



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Bob Fisher**  
**Councilmembers Michael A. Mobley, Holly Fonseca,**  
**La Sandra D. Wilson, Heather Skiba, Walter Pilié,**  
**Willie Comardelle, Michelle O'Daniels, Michele deBruler**

Monday, May 20, 2024

6:00 PM

Council Chambers, Courthouse

## ATTENDANCE

**Present** 9 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, Bob Fisher, and Michele deBruler

## Also Present

Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Emergency Preparedness Director Jason Tastet, Public Works Director Miles Bingham, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Parks and Recreation Director Duane Foret, Eric Zurcher, Public Information Office, Blaine Faucheux, Public Information Office

## CALL TO ORDER

## PRAYER

Reverend Marilyn Diggs  
Mount Zion Community Church, Boutte

## PLEDGE

Mr. Glen Duncan, APR  
Presentation of Official State Flag

Mr. Duncan spoke on the matter.

## APPROVAL OF MINUTES

**A motion was made by Councilmember Skiba, seconded by Councilmember Fonseca, to approve the minutes from the regular meeting of May 6, 2024. The motion carried by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

[2024-0174](#)

Proclamation: "Gospel Musical Festival Weekend"

**Sponsors:** Mr. Comardelle

**Read**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2024-0175](#)

Communications District (911)

Retired Major Sam Zinna, Communications District President, reported.

Chairman Fisher spoke on the matter.

Retired Major Zinna spoke on the matter.

**Reported**

[2024-0176](#)

Library Board of Control

Director of St. Charles Parish Library, Leann Benedict reported.

Councilwoman Fonseca spoke on the matter.

Ms. Benedict spoke on the matter.

**Reported**

[2024-0177](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

**Not Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JUNE 3, 2024, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2024-0181](#)

An ordinance to provide for the installation of “**ALL-WAY STOP**” signs at the intersection of Ellington Avenue and 3rd Street, in Ellington Addition to the Town of Luling, Being a Subdivision of a Portion of Ellington Plantation.

**Sponsors:** Ms. Skiba

**Publish/Scheduled for Public Hearing to the Parish Council on June 3, 2024**

[2024-0182](#)

An ordinance approving an Act of Amendment changing the name of the subdivision dedicated as Heather Oaks Phase 2 to The Reserve at Heather Oaks.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on June 3, 2024**

[2024-0183](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the Rathborne Park Development Restroom Facility (Project No. RECRR2023), to increase the contract time by 32 days.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

**Publish/Scheduled for Public Hearing to the Parish Council on June 3, 2024**

[2024-0186](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-2 on Lot 17, Block K, Magnolia Ridge Park Subdivision, Boutte as requested by Ladadriel Eastman.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on June 3, 2024**

[2024-0187](#)

An ordinance approving and authorizing the execution of a Joint Use Agreement with the Louisiana Department of Transportation and Development to allow for the construction of the Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), formerly Rue La Cannes Road Extension, and a dog park to be constructed in the future.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 3, 2024**

[2024-0188](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the Primrose Canal Cleaning and Improvements - Phase 1A (Project No. P210202), to increase the contract amount by \$166,603.23.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 3, 2024**

[2024-0189](#)

An ordinance to amend the 2024 Consolidated Operating and Capital Budget, Amendment No. 1, to add revenues and transfers totaling \$37,059,418, an addition of accumulated fund balance of \$48,402,463 and expenditures, including transfers, totaling \$76,373,931 for all Governmental Funds for the purpose of adjusting beginning 2024 fund balances across all funds to match ending 2023 Final Budget balances and to re-apply various construction, architectural/engineering, and other fees unexpended in 2023 for Parish projects that were not completed during 2023 and apply them to 2024.

**Sponsors:** Mr. Jewell and Department of Finance

**Publish/Scheduled for Public Hearing to the Parish Council on June 3, 2024**

[2024-0190](#)

An ordinance approving and authorizing the execution of a Professional Catering Services Agreement between St. Charles Parish and Blaine Guillot Private Chef, LLC, to provide Professional Catering Services at the Edward A. Dufresne Community Center.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

**Publish/Scheduled for Public Hearing to the Parish Council on June 3, 2024**

[2024-0191](#)

An ordinance approving and authorizing the execution of a Professional Catering Services Agreement between St. Charles Parish and Bluebird Boards & More, LLC, to provide Professional Catering Services at the Edward A. Dufresne Community Center.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

**Publish/Scheduled for Public Hearing to the Parish Council on June 3, 2024**

[2024-0192](#)

An ordinance approving and authorizing the execution of a Professional Catering Services Agreement between St. Charles Parish and Daretta's Catering, LLC, to provide Professional Catering Services at the Edward A. Dufresne Community Center.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

**Publish/Scheduled for Public Hearing to the Parish Council on June 3, 2024**

[2024-0193](#)

An ordinance approving and authorizing the execution of a Professional Catering Services Agreement between St. Charles Parish and Jae Flem Catering Services, L.L.C., to provide Professional Catering Services at the Edward A. Dufresne Community Center.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

**Publish/Scheduled for Public Hearing to the Parish Council on June 3, 2024**

[2024-0194](#)

An ordinance approving and authorizing the execution of a Professional Catering Services Agreement between St. Charles Parish and Shenell's Seafood, LLC., to provide Professional Catering Services at the Edward A. Dufresne Community Center.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

**Publish/Scheduled for Public Hearing to the Parish Council on June 3, 2024**

[2024-0195](#)

An ordinance approving and authorizing the execution of an Amendment No. 2 to Ordinance No. 21-10-2 which approved the Professional Services Agreement with Richard C. Lambert Consultants, L.L.C., for engineering services for the Barber Road Bank Stabilization (Project No. P210702). The amendment moves remaining Resident Inspection fees to Construction Management fees in the amount of \$24,630.75.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 3, 2024**

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

[2024-0165](#)

An ordinance to provide for the installation of “**ALL-WAY STOP**” signs at the intersection of Cove Pointe Drive and Cove Glen Lane, in Ashton Plantation Subdivision in Luling.

**Sponsors:** Ms. deBruler

Reported:

Councilwoman deBruler Recommended: Approval  
Councilwoman deBruler spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-5-9

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-5-9

[2024-0166](#)

An ordinance to approve a purchase and/or expropriate a 10,275 square foot perpetual drainage servitude designated as P-100 and a 1,432 square foot temporary construction servitude designated as T-100 over property owned by Cristina & Lauricella, Inc., for the Montz Pump Station and Drainage Modification Project.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval  
Senior Projects Manager Sam Scholle spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-5-10

Council Discussion  
Mr. Scholle spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-5-10

[2024-0167](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Royal Engineers & Consultants, LLC, to create the St. Charles Parish Coastal Restoration Strategy (Parish Project No. N/A), in the not to exceed amount of \$250,000.00.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Chairman Fisher stated that Administration requested that File No. 2024-0167 be postponed indefinitely.

**Public Hearing Requirements Satisfied**

**A motion was made by Councilmember Fonseca, seconded by Councilmember deBruler, Postponed Indefinitely File No. 2024-0167. The motion carried by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**Postponed Indefinitely**

[2024-0168](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with DRC Emergency Services, LLC and Lemoine Disaster Recovery, L.L.C. for Disaster Recovery Services for St. Charles Parish.

**Sponsors:** Mr. Jewell

Reported:

Parish President Recommended: Approval  
Emergency Preparedness Director Jason Tastet spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-5-11

Council Discussion  
Mr. Tastet spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-5-11

[2024-0169](#)

An ordinance approving and authorizing the execution of Change Order No. 2 (Final) for the West Bank Bridge Park Improvements, Phase I, (Project No. RECWBI22) to increase the contract time by 11 days.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval  
Parks and Recreation Director Duane Foret spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-5-12

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-5-12



[2024-0170](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the West Bank Bridge Park Improvements, Phase I Lighting, (Project No. RECWB122), to increase the contract time by 12 days.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval  
Parks and Recreation Director Duane Foret spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-5-13

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-5-13

[2024-0171](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the West Bank Bridge Park Tennis and Pickleball Courts (Project No. RECWB122) to increase the contract time by 106 days.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval  
Parks and Recreation Director Duane Foret spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-5-14

Council Discussion  
Mr. Foret spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-5-14

[2024-0172](#)

An ordinance approving and authorizing the execution of a Cooperative Endeavor Agreement with the St. Charles Parish Law Enforcement District and St. Charles Parish to remove and replace the New Sarpy Substation with a new facility which will be located on the same property.

**Sponsors:** Mr. Jewell

Reported:

Parish President Recommended: Approval  
Legal Services Assistant Director Robert Raymond spoke on the matter.

Speakers:

Retired Major Sam Zinna, Administrative Assistant Sheriff's Office

Council Discussion

Mr. Raymond spoke on the matter.

Retired Major Zinna spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-5-15

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-5-15

[2024-0173](#)

An ordinance to amend the 2023 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

**Sponsors:** Mr. Jewell and Department of Finance

Reported:

Finance Director Grant Dussom Recommended: Approval  
Finance Director Grant Dussom spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-5-16

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-5-16

**PERSONS TO ADDRESS THE COUNCIL**

[2024-0185](#)

Mr. Paul J. Hogan, P.E.: Des Allemands Phase I Bulkhead Project

Not Heard

**APPOINTMENTS**

[2024-0147](#)

A resolution appointing Mr. James “Jake” Lemmon to the Hospital Service District No. 1, Parish of St. Charles.

**VOTE ON THE APPOINTMENT OF MR. JAMES “JAKE” LEMMON**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O’Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 6769

[2024-0148](#)

A resolution appointing Mr. Timothy J. Vial to the Hospital Service District No. 1, Parish of St. Charles.

**VOTE ON THE APPOINTMENT OF MR. TIMOTHY J. VIAL**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O’Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 6770

[2024-0149](#)

A resolution appointing Mr. Jack Keen to the St. Charles Parish Planning & Zoning Commission as the District IV Representative.

**VOTE ON THE APPOINTMENT OF MR. JACK KEEN**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O’Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 6771

[2024-0150](#)

A resolution appointing Mr. Carmine Frangella to the St. Charles Parish Planning & Zoning Commission as the District VI Representative.

**VOTE ON THE APPOINTMENT OF MR. CARMINE FRANGELLA**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 6772

[2024-0178](#)

Accept resignation of Mrs. Amanda Pertuis - St. Charles Parish Communications District representing the St. Charles Parish Sheriff's Office.

**Resignation Accepted by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**Resignation Accepted**

[2024-0179](#)

A resolution appointing Mr. Mikel Melton to the St. Charles Parish Communications District representing the St. Charles Parish Sheriff's Office.

**VOTE ON THE APPOINTMENT OF MR. MIKEL MELTON**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 6773

[2024-0180](#)

A resolution appointing an Ad-Hoc member, with a health professional background, to the Board of Directors for the Arc of St. Charles.

**Vacancy Announced**

**SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL**

[2024-0184](#)

A resolution appointing an Official Journal to serve the Parish Council of St. Charles Parish for the period June 2024 through June 2025.

**Authorize the Advertisement for Acceptance of Proposals; carried by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**Authorized**

**ADJOURNMENT**

**A motion was made by Councilmember deBruler, seconded by Councilmember O'Daniels, to adjourn the meeting at approximately 6:58 pm. The motion carried by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

\_\_\_\_\_  
**Michelle Impastato**  
**Council Secretary**