



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Bob Fisher
Councilmembers Michael A. Mobley, Holly Fonseca,
La Sandra D. Wilson, Heather Skiba, Walter Pilié,
Willie Comardelle, Michelle O'Daniels, Michele deBruler

Monday, June 3, 2024

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 6 - Michael A. Mobley, Holly Fonseca, Walter Pilié, Michelle O'Daniels, Bob Fisher, and Michele deBruler

Absent 3 - La Sandra D. Wilson, Heather Skiba, and Willie Comardelle

Also Present

Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Emergency Preparedness Director Jason Tastet, Public Works Director Miles Bingham, Planning & Zoning Director Michael Albert, Parks and Recreation Director Duane Foret, Eric Zurcher, Public Information Office, Gabrielle Wood, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Pastor Chris Housewright
Grace Point Church, Destrehan

APPROVAL OF MINUTES

A motion was made by Councilmember O'Daniels, seconded by Councilmember deBruler, to approve the minutes from the regular meeting of May 20, 2024. The motion carried by the following vote:

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2024-0196](#)

Proclamation: “World Elder Abuse Awareness Day”

Sponsors: Mr. Jewell

Councilwoman deBruler spoke on the matter.
Ms. Keller spoke on the matter.
Chairman Fisher spoke on the matter.

Read

[2024-0197](#)

Proclamation: “Juneteenth National Independence Day in St. Charles Parish”

Sponsors: Ms. Wilson

Read

[2024-0198](#)

Proclamation: “Alzheimer’s and Brain Awareness Month”

Sponsors: Ms. Fonseca

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2024-0199](#)

Department of Emergency Preparedness and Hurricane Preparedness

Emergency Preparedness Director Jason Tastet reported.

Councilwoman Fonseca spoke on the matter.
Mr. Tastet spoke on the matter.
Councilwoman O’Daniels spoke on the matter.
Councilman Pilié spoke on the matter.
Chairman Fisher spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JUNE 17, 2024, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2024-0167](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Royal Engineers & Consultants, LLC, to create the St. Charles Parish Coastal Restoration Strategy (Parish Project No. N/A), in the not to exceed amount of \$250,000.00.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on June 17, 2024

[2024-0202](#)

An ordinance approving and authorizing the execution of Change Order No. 2 (Final) for the Hydraulic Bottleneck Near Destrehan P.S. No. 2, (Project No. P190507), to increase the contract amount by \$5,614.14 and increase the contract time by 185 calendar days.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on June 17, 2024

[2024-0203](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Evans-Graves Engineers, Inc., to provide engineering services for LA 52 Phase 2 (Blueberry Hill - US 90) (Project No. P140201), in the amount of \$245,903.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on June 17, 2024

[2024-0204](#)

An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance No. 22-7-2 which approved the Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), in the amount of \$135,238.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on June 17, 2024

[2024-0205](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with MB3 Inc. D/B/A Civix, to perform consulting services for the West Bank Hurricane Protection Levee ROW Acquisition and Program Management Services (Project No. P240503), in the not to exceed amount of \$175,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on June 17, 2024

[2024-0206](#)

An ordinance approving and authorizing the execution of a Contract with Southern Sites Services, LLC, for the St. Charles Parish Parks and Recreation Bethune Park Renovations, (Project No. RECBP523), in the amount of \$683,221.20.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on June 17, 2024

[2024-0207](#)

An ordinance approving and authorizing the execution of a Solid Waste Disposal Agreement with River Birch, L.L.C. for the term commencing on July 1, 2024 and ending on June 30, 2034 with options to renew.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on June 17, 2024

PLANNING AND ZONING PETITIONS

[2024-0186](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-2 on Lot 17, Block K, Magnolia Ridge Park Subdivision, Boutte as requested by Ladadriel Eastman.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Denial

Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

VOTE ON THE PROPOSED ORDINANCE

Yea: 0

Nay: 6 - Moblely, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Absent: 3 - Wilson, Skiba and Comardelle

Failed

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2024-0181](#)

An ordinance to provide for the installation of “**ALL-WAY STOP**” signs at the intersection of Ellington Avenue and 3rd Street, in Ellington Addition to the Town of Luling, Being a Subdivision of a Portion of Ellington Plantation.

Sponsors: Ms. Skiba

Reported:

Councilwoman Skiba Recommended: Approval
Councilwoman Fonseca spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-1

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Enactment No: 24-6-1

[2024-0182](#)

An ordinance approving an Act of Amendment changing the name of the subdivision dedicated as Heather Oaks Phase 2 to The Reserve at Heather Oaks.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval
Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:

Mr. Cliff Guidry, Broussard

Public Hearing Requirements Satisfied

Enactment No: 24-6-2

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Enactment No: 24-6-2

[2024-0183](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the Rathborne Park Development Restroom Facility (Project No. RECRR2023), to increase the contract time by 32 days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-3

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Enactment No: 24-6-3

[2024-0187](#)

An ordinance approving and authorizing the execution of a Joint Use Agreement with the Louisiana Department of Transportation and Development to allow for the construction of the Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), formerly Rue La Cannes Road Extension, and a dog park to be constructed in the future.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-4

Council Discussion
Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Enactment No: 24-6-4

[2024-0188](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the Primrose Canal Cleaning and Improvements - Phase 1A (Project No. P210202), to increase the contract amount by \$166,603.23.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-5

Council Discussion
Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Enactment No: 24-6-5

[2024-0189](#)

An ordinance to amend the 2024 Consolidated Operating and Capital Budget, Amendment No. 1, to add revenues and transfers totaling \$37,059,418, an addition of accumulated fund balance of \$48,402,463 and expenditures, including transfers, totaling \$76,373,931 for all Governmental Funds for the purpose of adjusting beginning 2024 fund balances across all funds to match ending 2023 Final Budget balances and to re-apply various construction, architectural/engineering, and other fees unexpended in 2023 for Parish projects that were not completed during 2023 and apply them to 2024.

Sponsors: Mr. Jewell and Department of Finance

Reported:

Finance Director Grant Dussom Recommended: Approval
Finance Director Grant Dussom spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-6

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Enactment No: 24-6-6

[2024-0190](#)

An ordinance approving and authorizing the execution of a Professional Catering Services Agreement between St. Charles Parish and Blaine Guillot Private Chef, LLC, to provide Professional Catering Services at the Edward A. Dufresne Community Center.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-7

Council Discussion
Mr. Foret spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Enactment No: 24-6-7

[2024-0191](#)

An ordinance approving and authorizing the execution of a Professional Catering Services Agreement between St. Charles Parish and Bluebird Boards & More, LLC, to provide Professional Catering Services at the Edward A. Dufresne Community Center.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-8

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Enactment No: 24-6-8

[2024-0192](#)

An ordinance approving and authorizing the execution of a Professional Catering Services Agreement between St. Charles Parish and Daretta’s Catering, LLC, to provide Professional Catering Services at the Edward A. Dufresne Community Center.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-9

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Mobley, Fonseca, Pilié, O’Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Enactment No: 24-6-9

[2024-0193](#)

An ordinance approving and authorizing the execution of a Professional Catering Services Agreement between St. Charles Parish and Jae Flem Catering Services, L.L.C., to provide Professional Catering Services at the Edward A. Dufresne Community Center.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-10

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Mobley, Fonseca, Pilié, O’Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Enactment No: 24-6-10

[2024-0194](#)

An ordinance approving and authorizing the execution of a Professional Catering Services Agreement between St. Charles Parish and Shenell's Seafood, LLC., to provide Professional Catering Services at the Edward A. Dufresne Community Center.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-11

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Enactment No: 24-6-11

[2024-0195](#)

An ordinance approving and authorizing the execution of an Amendment No. 2 to Ordinance No. 21-10-2 which approved the Professional Services Agreement with Richard C. Lambert Consultants, L.L.C., for engineering services for the Barber Road Bank Stabilization (Project No. P210702). The amendment moves remaining Resident Inspection fees to Construction Management fees in the amount of \$24,630.75.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-6-12

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Enactment No: 24-6-12

RESOLUTIONS

[2024-0200](#)

A resolution authorizing the St. Charles Parish President to send certification to GOHSEP waiving any land use regulations relative to permitting for temporary housing and shelter assistance during declared emergencies.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval
Emergency Preparedness Director Jason Tastet spoke on the matter.

Public comment opened; no public comment

Council Discussion

Mr. Tastet spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Enactment No: 6774

APPOINTMENTS

[2024-0180](#)

A resolution appointing an Ad-Hoc member, with a health professional background, to the Board of Directors for the Arc of St. Charles.

Nominee:

Councilwoman Fonseca nominated Dr. Jeffrey S. Kuo, M.D.

Nomination(s) Accepted

A motion was made by Councilmember deBruler, seconded by Councilmember Pilié, Close Nomination(s) for File No. 2024-0180. The motion carried by the following vote:

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Nomination(s) Closed

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2024-0184](#)

A resolution appointing the St. Charles Herald-Guide as Official Journal to serve the Parish Council of St. Charles Parish for the period June 2024 through June 2025.

The Parish Council Office received sealed bid from the St. Charles Herald-Guide on May 22, 2024.

Chairman Fisher opened the sealed bid and read the bid received from St. Charles Herald-Guide.

Public comment opened; no public comment

VOTE ON THE APPOINTMENT OF THE ST. CHARLES HERALD-GUIDE

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Enactment No: 6775

[2024-0201](#)

Calendar of Official Action for the 2025 Budget: Set Public Hearing Dates

Sponsors: Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval
Finance Director Grant Dussom spoke on the matter.

Public Hearings scheduled for: Tuesday, October 29, 2024 at 9 am; Thursday, October 31, 2024 at 1 pm; and Monday, November 4, 2024 at 6 pm

Public comment opened; no public comment

Accepted the Calendar of Official Action for the 2025 Budget; carried by the following vote:

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

Accepted

ADJOURNMENT

A motion was made by Councilmember O'Daniels, seconded by Councilmember Pilié, to adjourn the meeting at approximately 7:05 pm. The motion carried by the following vote:

Yea: 6 - Mobley, Fonseca, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 3 - Wilson, Skiba and Comardelle

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary