



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Dick Gibbs
Councilmembers Bobby Donaldson, Holly Fonseca,
La Sandra Darenbourg Gordon, Mary K. Clulee, Nicky Dufrene,
Marilyn B. Bellock, Bob Fisher, Julia Fisher-Perrier

Monday, December 7, 2020

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Bobby Donaldson, Holly Fonseca, La Sandra Darenbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Perrier

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Wastewater Assistant Director David deGeneres, Planning & Zoning Director Michael Albert, Grants Officer Stephanie Bruning, Community Services Director Joan Tonglet Diaz, Economic Development & Tourism Director Corey Faucheux, Dayna Parker, Personnel Officer, R.S.V.P. Director Jeannie Arabie, Justin Robert, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Reverend Michelle Harris
St. Charles United Methodist Church, Destrehan

APPROVAL OF MINUTES

A motion was made by Councilmember Dufrene, seconded by Councilmember Bellock, to approve the minutes from the budget hearing of October 27, 2020, the regular meeting / budget hearing of November 2, 2020, and the regular meeting / budget hearing of November 16, 2020. The motion carried by the following vote:

Yea: 9 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2020-0341](#)

In Recognition: Dr. J. Cressend Schonberg, St. Charles Parish Civil Service Board

Sponsors: Mr. Gibbs

Read

[2020-0329](#)

In Recognition: Craig Petit, St. Charles Parish Communications District

Sponsors: Mr. Jewell

Read

[2020-0330](#)

Proclamation: Toy and Gift Fund Week

Sponsors: Mr. Jewell

Read

[2020-0338](#)

Confirmation Hearing for Appointment of Director - Department of Waterworks - Mr. Gregory Gorden

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval
Public comment opened; no public comment

Mr. Gregory Gorden spoke on the matter.

VOTE ON THE CONFIRMATION OF MR. GREGORY GORDEN

Yea: 9 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Confirmed

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2020-0336](#)

River Parishes Transit Authority

Mr. Gerard Guter, General Manager, RPTA-SE

Councilwoman Fisher-Perrier spoke on the matter.

Mr. Guter spoke on the matter.

Ms. Stacy Van Sickle, Regional Grants Manager, SE Region, spoke on the matter.

Councilwoman Clulee spoke on the matter.

Reported

[2020-0337](#)

Communications District (911)

(Retired Major) Lieutenant Sam Zinna, President

Reported

[2020-0247](#)

Department of Community Services

Community Services Director Joan Diaz

Councilwoman Clulee spoke on the matter.

Ms. Diaz spoke on the matter.

Councilwoman Bellock spoke on the matter.

Councilwoman Darenbourg Gordon spoke on the matter.

Reported

[2020-0339](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Councilman Fisher spoke on the matter.

Public Works/Wastewater Director Miles Bingham spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN GIBBS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, DECEMBER 21, 2020, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2020-0331](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 18 - Personnel, Article I. In General, Section 18-1. Regulations for substance abuse by parish employees.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 21, 2020

[2020-0342](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 4, Animals and Fowl, Article I. In General, Section 4-1. Definitions., Section 4-6. Potentially dangerous, dangerous or vicious dogs., and Section 4-10. Keeping of animals not considered pets and keeping of exotic animals.

Sponsors: Mr. Jewell and Department of Animal Control

Publish/Scheduled for Public Hearing to the Parish Council on December 21, 2020

[2020-0343](#)

An ordinance to amend Ordinance No. 13-5-14 and Ordinance No. 19-12-16, as previously amended, to provide for the change of Polling Place for Precinct 2-3 in Luling, Louisiana and to authorize the Parish President to execute a Lease with Bible Center Church, 422 Barton Avenue, Luling, on behalf of St. Charles Parish.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 21, 2020

[2020-0344](#)

An ordinance to approve and authorize the execution of an engineering services agreement with Volkert, Inc. for providing all necessary services for the Montz Railroad Culverts and Drainage Improvements Project (P201101).

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on December 21, 2020

[2020-0345](#)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for the provision of office space located in the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 21, 2020

[2020-0346](#)

An ordinance to approve and authorize the execution of a Professional Services Agreement between The Center for Planning Excellence, Inc. and St. Charles Parish. The Professional Services Agreement for \$277,000.00 is to update the Parish Comprehensive Land Use Plan.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on December 21, 2020

[2020-0347](#)

An ordinance approving and authorizing the execution of a contract with LA Contracting Enterprise, LLC, for the West Bank Trailhead (Project No. P160803) in the amount of \$406,228.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on December 21, 2020

[2020-0348](#)

An ordinance approving and authorizing the execution of an Act of Dedication for River Place Estates Phase 1, Hahnville.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on December 21, 2020

[2020-0349](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to O-L on approximately 2.35 acres of a 41.9 acre tract as shown on a delineation map for Friloux Ventures by T. Baker Smith, located south of Lagattuta Estates Subdivision, as requested by Melissa & Brennen Friloux and Kourtne & Kris Donnaud, on behalf of the property owners Geraldine B. Hooper (Vannoy), Wade D. Hooper, and Lydia H. Lingle.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on December 21, 2020

[2020-0350](#)

An ordinance adopting the St. Charles Parish Council Road and Bridges Capital Program Budget for fiscal year 2021 through 2023 in accordance with the Parish Transportation Act.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on December 21, 2020

PLANNING AND ZONING PETITIONS

[2020-0318](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-3 to R-1A(M) on a 7,840 square foot area consisting of Lots 26, 27, and 28, St. Rose Gardens, 716 St. Rose Avenue, St. Rose, as requested by Stephen Aucoin.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Speakers:

Ms. Toni Aucoin, St. Rose

Public Hearing Requirements Satisfied

Enactment No: 20-12-1

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 20-12-1

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2020-0182](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 6 Buildings and Building Regulations, Article II, Section 6-14. Permit Application, to require a Traffic Impact Analysis as part of the permitting process for new development.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-12-2

Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

Chief Administrative Officer Mike Palamone spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 20-12-2

[2020-0183](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Appendix C. St. Charles Parish Subdivision Regulations of 1981, Section II. Subdivision procedure, C. Minor Resubdivisions, 2. Reserved, and Section II. Subdivision procedure, E. Preliminary Plat Requirements, 3. Preliminary Plat/Additional Submission Requirements, and Section IV. Design standards, to establish a process for analyzing the impact of traffic generated by new development.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-12-3

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 20-12-3

[2020-0244](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, Section XV.D to require rezoning requests to meet a minimum of two (2) rezoning guidelines and criteria in order to receive a recommendation for approval from Planning Staff and also to clarify the language; and to amend Section XV.E to eliminate a typographical error.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-12-4

Council Discussion
Planning & Zoning Director Michael Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

- Yea:** 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Perrier
Nay: 1 - Gibbs

Enactment No: 20-12-4

[2020-0315](#)

An ordinance approving and authorizing the execution of an Act of Dedication for Esperanza Business Park Phase 2, Luling.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Speakers:

Ms. Debbie Dufresne Vial, representing Esperanza Land, LLC, Luling

Public Hearing Requirements Satisfied

Enactment No: 20-12-5

VOTE ON THE PROPOSED ORDINANCE

- Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier
Nay: 0

Enactment No: 20-12-5

[2020-0316](#)

An ordinance to amend the St. Charles Parish Subdivision Regulations of 1981 to amend the major subdivision process to require partial infrastructure review as part of the Preliminary Plat phase, and amend the Construction Plan Approval process.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Speakers:

Mr. Walter Pilie', Destrehan

Public Hearing Requirements Satisfied

Enactment No: 20-12-6

Council Discussion
Planning & Zoning Director Michael Albert spoke on the matter.
Parish President Matthew Jewell spoke on the matter.
Public Works/Wastewater Director Miles Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 20-12-6

[2020-0317](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 25 - Stormwater Management and Erosion and Sedimentation Control, Article IV, Section 25-52. - Post construction stormwater standards and requirements, paragraph (b)(2) to provide downstream overbank flood and property protection for a 25-year, 24-hour storm event.

Sponsors: Mr. Jewell and Department of Public Works/Wastewater

Reported:
Public Works Department Recommended: Approval
P & Z Department Recommended: Approval
Planning Commission Recommended: Approval
Public Works/Wastewater Director Miles Bingham spoke on the matter.

