



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Final

Council Chairman Holly Fonseca
Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler

Monday, April 21, 2025

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 8 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Michelle O'Daniels, Bob Fisher, and Michele deBruler

Absent 1 - Willie Comardelle

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darrin Duhe, Finance Director Grant Dussom, Public Works Director Miles Bingham, Wastewater Director David deGeneres, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Community Services Director Joan Tonglet Diaz, Animal Control Director Jena Troxler, General Government Buildings Facilities Manager Bob Messerly, Marny Stein, Coastal Zone Management Administrator

CALL TO ORDER

PRAYER / PLEDGE

Pastor Thomas Hines
Hope Church, Destrehan

APPROVAL OF MINUTES

A motion was made by Councilmember deBruler, seconded by Councilmember Fisher, to approve the minutes from the regular meeting of April 7, 2025. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2025-0110](#)

Proclamation: "National Day of Prayer"

Sponsors: Mr. Jewell

Read

[2025-0111](#)

Proclamation: "Little Red Church Festival Weekend"

Sponsors: Ms. Wilson

Read

[2025-0112](#)

Proclamation: "Bayou Des Allemands Blessing of the Fleet Day"

Sponsors: Mr. Comardelle

Read

[2025-0114](#)

Proclamation: "Older Americans Month"

Sponsors: Mr. Jewell

Read

[2025-0115](#)

Proclamation: "ALS Awareness Month in St. Charles Parish"

Sponsors: Ms. Fonseca

Read

[2025-0116](#)

Proclamation: "Flood Risk Awareness Month in St. Charles Parish"

Sponsors: Ms. Fonseca

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)[2025-0113](#)**Animal Control**

Animal Control Director Jena Troxler reported.

Councilman Pilié spoke on the matter.

Ms. Troxler spoke on the matter.

Councilwoman Skiba spoke on the matter.

Councilwoman deBruler spoke on the matter.

Councilwoman O'Daniels spoke on the matter.

Councilman Fisher spoke on the matter.

Chairman Fonseca spoke on the matter.

Reported[2025-0124](#)**Parish President Remarks/Report**

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MAY 5, 2025, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2025-0122](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-1A(M) on Lot 8, Square 10, Village of Hahnville, between 210 and 230 Hahn Street, Hahnville, as requested by Jonte' Knight.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on May 5, 2025

[2025-0123](#)

An ordinance approving and authorizing the execution of Amendment No. 3 to Ordinance No. 21-10-2, which approved the Professional Services Agreement with Richard C. Lambert Consultants, L.L.C., for engineering services for the Barber Road Bank Stabilization (Project No. P210702), which adds an additional not to exceed amount of \$230,502.00, increasing the not to exceed amount for all services to \$609,146.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on May 5, 2025

[2025-0126](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Quality Engineering & Surveying for engineering services for the Ama Park Renovations, in the amount not to exceed \$85,150.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on May 5, 2025

[2025-0127](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Murray Architects, Inc. to perform architectural services for the East Bank Bridge Park Gymnasium (Project No. PRG2025), in the amount of \$356,901.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on May 5, 2025

[2025-0128](#)

An ordinance approving and authorizing the execution of an Act of Donation and Transfer by and between Chevron U.S.A. Inc. ("Chevron") and St. Charles Parish for a certain parcel of land, identified as Parcel 1-1-R-1, comprising approximately 9.998 acres for the purpose of operating and maintaining the Sunset Pump Station.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on May 5, 2025

[2025-0129](#)

An ordinance to authorize the sale by St. Charles Parish for property located at 102 Stephen Drive, St. Rose, Louisiana; and to approve and authorize the attached Exclusive Rights of Sale Accelerated Marketing Listing Agreement with SVN|Gilmore Auction & Realty Company to act as St. Charles Parish's designated agent/auctioneer for the sale.

Sponsors: Mr. Jewell and General Government Buildings

Publish/Scheduled for Public Hearing to the Parish Council on May 5, 2025

[2025-0130](#)

An ordinance approving and authorizing the execution of a Services Agreement with Total Energy Solutions, LLC for the Wastewater Generator Preventative Maintenance 2025 (Project No. S250301), in the amount not to exceed \$105,280.00.

