



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Final

Council Chairman Holly Fonseca
Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler

Monday, December 1, 2025

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 7 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Walter Pilié, Willie Comardelle, Michelle O'Daniels, and Michele deBruler

Absent 2 - Heather Skiba, and Bob Fisher

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darrin Duhe, Finance Director Grant Dussom, Public Works Director Miles Bingham, Planning & Zoning Director Michael Albert, Waterworks Director Gregory Gorden, Economic Development & Tourism Director Patrick Beard, Michelle Impastato, Council Secretary

CALL TO ORDER

PRAYER / PLEDGE

Pastor John Ponder
Life Church Assembly of God, Boutte

APPROVAL OF MINUTES

A motion was made by Councilmember Comardelle, seconded by Councilmember deBruler, to approve the minutes from the regular meeting of November 17, 2025. The motion carried by the following vote:

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1 [2025-0361](#)

Proclamation: Toy and Gift Fund Day

Sponsors: Mr. Jewell

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2025-0364](#)

River Parishes Transit Authority

Chairman Fonseca stated a request was received from the River Parishes Transit Authority to defer their 2025 report to the Monday, January 12, 2026 parish council meeting.

Deferred

[2025-0365](#)

Department of Economic Development & Tourism

Economic Development & Tourism Director Patrick Beard reported.

Councilwoman deBruler spoke on the matter.

Mr. Beard spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Councilman Pilié spoke on the matter.

Councilwoman O'Daniels spoke on the matter.

Chairman Fonseca spoke on the matter.

Reported

[2025-0366](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, DECEMBER 15, 2025, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2025-0356](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), to decrease the contract amount by \$30,990.93.

Sponsors: Mr. Jewell and General Government Buildings

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

[2025-0362](#)

An ordinance authorizing the issuance by the Parish of St. Charles, State of Louisiana of its Limited Tax Bond (ARC) in the amount of Three Million Seven Hundred Thirty-Five Thousand Dollars (\$3,735,000) and providing for other matters in connection therewith.

Sponsors: Mr. Jewell, Bond Counsel, Foley & Judell and LLP

Chairman Fonseca stated that Administration requested that File No. 2025-0362 be postponed indefinitely from introduction.

A motion was made by Councilmember Pilié, seconded by Councilmember O'Daniels, to Postpone Indefinitely from Intro. The motion carried by the following vote:

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

Postponed Indefinitely from Intro.

[2025-0363](#)

An ordinance to amend the 2025 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

[2025-0369](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the East Bank Bridge Park Improvements, Lighting Rebid (Project No. RECEBI23), to increase the contract time by 161 days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

[2025-0371](#)

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Ama Volunteer Fire Department, for the use as a polling place for District 2, Precinct 4, of St. Charles Parish.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

[2025-0372](#)

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Bayou Gauche Volunteer Fire Department, for the use as a polling place for District 4, Precinct 2, of St. Charles Parish.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

[2025-0373](#)

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Killona Volunteer Fire Department, for the use as a polling place for District 1, Precinct 1, of St. Charles Parish.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

[2025-0374](#)

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Luling Volunteer Fire Department, for the use as a polling place of Luling Central Fire Station, 1603 Paul Maillard Road, Luling, Louisiana, for District 1, Precinct 5, of St. Charles Parish.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

[2025-0375](#)

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Norco Volunteer Fire Department, for the use as a polling place of Zephirin L. Perrilloux Fire House, 17830 River Road, Montz, Louisiana, for District 6, Precinct 1, of St. Charles Parish.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

[2025-0376](#)

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with United Steel Workers Local 750, for the use as a polling place of 601 Goodhope Street, Norco, Louisiana, for District 6, Precinct 4, of St. Charles Parish.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

[2025-0359](#)

An ordinance to amend the St. Charles Parish Code of Ordinance, Chapter 2, Administration, Article I. In General, Section 2-2. Fees of copies of documents. (a), (b), and adding (d).

Sponsors: Ms. O'Daniels and Mr. Pilié

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

[2025-0367](#)

An ordinance authorizing the issuance by the Parish of St. Charles, State of Louisiana of its Limited Tax Bond (ARC) in the amount of Three Million Seven Hundred Thirty-Five Thousand Dollars (\$3,735,000) and providing for other matters in connection therewith.

Sponsors: Mr. Jewell, Bond Counsel, Foley & Judell and LLP

Publish/Scheduled for Public Hearing to the Parish Council on December 15, 2025

PLANNING AND ZONING PETITIONS

2 [2025-0358](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) to M-1 on property designated as Lot G, Block 11, Almedia Plantation, 180 Almedia Road, St. Rose as requested by Karen Abate.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Denial

Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 0

Nay: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Absent: 2 - Skiba and Fisher

Failed

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)****3** [2025-0341](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the Phase 3 Water Main Replacement in Bonnet Carre Spillway (Project No. WWKS 105), to decrease the contract amount by \$35,294.00.

Sponsors: Mr. Jewell and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval
Waterworks Director Gregory Gorden spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-12-1

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

Enactment No: 25-12-1

6 [2025-0342](#)

An ordinance adopting the St. Charles Parish Council Road and Bridges Capital Program Budget for fiscal year 2026 through 2028 in accordance with the Parish Transportation Act.

Sponsors: Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval
Finance Director Grant Dussom spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-12-2

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

Enactment No: 25-12-2

8 [2025-0351](#)

An ordinance to provide for the installation of an “**ALL-WAY STOP**” sign at the end of Pitre Street in the Fairfield Oaks Plantation Subdivision, in St. Rose.

Sponsors: Ms. O'Daniels

Reported:

Councilwoman O'Daniels Recommended: Approval
Councilwoman O'Daniels spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-12-3

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

Enactment No: 25-12-3

APPOINTMENTS

[2025-0329](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District II Representative.

Chairman Fonseca stated that File No. 2025-0329 will be deferred to the December 15, 2025 council meeting.

Deferred

9 [2025-0330](#)

A resolution appointing Mr. Clyde H. Maddox to the St. Charles Parish Board of Adjustment as the District IV Representative.

VOTE ON THE APPOINTMENT OF MR. CLYDE H. MADDOX

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

Enactment No: 6876

10 [2025-0331](#)

A resolution appointing Mr. John T. Lambert to the St. Charles Parish Board of Adjustment as the District V Representative.

VOTE ON THE APPOINTMENT OF MR. JOHN T. LAMBERT

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

Enactment No: 6877

11 [2025-0332](#)

A resolution appointing Mr. David P. Bleakley to the St. Charles Parish Board of Adjustment as the District VI Representative.

VOTE ON THE APPOINTMENT OF MR. DAVID P. BLEAKLEY

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

Enactment No: 6878

[2025-0352](#)

Council Ex-Officio Appointment to the St. Charles Parish Housing Authority.

Nominee:

Councilman Comardelle nominated Councilwoman Michele deBruler

Nomination(s) Accepted

A motion was made by Councilmember Pilié, seconded by Councilmember O'Daniels, to Close Nomination(s) for File No. 2025-0352. The motion carried by the following vote:

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

Nomination(s) Closed

[2025-0360](#)

A resolution appointing a member to the South Central Louisiana Human Services Authority Board.

Vacancy Announced

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2025-0353](#)

Adopt 2026 Parish Council Meeting Schedule

Council Discussion

Amendment: to amend the proposed St. Charles Parish Council Meeting Schedule to change:

Monday, January 5th meeting to Monday, January 12th

Public comment opened; no public comment

A motion was made by Councilmember Comardelle, seconded by Councilmember O'Daniels, to Amend the proposed Parish Council Meeting Schedule. The motion carried by the following vote:

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

Amended

Public comment opened; no public comment

VOTE TO ADOPT THE 2026 PARISH COUNCIL MEETING SCHEDULE AS AMENDED

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

Adopted

[2025-0354](#)

Councilman Walter Pilié - Presiding Officer for 2026; Chairman, St. Charles Parish Council

Public comment opened; no public comment

VOTE ON THE APPOINTMENT OF COUNCILMAN WALTER PILIÉ

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

Confirmed

[2025-0355](#)

Councilwoman Michele deBruler - Presiding Officer for 2026; Vice-Chairman, St. Charles Parish Council

Public comment opened; no public comment

VOTE ON THE APPOINTMENT OF COUNCILWOMAN MICHELE DEBRULER

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

Confirmed

ADJOURNMENT

A motion was made by Councilmember Comardelle, seconded by Councilmember Wilson, to adjourn the meeting at approximately 7:00 pm. The motion carried by the following vote:

Yea: 7 - Mobley, Fonseca, Wilson, Pilié, Comardelle, O'Daniels and deBruler

Nay: 0

Absent: 2 - Skiba and Fisher

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary