



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Bob Fisher**  
**Councilmembers Beth A. Billings, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier**

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Tuesday, September 6, 2022

6:00 PM

Council Chambers, Courthouse

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### ATTENDANCE

**Present** 9 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Cormier

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Emergency Preparedness Director Jason Tastet, Public Works/Wastewater Director Miles Bingham, Wastewater Assistant Director David deGeneres, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Waterworks Director Gregory Gorden, Economic Development & Tourism Director Corey Faucheux, Parks and Recreation Director Duane Foret, Animal Control Director Jena Troxler, Risk Management Officer Rechell Champagne, Dayna Parker, Personnel Officer, General Government Buildings Facilities Manager Bob Messerly, Luis Martinez, GIS Specialist, Chandra Sampey, Contract Monitoring Specialist, Alissa Cavaretta, Public Information Office, Eric Zurcher, Public Information Office

### CALL TO ORDER

Meeting called to order at 6:15 pm due to committee meeting held prior to the council meeting.

### PRAYER / PLEDGE

Pastor Zachary Adams  
Lord's House Community Church, Luling

## APPROVAL OF MINUTES

A motion was made by Councilmember Fonseca, seconded by Councilmember Billings, to approve the minutes from the regular meeting of August 15, 2022.  
The motion carried by the following vote:

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

## SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

### [2022-0240](#)

In Recognition: Ralph M. Wilderson, St. Charles Parish Civil Service Board

**Sponsors:** Mr. Gibbs

**Read**

### [2022-0241](#)

In Recognition: Thomas Barreca, Jr., St. Charles Parish Communications District

**Sponsors:** Ms. Fisher-Cormier

**Read**

### [2022-0242](#)

In Recognition: Michael Guillot, St. Charles Parish Communications District

**Sponsors:** Ms. Billings

**Read**

### [2022-0243](#)

Proclamation: "Suicide Prevention Awareness Month"

**Sponsors:** Ms. Clulee

Councilwoman Clulee spoke on the matter.

**Read**

[2022-0244](#)

Proclamation: “National Child Passenger Safety Week” and “National Seat Check Saturday”

**Sponsors:** Ms. Darensbourg Gordon

**Read**

[2022-0245](#)

Proclamation: “National Hunting and Fishing Day”

**Sponsors:** Mr. Dufrene

**Read**

[2022-0246](#)

Proclamation: “National Rail Safety Week”

**Sponsors:** Mr. Jewell

**Read**

[2022-0234](#)

Local Board of Review - 2022 Assessment - Regular Meeting, September 19, 2022, 6PM, Council Chambers, Courthouse

**Sponsors:** Mr. Fisher

September 9-23, Parish Council Review Period

**Announced**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2022-0231](#)

Hospital Service District

Chief Executive Officer Keith Dacus

Councilwoman Clulee spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Chairman Fisher spoke on the matter.

**Reported**

[2022-0232](#)

Department of Legal Services

Legal Services Director Corey Oubre

Councilwoman Fisher-Cormier spoke on the matter.

Mr. Oubre spoke on the matter.

**Reported**

[2022-0233](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, SEPTEMBER 19, 2022, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2022-0235](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to MS, Medical Service District on a lot measuring 200 ft. by 450 ft. as shown on the map by E.M. Collier dated April 22, 1955, municipal address 1001 Paul Maillard Road, Luling, as requested by St. Charles Parish Hospital Service District No. 1.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on September 19, 2022**

[2022-0236](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to C-3 on Lot 5A, Paradis, as requested by Triple MBM Properties.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on September 19, 2022**

[2022-0237](#)

An ordinance approving and authorizing the execution of Change Order No.1 for the Des Allemands Emergency Bulkhead, (Project No. P210601), to decrease the contract amount by \$135,101.22 and decrease contract time by 36 days.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on September 19, 2022**

[2022-0238](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the Mimosa and Lagatutta Drainage Improvements, (Project No. P090904), to decrease the contract amount by \$48,506.38 and increase contract time by 41 days.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on September 19, 2022**

[2022-0251](#)

An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of “**NO PARKING**” signs along both sides of Rowena Smith Drive in St. Rose.

**Sponsors:** Ms. Bellock

**Publish/Scheduled for Public Hearing to the Parish Council on September 19, 2022**

[2022-0254](#)

An ordinance approving and authorizing the execution of Change Order No. 6 for the Norco Library Renovation/Addition located at 590 Apple Street in Norco, to decrease the contract amount by \$61,646.80.

**Sponsors:** Mr. Jewell

**Publish/Scheduled for Public Hearing to the Parish Council on September 19, 2022**

[2022-0255](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, to change the zoning classification from R-1M to R-2 on Lots 33, 34, & 35 Block G of Oak Ridge Park Subd. Section Two, as requested by Treniece and Myron Boyd.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on September 19, 2022**

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

**(NO ITEMS)**

**ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED**

[2022-0229](#)

A resolution to approve the Civil Service Pay Plan as recommended by the Personnel Officer in accordance with the Compensation and Pay Classification Study conducted by SSA Consultants.

**Sponsors:** Mr. Jewell and Personnel Office

**A motion was made by Councilmember Fonseca, seconded by Councilmember Clulee, to Remove File No. 2022-0229 from the Table. The motion carried by the following vote:**

**Yea:** 5 - Billings, Fonseca, Clulee, Gibbs and Fisher

**Nay:** 4 - Darensbourg Gordon, Dufrene, Bellock and Fisher-Cormier

**Removed from the Table**

**A motion was made by Councilmember Gibbs, seconded by Councilmember Clulee, to Reconsider the vote on File No. 2022-0229. The motion carried by the following vote:**

**Yea:** 7 - Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 2 - Billings and Fonseca

**Reconsidered**

**A motion was made by Councilmember Fonseca, seconded by Councilmember Clulee, to Remove File No. 2022-0229 from the Table. The motion failed by the following vote:**

**Yea:** 4 - Billings, Fonseca, Clulee and Fisher

**Nay:** 5 - Darensbourg Gordon, Gibbs, Dufrene, Bellock and Fisher-Cormier

**Remained Tabled**

## RESOLUTIONS

### [2022-0239](#)

A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement as requested by Brennen & Melissa Friloux and Kristopher & Kourtne Donnaud.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval w/Stipulation Approval, contingent upon approval of the requested waiver.

Planning Commission Recommended: Approval w/Stipulation Approval, contingent upon approval of the requested waiver.

Planning & Zoning Director Michael Albert spoke on the matter.

Public comment opened

Mr. Brennen Friloux, Luling

Council Discussion

### **VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 6658

[2022-0250](#)

A resolution to grant permission to the American Cancer Society “Real Men Wear Pink” Campaign, 2609 River Road, New Orleans, LA 70121, to solicit contributions at the intersections of I-310 and River Road (Hwy. 18) by the Westbank Bridge Park, on Tuesday, October 18, 2022, between the hours of 3:00 pm and 7:00 pm.

**Sponsors:** Ms. Clulee

Reported:

Councilwoman Clulee Recommended: Approval  
Councilwoman Clulee spoke on the matter.

Public comment opened

Mr. Darby Berthelot, Estate and Gift Planning, American Cancer Society

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 6659

[2022-0253](#)

A resolution authorizing the St. Charles Parish President to send certification to GOHSEP waiving any land use regulations relative to permitting for temporary housing and shelter assistance during declared emergencies.

**Sponsors:** Mr. Jewell

Public comment opened on the deviation; no public comment

**A motion was made by Councilmember Darensbourg Gordon, seconded by Councilmember Fisher-Cormier, to deviate from the regular order of the agenda to take up File No. 2022-0253; a matter not on the agenda. The motion carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 6660

**Deviated**

Enactment No: 6660



Reported:

Parish President Recommended: Approval  
Emergency Preparedness Director Jason Tastet spoke on the matter.

Public comment opened; no public comment

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 6660

**A motion was made by Councilmember Bellock, seconded by Councilmember Dufrene, to return to the regular order of the agenda. The motion carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 6660

**Returned**

Enactment No: 6660

**APPOINTMENTS**

[2022-0247](#)

Accept resignation of Ms. Keondra Milligan - St. Charles Parish Board of Adjustment as the District V Representative

**Resignation Accepted by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Resignation Accepted**

[2022-0248](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District V Representative.

Nominee:

Councilwoman Bellock nominated Mr. Dwayne E. Harris

**Nomination(s) Accepted**

**A motion was made by Councilmember Clulee, seconded by Councilmember Dufrene, to Close Nomination(s) for File No. 2022-0248. The motion carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Nomination(s) Closed**

[2022-0249](#)

A resolution appointing a member to the River Parishes Tourist Commission representing the St. Charles Parish Council.

**Vacancy Announced**

**ADJOURNMENT**

**A motion was made by Councilmember Fonseca, seconded by Councilmember Billings, to adjourn the meeting at approximately 7:18 pm. The motion carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

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**Michelle Impastato**  
**Council Secretary**