



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Holly Fonseca

**Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Monday, April 21, 2025

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

*Pastor Thomas Hines
Hope Church, Destrehan*

APPROVAL OF MINUTES

Regular Meeting – April 7, 2025

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2025-0110](#) Proclamation: "National Day of Prayer"

 Sponsors: Mr. Jewell
 Attachments: [2025-0110 National Day of Prayer](#)

- 2 [2025-0111](#) Proclamation: "Little Red Church Festival Weekend"

 Sponsors: Ms. Wilson
 Attachments: [2025-0111 Little Red Church Festival Weekend](#)

- 3 [2025-0112](#) Proclamation: "Bayou Des Allemands Blessing of the Fleet Day"

 Sponsors: Mr. Comardelle
 Attachments: [2025-0112 Bayou Des Allemands Blessing of the Fleet](#)

- 4 [2025-0114](#) Proclamation: "Older Americans Month"

 Sponsors: Mr. Jewell
 Attachments: [2025-0114 Older Americans Month](#)

- 5 [2025-0115](#) Proclamation: "ALS Awareness Month in St. Charles Parish"
- Sponsors: Ms. Fonseca
- Attachments: [2025-0115 ALS Awareness Month in SCP](#)
- 6 [2025-0116](#) Proclamation: "Flood Risk Awareness Month in St. Charles Parish"
- Sponsors: Ms. Fonseca
- Attachments: [2025-0116 Flood Risk Awareness Month in SCP](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2025-0113](#) Animal Control
- [2025-0124](#) Parish President Remarks/Report
- Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, May 5, 2025, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 7 [2025-0122](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-1A(M) on Lot 8, Square 10, Village of Hahnville, between 210 and 230 Hahn Street, Hahnville, as requested by Jonte' Knight.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2025-0122 RECOMMENDATIONS AT A GLANCE](#)

[2025-0122 Minutes \(002\)](#)

[2025-0122 Staff Report](#)

[2025-0122 Survey](#)

[2025-0122 AERIAL](#)

[2025-0122 ZONING](#)

[2025-0122 FLUM](#)

[2025-0122 Application](#)

Legislative History

2/27/25	Department of Planning & Zoning	Received/Assigned PH
4/3/25	Department of Planning & Zoning	Recommended Denial to the Planning Commission
4/3/25	Department of Planning & Zoning	Recommended Denial to the Parish Council

- 22 [2025-0123](#) An ordinance approving and authorizing the execution of Amendment No. 3 to Ordinance No. 21-10-2, which approved the Professional Services Agreement with Richard C. Lambert Consultants, L.L.C., for engineering services for the Barber Road Bank Stabilization (Project No. P210702), which adds an additional not to exceed amount of \$230,502.00, increasing the not to exceed amount for all services to \$609,146.00.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2025-0123 Richard C. Lambert Consultants - Amendment - February 26, 2025 \(](#)
[2025-0123 Corporate Resolution](#)
- 32 [2025-0126](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Quality Engineering & Surveying for engineering services for the Ama Park Renovations, in the amount not to exceed \$85,150.00.
- Sponsors:** Mr. Jewell and Department of Parks and Recreation
- Attachments:** [2025-0126 REVISED Quality Engineering & Surveying - Professional Services /](#)
[QES Corporate Resolution 4.8.25](#)

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 46 [2025-0094](#) An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for the provision of office space located in the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA.
- Sponsors:** Mr. Jewell
- Attachments:** [2025-0094 St. Charles Letter](#)
[2025-0094 Louisiana Department of Veterans Affairs - 2025 CEA](#)
- Legislative History**
- | | | |
|--------|------------------|--|
| 4/7/25 | Parish President | Introduced |
| 4/7/25 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 55 [2025-0095](#) An ordinance to transfer the functions of the Local Coastal Zone Management Advisory Committee to the Planning Commission, on an interim basis, for a period not longer than 18 months, or until such time as a Coastal Zone Management Advisory Committee is appointed.
- Sponsors:** Mr. Jewell and Department of Planning & Zoning
- Attachments:** [2025-0095 RECOMMENDATIONS AT A GLANCE](#)
[2025-0095 Minutes](#)
[2025-0095 2025-01-ORD Staff Report](#)
- Legislative History**

3/6/25	Department of Planning & Zoning	Recommended Approval to the Planning Commission
3/6/25	Planning Commission	Recommended Approval to the Parish Council
4/7/25	Parish President	Introduced
4/7/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 61** [2025-0096](#) An ordinance to amend St. Charles Parish Zoning Ordinance of 1981, as amended, Appendix A, Section XX. Flood damage prevention. B. *Definitions.*, to eliminate numbering, to list terms alphabetically, and to add the definition for Base Flood Elevation to the list of terms in alphabetical order.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2025-0096 RECOMMENDATIONS AT A GLANCE](#)
[2025-0096 Minutes](#)
[2025-0096 2025-02-ORD Staff Report](#)

Legislative History

3/6/25	Department of Planning & Zoning	Recommended Approval to the Planning Commission
3/6/25	Planning Commission	Recommended Approval to the Parish Council
4/7/25	Parish President	Introduced
4/7/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 65** [2025-0097](#) An ordinance to amend St. Charles Parish Zoning Ordinance of 1981, as amended, Appendix A, Section XX. Flood damage prevention. E. *Provisions for Flood Hazard Reduction:* 1., to add general standards for new and replacement water supply systems.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2025-0097 RECOMMENDATIONS AT A GLANCE](#)
[2025-0097 Minutes](#)
[2025-0097 2025-03-ORD Staff Report](#)

Legislative History

3/6/25	Department of Planning & Zoning	Recommended Approval to the Planning Commission
3/6/25	Planning Commission	Recommended Approval to the Parish Council
4/7/25	Parish President	Introduced
4/7/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 69 [2025-0100](#) An ordinance to approve and authorize the Parish President to execute an Act of Sale from RES Barataria, L.L.C. for a certain 1.06 acres, designated as Lot 1A, located along the Southern side of the Hahn Street Extension, in the amount of \$115,525.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2025-0100 2025 03 27 Act of Sale - Lot 1 RES](#)
[2025-0100 2025 02 07 Resubdivision Survey - Lot 1A](#)
[2025-0100 2024 10 31 RES Barataria - Corporate Resolution](#)
2025-0100 2024 10 15 Appraisal_Lot 1

Legislative History

4/7/25	Parish President	Introduced
4/7/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 84 [2025-0101](#) An ordinance approving and authorizing the execution of a Contract with ARC Mechanical Contractors, Inc. for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), in the amount of \$1,007,800.00.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [2025-0101 00500](#)
[2025-0101 Notice of Intent](#)
[2025-0101 Arc Mechanical Contractors INC](#)
[2025-0101 Signed Bid Tab](#)

Legislative History

4/7/25	Parish President	Introduced
4/7/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 96 [2025-0102](#) An ordinance approving and authorizing the execution of an Agreement with the St. Charles Parish Department of Community Services and the St. Charles Parish School Board for a Summer Food Service Program from May 30, 2025, through July 10, 2025 (25 days).

Sponsors: Mr. Jewell and Department of Community Services

Attachments: [2025-0102 Summer Feeding Contract 2025-4-1-2025](#)

Legislative History

4/7/25	Parish President	Introduced
4/7/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 101 [2025-0104](#) An ordinance approving and authorizing the execution of Change Order No. 3 with Kass Bros., Inc., for Concrete Maintenance 2023-24 (Project No. P230803), to increase the contract amount by \$288,798.91 and increase the contract time by twenty-four (24) days.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2025-0104 CO 3 Partially Executed](#)

Legislative History

4/7/25	Parish President	Introduced
4/7/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 107 [2025-0105](#) An ordinance approving and authorizing the execution of a Contract with RLJ Construction, LLC, for the River Oaks Lift Station Replacement (Project No. S230501), in the amount of \$421,091.99.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2025-0105 S230501 - Partially Executed Construction Contract](#)
[2025-0105 S230501 - 2025.03.24 - Notice of Intent to Award - RLJ Construction](#)
[2025-0105 RLJ Construction LLC Corporate Resolution](#)
[2025-0105 ltr River Oaks Pump Station Bid Recommendation 3 24 2025](#)
[2025-0105 Signed Bid Tab](#)

Legislative History

4/7/25	Parish President	Introduced
4/7/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 122 [2025-0106](#) An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 16, Nuisances, Article II. Abandoned, Junked or Wrecked Vehicles, Sec. 16-11. Defined., to clarify the definition of “derelict automobiles by specifying that either lacking adequate registration or a current inspection sticker meets can qualify a vehicle under the definition.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Legislative History

4/7/25	Parish President	Introduced
4/7/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 123** [2025-0107](#) An ordinance approving and authorizing the execution of a Contract with Sealevel Construction, Inc., for Montz Pump Station No. 1 (Project No. P210301), La Gov. No. 2000777346, as part of the East Bank West Shore Hurricane Protection Levee system, in the amount of \$13,479,955.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2025-0107 Sealevel Contract for Montz PS No. 1](#)
[2025-0107 P210301 - 2025.03.19 - Notice of Intent to Award](#)
[2025-0107 Corporate Resolution](#)
[2025-0107 2025-03-19 Montz PS 1 Award Rec pkg](#)
[2025-0107 Itemized Bid Tab](#)
[2025-0107 Signed Bid Tab](#)

Legislative History

4/7/25	Parish President	Introduced
4/7/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 141** [2025-0108](#) An ordinance approving and authorizing the execution of a Services Agreement with Total Energy Solutions, LLC for the Wastewater Generator Preventative Maintenance 2025 (Project No. S250301), in the amount not to exceed \$105,280.00.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2025-0108 Total Energy Solutions Company, LLC - Services Agreement - Marci](#)
[2025-0108 Resolution TES](#)

Legislative History

4/7/25	Parish President	Introduced
4/7/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 156** [2025-0109](#) An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 24-3-7, which approved the Professional Services Agreement with G.E.C., Inc., to perform engineering services for the Hahnville WWTP Capacity Upgrades (Project No. S240201), in the amount not to exceed \$908,457.00.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2025-0109 G.E.C., Inc. - Amendment - April 02, 2025](#)
[2025-0109 G.E.C., Inc. - Corporate Resolution - April 02, 2025](#)

Legislative History

4/7/25	Parish President	Introduced
4/7/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 161** [2025-0009](#) An ordinance to approve and authorize the Parish President to execute a Franchise Agreement with Entergy Louisiana, LLC, (formerly known as Louisiana Power and Light) its successors and assigns, to provide electric power and energy throughout St. Charles Parish all in accordance with La-R.S. 33:4361.

Sponsors: Mr. Jewell and Department of Legal Services

Attachments: [2025-0009 Postponed proposed ordinance](#)
[2025-0009 Correspondence 02.12.2025](#)
[2025-0009 2025 04.03 St Charles Parish Franchise Contract 2025 CLEAN \(002](#)
[2025-0009 2025-01-28 ELL Cert for Skylar Rosenbloom](#)

Legislative History

1/27/25	Parish President	Introduced
1/27/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
2/10/25	Parish Council	Public Hearing Requirements Satisfied
	Reported:	
	Legal Services Department Recommended:	Approval
	Legal Services Director Corey Oubre spoke on the matter.	

Chairman Fonseca stated that Administration requested that File No. 2025-0009 be postponed indefinitely.

Speakers:
Joseph Coco, Destrehan

2/10/25	Parish Council	Postponed Indefinitely
	Council Discussion	
2/10/25	Parish Council	Postponed Indefinitely
4/7/25	Parish President	Introduced
4/7/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

PERSONS TO ADDRESS THE COUNCIL

- 166** [2025-0125](#) Mr. Eric Zammit: Housing Const. - 50ft vs 60ft, Ordinance Loop Hole

Attachments: [2025-0125 Petition E.Zammit](#)
[2025-0125 Correspondence 04.11.2025](#)

RESOLUTIONS

- 168** [2025-0121](#) A resolution in support of the Planning and Zoning Commission's approval of 2025-1-SPU for an Accessory Dwelling Unit in an R-1A zoning district on Lot 124, Shamrock Park Phase II Subdivision, 132 Edna Drive, Des Allemands as requested by Carla Chiasson.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2025-0121 RECOMMENDATIONS AT A GLANCE](#)

[2025-0121 MINUTES](#)

[2025-0121 Staff Report](#)

[2025-0121 Updated site plan](#)

[2025-0121 Survey](#)

[2025-0121 AERIAL](#)

[2025-0121 ZONING](#)

[2025-0121 FLUM](#)

[2025-0121 Application](#)

Legislative History

2/27/25	Department of Planning & Zoning	Received/Assigned PH
4/3/25	Department of Planning & Zoning	Recommended Approval to the Planning Commission
4/3/25	Planning Commission	Recommended Approval to the Parish Council

APPOINTMENTS

- [2025-0117](#) A resolution appointing a member to the Hospital Service District No. 1, Parish of St. Charles.

On Monday, May 5, 2025, Council Chairman will accept nominations to the Hospital Service District No. 1, Parish of St. Charles to fill the vacancy created by the expiration of the term of Ms. Karen Raymond. Six (6) year term to begin May 22, 2025 and expire May 22, 2031.

Legislative History

5/6/19	Parish Council	Enacted Legislation
	Ms. Karen Raymond appointed to the Hospital Service District No. 1 on May 6, 2019, per Resolution No. 6406	
	Term: May 22, 2019 - May 22, 2025	

[2025-0118](#)

A resolution appointing a member to the Hospital Service District No. 1, Parish of St. Charles.

On Monday, May 5, 2025, Council Chairman will accept nominations to the Hospital Service District No. 1, Parish of St. Charles to fill the vacancy created by the expiration of the term of Ms. Pamela W. Smith. Six (6) year term to begin May 22, 2025 and expire May 22, 2031.

Legislative History

5/6/19 Parish Council Enacted Legislation
Ms. Pamela W. Smith appointed to the Hospital Service District No. 1 on
May 6, 2019, per Resolution No. 6407
Term: May 22, 2022 - May 22, 2025

[2025-0119](#)

A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District II Representative.

On Monday, May 5, 2025, Council Chairman will accept nomination to the St. Charles Parish Planning & Zoning Commission from the District II Councilmember to fill the vacancy created by the expiration of the term of Mr. Randy Petit, Jr. Four (4) year term to begin May 31, 2025 and expire May 31, 2029.

Legislative History

5/17/21 Parish Council Enacted Legislation
Mr. Randy Petit, Jr., appointed to the Planning & Zoning Commission on
May 17, 2021, per Resolution No. 6562
Term: May 31, 2021 - May 31, 2025

[2025-0120](#)

A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

On Monday, May 5, 2025, Council Chairman will accept nomination to the St. Charles Parish Planning & Zoning Commission from the District III Councilmember to fill the vacancy created by the expiration of the term of Mr. Webb Jay. Four (4) year term to begin May 31, 2025 and expire May 31, 2029.

Legislative History

12/16/24 Parish Council Enacted Legislation
Mr. Webb Jay appointed to the Planning & Zoning Commission on
December 16, 2025, per Resolution No. 6812
Term: December 16, 2024 - May 31, 2025

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

HOUSING AUTHORITY: Tuesday, 4/22/25, 6PM, Council Chambers
HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 4/30/25, 2PM, Council Chambers
PLANNING & ZONING COMMISSION: Thursday, 5/1/25, 6PM, Council Chambers
ST. CHARLES PARISH COUNCIL: Monday, 5/2/25, 6PM, Council Chambers

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5125 to discuss the particular accommodations needed.