Speakers:
Mr. Walter Pilie', Destrehan
Mr. Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 20-12-7

Council Discussion
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 20-12-7

RESOLUTIONS

[2020-0340](#)

A resolution adopting the St. Charles Parish Language Access Plan for Limited English Proficiency Persons for all Louisiana Community Development Block Grant (LCDBG) Programs for the Parish.

Sponsors: Mr. Jewell, Grants Office, Ms. Fonseca, Ms. Darenbourg Gordon, Mr. Gibbs, Ms. Bellock and Mr. Fisher

Reported:

Grants Office Recommended: Approval
Councilwoman Fonseca Recommended: Approval
Councilwoman Darenbourg Gordon Recommended: Approval
Councilman Gibbs Recommended: Approval
Councilwoman Bellock Recommended: Approval
Councilman Fisher Recommended: Approval
Grants Officer Stephanie Bruning spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6524

APPOINTMENTS

[2020-0293](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District I Representative.

Deferred

[2020-0295](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District VII Representative.

Nominee:

Councilwoman Fisher-Perrier nominated Mr. Cory Savoie

Nomination(s) Accepted

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Dufrene, to Close Nomination(s) for File No. 2020-0295. The motion carried by the following vote:

Yea: 9 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Nomination(s) Closed

[2020-0325](#)

Council Ex-Officio Appointment to the St. Charles Parish Housing Authority.

Nominee:

Councilwoman Fisher-Perrier nominated Councilwoman Marilyn B. Bellock

Nomination(s) Accepted

A motion was made by Councilmember Clulee, seconded by Councilmember Fisher, to Close Nomination(s) for File No. 2020-0325. The motion carried by the following vote:

Yea: 9 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Nomination(s) Closed

[2020-0332](#)

Accept resignation of Ms. Debbie Dufresne Vial - Regional Planning Commission

Resignation Accepted by the following vote:

Yea: 9 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Resignation Accepted

[2020-0333](#)

A resolution to appoint a member to the Regional Planning Commission.

Nominee:

Councilman Gibbs nominated Mr. Tommy Faucheux

Nomination(s) Accepted

Enactment No: 6525

A motion was made by Councilmember Clulee, seconded by Councilmember Darensbourg Gordon, to Close Nomination(s) for File No. 2020-0333. The motion carried by the following vote:

Yea: 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6525

Nomination(s) Closed

Enactment No: 6525

[2020-0333](#)

A resolution to appoint Mr. Tommy Faucheux to the Regional Planning Commission.

VOTE ON THE APPOINTMENT OF MR. TOMMY FAUCHEUX

Yea: 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6525

[2020-0334](#)

Accept resignation of Chief Rodney Madere, Jr. - St. Charles Parish Communications District Sheriff's Office Representative

Resignation Accepted by the following vote:

Yea: 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Resignation Accepted

[2020-0335](#)

A resolution to appoint Major Donald Smith to the St. Charles Parish Communications District representing the St. Charles Parish Sheriff's Office.

VOTE ON THE APPOINTMENT OF MAJOR DONALD SMITH

Yea: 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6526

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2020-0326](#)

Adopt 2021 Parish Council Meeting Schedule

Amendment: to amend the proposed St. Charles Parish Council Meeting Schedule to change Monday, January 4th meeting to Monday, January 11th

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Fonseca, to Amend File No. 2020-0326. The motion carried by the following vote:

Yea: 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Amended

Public comment opened; no public comment

VOTE TO ADOPT THE 2021 PARISH COUNCIL MEETING SCHEDULE AS AMENDED

Yea: 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Adopted

[2020-0327](#)

Councilwoman Marilyn B. Bellock - Presiding Officer for 2021; Chairman, St. Charles Parish Council

Public comment opened; no public comment

VOTE ON THE APPOINTMENT OF COUNCILWOMAN MARILYN B. BELLOCK

Yea: 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Confirmed

[2020-0328](#)

Councilman Bob Fisher - Presiding Officer for 2021; Vice-Chairman, St. Charles Parish Council

Public comment opened; no public comment

VOTE ON THE APPOINTMENT OF COUNCILMAN BOB FISHER

Yea: 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Confirmed

ADJOURNMENT

A motion was made by Councilmember Fisher, seconded by Councilmember Bellock, to adjourn the meeting at approximately 8:02 pm. The motion carried by the following vote:

Yea: 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary