



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Dick Gibbs
Councilmembers Bobby Donaldson, Holly Fonseca,
La Sandra Darenbourg Gordon, Mary K. Clulee, Nicky Dufrene,
Marilyn B. Bellock, Bob Fisher, Julia Fisher-Perrier

Monday, October 5, 2020

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 8 - Bobby Donaldson, Holly Fonseca, La Sandra Darenbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, and Bob Fisher

Absent 1 - Julia Fisher-Perrier

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Wastewater Assistant Director David deGeneres, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Economic Development & Tourism Director Corey Fauchaux, Justin Robert, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Pastor Thomas Hines
Hope Church, Destrehan

APPROVAL OF MINUTES

A motion was made by Councilmember Bellock, seconded by Councilmember Fisher, to approve the minutes from the regular meeting of September 8, 2020, the special meeting of September 17, 2020, and the regular meeting of September 21, 2020. The motion carried by the following vote:

Yea: 8 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Perrier

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2020-0284](#)

Proclamation: "National 4-H Week"

Sponsors: Mr. Gibbs

Read

[2020-0285](#)

Proclamation: "Fire Prevention Week"

Sponsors: Mr. Jewell

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2020-0286](#)

Housing Authority

Ms. Leatrice Hollis, Director, St. Charles Housing Authority

Councilwoman Fonseca spoke on the matter.

Ms. Hollis spoke on the matter.

Councilwoman Clulee spoke on the matter.

Reported

[2020-0287](#)

Department of Economic Development & Tourism

Economic Development & Tourism Director Corey Faucheux

Parish President Matthew Jewell spoke on the matter.

Councilwoman Clulee spoke on the matter.

Mr. Faucheux spoke on the matter.

Reported

[2020-0288](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell called Mr. Brian J. Champagne, Registrar of Voters, to come up to the podium to speak on the November 3, 2020 election.

Mr. Brian J. Champagne, Registrar of Voters, spoke on the matter, stating that postcards were mailed to all residents. Early voting is extended by three days from October 16 - October 27 and the time is 8:00 am - 7:00 pm instead of 8:30 am - 6:00 pm. Absentee ballots have to be received by 4:30 pm on Monday, November 2, 2020.

Councilwoman Clulee spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Councilwoman Bellock spoke on the matter.

Mr. Champagne spoke on the matter.

Mr. Jewell introduced Mr. David deGeneres as the new Assistant Director of Wastewater.

Mr. Jewell continued with his report.

Councilwoman Fonseca spoke on the matter.

Public Works/Wastewater Director Miles Bingham spoke on the matter.

Councilwoman Darensbourg Gordon spoke on the matter.

Mr. Jewell spoke on the matter.

Councilman Dufrene spoke on the matter.

Chief Administrative Officer Mike Palamone spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN GIBBS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, OCTOBER 19, 2020, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2020-0283](#)

An ordinance approving and authorizing the execution of a contract with LA Contracting Enterprise, LLC, for the Access Road and Parking Lot for Ed Reed Park (Project No. P171201) in the amount of \$221,785.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on October 19, 2020

[2020-0289](#)

An ordinance to amend the Code of Ordinances to revise Chapter 15, Motor Vehicles and Traffic, Section 15-9. Speed Limits (a) to provide an exception to the Twenty-five (25) Miles Per Hour Speed Limit, to lower the speed limit on **River Oaks Drive in Destrehan to fifteen (15) miles per hour.**

Sponsors: Ms. Darenbourg Gordon

Publish/Scheduled for Public Hearing to the Parish Council on October 19, 2020

[2020-0290](#)

An ordinance to approve and authorize the execution of a Cooperative Agreement with the LSU Ag Center for the continued support of the St. Charles Parish Cooperative Extension Service through November 1, 2025.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on October 19, 2020

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN GIBBS AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON TUESDAY, OCTOBER 27, 2020, 9:00 A.M.; THURSDAY, OCTOBER 29, 2020, 6:00 P.M.; AND MONDAY, NOVEMBER 2, 2020, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2020-0153](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2021.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on October 27, 2020

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2020-0275](#)

An ordinance to name a 30' wide access and utility servitude that is approximately 725 ft. long and serves five lots, 1A-G-1, 4A-H-1, 3A-H-1, and 2-H, servitude ends at the eastern boundary line of Lot 1-H, of a Subdivision of a portion of Tract No. 1 of Ormond Plantation Subdivision in Destrehan as "Cali Lane".

Sponsors: Mr. Gibbs

Reported:

Councilman Gibbs Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-10-1

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 20-10-1

[2020-0281](#)

An ordinance approving and authorizing the execution of Change Order No. 2 (Final) for the Ellington Drainage Pump Station Project No. P080905-5D, Grant Reference Project No. H.013148, as part of the West Bank Hurricane Protection Levee Project, to decrease the contract amount by \$89,182.05 and increase the contract time by thirty (30) days.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Senior Projects Manager Sam Scholle spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 20-10-2

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 20-10-2

[2020-0259](#)

An ordinance to approve and authorize the execution of a Master Equity Lease Agreement between Enterprise FM Trust (“LESSOR”) and St. Charles Parish (LESSEE”), a Maintenance Management and Fleet Rental Agreement between St. Charles Parish (“LESSEE”) and Enterprise Fleet Management Inc. (“LESSOR”), and a Maintenance Agreement between St. Charles Parish (“LESSEE”) and Enterprise Fleet Management, Inc. (“LESSOR”), for providing Vehicle Fleet Management Services.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-10-3

Council Discussion

Councilman Donaldson explained his reason for abstaining.

Parish President Matthew Jewell spoke on the matter.

Finance Director Grant Dussom spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Abstain: 1 - Donaldson

Absent: 1 - Fisher-Perrier

Enactment No: 20-10-3

[2020-0253](#)

An ordinance to approve and authorize the execution of Amendment No. 1 to the Cooperative Endeavor Agreement by and between St. Charles Parish and St. Charles Community Health Center, Inc., Ordinance No. 10-11-17, to extend the Agreement for the term of the Millage for Public Health Unit facilities.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval
Mr. Mark Keiser, President/CEO, Access Health Louisiana spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 20-10-4

Council Discussion
Mr. Keiser spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 20-10-4

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

[2020-0243](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, Sections III. and VI.A.[1].1.a., to add Historic Home Site Bed and Breakfast to permitted uses in the Open Land zoning district.

Sponsors: Mr. Jewell and Department of Planning & Zoning

A motion was made by Councilmember Fonseca, seconded by Councilmember Dufrene, to Remove File No. 2020-0243 from the Table. The motion carried by the following vote:

Yea: 8 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 20-10-5

Removed from the Table

Enactment No: 20-10-5

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public Hearing was previously satisfied.

Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 20-10-5

[2020-0244](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, Section XV.D to rezoning requests to meet a minimum of two (2) rezoning guidelines and criteria in order to receive a recommendation for approval from Planning Staff.

Sponsors: Mr. Jewell and Department of Planning & Zoning

A motion was made by Councilmember Dufrene, seconded by Councilmember Fisher, to Remove File No. 2020-0244 from the Table. The motion carried by the following vote:

Yea: 7 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 1 - Gibbs

Absent: 1 - Fisher-Perrier

Removed from the Table

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public Hearing was previously satisfied.

Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

A motion was made by Councilmember Clulee, seconded by Councilmember Darensbourg Gordon, to Table File No. 2020-0244. The motion carried by the following vote:

Yea: 6 - Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

Nay: 2 - Donaldson and Dufrene

Absent: 1 - Fisher-Perrier

Tabled.

[2020-0266](#)

An ordinance to approve and authorize the Parish President to execute a Lease agreement with Raven Land, LLC for the County Agent’s Office in St. Charles Parish.

Sponsors: Mr. Jewell and General Government Buildings

Remained Tabled

PERSONS TO ADDRESS THE COUNCIL

[2020-0282](#)

Ms. Agnes Baloney: Drainage issues in Homeplace, Hahnville

Parish President Matthew Jewell spoke on the matter.

Public Works/Wastewater Director Miles Bingham spoke on the matter.

Chairman Gibbs spoke on the matter.

Heard

ADJOURNMENT

A motion was made by Councilmember Fisher, seconded by Councilmember Dufrene, to adjourn the meeting at approximately 7:54 pm. The motion carried by the following vote:

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Perrier

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

**Michelle Impastato
Council Secretary**