

“EXHIBIT A”

**A
PROPOSAL
TO PROVIDE
PROFESSIONAL ASSISTANCE
TO THE
ST. CHARLES PARISH GOVERNMENT
RELATIVE TO
DEVELOPING AND IMPLEMENTING
A
LOCAL COASTAL MANAGEMENT PROGRAM**

April, 2014

Submitted

by

**South Central Planning and Development Commission
Post Office Box 1870
Gray, Louisiana 70359
(985) 851-2900**

I. OVERVIEW.

The St. Charles Parish Administration conferred with South Central Planning and Development Commission (SCP&DC) to formalize the terms and conditions by which the Commission would provide the necessary technical and professional assistance relative to developing and assisting with the establishment of a Local Coastal Management Program for St. Charles Parish. The purpose of this proposal is to detail those services, and the costs to provide those services to the Parish in the completion of same. SCP&DC proposes the below mentioned scope of services.

II. SCOPE OF SERVICES.

SCPDC proposes to complete, to the best of its ability, the following:

Task A:

Review and analyze existing Environmental Management Units comparing hydrologic and infrastructure changes that might cause shifts in Environmental Management Unit boundaries. If necessary, propose and present boundary shifts to Local Committee for approval

\$10,000

Task B:

Review prior document updating environmental inventory, socioeconomic characteristics, interests and concerns, resource issues and conflicts and legal citations.

\$5,000

Task C:

Provide coastal scientist's review and update of document and as necessary replace Environmental Management Unit descriptions.

\$20,000

Task D:

Rework and update a minimum of 30 Maps and 30 Tables/Charts.

\$10,000

Task E:

Prepare proposed local ordinance and Procedural Process for the implementation of the Local Coastal Management Program.

\$2,500

Task F:

Present draft document to the Louisiana Department of Natural Resources for review and comment. Address edits and comments to the satisfaction of LDNR staff and re-write document.

\$10,000

Task G:

Conduct local public meetings preparing poster sized maps/charts for presentations.

\$ 5,000

Task H:

Assist LDNR in its State/Federal Public Meeting Process, and in its presentation to both the LDNR Secretary and NOAA.

\$5,000

Task I :

After approval has been obtained from LDNR and NOAA SCPDC will present approved Local Coastal Management Program to St Charles Parish Council for consideration of final local approval.

\$2,500

Task J:

Provide guidance in the initial implementation of approved program

\$5,000

III. DELIVERABLES

SCPDC proposes to provide ten (10) original copies of the completed study as well as three (3) sets of maps of the work product of Task-D in an agreed upon format and size

to the St. Charles Parish Administration. Any additional copies requested will be billed at SCPDC's standard copy and production rates.

IV. PROJECT COST

The Cost to perform the professional services as specified herein will be on a fixed fee basis of a lump-sum of \$ 75,000. Invoicing will be made based upon the percentage of completion of identified task.

Additional duties may be added to the Scope of Services by written agreement of both parties.

V. PROJECT TIME ALLOCATION

The time necessary to fulfill all of the tasks identified in the Scope of Services is twelve (12) months from the signing of agreement. SCP&DC will be provided additional time if it has been determined that delays were caused through no fault of SCP&DC.