



ST. CHARLES PARISH

OFFICE OF THE COUNCIL SECRETARY


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COUNCIL OFFICE MEMORANDUM

DATE: AUGUST 21, 2025

TO: MR. GREGORY GORDEN
WATERWORKS DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY 

RE: CHANGE ORDER NO. 1 (FINAL)
EAST BANK WATER INTAKE PLATFORM REPAIRS
(PROJECT NO. WWKS 110)

On August 18, 2025, the St. Charles Parish Council adopted Ordinance No. 25-8-11 approving and authorizing the execution of Change Order No. 1 (Final) for the East Bank Water Intake Platform Repairs (Project No. WWKS 110), to increase the contract amount by \$133,715.51.

A fully executed ordinance and change order have been recorded. A copy of the recorded ordinance and two (2) original change orders are enclosed for your records.

MI/ag

Enclosures

cc: 1Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Darrin Duhe w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Grant Dussom w/enclosure
Infinity Engineering Consultants w/enclosure
Orion Industrial Construction, LLC w/enclosure

2025-0233

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF WATERWORKS)**

ORDINANCE NO. 25-8-11

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the East Bank Water Intake Platform Repairs (Project No. WWKS 110), to increase the contract amount by \$133,715.51.

WHEREAS, on December 7, 2021, St. Charles Parish and Infinity Engineering Consultants, LLC entered into an Emergency Agreement to perform engineering services for the East Bank Water Intake Platform Repairs (Project No. WWKS 110), in the amount not to exceed \$229,400.00; and,

WHEREAS, Ordinance No. 24-2-5 adopted February 5, 2024, by the St. Charles Parish Council, approved and authorized the execution of a Contract with Orion Industrial Construction, LLC for the East Bank Water Intake Platform Repairs (Project No. WWKS 110), in the amount of \$3,185,675.00; and,

WHEREAS, Change Order No. 1 (Final) will increase the contract for the East Bank Water Intake Platform Repairs (Project No. WWKS 110), in the amount of \$133,715.51, due to a revision in work items and quantities.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Change Order No. 1 (Final) for the East Bank Water Intake Platform Repairs (Project No. WWKS 110), to increase the contract amount by \$133,715.51 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Change Order on behalf of the Parish of St. Charles.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, O'DANIELS
FISHER, DEBRULER

NAYS: NONE

ABSENT: NONE

ABSTAIN: COMARDELLE

And the ordinance was declared adopted this 18th day of August, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Mooley Fonseca
SECRETARY: Michelle Dupont
DLVD/PARISH PRESIDENT: August 19, 2025
APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell
RETD/SECRETARY: August 19, 2025
AT: 11:54 am RECD BY: [Signature]

RECORDED IN THE ST. CHARLES PARISH
CLERK OF COURT OFFICE

ON 8/20/2025
AS INSTRUMENT NO. 490839

IN MORTGAGE/CONVEYANCE/OATH BOOK

SECTION SCP-E-00806

CHANGE ORDER

No. 1 _____

DATE OF ISSUANCE 7/16/2025 _____

EFFECTIVE DATE 8/18/25

OWNER St. Charles Parish Water Works _____

CONTRACTOR Orion Industrial Construction _____

Contract: 07P00230 _____

Project: St. Charles East Bank Water Intake Platform Repairs _____

OWNER's Contract No. WWKS 110 _____ ENGINEER's Contract No. 21-105 _____

ENGINEER Infinity Engineering Consultants _____

You are directed to make the following changes in the Contract Documents:

Description: See attached example on how to fill in this information

1. Delete the Following Work Items:

- a. Contract Item 014: *Underwater Construction (Casson Framing Repairs)*

Delete item in its entirety. (-\$ 10,834.00)

- b. Contract Item 019: *Highwater Standby*

Delete item in its entirety. (-\$ 30.00)

Total of Deleted Work Items = (-\$10864.00)

2. Add the Following Work Items:

- a. 09: *Precast Concrete Panel*

Addition of \$83,650.00 (EA). See attached cost estimate for details.

- b. COR 01-01: *Demo/Dispose Damaged Panel*

Addition of \$2,809.68 (L.S.). See attached cost estimate for details.

- c. COR 03-01: *1/4"x24"x5' Half Round HDG*

Addition of \$3,407.45 (EA). See attached cost estimate for details.

- d. COR 04-01: *Demo Labor*

Addition of \$2,973.00 (L.S.). See attached cost estimate for details.

- e. COR 04-02: *Demo Equipment*

Addition of \$640.00 (L.S.). See attached cost estimate for details.

- f. COR 04-03: *Repair Labor*

Addition of \$892.00 (L.S.). See attached cost estimate for details.

- g. COR 04-04: *Repair Materials (Grout)*

Addition of \$150.00 (EA). See attached cost estimate for details.

