00	
2022 Estimate:	\$500.00		\$ 500.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

		2021	2022
	Total	\$ 500.00	\$ 500.00
499 - Miscellaneous			
	As of 6/21:	\$127.00	
	7/21 to 12/21 Estimate:	\$873.00	
		\$ 1,000.00	\$ 1,000.00
	2022 Estimate:	\$ 1,000.00	\$ 1,000.00
	Total	\$ 1,000.00	\$ 1,000.00
652 - Buildings, Grounds			
	As of 6/21:	\$572,322.00	
	7/21 to 12/21 Estimate:	\$537,678.00	
	9-1-1 Center Expansion Project	\$ 1,110,000.00	\$ 1,110,000.00
	2022 Estimate:	\$50,000.00	\$ 50,000.00
	Replace flooring & lights in older part of 9-1-1 Center		
	Total	\$ 1,110,000.00	\$ 50,000.00
656 - Office Equipment			
	As of 6/21:	\$0.00	
	7/21 to 12/21 Estimate:	\$142,000.00	
		\$142,000.00	\$ 142,000.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

7/21 to 12/21 Estimate:				
Personnel, American Tower Lease, Radio Maintenance, Utilities @ Tower (Telephone line, Gas & Electric), Administrative Fees, Indirect Cost (other Intergovernmental)	\$738,855.00	\$1,300,000.00	\$	1,300,000.00
2022 Estimate:				
Personnel:			\$	1,480,000.00
American Tower Lease, Radio Maintenance, Utilities @ Tower (Telephone line, Gas & Electric), Administrative Fees, Zuercher CAD Maintenance	\$1,240,000.00	\$240,000.00		
Total	\$1,480,000.00	\$	1,300,000.00	\$ 1,480,000.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

**HOUSING
AUTHORITY**

BUDGET DETAIL

	2021	2022
Operating Receipts		
Account Number - Account Name		
Dwelling Rent	\$ 250,000.00	\$ 270,000.00
Interest	\$ 50.00	\$ -
Other Tenant Income	\$ 7,000.00	\$ 250.00
Misc Income	\$ 27,100.00	\$ 29,500.00
HUD Contributions: Capital Fund Program	\$ 51,895.00	\$ -
HUD Contributions: Operating Subsidy	\$ 464,747.00	\$ 524,289.00
HUD Contributions: HCV Housing Asst Payments	\$ 2,208,220.00	\$ 2,168,655.00
HUD Contributions: HCV Admin Fees	\$ 186,900.00	\$ 194,000.00
Total	\$ 3,195,912.00	\$ 3,186,694.00
Operating Expenditures		
Account Number - Account Name		
Administrative	\$ 172,096.80	\$ 183,639.00
Legal Expense	\$ 10,000.00	\$ 12,000.00
Travel and Training	\$ 12,500.00	\$ 13,000.00
Accounting Fees/Payroll Fees	\$ 37,611.20	\$ 36,689.00
Audit	\$ 17,000.00	\$ 21,000.00
Tenant Services	\$ 2,500.00	\$ -
Total	\$ 251,708.00	\$ 266,328.00
Sundry		
Account Number - Account Name		
Telephone/Internet	\$ 9,000.00	\$ 11,100.00
Other Office Expenses	\$ 50,700.00	\$ 57,500.00
Postage	\$ 59,700.00	\$ 68,600.00

BUDGET DETAIL

**FUND#001- General Fund
Housing Authority 400110-Council**

	2021	2022
Utilities Expense		
Water	\$ 75,000.00	\$ 80,000.00
Electricity	\$ 15,000.00	\$ 15,000.00
Gas	\$ 40,000.00	\$ 48,000.00

Other Utility Expense	\$ 70,000.00	\$ 95,000.00
Total	\$ 200,000.00	\$ 238,000.00
Ordinary Maintenance		
Labor	\$ 63,991.00	\$ 55,245.00
Materials	\$ 25,000.00	\$ 30,000.00
Total	\$ 88,991.00	\$ 85,245.00
Contract Costs		
Garbage and Trash Removal	\$ 16,000.00	\$ 17,500.00
Landscape and Grounds	\$ 15,000.00	\$ 25,000.00
Extermination	\$ 12,000.00	\$ 9,750.00
Heating and Cooling	\$ 500.00	\$ 1,000.00
Electrical	\$ 7,500.00	\$ 5,000.00
Plumbing	\$ 20,000.00	\$ 20,000.00
Equipment Repairs		
Other Maintenance Expense	\$ 16,000.00	\$ 9,500.00
Total	\$ 87,000.00	\$ 87,750.00
Insurance		
Property Insurance	\$ 53,000.00	\$ 50,000.00
Liability Insurance	\$ 14,400.00	\$ 15,000.00
Worker's Compensation Insurance	\$ 5,400.00	\$ 7,333.00
Fidelity Bond Insurance	\$ 220.00	\$ 250.00
Auto	\$ 9,000.00	\$ 8,750.00
Flood		
Other Insurance Expense	\$ 2,000.00	\$ -
Total	\$ 84,020.00	\$ 81,333.00

