



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Holly Fonseca

**Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Monday, December 1, 2025

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

*Pastor John Ponder
Life Church Assembly of God, Boutte*

APPROVAL OF MINUTES

Regular Meeting – November 17, 2025

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2025-0361](#) Proclamation: Toy and Gift Fund Day

Sponsors: Mr. Jewell

Attachments: [2025-0361 Toy and Gift Fund Proclamation](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2025-0364](#) River Parishes Transit Authority

[2025-0365](#) Department of Economic Development & Tourism

[2025-0366](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**Monday, December 15, 2025, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 2 [2025-0356](#) An ordinance approving and authorizing the execution of Change Order No. 1 for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), to decrease the contract amount by \$30,990.93.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [EDCC Change Order-Chillers](#)

- 11 [2025-0362](#) An ordinance authorizing the issuance by the Parish of St. Charles, State of Louisiana of its Limited Tax Bond (ARC) in the amount of Three Million Seven Hundred Thirty-Five Thousand Dollars (\$3,735,000) and providing for other matters in connection therewith.

Sponsors: Mr. Jewell, Bond Counsel, Foley & Judell and LLP

Attachments: [2025-0362 Exhibit A and B and Form of Paying Agent Certificate of Registration](#)
[2025-0362 Certificate](#)
[CEA \(ARC\) v2](#)
[Parish - Bond Ordinance \(Intro\) \(002\)](#)

PLANNING AND ZONING PETITIONS

- 37 [2025-0358](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) to M-1 on property designated as Lot G, Block 11, Almedia Plantation, 180 Almedia Road, St. Rose as requested by Karen Abate.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2025-0358 RECOMMENDATIONS AT A GLANCE](#)
[2025-0358 Minutes](#)
[2025-0358 Staff Report](#)
[2025-0358 Survey](#)
[2025-0358 AERIAL](#)
[2025-0358 ZONING](#)
[2025-0358 FLUM](#)
[2025-0358 Application Redacted](#)
2025-0358 Application

Legislative History

6/2/25	Department of Planning & Zoning	Received/Assigned PH
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11/6/25	Department of Planning & Zoning	Recommended Denial to the Planning Commission
11/6/25	Planning Commission	Recommended Denial to the Parish Council
11/17/25	Parish President	Introduced
11/17/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 51 [2025-0341](#) An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the Phase 3 Water Main Replacement in Bonnet Carre Spillway (Project No. WWKS 105), to decrease the contract amount by \$35,294.00.

Sponsors: Mr. Jewell and Department of Waterworks

Attachments: [2025-0341 WWKS 105 SPILLWAY WA MAIN REPLACEMENT - CHANGE ORI](#)

Legislative History

11/17/25	Parish President	Introduced
11/17/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 54 [2025-0342](#) An ordinance adopting the St. Charles Parish Council Road and Bridges Capital Program Budget for fiscal year 2026 through 2028 in accordance with the Parish Transportation Act.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2025-0342 Road&Bridges Capital Prog Budget Exhibit A 2025](#)

Legislative History

11/17/25	Parish President	Introduced
11/17/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 56 [2025-0351](#) An ordinance to provide for the installation of an “**ALL-WAY STOP**” sign at the end of Pitre Street in the Fairfield Oaks Plantation Subdivision, in St. Rose.

Sponsors: Ms. O'Daniels

Legislative History

11/17/25	Council Member(s)	Introduced
11/17/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

APPOINTMENTS

- 57** [2025-0329](#) A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District II Representative.

Council Chairman will accept nomination to the St. Charles Parish Board of Adjustment from the District II Councilmember to fill the vacancy created by the expiration of the term of Ms. Vicki Carter. Four (4) year term to begin December 7, 2025 and expire December 7, 2029. [Deferred from the November 17, 2025 Parish Council Meeting]

Legislative History

11/15/21	Parish Council	Enacted Legislation
	Ms. Vicki Carter appointed to the St. Charles Parish Board of Adjustment as the District II Representative on November 15, 2021, per Resolution No. 6594	
	Term: December 7, 2021 - December 7, 2025	
11/3/25	Parish Council	Vacancy Announced
11/17/25	Parish Council	Deferred
	Councilwoman Skiba requested File No. 2025-0329 be deferred.	
	Chairman Fonseca stated that File No. 2025-0329 will be deferred to the December 1, 2025 council meeting.	

- 58** [2025-0330](#) A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District IV Representative.

Council will confirm nomination to the St. Charles Parish Board of Adjustment from the District IV Councilmember to fill the vacancy created by the expiration of the term of Mr. Clyde H. Maddox. Four (4) year term to begin December 7, 2025 and expire December 7, 2029.

Nominee: Mr. Clyde H. Maddox

Legislative History

12/18/23	Parish Council	Enacted Legislation
	Mr. Clyde H. Maddox appointed to the St. Charles Parish Board of Adjustment as the District VI Representative on December 18, 2023, per Resolution No. 6741	
	Term: December 23, 2023 - December 7, 2025	
11/3/25	Parish Council	Vacancy Announced
11/17/25	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilman Comardelle nominated Mr. Clyde H. Maddox	
11/17/25	Parish Council	Close Nomination(s) for
11/17/25	Parish Council	Nomination(s) Closed

62 [2025-0331](#) A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District V Representative.

