

**BUDGET DATA  
(BOARDS/AGENCIES)**

**2024**

**COUNCIL ON  
AGING**

## BUDGET DETAIL

St. Charles Council on Aging, Inc.

RECEIVED

OCT - 9 2023

2023

2024

	2023	2024
<b>Salaries and Wages (28 staff FY23)(31 staff FY24)</b> <span style="float: right; color: blue; font-weight: bold;">PARISH COUNCIL</span>	\$ 666,039.00	\$ 956,543.00
<b>Fringe (FICA, LUTA, Health Insurance COA Portion, Deferred Comp Match)</b>	\$ 90,052.00	\$ 98,580.00
<b>Travel</b>	\$ 165.00	\$ 3,016.00
<b>Total</b>	<b>\$ 756,256.00</b>	<b>\$ 1,058,139.00</b>
<b>Operation Services (Accountant, Advertising, Bldg. Maintenance, Computer Services, Due/Subscriptions, Equipment Maintenance, Internet, Cable, Telephone, Insurance (Vehicle, Workers Comp, Liability, Volunteer, Property), Licenses &amp; Fees, Medical Waste Pick up, Postage, Uniforms, and Vehicle Insurance and Maintenance)</b>	\$ 294,585.00	\$ 382,428.00
<b>Operation Supplies (Automotive Gas &amp; Oil, and Facility, Program, &amp; Office Supplies)</b>	\$ 73,000.00	\$ 77,000.00
<b>Other Cost (Audit, Bank Charges, Payroll Fees, Background Checks, MVRs, Drug Screening, Medical Exams, Nutritionist Consultant, &amp; Training)</b>	\$ 25,270.00	\$ 33,750.00
<b>Subcontracts (Legal, Medical Alert, Homemaker, Personal Care, Respite Care, Health Promotion &amp; Disease Prevention, and Material Aide Supplies)</b>	\$ 319,259.00	\$ 815,567.00
<b>Senior Center Operations (Bldg. &amp; Equipment Maintenance, Internet, Cable, Telephone, Utilities, Facility Supplies, and Pest Control)</b>	\$ 16,500.00	\$ 66,800.00
<b>Meals (122,136 meals)</b>	\$ 330,611.00	\$ 466,442.00
<b>Senior Center Activities and Special Events</b>	\$ 12,805.00	\$ 29,400.00
<b>Meals Under 60 (United Way)</b>	\$ 9,877.00	\$ 10,025.00
<b>Intergovernmental charges by the Parish</b>	\$ 117,584.00	\$ 125,000.00
<b>Capital Outlays (replacement meal delivery vehicle \$30,000, New Building Construction \$4,335,000, New Building Architect \$875,000, replacement laptops&amp; monitors (3) \$6,690, )</b>	\$ 4,462,047.00	\$ 413,943.00
<b>Other Cost Paid from the General Fund Due to Their Nature - board meetings, open house for the new facility, and unexpected costs</b>	\$ 4,500.00	\$ 9,000.00
<b>STPH Public Health Workforce Grant</b>	\$ 12,403.00	\$ 12,403.00
<b>Total</b>	<b>\$ 5,678,441.00</b>	<b>\$ 2,441,758.00</b>
<b>Total Expenditures</b>	<b>\$ 6,434,697.00</b>	<b>\$ 3,499,897.00</b>
<b>Income</b>		
<b>Property Tax</b>	\$ 3,150,000.00	\$ 3,150,000.00
<b>Governor's Office of Elderly Affairs</b>	\$ 525,556.00	\$ 537,183.00
<b>United Way of St. Charles</b>	\$ 31,648.00	\$ 33,000.00
<b>Interest Income</b>	\$ 143,179.00	\$ 60,350.00
<b>Miscellaneous</b>	\$ 11,118.00	\$ 10,000.00
<b>Contributions - unrestricted</b>	\$ 2,200.00	\$ 2,200.00
<b>MIPA</b>	\$ 2,850.00	\$ 9,600.00
<b>STPH</b>	\$ 12,403.00	\$ 12,403.00
<b>Contributions - restricted for programs</b>	\$ 29,800.00	\$ 30,000.00
<b>Proceeds from Loan</b>	\$ -	\$ -

Total Revenues	\$ 3,908,754.00	\$ 3,844,736.00
<b>FORECASTED REVENUES OVER (UNDER) EXPENDITURES</b>	<b><u>\$ (2,525,943.00)</u></b>	<b><u>\$ 344,839.00</u></b>
<b>Note: the deficit for Fy 2023 was covered by the Council's unrestricted fund balance</b>		

**HOSPITAL  
SERVICE  
DISTRICT**

**ST. CHARLES PARISH HOSPITAL  
FYE 2023 BUDGET  
OPERATING BUDGET**

	ACTUAL FYE 12-31-2020	% OF	ACTUAL FYE 12-31-2021	% OF	BUDGET FYE 12-31-2022	% OF	ACTUAL FYE 12-31-2022	% OF	BUDGET FYE 12-31-2023	% OF	2023 v 2022 VARIANCE	% CHG
<b>MAJOR STATISTICS</b>												
BEHAVIORIAL HEALTH UNIT DAYS	5,656		4,213		5,840		4,980		5,840		860	17.3%
INTENSIVE CARE UNIT DAYS	638		791		551		651		551		(100)	-15.4%
MEDICAL/SURGICAL DAYS	2,140		2,461		2,304		2,101		2,430		329	15.7%
MED PSYCH DAYS	2,285		2,956		3,285		3,441		3,285		(156)	-4.5%
OUT PATIENT VISITS	36,903		45,651		51,551		52,428		52,016		(412)	-0.8%
EMERGENCY ROOM VISITS	12,198		14,128		13,775		15,333		15,273		(60)	-0.4%
AMBULANCE RUNS	7,184		7,201		7,284		6,476		6,408		(68)	-1.1%
SURGERIES	2,363		2,882		3,204		3,250		3,611		361	11.1%
DISCHARGES	1,715		1,813		2,043		1,789		1,947		158	8.8%
<b>REVENUES AND ADJUSTMENTS</b>												
<b>HOSPITAL PATIENT REVENUES</b>												
INPATIENT REVENUE	36,191,487	25.4%	37,530,015	22.8%	40,073,413	21.4%	36,980,445	20.8%	40,112,427	21.7%	3,131,982	8.5%
OUTPATIENT REVENUE	106,514,374	74.6%	127,285,942	77.2%	147,609,604	78.6%	141,082,988	79.2%	144,336,288	78.3%	3,253,300	2.3%
<b>TOTAL HOSPITAL PATIENT REVENUES</b>	<b>142,705,861</b>	<b>100.0%</b>	<b>164,815,957</b>	<b>100.0%</b>	<b>187,683,017</b>	<b>100.0%</b>	<b>178,063,433</b>	<b>100.0%</b>	<b>184,448,715</b>	<b>100.0%</b>	<b>6,385,282</b>	<b>3.6%</b>
LESS: CONTRACTUALS & ADJUSTMENTS	(105,206,977)	73.7%	(120,704,488)	73.2%	(137,795,246)	73.4%	(129,949,164)	73.0%	(136,205,396)	73.8%	(6,256,232)	4.8%
<b>NET HOSPITAL PATIENT REVENUES</b>	<b>37,498,884</b>	<b>78.8%</b>	<b>44,111,469</b>	<b>82.1%</b>	<b>49,887,771</b>	<b>85.3%</b>	<b>48,114,269</b>	<b>79.1%</b>	<b>48,243,319</b>	<b>78.9%</b>	<b>129,050</b>	<b>0.3%</b>
NET HOSPITAL RECOVERY RATE	26.3%		26.8%		26.6%		27.0%		26.2%			
<b>NET OPERATING REVENUE</b>	<b>37,498,884</b>	<b>78.8%</b>	<b>44,111,469</b>	<b>82.1%</b>	<b>49,887,771</b>	<b>85.3%</b>	<b>48,114,269</b>	<b>79.1%</b>	<b>48,243,319</b>	<b>78.9%</b>	<b>129,050</b>	<b>0.3%</b>
<b>OTHER REVENUES</b>												
RENTAL INCOME	1,476,626		1,574,139		1,583,316		1,718,261		1,696,275		(21,986)	-1.3%
UNRESTRICTED CONTRIBUTIONS	3,657		434,566		-		-		-		-	#DIV/0!
OTHER REVENUE	307,819		472,632		606,612		599,208		614,796		15,588	2.6%
<b>TOTAL OTHER REVENUE</b>	<b>1,788,102</b>	<b>3.8%</b>	<b>2,481,337</b>	<b>4.6%</b>	<b>2,189,928</b>	<b>3.7%</b>	<b>2,317,469</b>	<b>3.8%</b>	<b>2,311,071</b>	<b>3.8%</b>	<b>(6,398)</b>	<b>-0.3%</b>
<b>UPL-RURAL HOSPITAL GRANT</b>	<b>6,130,460</b>	<b>12.9%</b>	<b>5,513,835</b>	<b>10.3%</b>	<b>5,100,000</b>	<b>8.7%</b>	<b>8,215,220</b>	<b>13.5%</b>	<b>9,332,880</b>	<b>15.3%</b>	<b>1,117,660</b>	<b>13.6%</b>
<b>MCIP</b>	<b>2,108,454</b>	<b>4.4%</b>	<b>1,586,443</b>	<b>3.0%</b>	<b>1,282,128</b>	<b>2.2%</b>	<b>2,179,748</b>	<b>3.6%</b>	<b>1,278,336</b>	<b>2.1%</b>	<b>(901,412)</b>	<b>-11.0%</b>
<b>EHR INCENTIVE PYMTS</b>	<b>78,483</b>	<b>0.2%</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>GAIN/LOSS ON INSURANCE PROC</b>	<b>-</b>	<b>0.0%</b>	<b>41,087</b>	<b>0.1%</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL NET REVENUES</b>	<b>47,604,383</b>	<b>100.0%</b>	<b>53,734,171</b>	<b>100.0%</b>	<b>58,459,827</b>	<b>100.0%</b>	<b>60,826,706</b>	<b>100.0%</b>	<b>61,165,606</b>	<b>100.0%</b>	<b>338,900</b>	<b>0.6%</b>

**ST. CHARLES PARISH HOSPITAL  
FYE 2023 BUDGET  
OPERATING BUDGET**

	ACTUAL FYE 12-31-2020	% OF	ACTUAL FYE 12-31-2021	% OF	BUDGET FYE 12-31-2022	% OF	ACTUAL FYE 12-31-2022	% OF	BUDGET FYE 12-31-2023	% OF	2023 v 2022 VARIANCE	% CHG
<b>EXPENSES</b>												
PHYSICIAN SALARIES	246,533	0.5%	190,446	0.3%	165,000	0.3%	191,079	0.3%	201,000	0.3%	9,921	5.2%
OTHER PROVIDERS	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
EMPLOYEE SALARIES	10,495,319	21.8%	13,594,769	22.9%	14,671,460	25.2%	15,535,463	25.0%	14,910,600	24.4%	(624,863)	-4.0%
BENEFITS	2,024,982	4.2%	2,353,324	4.0%	2,575,492	4.4%	2,400,382	3.9%	2,508,772	4.1%	108,390	4.5%
MEDICAL SUPPLIES AND SERVICES	8,155,536	16.9%	9,139,374	15.4%	11,397,302	19.6%	10,826,755	17.4%	11,222,318	18.3%	395,563	3.7%
SUPPLIES	837,174	1.7%	846,809	1.4%	1,006,097	1.7%	962,600	1.5%	1,005,954	1.6%	43,354	4.5%
BUILDING AND EQUIPMENT	3,807,967	7.9%	5,593,983	9.4%	4,190,195	7.2%	4,182,814	6.7%	3,935,616	6.4%	(247,198)	-5.9%
INSURANCE	957,986	2.0%	1,051,896	1.8%	1,187,496	2.0%	1,756,672	2.8%	2,064,012	3.4%	307,340	17.5%
PROF FEES AND PURCH SVCS	316,973	0.7%	190,989	0.3%	377,160	0.6%	205,617	0.3%	359,928	0.6%	154,311	75.0%
GEN AND ADMINISTRATIVE	658,875	1.4%	1,027,940	1.7%	4,257,348	7.3%	819,930	1.3%	3,524,696	5.8%	2,704,766	329.9%
MCD PROGRAM SUPPORT	17,715,493	36.8%	22,098,808	37.3%	15,000,000	25.8%	21,250,000	34.1%	17,995,704	29.4%	(3,254,296)	-15.3%
DEPRECIATION	2,924,533	6.1%	3,162,038	5.3%	3,307,548	5.7%	4,098,117	6.6%	3,407,844	5.6%	(690,273)	-16.8%
AMORTIZATION	26,424	0.1%	30,441	0.1%	30,444	0.1%	30,068	0.0%	30,072	0.0%	4	0.0%
<b>TOTAL EXPENSES</b>	<b>48,167,795</b>	<b>100%</b>	<b>59,280,817</b>	<b>100%</b>	<b>58,165,542</b>	<b>100%</b>	<b>62,259,497</b>	<b>100%</b>	<b>61,166,516</b>	<b>100%</b>	<b>(1,092,981)</b>	<b>-2%</b>
<b>OPERATING NET INCOME (LOSS)</b>	<b>(562,412)</b>		<b>(5,546,646)</b>		<b>294,255</b>		<b>(1,432,790)</b>		<b>(914)</b>		<b>1,431,881</b>	<b>-100%</b>
<b>NON - OPERATING INCOME / EXPENSES</b>												
<b>NON-OPERATING INCOME</b>												
GAIN/LOSS ON INSURANCE PROCEEDS	-	0.0%	-	0.0%	-	0.0%	759,769	0.0%	-	0.0%	(759,769)	-100.0%
GAIN/LOSS ON DEFEASANCE OF LOAN	-	0.0%	1,101,396	8.7%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
DONATIONS	620,988	4.0%	209,425	1.7%	-	0.0%	55,000	0.4%	-	0.0%	(55,000)	-100.0%
IN-KIND CONTRIBUTION	-	0.0%	-	0.0%	-	0.0%	1,683,490	13.7%	-	0.0%	(1,683,490)	-100.0%
CARES ACT FUNDING	5,912,818	37.6%	2,725,163	21.5%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
AD VALOREM TAX - MAINTENANCE	4,005,093	25.5%	3,817,511	30.2%	3,916,075	43.3%	4,289,445	34.9%	4,227,540	44.1%	(61,905)	-1.4%
AD VALOREM TAX - DEBT SERVICE	5,139,878	32.7%	4,780,044	37.8%	5,092,509	56.3%	5,403,129	43.9%	5,323,572	55.5%	(79,557)	-1.5%
B & I FUND INTEREST INCOME	104,094	0.7%	49,693	0.4%	61,236	0.7%	133,440	1.1%	34,992	0.4%	(98,448)	-73.8%
B & I FUND UNREALIZED GAIN/LOSS	(71,994)	-0.5%	(31,030)	-0.2%	(25,188)	-0.3%	(26,323)	-0.2%	-	0.0%	26,323	-100.0%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>15,710,877</b>	<b>100%</b>	<b>12,652,202</b>	<b>100%</b>	<b>9,044,632</b>	<b>100%</b>	<b>12,297,950</b>	<b>94%</b>	<b>9,586,104</b>	<b>100%</b>	<b>(2,711,846)</b>	<b>-22%</b>
<b>NON-OPERATING EXPENSES</b>												
INTEREST EXPENSE	1,452,303	95.9%	1,268,783	88.2%	1,446,792	86.8%	1,308,929	98.0%	1,290,540	95.5%	(18,389)	-1.4%
B & I FUND FEES	61,404	4.1%	169,710	11.8%	219,756	13.2%	26,676	2.0%	61,320	4.5%	34,644	129.9%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>1,513,707</b>	<b>100%</b>	<b>1,438,493</b>	<b>100%</b>	<b>1,666,548</b>	<b>100%</b>	<b>1,335,605</b>	<b>100%</b>	<b>1,351,860</b>	<b>100%</b>	<b>16,255</b>	<b>1%</b>
<b>NON-OPERATING NET INCOME (LOSS)</b>	<b>14,197,170</b>		<b>11,213,709</b>		<b>7,378,084</b>		<b>10,962,345</b>		<b>8,234,244</b>		<b>(2,728,101)</b>	<b>-25%</b>
<b>NET INCOME (LOSS)</b>	<b>13,633,758</b>		<b>5,667,063</b>		<b>7,672,369</b>		<b>9,529,555</b>		<b>8,233,334</b>		<b>(1,296,221)</b>	<b>-14%</b>

**ST. CHARLES PARISH HOSPITAL  
MONTHLY BUDGET**

**FISCAL YEAR ENDING DECEMBER 31ST, 2023**

	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	Total 2023
<b>MAJOR STATISTICS</b>													
BEHAVIORAL HEALTH UNIT DAYS	496	448	496	480	496	480	496	496	480	496	480	496	5,840
INTENSIVE CARE UNIT DAYS	47	42	47	45	47	45	47	47	45	47	45	47	551
MEDICAL/SURGICAL DAYS	186	224	217	180	186	180	186	186	180	217	240	248	2,430
MED PSYCH DAYS	279	252	279	270	279	270	279	279	270	279	279	279	3,285
OUT PATIENT VISITS	4,418	3,990	4,418	4,275	4,418	4,275	4,418	4,418	4,275	4,418	4,275	4,418	52,016
EMERGENCY ROOM VISITS	1,330	1,207	1,320	1,229	1,270	1,229	1,270	1,270	1,229	1,320	1,279	1,320	15,273
AMBULANCE RUNS	544	492	544	527	544	527	544	544	527	544	527	544	6,408
SURGERIES	284	271	328	273	329	287	333	333	289	311	302	289	3,611
DISCHARGES	160	159	168	155	160	155	160	160	155	168	171	176	1,947
<b>REVENUES AND ADJUSTMENTS</b>													
<b>HOSPITAL PATIENT REVENUES</b>													
INPATIENT REVENUE	3,336,367	3,191,376	3,445,192	3,235,537	3,351,922	3,246,887	3,340,515	3,351,922	3,235,537	3,445,192	3,410,228	3,521,752	40,112,427
OUTPATIENT REVENUE	11,424,629	10,775,341	13,024,556	10,986,473	12,987,432	12,438,434	11,527,618	13,017,371	11,621,489	12,652,118	12,158,008	11,772,819	144,336,288
<b>TOTAL HOSPITAL PATIENT REVENUES</b>	<b>14,760,996</b>	<b>13,966,717</b>	<b>16,469,748</b>	<b>14,222,010</b>	<b>16,339,354</b>	<b>15,685,321</b>	<b>14,868,133</b>	<b>16,369,293</b>	<b>14,857,026</b>	<b>16,097,310</b>	<b>15,568,236</b>	<b>15,294,571</b>	<b>184,448,715</b>
LESS: IP CONTRACTUALS & ADJUSTMENTS	(2,194,923)	(2,041,543)	(2,209,384)	(2,070,037)	(2,150,811)	(2,082,855)	(2,137,926)	(2,150,928)	(2,072,533)	(2,207,920)	(2,184,075)	(2,252,226)	(25,695,261)
LESS: OP CONTRACTUALS & ADJUSTMENTS	(8,749,197)	(8,252,512)	(9,970,017)	(8,413,984)	(9,940,566)	(9,520,818)	(8,827,747)	(9,963,386)	(8,897,997)	(9,686,142)	(9,309,096)	(8,978,773)	(110,510,235)
<b>NET HOSPITAL PATIENT REVENUES</b>	<b>3,876,876</b>	<b>3,672,662</b>	<b>4,290,347</b>	<b>3,737,989</b>	<b>4,247,977</b>	<b>4,081,648</b>	<b>3,902,460</b>	<b>4,254,979</b>	<b>3,886,496</b>	<b>4,203,248</b>	<b>4,075,065</b>	<b>4,013,572</b>	<b>48,243,319</b>
NET HOSPITAL RECOVERY RATE	26.5%	26.3%	26.0%	26.3%	26.0%	26.0%	26.2%	26.0%	26.2%	26.1%	26.2%	26.3%	26.2%
<b>NET OPERATING REVENUE</b>	<b>3,876,876</b>	<b>3,672,662</b>	<b>4,290,347</b>	<b>3,737,989</b>	<b>4,247,977</b>	<b>4,081,648</b>	<b>3,902,460</b>	<b>4,254,979</b>	<b>3,886,496</b>	<b>4,203,248</b>	<b>4,075,065</b>	<b>4,013,572</b>	<b>48,243,319</b>
<b>OTHER REVENUES</b>													
RENTAL INCOME	139,287	139,287	139,287	140,667	140,667	140,667	142,046	142,046	142,046	143,425	143,425	143,425	1,696,275
UNRESTRICTED CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER REVENUE	51,233	51,233	51,233	51,233	51,233	51,233	51,233	51,233	51,233	51,233	51,233	51,233	614,796
<b>TOTAL OTHER REVENUES</b>	<b>190,520</b>	<b>190,520</b>	<b>190,520</b>	<b>191,900</b>	<b>191,900</b>	<b>191,900</b>	<b>193,279</b>	<b>193,279</b>	<b>193,279</b>	<b>194,658</b>	<b>194,658</b>	<b>194,658</b>	<b>2,311,071</b>
<b>UPL-RURAL HOSPITAL GRANT</b>	777,740	777,740	777,740	777,740	777,740	777,740	777,740	777,740	777,740	777,740	777,740	777,740	9,332,880
MCIP	106,528	106,528	106,528	106,528	106,528	106,528	106,528	106,528	106,528	106,528	106,528	106,528	1,278,336
<b>TOTAL NET REVENUES</b>	<b>4,951,664</b>	<b>4,747,450</b>	<b>5,365,135</b>	<b>4,814,157</b>	<b>5,324,145</b>	<b>5,157,816</b>	<b>4,980,007</b>	<b>5,332,526</b>	<b>4,964,043</b>	<b>5,282,174</b>	<b>5,153,991</b>	<b>5,092,498</b>	<b>61,165,606</b>
<b>EXPENSES</b>													
PHYSICIAN SALARIES	16,750	16,750	16,750	16,750	16,750	16,750	16,750	16,750	16,750	16,750	16,750	16,750	201,000
EMPLOYEE SALARIES	1,235,059	1,176,790	1,201,143	1,220,851	1,242,519	1,247,840	1,262,125	1,272,691	1,257,954	1,254,009	1,267,710	1,271,509	14,910,600
BENEFITS	203,355	195,700	197,089	201,608	204,896	206,702	215,842	217,839	215,949	214,309	217,792	217,691	2,508,772
MEDICAL SUPPLIES AND SERVICES	899,154	852,364	1,001,430	864,074	990,680	949,648	904,556	992,495	902,655	978,785	952,638	933,839	11,222,318
SUPPLIES	80,599	76,405	89,767	77,455	88,803	85,125	81,083	88,966	80,913	87,737	85,393	83,708	1,005,954
BUILDING AND EQUIPMENT	327,968	327,968	327,968	327,968	327,968	327,968	327,968	327,968	327,968	327,968	327,968	327,968	3,935,616
INSURANCE	171,021	171,021	171,021	171,021	171,021	171,021	171,021	171,021	171,021	171,021	171,021	171,021	2,064,012
PROF FEES AND PURCH SVCS	29,994	29,994	29,994	29,994	29,994	29,994	29,994	29,994	29,994	29,994	29,994	29,994	359,928
GEN AND ADMINISTRATIVE	77,383	77,383	77,383	77,383	77,383	77,383	77,383	77,383	77,383	77,383	77,383	77,383	924,696
MCD PROGRAM SUPPORT	1,666,617	1,666,617	1,666,617	1,666,617	1,666,617	1,666,617	1,666,617	1,666,617	1,666,617	1,666,617	1,666,617	1,666,617	17,995,704
DEPRECIATION	283,987	283,987	283,987	283,987	283,987	283,987	283,987	283,987	283,987	283,987	283,987	283,987	3,407,844
AMORTIZATION	2,506	2,506	2,506	2,506	2,506	2,506	2,506	2,506	2,506	2,506	2,506	2,506	30,072
<b>TOTAL EXPENSES</b>	<b>4,994,393</b>	<b>4,877,485</b>	<b>5,065,705</b>	<b>4,940,214</b>	<b>5,104,594</b>	<b>5,067,061</b>	<b>4,707,352</b>	<b>4,815,737</b>	<b>4,701,217</b>	<b>4,778,586</b>	<b>4,767,279</b>	<b>7,346,893</b>	<b>61,166,516</b>
<b>OPERATING NET INCOME (LOSS)</b>	<b>(42,729)</b>	<b>(130,035)</b>	<b>299,430</b>	<b>(126,057)</b>	<b>219,551</b>	<b>90,755</b>	<b>272,655</b>	<b>516,789</b>	<b>262,826</b>	<b>503,588</b>	<b>306,717</b>	<b>(2,291,395)</b>	<b>(910)</b>
<b>NON-OPERATING INCOME / EXPENSES</b>													
NON-OPERATING REVENUE	-	-	-	-	-	-	-	-	-	-	-	-	-
GAIN/LOSS ON DEFEASANCE OF LOAN	-	-	-	-	-	-	-	-	-	-	-	-	-
DONATIONS	-	-	-	-	-	-	-	-	-	-	-	-	-
CARES ACT FUNDING	-	-	-	-	-	-	-	-	-	-	-	-	-
AD VALOREM TAX - MAINTENANCE	352,295	352,295	352,295	352,295	352,295	352,295	352,295	352,295	352,295	352,295	352,295	352,295	4,227,540
AD VALOREM TAX - DEBT SERVICE	443,631	443,631	443,631	443,631	443,631	443,631	443,631	443,631	443,631	443,631	443,631	443,631	5,323,572
B & I FUND INTEREST INCOME	2,916	2,916	2,916	2,916	2,916	2,916	2,916	2,916	2,916	2,916	2,916	2,916	34,992
B & I FUND UNREALIZED GAIN/LOSS	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL NON-OPERATING REVENUES</b>	<b>798,842</b>	<b>798,842</b>	<b>798,842</b>	<b>798,842</b>	<b>798,842</b>	<b>798,842</b>	<b>798,842</b>	<b>798,842</b>	<b>798,842</b>	<b>798,842</b>	<b>798,842</b>	<b>798,842</b>	<b>9,586,104</b>
NON-OPERATING EXPENSES	107,545	107,545	107,545	107,545	107,545	107,545	107,545	107,545	107,545	107,545	107,545	107,545	1,290,540
INTEREST EXPENSE	5,110	5,110	5,110	5,110	5,110	5,110	5,110	5,110	5,110	5,110	5,110	5,110	61,320
B & I FUND FEES	112,655	112,655	112,655	112,655	112,655	112,655	112,655	112,655	112,655	112,655	112,655	112,655	1,351,860
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>686,187</b>	<b>686,187</b>	<b>686,187</b>	<b>686,187</b>	<b>686,187</b>	<b>686,187</b>	<b>686,187</b>	<b>686,187</b>	<b>686,187</b>	<b>686,187</b>	<b>686,187</b>	<b>686,187</b>	<b>8,234,244</b>
<b>NON-OPERATING NET INCOME (LOSS)</b>	<b>643,458</b>	<b>556,152</b>	<b>985,617</b>	<b>560,130</b>	<b>905,738</b>	<b>776,942</b>	<b>958,842</b>	<b>1,202,976</b>	<b>949,013</b>	<b>1,189,775</b>	<b>1,072,899</b>	<b>(1,568,208)</b>	<b>8,233,334</b>



**ST. CHARLES PARISH HOSPITAL  
FYE 2023 BUDGET  
CAPITAL BUDGET**

	<b>BUDGET</b>
	<b>FYE 12-31-2023</b>
ROUTINE CAPITAL	750,000
145 ANGUS DRIVE LAND IMPROVEMENTS	250,000
RURAL HEALTH FUNDS	305,000
	<u>1,305,000</u>

**LIBRARY  
SERVICE  
DISTRICT**



RECEIVED

OCT 04 2023

PARISH COUNCIL

Date: October 2, 2023

To: Michelle Impastato, Council Secretary

From: Leann Benedict, Library Director

A handwritten signature in black ink, appearing to read "Leann", is written over the name "Leann Benedict" in the "From:" field.

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Attached is the proposed 2024 Proposed Budget for the St. Charles Parish Library. The Library Board of Control will hold a public hearing on the Library's proposed 2024 budget at 6:00 p.m., November 14, 2023, in council chambers at the Courthouse in Hahnville. In addition, I will be at the council's budget hearing on November 2, 2023 to answer questions. Please note that this is the current draft of the proposed budget. If any changes are made before the budget is presented to the Library Board of Control for approval, the council will be sent a copy of the updated proposed budget.

A copy of the budget will be available for inspection at all St. Charles Parish Library locations and the Library's website ([www.myscpl.org](http://www.myscpl.org)) prior to the hearing.

Please let me know if you have any questions or need further information.

cc: Grant Dussom, Chief Financial Officer

**ST. CHARLES PARISH LIBRARY**  
**2024 Budget Summary**  
**and**  
**Public Hearing Notice**

In accordance with the requirements of the Louisiana Local Government Budget Act 504 of the 1980 session of the Legislature, R.S. 39:1301 *et. seq.*, a summary of the proposed 2024 budget for the St. Charles Parish Library is herewith presented.

A public hearing on the Library's proposed 2024 budget will be held at 6:00 p.m., November 14, 2023, in Council Chambers at the St. Charles Parish Courthouse in Hahnville. A copy of the budget will be available for inspection at all St. Charles Parish Library locations and the Library's website ([www.myscpl.org](http://www.myscpl.org)) prior to the hearing.

ANTICIPATED FUND BALANCE FROM PREVIOUS YEAR      \$10,841,866

REVENUES

Ad Valorem Taxes	8,994,500
FCC Universal Service Program	40,000
State Revenue Sharing	67,455
Fees, Fines, and Forfeitures	12,000
Insurance Refunds/Proceeds	0
Interest Earnings	550,000
Total Receipts	<u>9,663,955</u>

EXPENDITURES

Personnel Services	5,488,750
Operating Services	1,832,370
Materials & Supplies	346,200
Travel & Training	66,000
Capital Outlay	7,486,800
Intergovernmental	521,000
Total Expenditures	<u>15,741,120</u>

PROJECTED ENDING FUND BALANCE      4,764,701

**ST. CHARLES PARISH LIBRARY  
Proposed Budget for 2024**

**Anticipated Revenue**

	<b>Budgeted 2023</b>	<b>Anticipated 2024</b>	<b>\$ Variance</b>	<b>% Variance</b>
01 Fund Balance from Previous Year	11,565,960	10,841,866	-724,094	-6%
02 Ad Valorem Taxes (3110)	8,207,000	8,994,500	787,500	9.60%
03 FCC Universal Service Program (3310.86)	33,000	40,000	7,000	21%
04 State Revenue Sharing (3340)	67,500	67,455	-45	0%
05 Charges for Photocopier (3410.50)	4,000	4,000	0	0%
06 Miscellaneous Revenues (3410.99)	8,000	8,000	0	0%
07 Fines (Books) (3520.10)	0	0	0	0%
08 Interest Earnings (3610.00)	75,000	550,000	475,000	633%
09 Insurance Refunds/Proceeds (3750.00)	1,152,002	0	-1,152,002	0%
10 Gifts and donations (3730.00)	0	0	0	0%
11 <i>Total New Receipts</i>	<u>9,546,502</u>	<u>9,663,955</u>	<u>117,453</u>	<u>1%</u>
12 <b>Total New Receipts &amp; Fund Balance from Previous Year</b>	<u><b>21,112,462</b></u>	<u><b>20,505,821</b></u>	<u><b>-606,641</b></u>	<u><b>-3%</b></u>

**ST. CHARLES PARISH LIBRARY**  
**Proposed Budget for 2024**

**Anticipated Expenditures**

<b><u>PERSONNEL SERVICES</u></b>		<b>Budgeted</b>	<b>Anticipated</b>	<b>\$ Variance</b>	<b>% Variance</b>
		<b>2023</b>	<b>2024</b>		
<b>Salaries and Wages</b>					
13	Directors' Salary (110)	121,202	127,151	5,949	4.9%
14	Professional Salaries (115)	683,500	683,500	0	0.0%
15	Regular Salaries (120)	2,322,600	2,518,928	196,328	8.5%
16	Part-Time Wages (130)	822,000	862,015	40,015	4.9%
17	<i>Total Salaries and Wages</i>	<u>3,949,302</u>	<u>4,191,594</u>	<u>242,292</u>	<u>6.1%</u>
<b>Employee Benefits and Costs</b>					
18	FICA/Social Security (151)	50,964	53,445	2,481	5%
19	Retirement Contributions (152)	359,640	382,902	23,262	6%
20	Life/Health Insurance (153)	525,000	540,000	15,000	3%
21	Workers Compensation (154)	36,000	36,000	0	0%
22	Unemployment Insurance (155)	2,008	2,008	0	0%
23	Medicare Insurance (156)	57,265	60,778	3,513	6%
24	Disability insurance (157)	10,320	10,988	668	6%
25	Retired Employees Insurance (158)	60,500	88,000	27,500	45%
26	Dental (160)	4,440	4,500	60	1%
27	OPEB Contribution (161)	109,456	116,535	7,080	6%
28	Miscellaneous/Drug Testing (199)	2,000	2,000	0	0%
29	<i>Total Benefits and Costs</i>	<u>1,217,592</u>	<u>1,297,156</u>	<u>79,563</u>	<u>7%</u>
<b>30</b>	<b>Total Personnel Services (100's)</b>	<b><u>5,166,894</u></b>	<b><u>5,488,750</u></b>	<b><u>321,856</u></b>	<b><u>6%</u></b>
<b><u>OPERATING SERVICES</u></b>					
<b>Advertising, Dues and Subscriptions</b>					
31	Membership Dues (214)	4,000	4,000	0	0%
32	Advertising (215)	10,000	10,000	0	0%
33	<i>Total Dues and Advertising</i>	<u>14,000</u>	<u>14,000</u>	<u>0</u>	<u>0%</u>
<b>Periodicals and Digital Materials</b>					
34	Periodicals (216)	20,000	20,000	0	0%
35	Digital Books (217)	130,000	130,000	0	0%
36	<i>Total Periodicals &amp; Digital Materials</i>	<u>150,000</u>	<u>150,000</u>	<u>0</u>	<u>0%</u>
<b>Printing and Public Program Speakers/Performers</b>					
37	Printing (221)	40,000	40,000	0	0%
38	Adult Prog Speakers/Perf (22300001)	6,500	6,500	0	0%
39	Child Prog Speakers/Perf (22300002)	26,000	26,000	0	0%
40	<i>Total Printing &amp; Programming</i>	<u>72,500</u>	<u>72,500</u>	<u>0</u>	<u>0%</u>
<b>Utilities</b>					
41	Electrical light and Power (231)	185,000	185,000	0	0%
42	Gas (232)	2,000	2,000	0	0%
43	Water (233)	7,000	7,000	0	0%
44	<i>Total Utilities</i>	<u>194,000</u>	<u>194,000</u>	<u>0</u>	<u>0%</u>
<b>Communications</b>					
45	Postage and Box Rent (241)	12,000	12,000	0	0%
46	Telephone (242)	115,000	151,000	36,000	31%
47	Electronic Services (245)	90,000	90,000	0	0%
48	<i>Total Communications</i>	<u>217,000</u>	<u>253,000</u>	<u>36,000</u>	<u>17%</u>
<b>Rentals</b>					
49	Building Rentals (251)	4,500	4,500	0	0%
50	Equipment Rentals (252)	40,000	40,000	0	0%
51	Film rentals (259)	0	0	0	0%
52	<i>Total Rentals</i>	<u>44,500</u>	<u>44,500</u>	<u>0</u>	<u>0%</u>

St. Charles Parish Library  
Proposed Budget for 2024  
Expenditures, page 2

	Budgeted 2023	Anticipated 2024	\$ Variance	% Variance	
<b>Maintenance</b>					
53	Maintenance of Grounds (261)	65,000	125,000	60,000	92%
54	Maintenance of Buildings (262)	90,000	120,000	30,000	33%
55	Maintenance of Vehicles (263)	10,000	10,000	0	0%
56	Maintenance of Equipment (264)	5,000	5,000	0	0%
57	Maintenance of Plumbing and HVAC (265)	85,000	85,000	0	0%
58	Maintenance of Furniture & Office Equipment (266)	1,000	1,000	0	0%
59	Electrical Maintenance (272)	5,000	5,000	0	0%
60	Pest Control (274)	9,000	9,000	0	0%
61	Janitorial Maintenance (275)	37,856	25,000	-12,856	-34%
62	Maintenance of Automation Systems (277)	138,000	140,000	2,000	1%
63	<b>Total Maintenance</b>	<b>445,856</b>	<b>525,000</b>	<b>79,144</b>	<b>18%</b>
<b>Professional Services</b>					
64	Miscellaneous (280)	60,000	60,000	0	0%
65	Merchant Services (281)	1,000	1,000	0	0%
66	<b>Total Professional Services</b>	<b>61,000</b>	<b>61,000</b>	<b>0</b>	<b>0%</b>
<b>Insurance and Surety Bonds</b>					
67	Fire, Casualty, and Liability (291)	305,590	470,390	164,800	54%
68	Vehicles (293)	35,000	41,510	6,510	19%
69	Employee Liability (294)	6,182	6,470	288	5%
70	<b>Total Insurance</b>	<b>346,772</b>	<b>518,370</b>	<b>171,598</b>	<b>49%</b>
71	<b>Total Operating Services (200's)</b>	<b>1,545,628</b>	<b>1,832,370</b>	<b>286,742</b>	<b>19%</b>
<b><u>MATERIALS AND SUPPLIES</u></b>					
72	Non-Consumable Office Supplies (305)	40,000	40,000	0	0%
73	Technology Supplies (306)	80,000	80,000	0	0%
74	Office Supplies (310)	60,000	60,000	0	0%
75	Adult Program Supplies (32100001)	37,700	37,700	0	0%
76	Child/YA Progr. Supplies (32100002)	47,500	47,500	0	0%
77	Maint- Buildings/Grounds (326)	60,000	60,000	0	0%
78	Vehicle Supplies (327)	13,000	13,000	0	0%
79	Planetarium Supplies (329)	8,000	8,000	0	0%
80	<b>Total Materials and Supplies (300's)</b>	<b>346,200</b>	<b>346,200</b>	<b>0</b>	<b>0%</b>
81	Travel, Workshops, Expense Reimbursement (410)	66,000	66,000	0	0%
82	Elections - Official Fees (440)	0	0	0	0%
83	<b>Total Travel and Training (400's)</b>	<b>66,000</b>	<b>66,000</b>	<b>0</b>	<b>0%</b>

St. Charles Parish Library  
Proposed Budget for 2024  
Expenditures, page 3

	Budgeted 2023	Anticipated 2024	\$ Variance	% Variance
<b><u>CAPITAL OUTLAY</u></b>				
Acquisition of Land and Vehicles				
84	0	0	0	
85	0	0	0	
Improvements Other Than				
86	0	0	0	
87	200,000	120,000	-80,000	-40%
88	<u>200,000</u>	<u>120,000</u>	<u>-80,000</u>	<u>-40%</u>
Acquisition of Equipment				
89				
Educational/Cultural/ Recreational (651)				
90	110,000	120,000	10,000	9%
Buildings/Grounds/General Plant (652)				
91	250,000	250,000	0	0%
Office Equipment, Furniture & Fixtures (656)				
92	400,000	200,000	-200,000	-50%
	<u>760,000</u>	<u>570,000</u>	<u>-190,000</u>	<u>-25%</u>
93	1,232,002	400,000	-832,002	-68%
94	5,000,000	5,750,000	750,000	15%
95	250,000	250,000	0	0%
Library Materials				
96	167,000	160,000	-7,000	-4%
97	26,700	23,400	-3,300	-12%
98	27,400	27,400	0	0%
99	<u>221,100</u>	<u>210,800</u>	<u>-10,300</u>	<u>-5%</u>
100	1,000	1,000	0	0%
101	10,000	10,000	0	0%
102	175,000	175,000	0	0%
103	<u>7,849,102</u>	<u>7,486,800</u>	<u>-362,302</u>	<u>-5%</u>
<b><u>INTERGOVERNMENTAL COSTS</u></b>				
Contributions to Retirement Systems (730)				
104	229,500	251,000	21,500	9.37%
105	5,000	5,000	0	0%
106	250,000	265,000	15,000	6%
107	<u>484,500</u>	<u>521,000</u>	<u>36,500</u>	<u>8%</u>
108	<u>15,458,324</u>	<u>15,741,120</u>	<u>282,795</u>	<u>2%</u>
PROJECTED ENDING FUND BALANCE				
109	<u>5,654,138</u>	<u>4,764,701</u>	<u>-889,436</u>	<u>-16%</u>





## **2024 Proposed Budget**

### **NOTES**

NOTES TO THE 2024 BUDGET: REVENUES

Line 01: The projected **Fund Balance from Previous Year** is based on actual revenues and expenditures as of June 30, 2023, and projected expenditures through the remainder of the year. It does not include projected new revenues from the 2023 tax roll. Those are included on Line 02 as new receipts for 2024.

