



# ST. CHARLES PARISH


## OFFICE OF THE COUNCIL SECRETARY

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### COUNCIL OFFICE MEMORANDUM

DATE: AUGUST 8, 2025

TO: MS. CARLA CHIASSON  
GRANTS OFFICER

FROM: MICHELLE IMPASTATO   
COUNCIL SECRETARY

RE: CERTIFY THAT SCP HAS COMPLIED WITH BIDDING PROCEDURES  
MONTZ PUMP STATION NO. 1 PROJECT (PO-0200).

On August 4, 2025, the St. Charles Parish Council adopted Resolution No. 6841 that St. Charles Parish has complied with the bidding procedures of Louisiana Revised Statutes 38:2211, et. seq., for the construction of the Montz Pump Station No. 1 Project (PO-0200).

A certified copy of the resolution is enclosed for processing by your office.

MI/ag

Enclosure

cc: Parish Council  
Ms. Samantha de Castro w/enclosure  
Mr. Corey Oubre w/enclosure  
Mr. Grant Dussom w/enclosure  
Mr. Miles Bingham w/enclosure  
Mr. Brandon Bernard w/enclosure  
Mr. Sam Scholle w/enclosure

**2025-0214**

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(GRANTS OFFICE)**

**RESOLUTION NO.** 6841

A resolution certifying that St. Charles Parish has complied with the bidding procedures of Louisiana Revised Statutes 38:2211, et. seq., for the construction of the Montz Pump Station No. 1 Project (PO-0200).

**WHEREAS,** St. Charles Parish solicited bids for the construction of the Montz Pump Station No. 1 Project (PO-0200), in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2211 et. seq.; and,

**WHEREAS,** St. Charles Parish has submitted to the Coastal Protection and Restoration Authority the necessary procurement documentation during the implementation of each project.

**NOW, THEREFORE, BE IT RESOLVED THAT THE ST. CHARLES PARISH COUNCIL,** do hereby certify that St. Charles Parish has complied with the bidding procedures of Louisiana Revised Statutes 38:2211, et. seq., for the construction of the Montz Pump Station No. 1 Project (PO-0200).

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, O'DANIELS, FISHER

NAYS: NONE

ABSENT: COMARDELLE, DEBRULER

And the resolution was declared adopted this 4<sup>th</sup> day of August, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Holly Fonseca

SECRETARY: Michelle Dupont

DLVD/PARISH PRESIDENT: August 5, 2025

APPROVED: ✓ DISAPPROVED:           

PARISH PRESIDENT: Matthew Jewell

RETD/SECRETARY: August 7, 2025

AT: 3:10pm RECD BY: [Signature]

CERTIFIED TRUE & CORRECT AS PER  
MINUTES DATED 8/4/2025

Michelle Dupont  
SECRETARY  
ST. CHARLES PARISH COUNCIL