Council will confirm nomination to the St. Charles Parish Board of Adjustment from the District V Councilmember to fill the vacancy created by the expiration of the term of Mr. Dwayne E. Harris. Four (4) year term to begin December 7, 2025 and expire December 7, 2029.

Nominee: Mr. John T. Lambert

Legislative History

9/19/22	Parish Council	Enacted Legislation
	Mr. Dwayne E. Harris appointed to the St. Charles Parish Board of Adjustment as the District V Representative on September 19, 2022, per Resolution No. 6668	
	Term: Immediately (September 19, 2022) - December 7, 2025	
11/3/25	Parish Council	Vacancy Announced
11/17/25	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilwoman O'Daniels nominated Mr. John Lambert	
11/17/25	Parish Council	Close Nomination(s) for
11/17/25	Parish Council	Nomination(s) Closed

73 [2025-0332](#) A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District VI Representative.

Council will confirm nomination to the St. Charles Parish Board of Adjustment from the District VI Councilmember to fill the vacancy created by the expiration of the term of Mr. David P. Bleakley. Four (4) year term to begin December 7, 2025 and expire December 7, 2029.

Nominee: Mr. David P. Bleakley

Legislative History

5/22/23	Parish Council	Enacted Legislation
	Mr. David P. Bleakley appointed to the St. Charles Parish Board of Adjustment as the District VI Representative on May 22, 2023, per Resolution No. 6697	
	Term: Immediately (May 22, 2023) - December 7, 2025	
11/3/25	Parish Council	Vacancy Announced
11/17/25	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilman Fisher nominated Mr. David P. Bleakley	
11/17/25	Parish Council	Close Nomination(s) for
11/17/25	Parish Council	Nomination(s) Closed

[2025-0352](#)**Council Ex-Officio Appointment to the St. Charles Parish Housing Authority.**

Council Chairman will accept nominations to the St. Charles Parish Housing Authority to fill the vacancy created by the expiration of the term of Councilwoman Michele deBruler (Council Ex-Officio Appointment). One (1) year term to begin January 9, 2026 and expire January 9, 2027.

Legislative History

11/17/25

Parish Council

Vacancy Announced

[2025-0360](#)**A resolution appointing a member to the South Central Louisiana Human Services Authority Board.**

On Monday, December 15, 2025, the Council Chairman will accept nominations to the South Central Louisiana Human Services Authority Board to fill the vacancy created by the expiration of the term of Ms. Barbara Fuselier in accordance with Louisiana Revised Statute 28:913.4. The Board shall be comprised of nine (9) members; one (1) resident from the Parish of St. Charles to be appointed by the Parish Council. Three (3) year term to begin immediately and expire January 1, 2029.

Legislative History

12/5/22

Parish Council

Enacted Legislation

Barbara M. Fuselier appointed to the South Central Louisiana Human Services Authority Board on December 5, 2022 per Resolution No. 6680
Term: January 1, 2023 - January 1, 2026

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 12/3/25, 2PM, Council Chambers
PLANNING & ZONING COMMISSION: Thursday, 12/4/25, 6PM, Council Chambers
COMMUNICATIONS DISTRICT (911): Monday, 12/8/25, 5PM, Council Chambers
COASTAL ZONE ADVISORY COMMITTEE: Tuesday, 12/9/25, 12PM, Council Chambers
CIVIL SERVICE BOARD: Tuesday, 12/9/25, 6:30PM, Council Chambers
COMMUNITY ACTION ADVISORY BOARD: Wednesday, 12/10/25, 12PM, Boutte Outreach - Mount Zion Community Church, 107 Magnolia Ridge Road, Boutte
LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 12/10/25, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie
PONTCHARTRAIN LEVEE DISTRICT: Monday, 12/15/25, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher
ST. CHARLES PARISH COUNCIL: Monday, 12/15/25, 6PM, Council Chambers

ANNOUNCEMENTS

Norco Christmas Parade: Sunday, 12/7/25, 1PM, Norco

Christmas Tree Lighting Ceremony: Wednesday, 12/10/25, 5:30PM, Lafon Performing Arts Center, Luling

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

78 [2025-0353](#) Adopt 2026 Parish Council Meeting Schedule

Attachments: [2025-0353 AGENDA DRAFT 2026 MEETING SCHEDULE](#)
 [2025-0353 AGENDA 2026 Color Coded Calendar with explan](#)

[2025-0354](#) Confirm Nomination - Presiding Officer for 2026; Chairman, St. Charles Parish Council

Nominee: Councilman Walter Pilié

Legislative History

11/17/25	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilwoman O'Daniels nominated Councilman Pilié	
11/17/25	Parish Council	Close Nomination(s) for
11/17/25	Parish Council	Nomination(s) Closed

[2025-0355](#) Confirm Nomination - Presiding Officer for 2026; Vice-Chairman, St. Charles Parish Council

Nominee: Councilwoman Michele deBruler

Legislative History

11/17/25	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilman Comardelle nominated Councilwoman deBruler	
11/17/25	Parish Council	Close Nomination(s) for
11/17/25	Parish Council	Nomination(s) Closed

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5125 to discuss the particular accommodations needed.