Sponsors: Mr. Jewell and Department of Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on May 5, 2025

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

[2025-0094](#)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for the provision of office space located in the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval

Parish President Matthew Jewell spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-4-3

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-4-3

[2025-0095](#)

An ordinance to transfer the functions of the Local Coastal Zone Management Advisory Committee to the Planning Commission, on an interim basis, for a period not longer than 18 months, or until such time as a Coastal Zone Management Advisory Committee is appointed.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Council Discussion

Amendment: To amend Ordinance revising the transfer of functions from the Coastal Zone Management Advisory Committee to the Planning Commission on an interim basis of 18 months to an interim basis of 6 months.

Public Hearing Requirements Satisfied

Enactment No: 25-4-4

Parish President Matthew Jewell spoke on the matter.

A motion was made by Councilmember O'Daniels, seconded by Councilmember deBruler, to Amend File No. 2025-0095. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-4-4

[2025-0095](#)

An ordinance to transfer the functions of the Local Coastal Zone Management Advisory Committee to the Planning Commission, on an interim basis, for a period not longer than 6 months, or until such time as a Coastal Zone Management Advisory Committee is appointed.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Amended

Enactment No: 25-4-4

Public Hearing Requirements Satisfied

Enactment No: 25-4-4

Council Discussion

Mr. Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-4-4

[2025-0096](#)

An ordinance to amend St. Charles Parish Zoning Ordinance of 1981, as amended, Appendix A, Section XX. Flood damage prevention. B. *Definitions.*, to eliminate numbering, to list terms alphabetically, and to add the definition for Base Flood Elevation to the list of terms in alphabetical order.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-4-5

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-4-5

[2025-0097](#)

An ordinance to amend St. Charles Parish Zoning Ordinance of 1981, as amended, Appendix A, Section XX. Flood damage prevention. E. *Provisions for Flood Hazard Reduction: 1.*, to add general standards for new and replacement water supply systems.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-4-6

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-4-6

[2025-0100](#)

An ordinance to approve and authorize the Parish President to execute an Act of Sale from RES Barataria, L.L.C. for a certain 1.06 acres, designated as Lot 1A, located along the Southern side of the Hahn Street Extension, in the amount of \$115,525.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Legal Services Director Corey Oubre spoke on the matter.

Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-4-7

Council Discussion

Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-4-7

[2025-0101](#)

An ordinance approving and authorizing the execution of a Contract with ARC Mechanical Contractors, Inc. for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), in the amount of \$1,007,800.00.

Sponsors: Mr. Jewell and General Government Buildings

Reported:

General Government Buildings Recommended: Approval

General Government Buildings Facilities Manager Bob Messerly spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-4-8

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-4-8

[2025-0102](#)

An ordinance approving and authorizing the execution of an Agreement with the St. Charles Parish Department of Community Services and the St. Charles Parish School Board for a Summer Food Service Program from May 30, 2025, through July 10, 2025 (25 days).

Sponsors: Mr. Jewell and Department of Community Services

Reported:

Community Services Department Recommended: Approval

Community Services Director Joan Diaz spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-4-9

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-4-9

[2025-0104](#)

An ordinance approving and authorizing the execution of Change Order No. 3 with Kass Bros., Inc., for Concrete Maintenance 2023-24 (Project No. P230803), to increase the contract amount by \$288,798.91 and increase the contract time by twenty-four (24) days.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-4-10

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-4-10

[2025-0105](#)

An ordinance approving and authorizing the execution of a Contract with RLJ Construction, LLC, for the River Oaks Lift Station Replacement (Project No. S230501), in the amount of \$421,091.99.

Sponsors: Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval
Wastewater Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-4-11

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-4-11

[2025-0106](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 16, Nuisances, Article II. Abandoned, Junked or Wrecked Vehicles, Sec. 16-11. Defined., to clarify the definition of “derelict automobiles by specifying that either lacking adequate registration or a current inspection sticker meets can qualify a vehicle under the definition.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval
Planning & Zoning Director Michael Albert spoke on the matter.

Council Discussion

Legal Services Director Corey Oubre to spoke on the matter.

Amendment: To amend Ordinance to revise verbiage in summary by removing the word "meets" between words sticker and can.

Public Hearing Requirements Satisfied

Enactment No: 25-4-12

A motion was made by Councilmember O'Daniels, seconded by Councilmember Wilson, to Amend File No. 2025-0106. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-4-12

[2025-0106](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 16, Nuisances, Article II. Abandoned, Junked or Wrecked Vehicles, Sec. 16-11. Defined., to clarify the definition of “derelict automobiles by specifying that either lacking adequate registration or a current inspection sticker can qualify a vehicle under the definition.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Amended

Enactment No: 25-4-12

Public Hearing Requirements Satisfied

Enactment No: 25-4-12

Council Discussion
Mr. Oubre spoke on the matter.
Mr. Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-4-12

[2025-0107](#)

An ordinance approving and authorizing the execution of a Contract with Sealevel Construction, Inc., for Montz Pump Station No. 1 (Project No. P210301), La Gov. No. 2000777346, as part of the East Bank West Shore Hurricane Protection Levee system, in the amount of \$13,479,955.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.
Senior Projects Manager Sam Scholle spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-4-13

Council Discussion
Mr. Scholle spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-4-13

[2025-0108](#)

An ordinance approving and authorizing the execution of a Services Agreement with Total Energy Solutions, LLC for the Wastewater Generator Preventative Maintenance 2025 (Project No. S250301), in the amount not to exceed \$105,280.00.

Sponsors: Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval

Chairman Fonseca stated that Administration requested that File No. 2025-0108 be postponed indefinitely.

Public Hearing Requirements Satisfied

A motion was made by Councilmember Fisher, seconded by Councilmember Skiba, to Postpone Indefinitely File No. 2025-0108. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Postponed Indefinitely

[2025-0109](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 24-3-7, which approved the Professional Services Agreement with G.E.C., Inc., to perform engineering services for the Hahnville WWTP Capacity Upgrades (Project No. S240201), in the amount not to exceed \$908,457.00.

Sponsors: Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval

Wastewater Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-4-14

Council Discussion

Mr. deGeneres spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-4-14

[2025-0009](#)

An ordinance to approve and authorize the Parish President to execute a Franchise Agreement with Entergy Louisiana, LLC, (formerly known as Louisiana Power and Light) its successors and assigns, to provide electric power and energy throughout St. Charles Parish all in accordance with La-R.S. 33:4361.

Sponsors: Mr. Jewell and Department of Legal Services

Reported:

Legal Services Department Recommended: Approval
Legal Services Director Corey Oubre spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-4-15

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-4-15

PERSONS TO ADDRESS THE COUNCIL

[2025-0125](#)

Mr. Eric Zammit: Housing Const. - 50ft vs 60ft, Ordinance Loop Hole

Planning and Zoning Director Michael Albert spoke on the matter.

Mr. Zammit spoke on the matter.

Councilwoman deBruler spoke on the matter.

Chairman Fonseca spoke on the matter.

Heard

RESOLUTIONS[2025-0121](#)

A resolution in support of the Planning and Zoning Commission's approval of 2025-1-SPU for an Accessory Dwelling Unit in an R-1A zoning district on Lot 124, Shamrock Park Phase II Subdivision, 132 Edna Drive, Des Allemands as requested by Carla Chiasson.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Public comment opened; no public comment

Councilwoman Wilson stepped away from her seat and was not present for vote.

VOTE ON THE PROPOSED RESOLUTION

Yea: 7 - Mobley, Fonseca, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 2 - Wilson and Comardelle

Enactment No: 6826

APPOINTMENTS[2025-0117](#)

A resolution appointing a member to the Hospital Service District No. 1, Parish of St. Charles.

Vacancy Announced

[2025-0118](#)

A resolution appointing a member to the Hospital Service District No. 1, Parish of St. Charles.

Vacancy Announced

[2025-0119](#)

A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District II Representative.

Vacancy Announced

[2025-0120](#)

A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

Vacancy Announced

ADJOURNMENT

A motion was made by Councilmember Fisher, seconded by Councilmember O'Daniels, to adjourn the meeting at approximately 8:13 pm. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary