



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Beth A. Billings
Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,
Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,
Bob Fisher, Julia Fisher-Cormier

Monday, December 18, 2023

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Cormier

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works Director Miles Bingham, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Waterworks Director Gregory Gorden, R.S.V.P. Director Jeanne Arabie, Eric Zurcher, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Pastor Clint Jett
Life Fellowship Community Church, Des Allemands

APPROVAL OF MINUTES

A motion was made by Councilmember Darensbourg Gordon, seconded by Councilmember Fisher, to approve the Minutes from the regular meeting of December 4, 2023. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2023-0346](#)

In Recognition: Deputy Michael Kinler

Sponsors: Ms. Billings

Read

[2023-0347](#)

In Recognition: Michele deBruler, St. Charles Parish Planning & Zoning Commission

Sponsors: Ms. Fisher-Cormier

Read

[2023-0348](#)

In Recognition: Councilwoman Beth A. Billings, 2023 Council Chairman

Sponsors: Mr. Gibbs

Read

[2023-0349](#)

In Recognition: Councilman Dick Gibbs, 2023 Council Vice-Chairman

Sponsors: Ms. Billings

Read

[2023-0350](#)

Tribute: Honorable Beth A. Billings, Councilwoman-At-Large, Division A

Sponsors: Ms. Fonseca

Councilwoman Fonseca spoke on the matter.

Chairman Billings spoke on the matter.

Read

[2023-0351](#)

Tribute: Honorable Mary K. Clulee, Councilwoman, District II

Sponsors: Ms. Fonseca

Councilwoman Fonseca spoke on the matter.

Councilwoman Clulee spoke on the matter.

Read

[2023-0352](#)

Tribute: Honorable Dick Gibbs, Councilman, District III

Sponsors: Ms. Fisher-Cormier

Councilwoman Fisher-Cormier spoke on the matter.

Councilman Gibbs spoke on the matter.

Read

[2023-0353](#)

Tribute: Honorable Nicky Dufrene, Councilman, District IV

Sponsors: Ms. Bellock

Councilwoman Bellock spoke on the matter.

Read

[2023-0354](#)

Tribute: Honorable Marilyn B. Bellock, Councilwoman, District V

Sponsors: Mr. Dufrene

Councilman Dufrene spoke in regards to File No. 2023-0353 Tribute.

Councilman Dufrene spoke on the matter.

Councilwoman Bellock spoke on the matter.

Read

[2023-0355](#)

Tribute: Honorable Julia Fisher-Cormier, Councilwoman, District VII

Sponsors: Mr. Gibbs

Councilman Gibbs spoke on the matter.

Councilwoman Fisher-Cormier spoke on the matter.

Read

[2023-0364](#)

In Recognition: Irving Pierre, Sr., 100th Birthday

Sponsors: Ms. Clulee

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2023-0356](#)

R.S.V.P. Program

R.S.V.P. Program Director Jeanne Arabie reported.

Reported

[2023-0357](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell made statement.

Parish President Matthew Jewell reported.
Councilwoman Clulee spoke on the matter.
President Jewell spoke on the matter.

Councilwoman Clulee made statement.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON TUESDAY, JANUARY 9, 2024, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2023-0229](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for the Primrose Canal Cleaning and Improvements (Project No. P210202), in the not to exceed amount of \$26,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on January 9, 2024

[2023-0363](#)

An ordinance approving and authorizing the execution of an Intergovernmental Cooperative Endeavor Agreement among St. Charles Parish Hospital, St. Charles Parish School Board, St. Charles Parish Sheriff Department, St. Charles Parish Housing Authority, and St. Charles Parish for the Hurricane Ida Recovery Fund.

Sponsors: Mr. Jewell and Grants Office

Publish/Scheduled for Public Hearing to the Parish Council on January 9, 2024

[2023-0365](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with MB3 Inc. D/B/A Civix, to perform consulting services for Right of Way Acquisition and Program Management (Project No. P230901), in the not to exceed amount of \$150,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on January 9, 2024

[2023-0366](#)

An ordinance to amend the 2023 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on January 9, 2024

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

[2023-0341](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the St. Charles Parish Memorial Plaza (Parish Project No. CMPK0418), to decrease the contract amount by \$2,158.05 and increase the contract time by 409 days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Chief Operations Officer Darrin Duhe spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-12-9

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 23-12-9

[2023-0343](#)

An ordinance to approve and authorize the Parish President to execute an Act of Sale from Patricia Bourgeois wife of/and James J. Poche for the purchase of property at 679 West Pine Street, Norco, Louisiana, for drainage improvements to the Engineer's Pump Station.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Legal Services Director Corey Oubre spoke on the matter.