According to the comprehensive annual financial report prepared by the Finance Department, the library had a fund balance of \$11,245,711 as of the end of 2022. As of 6/30/23, the library's revenues totaled \$8,527,307 and expenditures totaled \$3,424,282. We are estimating total expenditures for 2023 to be approximately 8.9 million dollars, which includes expenditures paid by the library for Hurricane Ida building repairs. This leaves an anticipated ending fund balance of approximately \$10,841,866.

Line 02: Revenues listed on Line 02 are estimates of **Ad Valorem Taxes** to be collected for the library on the 2023 tax roll. These funds will be collected primarily in 2024.

The estimate is based on reports provided by the Finance Department. In August 2020, the voters approved a continuation of the library millage for 10 years at 4.53 mills. For the past two years millage was collected at the full 4.53 mills. This year, the parish council has rolled the library millage back to a rate of 4.08 mills. Based on projections from the Finance department, revenues from Ad Valorem taxes are expected to be approximately \$8,994,500.

Line 03: The library receives reimbursement for Internet and data lines each year through the **FCC Universal Service Program**, also known as eRate.

Line 04: This line shows the amount of anticipated **State Revenue Sharing** based on figures from the Parish Finance Department. The Office of the State Treasurer determines the amount of revenue sharing funds each eligible recipient body is to receive. Eligible tax recipient bodies are those supported by ad valorem taxes and whose millages are included in the Revenue Sharing Act. The amount listed is what is due to the library after statutory deductions.

Line 05: **Photocopy Receipts** No change.

Line 06: **Miscellaneous Revenues** includes revenue from planetarium fees, printing fees, flash drive sales, and any other miscellaneous revenues. No change.

Line 07: **Fines (Books)** includes revenue from fines paid for lost or damaged materials, library card replacements, and out-of-parish cards. No amount is budgeted because they are generally very modest and should not be counted on as significant sources of revenue.

Line 08: **Interest Earnings** are based on estimates provided by the Finance Department.

Line 09: **Insurance Refunds/Proceeds** The library is currently awaiting reimbursements from approximately 1.2 million dollars in expenditures from building insurance for West Regional Library Hurricane

Ida repairs. No amount is budgeted as we do not know when those funds will be released.

Line 10: No amount is budgeted for **Gifts and Donations** because they are generally very modest and should not be counted on as significant sources of revenue.

Line 11: **TOTAL NEW RECEIPTS** are projected new revenues to be earned in 2024.

Line 12: **TOTAL NEW RECEIPTS AND FUND BALANCE FROM THE PREVIOUS YEAR.**

#### NOTES TO THE 2024 BUDGET: EXPENDITURES

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Lines 13-17: The Parish uses the April-to-April *CPI for All Urban Consumers* to determine cost of living increases. That index showed a 4.9 % increase this year. It is my recommendation that a 3.0% cost of living adjustment be approved for library employees as this is what the parish is budgeting for parish employees.

Budgeted personnel salaries reflect standard one-step increases of 2% for most employees and a few possible additional step increases, which are given for exceptional performance and/or increased responsibilities. A small amount is also set aside for possible mid-year merit increases.

- Line 13 – Library Director’s salary. A standard one-step increase is budgeted.
- Line 14 – Salaries for professional librarians.
- Line 15 – Salaries for all other full-time employees. Includes six possible new positions to assist with outreach, programming, public relations, and training. As programming and outreach continue to grow, more staff are needed to continue offering existing services and add new ones.
- Line 16 – Wages for all part-time employees. Includes two possible new part-time circulation assistant positions.
- Line 17 – Total salaries and wages.

**St. Charles Parish Library  
2024 Budget Notes – Page 3**

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St. Charles Parish Library  
2024 Proposed Full-Time Payscale

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25	Step 27	Step 28	Step 29		
Range 5 Director III	Hourly \$ 30.00	\$ 32.76	\$ 35.52	\$ 38.28	\$ 41.04	\$ 43.80	\$ 46.56	\$ 49.32	\$ 52.08	\$ 54.84	\$ 57.60	\$ 60.36	\$ 63.12	\$ 65.88	\$ 68.64	\$ 71.40	\$ 74.16	\$ 76.92	\$ 79.68	\$ 82.44	\$ 85.20	\$ 87.96	\$ 90.72	\$ 93.48	\$ 96.24	\$ 99.00	\$ 101.76	\$ 104.52	\$ 107.28
Director III	Annually \$ 79,000.00	\$ 85,200.00	\$ 91,400.00	\$ 97,600.00	\$ 103,800.00	\$ 110,000.00	\$ 116,200.00	\$ 122,400.00	\$ 128,600.00	\$ 134,800.00	\$ 141,000.00	\$ 147,200.00	\$ 153,400.00	\$ 159,600.00	\$ 165,800.00	\$ 172,000.00	\$ 178,200.00	\$ 184,400.00	\$ 190,600.00	\$ 196,800.00	\$ 203,000.00	\$ 209,200.00	\$ 215,400.00	\$ 221,600.00	\$ 227,800.00	\$ 234,000.00	\$ 240,200.00	\$ 246,400.00	\$ 252,600.00
Range 6 Librarian II	Hourly \$ 30.00	\$ 31.71	\$ 33.42	\$ 35.13	\$ 36.84	\$ 38.55	\$ 40.26	\$ 41.97	\$ 43.68	\$ 45.39	\$ 47.10	\$ 48.81	\$ 50.52	\$ 52.23	\$ 53.94	\$ 55.65	\$ 57.36	\$ 59.07	\$ 60.78	\$ 62.49	\$ 64.20	\$ 65.91	\$ 67.62	\$ 69.33	\$ 71.04	\$ 72.75	\$ 74.46	\$ 76.17	\$ 77.88
Librarian II	Annually \$ 78,000.00	\$ 82,440.00	\$ 86,880.00	\$ 91,320.00	\$ 95,760.00	\$ 100,200.00	\$ 104,640.00	\$ 109,080.00	\$ 113,520.00	\$ 117,960.00	\$ 122,400.00	\$ 126,840.00	\$ 131,280.00	\$ 135,720.00	\$ 140,160.00	\$ 144,600.00	\$ 149,040.00	\$ 153,480.00	\$ 157,920.00	\$ 162,360.00	\$ 166,800.00	\$ 171,240.00	\$ 175,680.00	\$ 180,120.00	\$ 184,560.00	\$ 189,000.00	\$ 193,440.00	\$ 197,880.00	\$ 202,320.00
Range 7 Librarian I	Hourly \$ 27.79	\$ 29.37	\$ 30.95	\$ 32.53	\$ 34.11	\$ 35.69	\$ 37.27	\$ 38.85	\$ 40.43	\$ 42.01	\$ 43.59	\$ 45.17	\$ 46.75	\$ 48.33	\$ 49.91	\$ 51.49	\$ 53.07	\$ 54.65	\$ 56.23	\$ 57.81	\$ 59.39	\$ 60.97	\$ 62.55	\$ 64.13	\$ 65.71	\$ 67.29	\$ 68.87	\$ 70.45	\$ 72.03
Librarian I	Annually \$ 72,000.00	\$ 75,360.00	\$ 78,720.00	\$ 82,080.00	\$ 85,440.00	\$ 88,800.00	\$ 92,160.00	\$ 95,520.00	\$ 98,880.00	\$ 102,240.00	\$ 105,600.00	\$ 108,960.00	\$ 112,320.00	\$ 115,680.00	\$ 119,040.00	\$ 122,400.00	\$ 125,760.00	\$ 129,120.00	\$ 132,480.00	\$ 135,840.00	\$ 139,200.00	\$ 142,560.00	\$ 145,920.00	\$ 149,280.00	\$ 152,640.00	\$ 156,000.00	\$ 159,360.00	\$ 162,720.00	\$ 166,080.00
Range 8 Library Associate	Hourly \$ 25.08	\$ 25.58	\$ 26.09	\$ 26.61	\$ 27.14	\$ 27.66	\$ 28.20	\$ 28.73	\$ 29.26	\$ 29.80	\$ 30.33	\$ 30.87	\$ 31.41	\$ 31.94	\$ 32.48	\$ 33.02	\$ 33.55	\$ 34.09	\$ 34.63	\$ 35.17	\$ 35.71	\$ 36.25	\$ 36.79	\$ 37.33	\$ 37.87	\$ 38.41	\$ 38.95	\$ 39.49	\$ 40.03
Library Associate	Annually \$ 65,000.00	\$ 67,000.00	\$ 69,000.00	\$ 71,000.00	\$ 73,000.00	\$ 75,000.00	\$ 77,000.00	\$ 79,000.00	\$ 81,000.00	\$ 83,000.00	\$ 85,000.00	\$ 87,000.00	\$ 89,000.00	\$ 91,000.00	\$ 93,000.00	\$ 95,000.00	\$ 97,000.00	\$ 99,000.00	\$ 101,000.00	\$ 103,000.00	\$ 105,000.00	\$ 107,000.00	\$ 109,000.00	\$ 111,000.00	\$ 113,000.00	\$ 115,000.00	\$ 117,000.00	\$ 119,000.00	\$ 121,000.00
Range 9 Supervisor II	Hourly \$ 25.08	\$ 25.58	\$ 26.09	\$ 26.61	\$ 27.14	\$ 27.66	\$ 28.20	\$ 28.73	\$ 29.26	\$ 29.80	\$ 30.33	\$ 30.87	\$ 31.41	\$ 31.94	\$ 32.48	\$ 33.02	\$ 33.55	\$ 34.09	\$ 34.63	\$ 35.17	\$ 35.71	\$ 36.25	\$ 36.79	\$ 37.33	\$ 37.87	\$ 38.41	\$ 38.95	\$ 39.49	\$ 40.03
Supervisor II	Annually \$ 65,000.00	\$ 67,000.00	\$ 69,000.00	\$ 71,000.00	\$ 73,000.00	\$ 75,000.00	\$ 77,000.00	\$ 79,000.00	\$ 81,000.00	\$ 83,000.00	\$ 85,000.00	\$ 87,000.00	\$ 89,000.00	\$ 91,000.00	\$ 93,000.00	\$ 95,000.00	\$ 97,000.00	\$ 99,000.00	\$ 101,000.00	\$ 103,000.00	\$ 105,000.00	\$ 107,000.00	\$ 109,000.00	\$ 111,000.00	\$ 113,000.00	\$ 115,000.00	\$ 117,000.00	\$ 119,000.00	\$ 121,000.00
Range 4 Supervisor I	Hourly \$ 21.84	\$ 22.35	\$ 22.87	\$ 23.38	\$ 23.90	\$ 24.41	\$ 24.93	\$ 25.45	\$ 25.97	\$ 26.49	\$ 27.01	\$ 27.53	\$ 28.05	\$ 28.57	\$ 29.09	\$ 29.61	\$ 30.13	\$ 30.65	\$ 31.17	\$ 31.69	\$ 32.21	\$ 32.73	\$ 33.25	\$ 33.77	\$ 34.29	\$ 34.81	\$ 35.33	\$ 35.85	\$ 36.37
Supervisor I	Annually \$ 56,720.00	\$ 58,320.00	\$ 59,920.00	\$ 61,520.00	\$ 63,120.00	\$ 64,720.00	\$ 66,320.00	\$ 67,920.00	\$ 69,520.00	\$ 71,120.00	\$ 72,720.00	\$ 74,320.00	\$ 75,920.00	\$ 77,520.00	\$ 79,120.00	\$ 80,720.00	\$ 82,320.00	\$ 83,920.00	\$ 85,520.00	\$ 87,120.00	\$ 88,720.00	\$ 90,320.00	\$ 91,920.00	\$ 93,520.00	\$ 95,120.00	\$ 96,720.00	\$ 98,320.00	\$ 99,920.00	\$ 101,520.00
Range 3 LVA I	Hourly \$ 19.01	\$ 19.39	\$ 19.78	\$ 20.18	\$ 20.56	\$ 20.95	\$ 21.34	\$ 21.74	\$ 22.13	\$ 22.53	\$ 22.92	\$ 23.32	\$ 23.71	\$ 24.11	\$ 24.50	\$ 24.90	\$ 25.29	\$ 25.69	\$ 26.08	\$ 26.48	\$ 26.87	\$ 27.27	\$ 27.66	\$ 28.06	\$ 28.45	\$ 28.85	\$ 29.24	\$ 29.64	\$ 30.03
LVA I	Annually \$ 49,520.00	\$ 50,880.00	\$ 52,240.00	\$ 53,600.00	\$ 54,960.00	\$ 56,320.00	\$ 57,680.00	\$ 59,040.00	\$ 60,400.00	\$ 61,760.00	\$ 63,120.00	\$ 64,480.00	\$ 65,840.00	\$ 67,200.00	\$ 68,560.00	\$ 69,920.00	\$ 71,280.00	\$ 72,640.00	\$ 74,000.00	\$ 75,360.00	\$ 76,720.00	\$ 78,080.00	\$ 79,440.00	\$ 80,800.00	\$ 82,160.00	\$ 83,520.00	\$ 84,880.00	\$ 86,240.00	\$ 87,600.00
Range 2 Library Clerk	Hourly \$ 15.56	\$ 15.86	\$ 16.16	\$ 16.46	\$ 16.76	\$ 17.06	\$ 17.36	\$ 17.66	\$ 17.96	\$ 18.26	\$ 18.56	\$ 18.86	\$ 19.16	\$ 19.46	\$ 19.76	\$ 20.06	\$ 20.36	\$ 20.66	\$ 20.96	\$ 21.26	\$ 21.56	\$ 21.86	\$ 22.16	\$ 22.46	\$ 22.76	\$ 23.06	\$ 23.36	\$ 23.66	\$ 23.96
Library Clerk	Annually \$ 40,560.00	\$ 41,760.00	\$ 42,960.00	\$ 44,160.00	\$ 45,360.00	\$ 46,560.00	\$ 47,760.00	\$ 48,960.00	\$ 50,160.00	\$ 51,360.00	\$ 52,560.00	\$ 53,760.00	\$ 54,960.00	\$ 56,160.00	\$ 57,360.00	\$ 58,560.00	\$ 59,760.00	\$ 60,960.00	\$ 62,160.00	\$ 63,360.00	\$ 64,560.00	\$ 65,760.00	\$ 66,960.00	\$ 68,160.00	\$ 69,360.00	\$ 70,560.00	\$ 71,760.00	\$ 72,960.00	\$ 74,160.00
Range 1 Custodian	Hourly \$ 14.41	\$ 14.70	\$ 14.99	\$ 15.29	\$ 15.58	\$ 15.88	\$ 16.17	\$ 16.47	\$ 16.76	\$ 17.06	\$ 17.35	\$ 17.65	\$ 17.94	\$ 18.24	\$ 18.53	\$ 18.83	\$ 19.12	\$ 19.42	\$ 19.71	\$ 20.01	\$ 20.30	\$ 20.60	\$ 20.89	\$ 21.19	\$ 21.48	\$ 21.78	\$ 22.07	\$ 22.37	\$ 22.66
Custodian	Annually \$ 37,464.00	\$ 38,160.00	\$ 38,856.00	\$ 39,552.00	\$ 40,248.00	\$ 40,944.00	\$ 41,640.00	\$ 42,336.00	\$ 43,032.00	\$ 43,728.00	\$ 44,424.00	\$ 45,120.00	\$ 45,816.00	\$ 46,512.00	\$ 47,208.00	\$ 47,904.00	\$ 48,600.00	\$ 49,296.00	\$ 49,992.00	\$ 50,688.00	\$ 51,384.00	\$ 52,080.00	\$ 52,776.00	\$ 53,472.00	\$ 54,168.00	\$ 54,864.00	\$ 55,560.00	\$ 56,256.00	\$ 56,952.00

**PROPOSED PART-TIME HOURLY WAGE STRUCTURE - 2024**

**Pages and Part-Time Custodians**

Beginning Page must be at least 16 years old. Progression to higher steps generally for high school graduate with significant library experience. Staff reaching the end of this scale may be promoted into the part-time assistant scale at the discretion of the Director.

<b>STEP</b>	<b>2023</b>	<b>2024</b>
1	\$10.99	\$11.32
2	\$11.21	\$11.54
3	\$11.43	\$11.77
4	\$11.66	\$12.01
5	\$11.89	\$12.25
6	\$12.13	\$12.49
7	\$12.37	\$12.74
8	\$12.62	\$13.00
9	\$12.87	\$13.26
10	\$13.13	\$13.52
11	\$13.39	\$13.79
12	\$13.66	\$14.07
13	\$13.93	\$14.35
14	\$14.21	\$14.64
15	\$14.50	\$14.93

**St. Charles Parish Library  
2024 Budget Notes – Page 5**

**Part-Time Assistants**

Entry level part-time assistants must have a high school diploma or equivalent. Performs routine tasks under close supervision. Step 3 is normally reached after 2-3 years of experience, depending upon the amount of time worked, the level of difficulty of tasks performed, and the quality of performance. Progression to Steps 4 and higher depend upon years of experience (including amount of time worked), the performance of specially assigned tasks of increasing levels of difficulty and responsibility, and the quality of performance. The 2023 budget had 20-steps but we recommend increasing the part-time scale to 30 steps to match the full-time scale.

STEP	2023	2024		STEP	2023	2024
entry	\$14.98	\$15.43		16	\$20.56	\$21.18
1	\$15.28	\$15.74		17	\$20.97	\$21.60
2	\$15.58	\$16.05		18	\$21.39	\$22.04
3	\$15.90	\$16.37		19	\$21.82	\$22.48
4	\$16.21	\$16.70		20	\$22.26	\$22.93
5	\$16.54	\$17.03		21	22.70	\$23.38
6	\$16.87	\$17.37		22	23.16	\$23.85
7	\$17.21	\$17.72		23	23.62	\$24.33
8	\$17.55	\$18.08		24	24.09	\$24.82
9	\$17.90	\$18.44		25	24.57	\$25.31
10	\$18.26	\$18.81		26	25.07	\$25.82
11	\$18.62	\$19.18		27	25.57	\$26.33
12	\$19.00	\$19.57		28	26.08	\$26.86
13	\$19.38	\$19.96		29	26.60	\$27.40
14	\$19.76	\$20.36		30	27.13	\$27.95
15	\$20.16	\$20.76				

St. Charles Parish Library  
2024 Budget Notes – Page 6

- Line 18: **Social Security (-151)** contributions for employees not eligible to participate in the Parochial Employees Retirement System. The rate is 6.2%.
- Line 19: Contributions to the **Parochial Employees Retirement System (-152)** are based on projected salaries of full-time employees. The library matches at the rate of 11.5% of total salaries paid to these employees as directed by Finance.
- Line 20: **Health Insurance (-153)** Increase based on previous and year-to-date 2023 expenditures.
- Line 21: **Worker's Compensation (-154)** No change.
- Line 22: **Unemployment Insurance (-155)** No change.
- 
- Line 23: **Medicare (-156)** payments of 1.45% of all salaries as directed by Finance.
- Line 24: **Disability Insurance (-157)** based on the following formula: full-time salaries x .33% as directed by Finance.
- Line 25: **Retired Employees Insurance (-158)** provides matching funds towards health insurance for retired employees. Increased due to new retirees being added.
- Line 26: **Dental Insurance (-160)** This line is coverage for employees who choose to sign on with the Parish's dental insurance plan. Slight increase.
- Line 27: Charges for **OPEB (Other Post-Employment Benefits) Contribution (-161)**. Related to retiree health benefits for contribution to the GASB 45 Trust which was started in 2014 to fund the future retiree health benefits. Calculated as 3.5% of full-time salaries as directed by Finance.
- Line 28: Charges for **Drug Testing (-199)** of employees, both new hires and randomly selected current staff. No change.
- Line 29: **Total Benefits and Costs**
- Line 30: **TOTAL PERSONNEL SERVICES (100's)**
- Line 31: The **Membership Dues (-214)** category includes American Library Association and Public Library Association dues for library board members, the Director, and the Assistant Directors; Louisiana Library Association dues for board members and all professional librarians; modest dues in other appropriate organizations; and additional software licenses that are considered subscriptions. No change.
- Line 32: **Advertising (-215)** for job openings and legal advertisements, when necessary, as well as advertising of library programs and services. No change.
- Line 33: **Total Dues and Advertising**



**St. Charles Parish Library**  
**2024 Budget Notes – Page 7**

- Line 34: **Periodicals (-216)** No change.
- Line 35: **Digital Books (-217)** This line item consists of purchases of microfilm and digital materials such as downloadable audiobooks, eBooks, videos, music, and magazines. No change.
- Line 36: **Total Periodicals and Digital Materials**
- Line 37: **Printing (-221)** Used for professional printing to increase awareness of library services and programs and improve marketing efforts. Includes printing of summer reading program guide, which is mailed to every household in the parish. No change.
- Line 38: **Adult Program Speakers and Performers (-2230001)** Used for paying fees associated with bringing in performers and speakers for adult public programs including activities such as the adult summer reading program and National Library Week. No change.
- 
- Line 39: **Children and Young Adult Program Speakers and Performers (-2230002)** Used for paying fees associated with bringing in performers and speakers for children's and young adult public programs for activities such as story time, the summer reading program, Children's Book Week, and National Library Week. No change.
- Line 40: **Total Printing and Public Programming**
- Line 41: **Electrical Light and Power (-231)** No change.
- Line 42: **Gas (-232)** No change.
- Line 43: **Water (-233)** No change.
- Line 44: **Total Utilities**
- Line 45: **Postage and Box Rent (-241)** No change.
- Line 46: **Telephone (-242)** Increase due to upgrade of Internet and data lines for all branches.
- Line 47: **Electronic Services (-245)** category is used for licensing of electronic resources as well as other databases purchased directly by the Library. No change.
- Line 48: **Total Communications**
- Line 49: **Building Rentals (-251)** Amount includes funds for two storage units needed for storing surplus stock of carpet that will be used to re-carpet the St. Rose Branch and for storage of furniture awaiting to be sold through surplus auction. No change.
- Line 50: **Equipment Rentals (-252)** This category funds the cost of leasing and servicing equipment, including photocopiers and microfilm reader-printers. No change.
- Line 51: **Film Rentals (-259)** No change.

St. Charles Parish Library  
2024 Budget Notes – Page 8

- Line 52: **Total Rentals**
- Line 53: **Maintenance of Grounds (-261)** Yard work, landscaping, tree trimming and other necessary maintenance and repairs of library grounds. Increased for maintenance of land purchased for new Hahnville Branch and based on 2022 and 2023 expenditures.
- Line 54: **Maintenance of Buildings (-262).** Includes funds for security systems at all branches, pressure washing exterior of buildings, general maintenance and repair, updating of items such as carpet as needed. Anticipate updating meeting room carpet and main public restrooms at the East Regional Library. Increase based on 2022 and 2023 expenditures.
- Line 55: **Maintenance of Vehicles (-263)** No change.
- 
- Line 56: **Maintenance of Equipment (-264)** Maintenance of Planetarium projector. No change.
- Line 57: **Maintenance of Plumbing, Heating, and A/C (-265)** is the category that includes repairs and replacements as needed for the heating and air conditioning systems at all locations. No change.
- Line 58: **Maintenance of Furniture, Office Machines, and Equipment (-266)** for items such as projectors, typewriters, video equipment, postage meter and scale, microfilm readers and computers. No change.
- Line 59: **Electrical Maintenance (-272)** No change.
- Line 60: **Pest Control (-274)** No change.
- Line 61: **Janitorial Maintenance (-275)** These funds are used to cover the cost of part-time custodians to clean some of the smaller branches, as well as additional custodial help for special programs. Decrease as we have hired in-house custodians for all branches except for the Paradis Branch.
- Line 62: **Maintenance of Automation Systems (-277)** This is the category that includes service and maintenance contracts for the library's central computer system. Included are the servers, computer and peripheral equipment, automation system, the online catalog, and the operating system, filtering devices, anti-malware devices, etc. Increase per the recommendation of the Systems Administration Librarian.
- Line 63: **Total Maintenance**
- Line 64: **Miscellaneous (-280)** professional services is the category that includes funding for deputy details, attorney's fees, and other miscellaneous professional fees. No change.
- Line 65: **Merchant Fees (-281)** Fees for credit card services. No change.
- Line 66: **Total Professional Services**

St. Charles Parish Library  
2024 Budget Notes – Page 9

- Line 67: **Fire, Casualty, and Liability Insurance (-291)** includes coverage for the West, East, St. Rose, Paradis, Hahnville and Norco library buildings and contents, and liability for the system. Increase based on estimates from Finance.
- Line 68: **Vehicle Insurance (-293)** covers all library owned vehicles, including the delivery van, maintenance vans, and bookmobile. Increase based on estimates from Finance.
- Line 69: **Employee Liability (-294)** covers the Board and Director in the event of errors or omissions. Increase based on estimates from Finance.
- Line 70: **Total Insurance Costs**
- Line 71: **TOTAL OPERATING SERVICES (200's)**
- 
- Line 72: **Non-Consumable Office Supplies (-305)** includes non-consumable supplies costing under \$5000. No change.
- Line 73: **Technology Supplies (-306)** includes non-consumable technology supplies that generally cost under \$5000. No change.
- Line 74: **Office Supplies (-310)** No change.
- Line 75: **Adult Programming Supplies (32100001)** Used for purchasing supplies for adult public programs. No change.
- Line 76: **Children and Young Adult Programming Supplies (32100002)** Used for purchasing supplies for children, tween, and teen public programs. No change.
- Line 77: **Maintenance of Buildings and Grounds Supplies (-326)** No change.
- Line 78: **Vehicle Supplies (-327)** No change.
- Line 79: **Planetarium Supplies (-329)** No change.
- Line 80: **TOTAL MATERIALS AND SUPPLIES (300's)**
- Line 81: **Travel, Workshops, Expense Reimbursement (-410)** Includes reimbursement for use of personal vehicles to conduct library business, attendance at workshops and seminars, speakers at All Staff Meetings, and attendance at annual conferences of such organizations as the Louisiana Library Association, the American Library Association, and the Southeastern Planetarium Association, as well as training for Computer Services staff necessary to keep them current with technology changes. No change.
- Line 82: **Elections – Official Fees (-440)** Official fees for millage election. No change as millage election was held in 2020.
- Line 83: **TOTAL TRAVEL AND TRAINING (400's)**

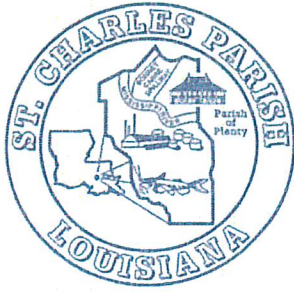
St. Charles Parish Library  
2024 Budget Notes – Page 10

- Line 84: **Acquisition of Land (-610)** No change.
- Line 85: **Acquisition of Buildings (-620)** No change.
- Line 86: **Improvements Other Than Buildings (-630)** No change.
- Line 87: **Acquisition of Motor Vehicles. (-640)** Decrease. One new vehicle, a maintenance truck, was purchased at the end of 2022. With the increase in requests for outreach services, the library anticipates needing to purchase an additional outreach vehicle, similar to the current bookmobile, to use for outreach programs and services. A vehicle for administrative and computer services staff to use for travel between branches and to attend continuing education workshops, training, and conferences is also being considered.
- 
- Line 88: **Total Acquisition of Land and Vehicles**
- Line 89: **Educational/Cultural/Recreational Equipment (-651)** This line is intended for capital technology purchases generally costing over \$5000. Funds allocated in this line are based on a formula that takes into consideration the life expectancy and replacement value over time of all technology equipment with the expectation that a certain number of computers, servers, routers, etc. will need to be replaced each year. Increase based on recommendations from Computer Services.
- Line 90: **Buildings/Grounds/General Plant (-652)** No change. Half of the chillers at the East Regional Library are in the process of being replaced but with time delays that could be delayed into 2024. May need to replace HVAC units at several branches in the coming year. As our buildings begin to age, we will need to begin doing some routine upgrades to branches (the St. Rose Branch is 20 years old, the East Regional Library is 13 years old, and the Paradis Branch is 12 years old).  
Other potential capital improvement projects being considered include:
- Replacing the carpet at the St. Rose Branch and re-arranging the branch shelving and furniture.
  - Replacing the flooring and bathroom stalls in the main public restrooms at the East Regional Library
  - Replacing carpet in the meeting room area at the East Regional Library.
- Line 91: **Office Equipment, Furniture and Fixtures (-656)** This line is funding for equipment, furniture, and fixtures generally costing over \$5000. Decreased as furniture damaged by Hurricane Ida at the West Regional Library was replaced in 2023.
- Line 92: **Total Acquisition of Equipment**
- Line 93: **Major Repairs (-670)** Funds are budgeted to cover any unexpected repairs. Decreased as repairs to the West Regional Library are almost complete.
- Line 94: **Construction in Progress (-680)** Increase. Includes funds for anticipated future Hahnville Branch Library project.

**St. Charles Parish Library**  
**2024 Budget Notes – Page 11**

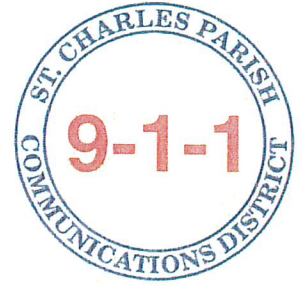
- Line 95: **Architectural fees (-681)** No change. Includes funds for architect and design consultant fees for possible start of planning for future Hahnville project.
- Line 96: **Books (-6900100)** Decreased based on recommendation of the Technical Services Librarian.
- Line 97: **Audio Materials (-6900300)** Decreased based on recommendation of the Technical Services Librarian.
- Line 98: **Video Materials (-6900500)** No change.
- Line 99: **Total Library Materials**
- 
- Line 100: **Other Fees (-693)** Used for miscellaneous fees, such as Clerk of Court fees, associated with capital projects. No change.
- Line 101: **Library Other (-696)** Used for other expenses, such as inspection fees, associated with capital projects that fall outside of the scope of the contract. No change.
- Line 102: **Planetarium Materials and Equipment (-699)** Used for purchasing new shows, exhibits, and equipment for the planetarium. The current Star Projector System, the MediaGlobe II, was purchased more than ten years ago. Its digital components and software are aging well due to our care and maintenance. However, it is one of the last MediaGlobe II projectors still in operation. The systems' digital projector and computer system are more likely to fail now more than ever, and replacement parts are hard to find. In fact, JVC no longer supports the projector unit and no longer makes replacement parts for it. A system failure is only a matter of time. No change.
- Line 103: **TOTAL CAPITAL OUTLAY (600's)**
- Line 104: **Contributions to Retirement Systems (-730)** Statutory charges to provide funds for the State's retirement systems. Increase as directed by Finance.
- Line 105: **Cost of AV Tax Collection (-731)** Statutory charges paid to Sheriff's Department. No change as directed by Finance.
- Line 106: **Indirect Cost Allocation (-857)** Finance Department charges to the library for accounting and other services provided for the library. Increase as directed by Finance.
- Line 107: **TOTAL INTERGOVERNMENTAL COSTS (700's)**
- Line 108: **TOTAL EXPENDITURES**
- Line 109: **PROJECTED ENDING FUND BALANCE**

**911  
COMMUNICATIONS  
DISTRICT**



# St. Charles Parish Communications District

260 Judge Edward Dufresne Parkway  
Luling, LA 70070  
Voice: (985) 783-1280 / Fax: (985) 783-1181



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SEP 25 2023

PARISH COUNCIL

## Board of Commissioners

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Amanda Pertuis

September 21, 2023

Michelle Impastato  
Council Secretary  
St. Charles Parish Council  
P.O. Box 302  
Hahnville, LA 70057

Dear Ms. Impastato:

Transmitted herewith is a copy of the St. Charles Parish 9-1-1 Communications District Current 2023 and Requested 2024 Budgets.

These budgets were voted on and approved by the Board of Commissioners at their Monday, September 11, 2023 meeting.

If you have any questions, please feel free to contact me.

Thank you for your attention in this matter.

Sincerely,

Major Sam M. Zinna, President  
9-1-1 Board of Commissioners

SMZ/arw

cc: Grant Dussom, Finance Director  
St. Charles Parish  
Finance Department

9-1-1 2023-2024 budget summary

FUND	MAJOR	MIRROR	DESCRIPTION	ACTUAL-2020	ACTUAL-2021	UNAUDIT 2022	2023-BUDGET	2023-PROJECTED	2024-REQUESTED	% Change
605	259900		FUND BALANCE	\$ (3,791,416)	\$ (3,796,754)	\$ (3,333,071)	\$ (3,878,762)	\$ (3,979,135)	\$ (4,440,103)	
605	334590		LOCAL COMMUNICATIONS	\$ (1,465,686)	\$ (1,565,322)	\$ (1,545,924)	\$ (1,811,000)	\$ (1,811,000)	\$ (2,032,000)	12.20
605	342090		EMERGENCY TELEPHONE SERVICE CHARGE	\$ (182,709)	\$ (172,354)	\$ (195,047)	\$ (180,000)	\$ (136,000)	\$ (136,000)	-
605	342091		EMERGENCY TELEPHONE WIRELESS	\$ (621,311)	\$ (640,493)	\$ (611,164)	\$ (650,000)	\$ (603,745)	\$ (603,000)	(0.12)
605	342092		PREPAID WIRELESS FEES	\$ (128,837)	\$ (127,023)	\$ (109,709)	\$ (130,000)	\$ (104,000)	\$ (104,000)	-
605	361000		INTEREST EARNINGS	\$ (54,916)	\$ (29,706)	\$ (66,048)	\$ (26,000)	\$ (117,000)	\$ (90,000)	(30.00)
605	383000		DONATIONS				\$ -	\$ -	\$ -	
605	375000		REFUNDS INSURANCE		\$ (12,146)			\$ -	\$ -	
605	383000		PROCEEDS FROM SALE OF ASSETS			\$ (50)		\$ -	\$ -	
605	385002		TRANSFER FROM GOVT BLDG. M & O					\$ -	\$ -	
			<b>TOTAL REVENUES</b>	<b>\$ (2,453,459)</b>	<b>\$ (2,547,044)</b>	<b>\$ (2,527,943)</b>	<b>(2,797,000)</b>	<b>\$ (2,771,745)</b>	<b>\$ (2,965,000)</b>	<b>6.97</b>
605	410165	140	COMM. DIST. - PER DIEM	\$	\$ 960	\$ 1,040				
605	410165	151	COMM. DIST. - FICA	\$	\$ 60	\$ 64				
605	410165	154	COMM. DIST. - WORKMENS COMPENSATION	\$	\$ 5	\$ 4				
605	410165	156	COMM. DIST. - MEDICARE	\$	\$ 14	\$ 15				
605	410165	210	COMM. DIST. - ADVERTISING/DUES/SUBSCRIPTIONS	\$ 8,164	\$ 8,393	\$ 12,914	\$ 9,500	\$ 13,000	\$ 13,000	-
605	410165	220	COMM. DIST. - PRINTING	\$	\$ -	\$ -	\$ 100	\$ 100	\$ 100	-
605	410165	231	COMM. DIST. - UTILITIES - ELECTRIC	\$ 26,503	\$ 31,670	\$ 45,289	\$ 42,000	\$ 42,000	\$ 43,000	2.33
605	410165	232	COMM. DIST. - UTILITIES - GAS	\$ 1,072	\$ 3,337	\$ 1,377	\$ 1,200	\$ 1,400	\$ 1,680	16.67
605	410165	233	COMM. DIST. - UTILITIES - WATER	\$ 1,407	\$ 1,449	\$ 1,309	\$ 2,040	\$ 2,040	\$ 2,400	15.00
605	410165	241	COMM. DIST. - POSTAGE	\$	\$ -	\$ 23	\$ 100	\$ 100	\$ 100	-
605	410165	242	COMM. DIST. - TELEPHONE	\$ 37,410	\$ 37,006	\$ 25,625	\$ 38,400	\$ 38,400	\$ 38,400	-
605	410165	250	COMM. DIST. - RENTALS	\$ 316	\$ 339	\$ 9,725	\$ 12,000	\$ 12,000	\$ 500	(95.83)
605	410165	260	COMM. DIST. - MAINT OF PROPERTY & EQUIPMENT	\$ 12,482	\$ 25,226	\$ 10,005	\$ 16,000	\$ 16,000	\$ 16,000	-
605	410165	270	COMM. DIST. - CONTRACTUAL SERVICES	\$ 101,107	\$ 104,091	\$ 124,070	\$ 263,287	\$ 146,737	\$ 146,737	-
605	410165	280	COMM. DIST. - PROFESSIONAL FEES	\$	\$ 1,500	\$ 10,305	\$ 10,000	\$ 10,000	\$ 10,000	-
605	410165	291	COMM. DIST. - PROPERTY INSURANCE	\$ 12,392	\$ 14,234	\$ 36,308	\$ 152,000	\$ 40,000	\$ 45,000	11.11
605	410165	295	COMM. DIST. - GENERAL LIABILITY	\$ 35,287	\$ 37,047	\$ 40,191	\$ 42,000	\$ 42,000	\$ 45,000	6.67
605	410165	305	COMM. DIST. - NON-CONSUMABLE OFFICE SUPP	\$ 32,001	\$ 17,156	\$ 5,381	\$ 12,000	\$ 14,000	\$ 16,000	12.50
605	410165	310	COMM. DIST. - OFFICE SUPPLIES	\$ 4,431	\$ 6,868	\$ 3,685	\$ 8,000	\$ 8,000	\$ 8,000	-
605	410165	321	COMM. DIST. - EDUCATIONAL	\$	\$ -	\$ -	\$ 1,000	\$ 500	\$ 500	-



9-1-1 2023-2024 budget summary

FUND	MAJOR	MINOR	DESCRIPTION	ACTUAL 2020	ACTUAL 2021	UNAUDIT 2022	2023 BUDGET	2023 PROJECTED	2024 REQUESTED	% Change
605	410165	322	COMM DIST - MEDICAL	\$ 584	\$ 297	\$ 907	\$ 600	\$ 600	\$ 600	-
605	410165	325	COMM. DIST. - FOOD/CLOTHING	\$ 5,360	\$ -	\$ 4,029	\$ 10,000	\$ 8,000	\$ 8,000	-
605	410165	326	COMM. DIST. - MAINT OF BUILDINGS & GROUNDS	\$ 10,468	\$ 11,989	\$ 12,582	\$ 14,000	\$ 14,000	\$ 14,000	-
605	410165	327	COMM. DIST. - VEHICLE SUPPLIES(GAS, OIL, ETC)	\$ -	\$ 5,265	\$ -	\$ 5,000	\$ 500	\$ 500	-
605	410165	329	COMM. DIST. - MISCELLANEOUS	\$ -	\$ 623	\$ 162	\$ 1,400	\$ 1,400	\$ 1,400	-
605	410165	410	COMM. DIST. - TRAVEL	\$ 7,782	\$ 5,388	\$ 21,086	\$ 25,000	\$ 25,000	\$ 25,000	-
605	410165	440	COMM. DIST. - OFFICIAL FEES	\$ 20,365	\$ -	\$ -	\$ 500	\$ 500	\$ 500	-
605	410165	499	COMM. DIST. - MISCELLANEOUS	\$ 495	\$ 208	\$ 404	\$ 500	\$ 500	\$ 500	-
605	410165	652	COMM. DIST - BLDGS, GROUNDS	\$ 632,993	\$ 1,030,721	\$ 32,093	\$ 225,000	\$ 25,000	\$ 200,000	87.50
605	410165	656	COMM. DIST - OFFICE EQUIPMENT	\$ 37,218	\$ 132,776	\$ 29,861	\$ 15,000	\$ 15,000	\$ 15,000	-
605	410165	658	COMM. DIST - COMM. EQUIPMENT	\$ 6,500	\$ 48,965	\$ 58,040	\$ 10,000	\$ 60,000	\$ 65,000	7.69
605	410165	670	COMM DIST. - MAJOR REPAIRS	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	-
605	410165	691	COMM. DIST. - ARCH, ENG. FEES	\$ 59,900	\$ 30,657	\$ 10,648	\$ 8,000	\$ 2,000	\$ 2,000	-
605	410165	693	COMM. DIST. - OTHER FEES	\$ 2,079	\$ -	\$ -	\$ -	\$ -	\$ -	-
605	410165	731	COMM. DIST COST OF AV TAX	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	-
605	410165	750	COMM. DIST. - INTERGOVERNMENTAL CHARGES	\$ 1,270,494	\$ 1,317,301	\$ 1,325,109	\$ 1,600,000	\$ 1,600,000	\$ 2,930,000	45.39
605	410165	0	INDIRECT COST ALLOCATION	\$ 120,811	\$ 136,751	\$ 160,000	\$ 165,000	\$ 165,000	\$ 170,000	2.94
			TOTAL EXPENDITURES	\$ 2,448,121	\$ 3,010,294	\$ 1,982,251	\$ 2,696,627	\$ 2,310,777	\$ 3,825,917	39.60
			<b>ENDING FUND BALANCE</b>	<b>\$ (3,796,754)</b>	<b>\$ (3,333,504)</b>	<b>\$ (3,876,763)</b>	<b>\$ (3,979,135)</b>	<b>\$ (4,440,103)</b>	<b>\$ (3,579,186)</b>	

		2023	2024
<b>210 - Advertising, Dues, Subscriptions</b>			
As of 6/23:	\$5,617.00		
7/23 to 12/23 Estimate:	\$7,383.00		
	\$13,000.00	\$ 13,000.00	
Subscriptions/Advertising:			
2024 Estimate	\$13,000.00	\$	13,000.00
Total		\$ 13,000.00	\$ 13,000.00
<b>220 - Printing</b>			
As of 6/23:	\$0.00		
7/23 to 12/23 Estimate:	\$100.00		
	\$100.00	\$ 100.00	
2024 Estimate:	\$100.00	\$	100.00
Total		\$ 100.00	\$ 100.00
<b>231 - Electrical</b>			
As of 6/23:	\$17,035.00		
7/23 to 12/23 Estimate:	\$24,965.00		
	\$42,000.00	\$ 42,000.00	
2024 Estimate:	\$42,000.00	\$	42,000.00
12 mos. X \$3,500.00 = \$42,000.00			
Total		\$ 42,000.00	\$ 42,000.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the

		2023	2024
<b>232 - Natural Gas</b>			
As of 6/23:	\$669.00		
7/23 to 12/23 Estimate:	\$731.00	\$1,400.00	
	\$1,400.00		
2024 Estimate:			\$ 1,680.00
12 mos. X \$140.00 = \$1,680.00	\$1,680.00		
		\$ 1,400.00	\$ 1,680.00
Total			
<b>233 - Water</b>			
As of 6/23:	\$981.00		
7/23 to 12/23 Estimate:	\$1,059.00	\$ 2,040.00	
	\$2,040.00		
2024 Estimate:			\$2,400.00
12 mos X \$200.00 = \$2,400.00	\$2,400.00		
		\$ 2,040.00	\$ 2,400.00
Total			
<b>241 - Postage</b>			
As of 6/23:	\$30.00		
7/23 to 12/23 Estimate:	\$70.00	\$ 100.00	
	\$100.00		
2024 Estimate:			\$ 100.00
	\$100.00		
		\$ 100.00	\$ 100.00
Total			

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the

	2023	2024
<b>242 - Telephone</b>		
As of 6/23:	\$10,681.00	
7/23 to 12/23 Estimate:	\$27,719.00	
	\$38,400.00	\$38,400.00
2024 Estimate:		
12 mos. X \$3,200.00 = 38,400.00	\$38,400.00	\$ 38,400.00
Total	\$ 38,400.00	\$ 38,400.00
<b>250 - Rentals</b>		
As of 6/23:	\$288.00	
7/23 to 12/23 Estimate:	\$11,972.00	
Backup 100kW generator for the 9-1-1 Center for Hurricane season	\$12,000.00	\$ 12,000.00
		-
2024 Estimate:	\$500.00	\$ 500.00
Total	\$ 12,000.00	\$ 500.00
<b>260 - Maintenance of Property and Equipment</b>		
As of 6/23:	\$3,063.00	
7/23 to 12/23 Estimate:	\$12,937.00	
	\$16,000.00	\$16,000.00
2024 Estimate:	\$16,000.00	\$16,000.00
Total	\$ 16,000.00	\$ 16,000.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the

	2023	2024
<b>270 - Contractual Services</b>		
As of 6/23:	\$75,229.00	
7/23 to 12/23 Estimate:	\$71,508.00	
	\$146,737.00	\$146,737.00
2024 Estimate:		\$ 146,737.00
Motorola - VHF Radio System	\$6,500.00	
Cummins Mid South	\$2,000.00	
Allfax	\$7,000.00	
BellSouth	\$2,000.00	
Allied Waste Services	\$5,000.00	
Quality Janitorial Services	\$30,000.00	
Electronic Business Systems	\$10,000.00	
Guardian Tracking	\$1,400.00	
AT&T Wireless	\$32,000.00	
Sprint PCS/Nextel	\$1,000.00	
Multiple Cellular Companies	\$5,000.00	
Priority Dispatch	\$30,000.00	
Emergency Reporting	\$1,200.00	
Biddle Consulting Group (CritiCall Testing)	\$3,000.00	
Nolan Power Group (UPS)	\$2,150.00	
Taylor Power Systems (Generator-Bayou Gauche Tower)	\$1,500.00	
Sub Total	\$139,750.00	\$ 146,737.00
x5%	\$6,987.00	
Total:	\$146,737.00	
Note: Above vendors are on contract to maintain various pieces of equipment		

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the

		2023	2024
<b>280 - Professional Services</b>			
As of 6/23:	\$2,280.00		
7/23 to 12/23 Estimate:	\$7,720.00	\$10,000.00	
	\$10,000.00		
2024 Estimate:	\$10,000.00	\$	\$ 10,000.00
		\$ 10,000.00	\$ 10,000.00
Total			
<b>291 - Property Insurance</b>			
As of 6/23:	\$14,146.00		
7/23 to 12/23 Estimate:	\$25,854.00		
	\$40,000.00	\$ 40,000.00	
2024 Estimate:	\$45,000.00	\$	\$ 45,000.00
		\$ 40,000.00	\$ 45,000.00
Total			
<b>295 - Insurance/General Liability</b>			
As of 6/23:	\$32,034.00		
7/23 to 12/23 Estimate:	\$9,966.00	\$42,000.00	
	\$42,000.00		
2024 Estimate:	\$45,000.00	\$	\$ 45,000.00
		\$ 42,000.00	\$ 45,000.00
Total			

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail then total

		2023	2024
<b>305 - Office and Comm. Equipment</b>			
As of 6/23:	\$12,983.00		
7/23 to 12/23 Estimate:	\$1,017.00	\$14,000.00	
	\$14,000.00		
2024 Estimate:	\$16,000.00	\$	\$ 16,000.00
	Total	\$ 14,000.00	\$ 16,000.00
<b>310 - Office Supplies</b>			
As of 6/23:	\$2,241.00		
7/23 to 12/23 Estimate:	\$5,759.00	\$ 8,000.00	
	\$8,000.00		
2024 Estimate:	\$8,000.00	\$	\$ 8,000.00
	Total	\$ 8,000.00	\$ 8,000.00
<b>321 - Education and Recreation</b>			
As of 6/23:	0		
7/23 to 12/23 Estimate:	\$500.00	\$ 500.00	
	\$500.00		
2024 Estimate:	\$500.00	\$	\$ 500.00
	Total	\$ 500.00	\$ 500.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the

		2023	2024
<b>322 - Medical, Drugs</b>			
As of 6/23:	\$0.00		
7/23 to 12/23 Estimate:	\$600.00	\$ 600.00	
2024 Estimate:	\$600.00	\$	\$ 600.00
Total		\$ 600.00	\$ 600.00
<b>325 - Food &amp; Clothing</b>			
As of 6/23:	\$0.00		
7/23 to 12/23 Estimate:	\$8,000.00	\$8,000.00	
2024 Estimate:	\$8,000.00	\$	\$ 8,000.00
Total		\$ 8,000.00	\$ 8,000.00
<b>326 - Maintenance of Building &amp; Grounds</b>			
As of 6/23:	\$4,474.00		
7/23 to 12/23 Estimate:	\$9,526.00	\$ 14,000.00	
2024 Estimate:	\$14,000.00	\$	\$ 14,000.00
Total		\$ 14,000.00	\$ 14,000.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the



		2023	2024
<b>327 - Vehicle Supplies</b>			
As of 6/23:	\$0.00		
7/23 to 12/23 Estimate:	\$500.00	\$ 500.00	
2024 Estimate:	\$500.00	\$	\$ 500.00
Total		\$ 500.00	\$ 500.00
<b>329 - Miscellaneous</b>			
As of 6/23:	\$0.00		
7/23 to 12/23 Estimate:	\$1,400.00	\$ 1,400.00	
2024 Estimate:	\$1,400.00	\$	\$ 1,400.00
Total		\$ 1,400.00	\$ 1,400.00
<b>410 - Travel</b>			
As of 6/23:	\$10,194.00		
7/23 to 12/23 Estimate:	\$14,806.00	\$ 25,000.00	
2024 Estimate:	\$25,000.00	\$	\$ 25,000.00
Total		\$ 25,000.00	\$ 25,000.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail.

		2023	2024
<b>440 - Official Fees</b>			
As of 6/23:	\$0.00		
7/23 to 12/23 Estimate:	\$500.00	\$ 500.00	
2024 Estimate:	\$500.00	\$	\$ 500.00
Total		\$ 500.00	\$ 500.00
<b>499 - Miscellaneous</b>			
As of 6/23:	\$75.00		
7/23 to 12/23 Estimate:	\$425.00	\$ 500.00	
2024 Estimate:	\$500.00	\$	\$ 500.00
Total		\$ 500.00	\$ 500.00
<b>652 - Buildings, Grounds</b>			
As of 6/23:	\$11,550.00		
7/23 to 12/23 Estimate:	\$13,450.00	\$ 25,000.00	
2024 Estimate:	\$25,000.00	\$	\$ 200,000.00
9-1-1 Center 100 kW Redundant Generator	\$200,000.00		
Total		\$ 25,000.00	\$ 200,000.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail from that

		2023	2024
<b>656 - Office Equipment</b>			
As of 6/23:	\$0.00		
7/23 to 12/23 Estimate:	\$15,000.00	\$ 15,000.00	
2024 Estimate:	\$15,000.00		\$ 15,000.00
Total		\$ 15,000.00	\$ 15,000.00
<b>658 - Communications Equipment</b>			
As of 6/23:	\$0.00		
7/23 to 12/23 Estimate:	\$60,000.00		
Support and Maintenance Services for Phone System with RPSS	\$60,000.00	\$ 60,000.00	
2024 Estimate:	\$65,000.00		\$ 65,000.00
Support and Maintenance Services for Phone System with RPSS			
Total		\$ 60,000.00	\$ 65,000.00
<b>670 - Major Repairs</b>			
As of 6/23:	\$0.00		
7/23 to 12/23 Estimate:	\$5,000.00	\$ 5,000.00	
2024 Estimate:	\$5,000.00		\$ 5,000.00
Total		\$ 5,000.00	\$ 5,000.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail then total

**HOUSING  
AUTHORITY**

## Operating Budget

<b>St. Charles Parish Housing Authority</b>		Fiscal Year	<b>9/30/2024</b>	Client #	1647
Project Number	LA094	PHA Code	LA094	Original	X
Number of Units	129	PUM	1548	Revision	
Eligible Units	129	EUM	1548	Completed	10/3/2023
				Subsidy entered	

	9/30/2024 Budgeted		9/30/2023 Projected		9/30/2022 Actual			
	PUM	Amount	PUM	Amount	PUM	Amount		
<b>INCOME</b>								
<b>OPERATING REVENUES</b>								
3110.0000.0001		Dwelling Rental	113.05	175,000	111.32	172,330	133.41	206,521
3422.0000.0001		Tenant Revenue - Other	0.32	500	0.32	500	0.23	350
<b>TOTAL OPERATING REVENUES</b>			<b>113.37</b>	<b>175,500</b>	<b>111.65</b>	<b>172,830</b>	<b>133.64</b>	<b>206,871</b>
<b>OPERATING SUBSIDY</b>								
3401.0000.0001		HUD Operating Subsidy - Current	370.37	573,333	347.69	538,230	348.22	539,041
3402.0000.0001		Hud Operating Subsidy - Prior	-	-	-	-	-	-
<b>TOTAL OPERATING SUBSIDY</b>			<b>370.37</b>	<b>573,333</b>	<b>347.69</b>	<b>538,230</b>	<b>348.22</b>	<b>539,041</b>
<b>OTHER REVENUES</b>								
3691.0000.XXXX		CFP (1406) to Operations	-	-	-	-	-	-
3699.0000.0001		Other Revenue	4.84	7,500	1.55	2,407	1,495.13	2,314,463
<b>TOTAL OTHER REVENUES</b>			<b>4.84</b>	<b>7,500</b>	<b>1.55</b>	<b>2,407</b>	<b>1,495.13</b>	<b>2,314,463</b>
<b>TOTAL INCOME</b>			<b>489</b>	<b>756,333</b>	<b>461</b>	<b>713,467</b>	<b>1,977</b>	<b>3,060,375</b>
<b>ADMINISTRATION</b>								
4110.0000.0001		Administrative Salaries	64.78	100,280	89.15	138,000	85.51	132,362
4130.0000.0001		Legal Expense	3.23	5,000	2.26	3,500	0.28	435
4140.0000.0001		Advertising/Marketing	0.48	750	0.48	750	0.11	173
4150.0000.0001		Admin Travel	3.23	5,000	3.23	5,000	-	-
4171.0000.0001		Audit Fees	9.69	15,000	9.69	15,000	8.20	12,700
4180.0000.0001		Employee Benefits - ADM	13.38	20,718	22.61	35,000	24.71	38,251
4190.1000.0001		Phone/Internet	4.20	6,500	3.94	6,099	6.02	9,311
4190.4000.0001		Training	3.23	5,000	2.58	4,000	1.27	1,965
4190.9000.0001		Other Office Expenses	22.61	35,000	20.67	32,000	29.54	45,728
4199.0000.0001		Other Admin Expenses	38.57	59,701	40.80	63,161	38.32	59,317
<b>TOTAL ADMINISTRATION</b>			<b>163.40</b>	<b>252,948</b>	<b>195.42</b>	<b>302,509</b>	<b>193.95</b>	<b>300,242</b>
<b>TENANT SERVICES</b>								
4212.0000.0001		Tenant Relocation	0.32	500	0.32	500	0.14	213
<b>TOTAL TENANT SERVICES</b>			<b>0.32</b>	<b>500</b>	<b>0.32</b>	<b>500</b>	<b>0.14</b>	<b>213</b>
<b>PROTECTIVE SERVICES</b>								
4252.0000.0001		Protective Services Contract	-	-	-	-	0.07	105
<b>TOTAL PROTECTIVE SERVICES</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.07</b>	<b>105</b>
<b>UTILITIES</b>								
4310.0000.0001		Water	45.87	71,000	45.22	70,000	58.43	90,448
4320.0000.0001		Electricity	8.07	12,500	11.70	18,118	6.72	10,404
4330.0000.0001		Gas	40.05	62,000	39.34	60,897	40.72	63,042
4360.0000.0001		Sewer	51.68	80,000	50.39	78,000	66.12	102,346
<b>TOTAL UTILITIES</b>			<b>145.67</b>	<b>225,500</b>	<b>146.65</b>	<b>227,015</b>	<b>171.99</b>	<b>266,246</b>
<b>SALARY &amp; MAINTENANCE</b>								
4410.0000.0001		Maintenance - Salaries	39.51	61,168	60.93	94,319	54.75	84,751
4420.0000.0001		Maintenance Materials	7.75	12,000	6.93	10,729	19.31	29,885
4430.0010.0001		Garbage & Trash Removal	20.67	32,000	20.30	31,432	15.47	23,953
4430.0020.0001		Heating and Cooling	0.65	1,000	0.78	1,200	-	-
4430.0050.0001		Landscape & Grounds	27.13	42,000	27.20	42,100	26.21	40,580
4430.0070.0001		Electrical	4.84	7,500	7.75	12,000	3.04	4,705
4430.0080.0001		Plumbing	12.92	20,000	15.18	23,500	7.63	11,814
4430.0090.0001		Extermination	7.75	12,000	7.11	11,000	8.00	12,388
4430.0110.0001		Routine Maintenance	4.20	6,500	3.88	6,000	4.98	7,714
4430.0120.0001		Miscellaneous	6.78	10,500	6.78	10,500	6.62	10,251
4480.0000.0001		Employee Benefits - MTN	9.28	14,362	18.79	29,080	17.36	26,872
<b>TOTAL CONTRACT COSTS</b>			<b>132.21</b>	<b>219,031</b>	<b>156.83</b>	<b>271,860</b>	<b>146.02</b>	<b>252,912</b>

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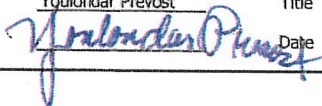
PARISH COUNCIL

## Operating Budget

<b>St. Charles Parish Housing Authority</b>		Fiscal Year	<b>9/30/2024</b>	Client #	1647
Project Number	LA094	PHA Code	LA094	Original	X
Number of Units	129	PUM	1548	Revision	
Eligible Units	129	EUM	1548	Completed	10/3/2023
				Subsidy entered	

	9/30/2024 Budgeted		9/30/2023 Projected		9/30/2022 Actual	
	PUM	Amount	PUM	Amount	PUM	Amount
<b>GENERAL INSURANCE EXPENSE</b>						
4510.0010.0001	59.43	92,000	59.38	91,925	52.37	81,062
4510.0020.0001	6.78	10,500	6.57	10,165	6.80	10,531
4510.0030.0001	3.23	5,000	3.31	5,119	2.15	3,336
4510.0091.0001	2.45	3,800	2.41	3,731	2.61	4,044
4510.0092.0001	0.16	250	0.14	219	0.14	219
4510.0099.0001					0.20	304
<b>TOTAL INSURANCE</b>	<b>72.06</b>	<b>111,550</b>	<b>71.81</b>	<b>111,159</b>	<b>64.27</b>	<b>99,495</b>
<b>OTHER GENERAL EXPENSES</b>						
4520.0000.0001						
4550.0000.0001					1.36	2,109
4572.0000.0001					17.45	27,014
4599.0000.0001	32.30	50,000	32.52	50,344	30.33	46,957
<b>TOTAL OTHER GENERAL</b>	<b>32.30</b>	<b>50,000</b>	<b>32.52</b>	<b>50,344</b>	<b>49.15</b>	<b>76,080</b>
<b>TOTAL ROUTINE EXPENSES</b>	<b>545.97</b>	<b>859,529</b>	<b>603.56</b>	<b>963,387</b>	<b>625.59</b>	<b>995,288</b>
<b>NON-ROUTINE EXPENSES</b>						
4610.0000.0001					93.97	145,471
<b>TOTAL EXPENSES</b>					<b>93.97</b>	<b>145,471</b>
<b>CAPITAL EXPENSES</b>						
7540.000 Property Betterments and Additions			201.66	312,164		
			<b>201.66</b>	<b>312,164</b>		
<b>TOTAL NON-ROUTINE EXPENSES</b>			<b>201.66</b>	<b>312,164</b>	<b>93.97</b>	<b>145,471</b>
<b>TOTAL EXPENSES</b>	<b>545.97</b>	<b>859,529</b>	<b>805.21</b>	<b>1,275,551</b>	<b>719.57</b>	<b>1,140,759</b>
<b>SURPLUS</b>	<b>(57.39)</b>	<b>(103,196)</b>	<b>(344.32)</b>	<b>(562,084)</b>	<b>1,257.42</b>	<b>1,919,617</b>

### PROVISION FOR ESTIMATED OR ACTUAL OPERATING RESERVES AT FISCAL YEAR END

Actual Operating Reserve at End of Previous Fiscal Year	9/30/2022	<b>1,718,980.64</b>
Provision for Operating Reserve - Current Budget Year Estimated for FYE	9/30/2023	<b>(562,084.05)</b>
Operating Reserve at End of Current Budget Year Estimated for FYE	9/30/2023	<b>1,156,896.59</b>
Provision for Operating Reserve - Requested Budget Year Estimated for FYE	9/29/2024	<b>(103,195.80)</b>
Operating Reserve at End of Requested Budget Year Estimated for FYE	9/29/2024	<b>1,053,700.79</b>
Estimated FASPHA points (out of 11)	11.0	Estimated MENAR
		15.43
Name	Youlondar Prevost	Title
Signature		Interim Executive Director
		Date
		10/17/23

**ST. CHARLES  
COMMUNITY HEALTH  
CENTER**

**BUDGET DETAIL - ACCESS HEALTH LOUISIANA (LULING AND NORCO ONLY)**

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**PARISH COUNCIL**

	CY 2023 Actuals	CY 2024 Budget	\$ Variance	% Variance
<b>Millage Revenue</b>				
Revenue	\$ 1,004,000.00	\$ 1,050,000.00	\$ 46,000.00	4.58%
<b>Total Revenue</b>	\$ 1,004,000.00	\$ 1,050,000.00	\$ 46,000.00	4.58%
<b>Employee Costs</b>				
403b Retirement Company Match	\$ 8,141.54	\$ 8,385.79	\$ 244.25	3.00%
Employer FICA/Medicare Tax	\$ 32,186.93	\$ 33,152.54	\$ 965.61	3.00%
Health Insurance	\$ 34,090.82	\$ 37,499.90	\$ 3,409.08	10.00%
Salaries & Wages	\$ 434,059.89	\$ 447,081.69	\$ 13,021.80	3.00%
Taxes & Licenses	\$ 2,912.39	\$ 2,999.76	\$ 87.37	3.00%
Vac/Sick/PTO	\$ 27,413.90	\$ 28,236.32	\$ 822.42	3.00%
Workmen's Comp. Insurance	\$ 3,408.47	\$ 3,510.72	\$ 102.25	3.00%
Physician Contract Expense	\$ 18,408.00	\$ 18,960.24	\$ 552.24	3.00%
<b>Total Employee Costs</b>	\$ 560,621.94	\$ 579,826.96	\$ 19,205.02	3.43%
<b>Facility Costs</b>				
Building Improvements	\$ -	\$ -	\$ -	0.00%
Building Repairs & Maintenance	\$ 20,443.45	\$ 21,465.62	\$ 1,022.17	5.00%
General Liability Insurance	\$ 7,128.01	\$ 7,840.81	\$ 712.80	10.00%
Janitorial Contract	\$ 22,694.00	\$ 23,601.76	\$ 907.76	4.00%
Janitorial Services & Supplies	\$ 9,071.24	\$ 9,252.66	\$ 181.42	2.00%
Lawn Service	\$ 9,621.11	\$ 9,813.53	\$ 192.42	2.00%
Property Insurance	\$ 13,388.27	\$ 20,082.41	\$ 6,694.14	50.00%
Repairs & Maintenance	\$ 13,755.38	\$ 14,443.15	\$ 687.77	5.00%
Security Expense	\$ 1,659.06	\$ 1,692.24	\$ 33.18	2.00%
Utilities	\$ 35,817.35	\$ 37,966.39	\$ 2,149.04	6.00%
<b>Total Facility Costs</b>	\$ 133,577.87	\$ 146,158.58	\$ 12,580.71	9.42%

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.



**BUDGET DETAIL - ACCESS HEALTH LOUISIANA (LULING AND NORCO ONLY)**

	CY 2023 Actuals	CY 2024 Budget	\$ Variance	% Variance
<b>Patient and IT Expenses</b>				
Infectious Waste Disposal	\$ 8,247.57	\$ 8,577.47	\$ 329.90	4.00%
Instruments & Equip Non Capital	\$ 7,550.30	\$ 7,701.31	\$ 151.01	2.00%
Laboratory	\$ 30,466.54	\$ 32,294.53	\$ 1,827.99	6.00%
Patient Supplies	\$ 66,029.30	\$ 70,651.35	\$ 4,622.05	7.00%
Pharmaceuticals	\$ 5,521.68	\$ 6,073.85	\$ 552.17	10.00%
Professional Services Expense	\$ 13,030.83	\$ 13,812.68	\$ 781.85	6.00%
Cable & Internet	\$ 15,240.92	\$ 15,545.74	\$ 304.82	2.00%
Computer Services	\$ 31,958.37	\$ 32,597.54	\$ 639.17	2.00%
Copier Leases	\$ 14,387.90	\$ 14,963.42	\$ 575.52	4.00%
Electronic Medical Record	\$ 105,683.06	\$ 109,910.38	\$ 4,227.32	4.00%
Telephone Expense	\$ 11,683.72	\$ 11,886.20	\$ 202.48	1.73%
Total Patient and IT Costs	\$ 309,800.19	\$ 324,014.46	\$ 14,214.27	4.59%
Total Expenses	\$ 1,004,000.00	\$ 1,050,000.00	\$ 46,000.00	4.58%
Total Variance	\$ -	\$ 0.00	\$ 0.00	

\* See attached email from Mr. Torsch regarding millage revenue.

**ARC  
OF  
ST. CHARLES**

**BUDGET DETAIL-OUTSIDE AGENCIES -2020 FOR ARC OF ST. CHARLES**

Statement of Net Position Accounts		2023	2024	\$ Variance	% Variance
Mortgage		\$ 5,641.49	\$ 8,385.63	\$ 2,744.14	48.64%
New Vehicles		\$ 150,000.00	\$ 75,000.00	\$ (75,000.00)	-50.00%
Repairs and maintenance		\$ 34,023.51	\$ 31,952.56	\$ (2,070.95)	-6.09%
Lines of credit		\$ 20,000.00	\$ -	\$ (20,000.00)	-100.00%
CV Mortgage, School Board property, trailers for lawn care, metal building for supplies, rental homes, paving parking lot, another pavilion, etc.		\$ -	\$ 165,826.81	\$ 165,826.81	#DIV/0!
Investments		\$ 150,000.00	\$ 150,000.00	\$ -	0.00%
<b>Total</b>		<b>\$ 359,665.00</b>	<b>\$ 431,165.00</b>	<b>\$ 71,500.00</b>	<b>19.88%</b>
Statement of Activity Accounts					
Payroll - Vocational		\$ 298,672.00	\$ 298,672.00	\$ -	0.00%
Lease		\$ 11,850.00	\$ 11,850.00	\$ -	0.00%
Rent/Storage Unit		\$ 3,013.00	\$ 3,013.00	\$ -	0.00%
Utilities (Programs)		\$ 12,000.00	\$ 18,000.00	\$ 6,000.00	50.00%
Utilities (General)		\$ 4,000.00	\$ 4,000.00	\$ -	0.00%
Bank Interest		\$ 11,500.00	\$ 11,500.00	\$ -	0.00%
Insurance - Liability and Property (Programs)		\$ 110,000.00	\$ 135,000.00	\$ 25,000.00	22.73%
Insurance - Liability and Property (General)		\$ 8,500.00	\$ 18,500.00	\$ 10,000.00	117.65%
Insurance - Workers' Compensation (Programs)		\$ 60,000.00	\$ 60,000.00	\$ -	0.00%
Insurance - Workers' Compensation (General)		\$ 4,500.00	\$ 4,500.00	\$ -	0.00%
Fuel (Programs)		\$ 46,200.00	\$ 46,200.00	\$ -	0.00%
Fuel (General)		\$ 4,000.00	\$ 4,000.00	\$ -	0.00%
Supplies - Day Hab		\$ 2,500.00	\$ 2,500.00	\$ -	0.00%
Supplies - Pre Voc		\$ 3,500.00	\$ 3,500.00	\$ -	0.00%
Supplies - Greenhouse		\$ 1,300.00	\$ 1,300.00	\$ -	0.00%
Supplies - Lawn Care		\$ 5,500.00	\$ 5,500.00	\$ -	0.00%
Supplies - Cajun Village		\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
Supplies - Jani Day		\$ 5,000.00	\$ 5,000.00	\$ -	0.00%
Supplies - Jani Schools		\$ 28,000.00	\$ 28,000.00	\$ -	0.00%
Office Supplies - Day Hab		\$ 1,800.00	\$ 1,800.00	\$ -	0.00%
Office Supplies - Cajun Village		\$ 200.00	\$ 200.00	\$ -	0.00%
Repairs and Maintenance - Transportation		\$ 20,000.00	\$ 20,000.00	\$ -	0.00%
Repairs and Maintenance - Lawn Care		\$ 11,900.00	\$ 13,400.00	\$ 1,500.00	12.61%
Repairs and Maintenance - Cajun Village		\$ 11,900.00	\$ 11,900.00	\$ -	0.00%

NOTE: If there is net enough return in one section for the detail, just continue on to the next sections until you complete the detail, then total.

**BUDGET DETAIL-OUTSIDE AGENCIES -2020 FOR ARC OF ST. CHARLES**

Total	\$	667,335.00	\$	709,835.00	\$	42,500.00	106.37%
Total	\$	1,027,000.00	\$	1,141,000.00	\$	114,000.00	111.10%

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**OCT 11 2023**

**PARISH COUNCIL**

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.