

**CERTIFICATE OF SUBSTANTIAL COMPLETION**

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DATE OF ISSUANCE November 21, 2013

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OWNER St. Charles Parish  
CONTRACTOR Southern Construction of Metairie, LLC  
Contract: Courthouse Door and Window Replacement  
Project: St. Charles Parish Courthouse Door and Window Replacement

OWNER's Contract No. HMGP#1786-089-0001 ENGINEER's Project No. N/A

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

To ST. CHARLES PARISH  
OWNER

And To SOUTHERN CONSTRUCTION OF METAIRIE, LLC  
CONTRACTOR

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The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

November 21, 2013  
DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within 30 days of the above date of Substantial Completion.

EJCDC No. 1910-8-D (1996 Edition)  
Prepared by the Engineers' Joint Contract Documents Committee and endorsed by The Associated General Contractors of America and the Construction Specifications Institute.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

OWNER: HAS FULL USE AND MAINTENANCE RESPONSIBILITIES OF THE SITE.

CONTRACTOR: to complete or respond to the attached Punch List dated 11/20/13

The following documents are attached to and made a part of this Certificate:

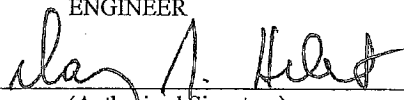
Punch List, dated 11/20/13

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents. **Submit 6(six) original documents signed and dated by the engineer and contractor to St. Charles Parish Government Buildings/Grounds, Facilities Manager, PO Box 302, Hahnville, LA 70057, for processing.**

Executed by ENGINEER on November 21, 2013  
Date

Danny J. Hebert, P.E., LLC

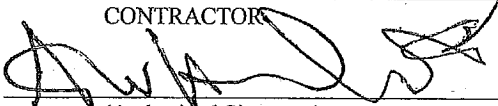
ENGINEER

By:   
(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on November 21, 2013  
Date

Southern Construction of Metairie, LLC

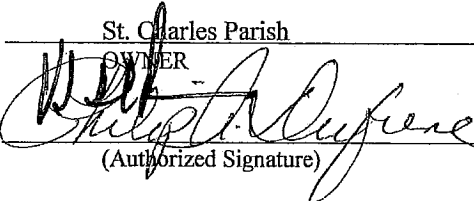
CONTRACTOR

By:   
(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on November 21, 2013  
Date

St. Charles Parish

OWNER

By:   
(Authorized Signature)

RECORDED IN THE ST. CHARLES PARISH  
CLERK OF COURT OFFICE

ON 12/16/13

AS ENTRY NO. 394205

IN (MORTGAGE/CONVEYANCE BOOK

NO. 1558 FOLIO 423

## Courthouse Doors and Window Punch List

Project No. HMGP#1786-089-0001

Completed Items

October 31, 2013 (Revised 11-20-13)

1. The removal of the tape residue from the entrance door frames at the south east and south west corner entrance.
- ~~2. Seal all gaps between the window frame and new automatic doors in the north east front entrance and between new curtain walls and precast panels.~~
- ~~3. Detail the structural interior sealant on all windows on both floors around all windows next to the frames. (Most windows have problems with the sealant).~~
- ~~4. Install the wood trim on the wall partition dividers in Judge Morel's Office and paint to match existing columns.~~
- ~~5. Install the break metal wall partitions on the first floor at the inter walls that occur next to the glass curtain walls. (One in Sherriff's Tax area, two in the Assessor's Office and five in the Finance Office) These need to include sound deadening material as they are installed.~~
- ~~6. Install the air condition slot vents next to all glass curtain walls on the first floor.~~
7. Secure all base plywood to interior concrete curb prior to installing the vinyl base.
8. Install vinyl base below the curtain walls in all rooms on the first floor.
9. Complete the repair and painting of all opening (Gaps) adjacent to the windows on all floors in all rooms. Metal may be used.
10. Remove roll off container and glass shipping racks.
11. Remove all wood from the rear south east entry.
12. Check all thresh holds for proper hole alignment for locking bolts. Threshold at the North West entrance must be changed.
- ~~13. No interior sealant in one window in the District Attorney's Office.~~
14. One window behind secretarial station in third floor Sherriff's Office is missing sealant and metal trim and sealant.
15. Tape glue on window frame in District Attorney's Office and Finance Area.
- ~~16. Missing break metal on the interior at vertical glass wall connections on the first floor.~~
17. In the Sherriff's Office Area several windows have black marks on the glass.
18. All windows need to be cleaned (in and out).
19. The entrance light in the soffits shall be replaced with LED Floodlights. \*\*\*
20. The metal in the entrance soffits shall be replaced with (1/4") powder coated soffit panels. \*\*\*
- ~~21. Keyways and locks shall match the existing system.~~
22. Anchorage schedule must be submitted.
23. All warranty information on materials used must be submitted.
24. Paint all repaired areas to match existing paint color.
- ~~25. All doors shall have door stops.~~
26. Install vinyl base as required.
27. Complete Judges Area with paint and metal trim.

(\*\*\*Under Review)