Speakers:

Mr. Bobby Donaldson, Norco

Public Hearing Requirements Satisfied

Enactment No: 23-12-10

Council Discussion

Parish President Matthew Jewell spoke on the matter.
Public Works Director Miles Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 23-12-10

[2023-0344](#)

An ordinance approving and authorizing the execution of a Contract with Omega Foundation Services, Inc., for Primrose Canal Cleaning and Improvements - Phase 1A (Project No. P210202), in the amount of \$2,757,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-12-11

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 23-12-11

[2023-0345](#)

An ordinance to amend the Code of Ordinances, Chapter 22, Sewers and Sewage Disposal, Article IV. General Sewer Use Regulations, Section 22-80. (1)(a) User charges and connection charges.; and Chapter 23, Water, Article I. In General, Section 23-3. Water user charges. (e), to limit each annual adjustment so as to not be below 0.00% and not to exceed 2.5% effective January 1, 2024.

Sponsors: Mr. Jewell and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval
Parish President Matthew Jewell spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-12-12

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 23-12-12

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

[2023-0326](#)

An ordinance approving and authorizing the execution of a Cooperative Endeavor Agreement between Bunge Chevron AG Renewables, LLC and St. Charles Parish relative to the design, development, construction, expansion and/or extension of Noel Street from Lorraine Street to Jonathan Street (the "Project").

Sponsors: Mr. Jewell and Department of Planning & Zoning

Remained Tabled

[2023-0328](#)

An ordinance to revoke and abandon Modoc Street, and portions of Jonathan Street, Pelican Street, Amie Street, and Jean Street, Destrehan Park and Gabriel Heights Subdivisions, as shown on the map by Michael P. Blanchard, PLS, signed and dated October 24, 2023.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Remained Tabled

PERSONS TO ADDRESS THE COUNCIL

[2023-0358](#)

Ms. Reanda Pierre: WAIVER

Not Heard

RESOLUTIONS

[2023-0359](#)

A resolution supporting the application for funding of the Water Meter Replacement Project - Phase V through the Louisiana Office of Community Development's FY 2023-2024 Community Water Enrichment Fund.

Sponsors: Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval
Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 6736

[2023-0360](#)

A resolution to approve and authorize the submission of the Recovery Proposal and subsequent project applications to the State of Louisiana Division of Administration Office of Community Development on behalf of St. Charles Parish regarding the allocation of Community Development Block Grant Disaster Recovery Program funding as a result of Year 2021 Ida & May Storms.

Sponsors: Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval
Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 6737

Chairman Billings made statement.

[2023-0361](#)

A resolution in support of the Planning and Zoning Commission's approval of 2023-5-SPU for an accessory dwelling unit in an R-1A zoning district, Lot 10A, Block F, Sellers Village Subdivision, 219 Bernard Avenue, Ama as requested by Jordan Petit.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval
Planning Commission Recommended: Approval
Planning & Zoning Director Michael Albert spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 6738

[2023-0362](#)

A resolution approving and authorizing the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$900,000.00 to be utilized for vehicles and equipment.

Sponsors: Mr. Jewell, Grants Office and Department of Public Works

Reported:

Grants Office Recommended: Approval
Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 6739

APPOINTMENTS

[2023-0337](#)

A resolution appointing Mr. Richard J. Folse, Jr. to the St. Charles Parish Planning & Zoning Commission as the District VII Representative.

VOTE ON THE APPOINTMENT OF MR. RICHARD J. FOLSE, JR.

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 6740

[2023-0340](#)

A resolution appointing Mr. Clyde H. Maddox to the St. Charles Parish Board of Adjustment as the District IV Representative.

VOTE ON THE APPOINTMENT OF MR. CLYDE H. MADDOX

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 6741

ADJOURNMENT

A motion was made by Councilmember Fisher-Cormier, seconded by Councilmember Clulee, to adjourn the meeting at approximately 7:30 pm. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

**Michelle Impastato
Council Secretary**