BUDGET DETAIL

**FUND#001- General Fund
Housing Authority 400110-Council**

	2021	2022
Operating Expenditures		
Payments in Lieu of Taxes	\$ 5,700.00	\$ 3,200.00
Employee Benefits	\$ 79,154.04	\$ 72,232.00
Collection Losses		\$ 10,000.00
Housing Choice Voucher Payments	\$ 2,208,220.00	\$ 2,168,655.00
Other General	\$ 11,100.00	\$ 8,100.00
Total	\$ 2,304,174.04	\$ 2,262,187.00
Total Operating Expenditures	\$ 3,015,893.04	\$ 3,089,443.00

**ST. CHARLES
COMMUNITY HEALTH
CENTER**

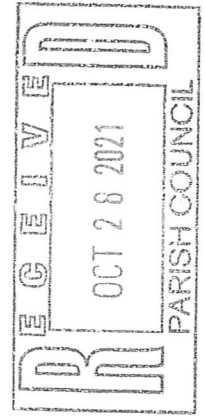
BUDGET DETAIL - ACCESS HEALTH LOUISIANA (LULING AND NORCO ONLY)

	CY 2021 Actuals	CY 2022 Budget	\$ Variance	% Variance
Millage Revenue				
Revenue	\$ 905,000.00	\$ 935,000.00	\$ 30,000.00	3.31%
Total Revenue	\$ 905,000.00	\$ 935,000.00	\$ 30,000.00	3.31%
Employee Costs				
403b Retirement Company Match	\$ 9,709.38	\$ 10,031.24	\$ 321.86	3.31%
Employer FICA/Medicare Tax	\$ 26,988.89	\$ 27,883.54	\$ 894.65	3.31%
Health Insurance	\$ 22,179.64	\$ 22,914.87	\$ 735.23	3.31%
Salaries & Wages	\$ 360,234.30	\$ 372,175.86	\$ 11,941.56	3.31%
Taxes & Licenses	\$ 2,917.65	\$ 3,014.37	\$ 96.72	3.31%
Vac/Sick/PTO	\$ 55,657.54	\$ 57,502.53	\$ 1,844.99	3.31%
Workmen's Comp. Insurance	\$ 12,580.98	\$ 12,998.03	\$ 417.05	3.31%
Total Employee Costs	\$ 490,268.38	\$ 506,520.44	\$ 16,252.06	3.31%
Facility Costs				
Building Improvements	\$ 10,348.00	\$ 10,691.03	\$ 343.03	3.31%
Building Repairs & Maintenance	\$ 24,256.61	\$ 25,060.69	\$ 804.08	3.31%
General Liability Insurance	\$ 9,294.75	\$ 9,602.86	\$ 308.11	3.31%
Janitorial Contract	\$ 34,041.00	\$ 35,169.43	\$ 1,128.43	3.31%
Janitorial Services & Supplies	\$ 10,187.45	\$ 10,525.15	\$ 337.70	3.31%
Lawn Service	\$ 15,978.60	\$ 16,508.27	\$ 529.67	3.31%
Property Insurance	\$ 21,417.85	\$ 22,127.83	\$ 709.98	3.31%
Repairs & Maintenance	\$ 15,656.84	\$ 16,175.85	\$ 519.01	3.31%
Security Expense	\$ 689.93	\$ 712.80	\$ 22.87	3.31%
Utilities	\$ 27,052.96	\$ 27,949.74	\$ 896.78	3.31%
Total Facility Costs	\$ 168,923.99	\$ 174,523.65	\$ 5,599.66	3.31%

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

BUDGET DETAIL - ACCESS HEALTH LOUISIANA (LULING AND NORCO ONLY)

	CY 2021 Actuals	CY 2022 Budget	\$ Variance	% Variance
Patient and IT Expenses				
Infectious Waste Disposal	\$ 7,145.14	\$ 7,381.99	\$ 236.85	3.31%
Instruments & Equip Non Capital	\$ 3,237.59	\$ 3,344.91	\$ 107.32	3.31%
Laboratory	\$ 37,364.44	\$ 38,603.03	\$ 1,238.59	3.31%
Patient Supplies	\$ 35,036.70	\$ 36,198.13	\$ 1,161.43	3.31%
Pharmaceuticals	\$ 17,689.00	\$ 18,275.37	\$ 586.37	3.31%
Professional Services Expense	\$ 19,072.87	\$ 19,705.12	\$ 632.25	3.31%
Cable & Internet	\$ 21,300.74	\$ 22,006.84	\$ 706.10	3.31%
Computer Services	\$ 22,235.50	\$ 22,972.58	\$ 737.08	3.31%
Computers - Non-Capital Exp	\$ 2,095.38	\$ 2,164.84	\$ 69.46	3.31%
Copier Leases	\$ 15,413.75	\$ 15,924.70	\$ 510.95	3.31%
Electronic Medical Record	\$ 63,607.77	\$ 65,716.30	\$ 2,108.53	3.31%
Telephone Expense	\$ 1,608.75	\$ 1,662.08	\$ 53.33	3.31%
Total Patient and IT Costs	\$ 245,807.63	\$ 253,955.91	\$ 8,148.28	3.31%
Total Expenses	\$ 905,000.00	\$ 935,000.00	\$ 30,000.00	3.31%
Total Variance	\$ -	\$ -	\$ -	



NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

**ARC
OF
ST. CHARLES**

B U D G E T D E T A I L - O U T S I D E A G E N C I E S - 2 0 2 2 F O R A R C O F S T . C H A R L E S

Statement of Net Position Accounts	2021	2022	\$ Variance	% Variance
Mortgage	\$ 7,957.67	\$ 8,385.63	\$ 427.96	5.38%
New Vehicles	\$ 51,668.50	\$ 75,000.00	\$ 23,331.50	45.16%
Repairs and maintenance	\$ 31,952.56	\$ 31,952.56	\$ -	0.00%
Lines of credit	\$ 63,000.00	\$ -	\$ (63,000.00)	-100.00%
Additional funds received	\$ -	\$ 40,000.00	\$ 40,000.00	#DIV/0!
Investments	\$ 150,000.00	\$ 150,000.00	\$ -	0.00%
Total	\$ 304,578.73	\$ 305,338.19	\$ 759.46	100.25%
Statement of Activity Accounts	2021	2022	\$ Variance	% Variance
Payroll - Vocational	\$ 298,672.00	\$ 298,672.00	\$ -	0.00%
Lease	\$ 11,850.00	\$ 11,850.00	\$ -	0.00%
Rent/Storage Unit	\$ 3,013.00	\$ 3,013.00	\$ -	0.00%
Utilities (Programs)	\$ 12,000.00	\$ 12,000.00	\$ -	0.00%
Utilities (General)	\$ 4,000.00	\$ 4,000.00	\$ -	0.00%
Bank Interest	\$ 11,500.00	\$ 11,500.00	\$ -	0.00%
Insurance - Liability and Property (Programs)	\$ 98,571.27	\$ 108,571.27	\$ 10,000.00	10.14%
Insurance - Liability and Property (General)	\$ 8,500.00	\$ 8,500.00	\$ -	0.00%
Insurance - Workers' Compensation (Programs)	\$ 60,000.00	\$ 60,000.00	\$ -	0.00%
Insurance - Workers' Compensation (General)	\$ 4,500.00	\$ 4,500.00	\$ -	0.00%
Fuel (Programs)	\$ 41,200.00	\$ 40,440.54	\$ (759.46)	-1.84%
Fuel (General)	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%
Supplies - Day Hab	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%
Supplies - Pre Voc	\$ 3,500.00	\$ 3,500.00	\$ -	0.00%
Supplies - Greenhouse	\$ 1,300.00	\$ 1,300.00	\$ -	0.00%
Supplies - Lawn Care	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%
Supplies - Cajun Village	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
Supplies - Jani Day	\$ 5,000.00	\$ 5,000.00	\$ -	0.00%
Supplies - Jani Schools	\$ 27,985.00	\$ 27,985.00	\$ -	0.00%
Office Supplies - Day Hab	\$ 1,800.00	\$ 1,800.00	\$ -	0.00%
Office Supplies - Cajun Village	\$ 200.00	\$ 200.00	\$ -	0.00%
Repairs and maintenance - Transportation	\$ 20,000.00	\$ 20,000.00	\$ -	0.00%
Repairs and maintenance - Lawn Care	\$ 11,900.00	\$ 6,900.00	\$ (5,000.00)	-42.02%
Repairs and maintenance - Cajun Village	\$ 11,900.00	\$ 6,900.00	\$ (5,000.00)	-42.02%
Total	\$ 645,391.27	\$ 644,631.81	\$ (759.46)	99.88%
Total:	\$ 949,970.00	\$ 949,970.00	\$ 0.00	200.13%