- h. COR 05-03: *Permanent Materials*

Addition of \$36,000.00 (L.S.). See attached cost estimate for details.

- i. COR 06-01: *Labor*

Addition of \$1,390.00 (L.S.). See attached cost estimate for details.

- j. COR 06-02: *Materials*

Addition of \$180.00 (L.S.). See attached cost estimate for details.

- k. COR 08-01: *3 Month BRI Policy Extension*

Addition of \$18,795.84 (Policy). See attached cost estimate for details.

Total of Added Work Items = (+\$150,887.97)

3. Revise the Following Work Items:

1. COR 02: *Change MCC from NEMA 3R to NEMA 1R*

This quantity is to be changes to. (-\$6,308.46)

Total of Change in Work Items Quantity = (-\$6,308.46)

Reason for Change Order: List a reason for each Line Item listed above. See attached example on how to fill in this information

1. Deleted Work Items

- a. Original contract work not performed.
- b. Original contract work not performed.

2. Add Work Items

- a. Pursuant to the answer of RFI 05 – Panel 5 Repair, this change order is to account for labor and materials to supply and install a new precast panel in place of the existing damaged panel, and to remove and dispose of said damaged panel.
- b. Pursuant to the answer of RFI 05 – Panel 5 Repair, this change order is to account for labor and materials to supply and install a new precast panel in place of the existing damaged panel, and to remove and dispose of said damaged panel.
- c. Pursuant to the answer of RFI 19 – Differing Site condition – Caisson Pipe, this change order request is to account for the new material needed for the repair of the 24in caisson pipe. The original material ordered was a 30in pipe section per page S2.05 of the contract drawings. The new piece will be half round, ¼” x 5ft long, galvanized.
- d. Pursuant to the answer of RFI 24 – Gantry Structure Anchorage, this change order request is to account for the labor, equipment, and materials needed to core drill 12 EA holes over the existing anchor bolts for the gantry structure and refill with grout once panels have been reset.
- e. Pursuant to the answer of RFI 24 – Gantry Structure Anchorage, this change order request is to account for the labor, equipment, and materials needed to core drill 12 EA holes over the existing anchor bolts for the gantry structure and refill with grout once panels have been reset.
- f. Pursuant to the answer of RFI 24 – Gantry Structure Anchorage, this change order request is to account for the labor, equipment, and materials needed to core drill 12 EA holes over the existing anchor bolts for the gantry structure and refill with grout once panels have been reset.
- g. Pursuant to the answer of RFI 24 – Gantry Structure Anchorage, this change order request is to account for the labor, equipment, and materials needed to core drill 12 EA holes over the existing anchor bolts for the gantry structure and refill with grout once panels have been reset.
- h. Pursuant to the RFI 22 response, this request includes pricing for the removal and replacement of the caisson bracings in kind, fabrication/supply of the new HDG materials, and disposal of old materials. It was assumed during estimation that work would be performed during low river conditions.
- i. Pursuant to the survey measurements taken in RFI 29, the following is to account for the labor and materials needed to prep and coat 3LF on 3 ea piles and 1LF on 5 ea piles on pile row 20.
- j. Pursuant to the survey measurements taken in RFI 29, the following is to account for the labor and materials needed to prep and coat 3LF on 3 ea piles and 1LF on 5 ea piles on pile row 20.
- k. The Builders Risk Policy for the East Bank Intake Platform Structure Repairs project was provided to the Parish in February 2024 and went into effect on March 1, 2024. Full Notice To Proceed was not issued to Orion until August 2024, resulting in no site work for much of the 12 month policy duration. As the existing policy expires on March 1, 2025 and the project has not yet achieved Substantial Completion, Orion is requesting a 3 month BRI policy extension to complete the project. The Policy will be valid from 3/1/2025 to 6/1/2025.

3. Revise Work Item Quantities

- a. Pursuant to the answer to RFI 04 – MCC Value Engineering, this change order is to account for differences in labor and materials to supply and install the electrical scope items listed below.

Attachments: (List documents supporting change)

CHANGE IN CONTRACT PRICE:
Original Contract Price <u>\$3,185,675.00</u>
Net Increase (Decrease) from previous Change Orders No. ____ to ____: \$ _____
Contract Price prior to this Change Order: <u>\$3,185,675.00</u>
Net increase (decrease) of this Change Order: <u>\$133,715.51</u>
Contract Price with all approved Change Orders: <u>\$3,319,390.51</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net change from previous Change Orders No. ____ to No. ____: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net increase (decrease) this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____ (days or dates)

RECOMMENDED:

By: [Signature]
ENGINEER (Authorized Signature)

Date: 7/24/25

APPROVED:

By: [Signature]
OWNER (Authorized Signature)

Date: 8/19/25

ACCEPTED:

By: [Signature]
CONTRACTOR (Authorized Signature)

Date: July 24, 2025