



ST. CHARLES PARISH


OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
(985) 783-5125 • www.stcharlesparish.gov

COUNCIL OFFICE MEMORANDUM

DATE: NOVEMBER 7, 2025

TO: MR. MILES BINGHAM
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY 

RE: PROFESSIONAL SERVICES AGREEMENT
TURTLE POND PUMP STATION AND UPSTREAM DRAINAGE IMPROVEMENTS
(PROJECT NO. P250901)

On November 3, 2025, the St. Charles Parish Council adopted Ordinance No.25-11-5 approving and authorizing the execution of a Professional Services Agreement with ELOS Environmental, LLC, to perform environmental services for the Turtle Pond Pump Station and Upstream Drainage Improvements (Project No. P250901), in the not to exceed amount of \$89,000.00.

A copy of the ordinance is enclosed for your records. The agreement has been routed to you via DocuSign on November 6, 2025 to handle execution. Please forward to us a fully executed copy once available.

MI/mr

Enclosure

cc: Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Brandon Bernard w/enclosure
ELOS Environmental, LLC w/enclosure

2025-0323

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)

ORDINANCE NO. 25-11-5

An ordinance approving and authorizing the execution of a Professional Services Agreement with ELOS Environmental, LLC, to perform environmental services for the Turtle Pond Pump Station and Upstream Drainage Improvements (Project No. P250901), in the not to exceed amount of \$89,000.00.

WHEREAS, Ordinance No. 25-9-8 adopted on September 22, 2025, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with GIS Engineering, LLC, to perform engineering services for the Turtle Pond Pump Station and Upstream Drainage Improvements (Project No. P250901), in the not to exceed amount of \$609,085.50; and,

WHEREAS, St. Charles Parish desires to construct a new Turtle Pond Drainage Pump Station with a minimum capacity of 150 cfs to replace the existing station that has a capacity of approximately 86 cfs; and,

WHEREAS, upstream drainage improvements are required to properly convey stormwater to the new pump station; and,

WHEREAS, St. Charles Parish has been awarded funding from the Louisiana Watershed Initiative Round 2 for construction of the pump station portion of the project, and design if additional funds become available; and,

WHEREAS, environmental tasks such as an Environmental Review Record (ERR), Wetland Delineation and Jurisdictional Determination, and Joint Permit Application are required to satisfy the funding requirements and ensure all environmental impacts are determined and mitigated if necessary, to complete the pump station and upstream drainage improvements project; and,

WHEREAS, St. Charles Parish and ELOS Environmental, LLC, have mutually agreed to a not to exceed price of \$89,000.00 to complete all tasks listed above and all details on scope, schedule and compensation are described in the attached Professional Services Agreement.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Professional Services Agreement between St. Charles Parish and ELOS Environmental, LLC, to perform environmental services as required by the Department of Public Works, for the Turtle Pond Pump Station and Upstream Improvements (Project No. P250901), in the not to exceed amount of \$89,000.00, is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Agreement on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,
O'DANIELS, FISHER, DEBRULER

NAYS: NONE

ABSENT: NONE

And the ordinance was declared adopted this 3rd day of November, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Holly Foxgca

SECRETARY: Michelle Spataro

DLVD/PARISH PRESIDENT: November 4, 2025

APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell

RETD/SECRETARY: November 5, 2025

AT: 3:05pm RECD BY: [Signature]