



# ST. CHARLES PARISH


## OFFICE OF THE COUNCIL SECRETARY

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### COUNCIL OFFICE MEMORANDUM

DATE: SEPTEMBER 29, 2025

TO: MR. MILES BINGHAM  
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO  
COUNCIL SECRETARY 

RE: AMENDMENT NO. 2 TO ORDINANCE NO. 21-8-16  
DES ALLEMANDS BOAT LAUNCH  
(PROJECT NO. P210705)

On September 22, 2025, the St. Charles Parish Council adopted Ordinance No. 25-9-7 approving and authorizing the execution of Amendment No. 2 to Ordinance No. 21-8-16, which approved the Professional Services Agreement with Duplantis Design Group (DDG), to perform additional engineering services for the Des Allemands Boat Launch (Project No. P210705), to include construction administration and inspection for the construction of the actual Boat Launch, increasing the contract by \$394,440.19, for an overall value of \$1,004,796.19

A copy of the ordinance is enclosed for your records. The agreement has been routed to you via DocuSign on September 26, 2025 to handle execution. Please forward to us a fully executed copy once available.

MI/ag

Enclosure

cc: Parish Council  
Ms. Samantha de Castro w/enclosure  
Mr. Corey Oubre w/enclosure

**2025-0270**

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)**

**ORDINANCE NO:** 25-9-7

An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance No. 21-8-16, which approved the Professional Services Agreement with Duplantis Design Group (DDG), to perform additional engineering services for the Des Allemands Boat Launch (Project No. P210705), to include construction administration and inspection for the construction of the actual Boat Launch, increasing the contract by \$394,440.19, for an overall value of \$1,004,796.19.

**WHEREAS,** Ordinance No. 21-4-2 adopted on April 5, 2021, by the St. Charles Parish Council, approved and authorized the execution of an Act of Donation by and between Chevron U.S.A. Inc. and St. Charles Parish for certain parcel of land comprising of approximately 109.8 acres for the purpose of a boat launch and park along Bayou Des Allemands; and,

**WHEREAS,** Ordinance No. 21-8-16 adopted on August 23, 2021, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Duplantis Design Group (DDG), to perform engineering services for a Des Allemands Boat Launch (Project No. P210705); and,

**WHEREAS,** Ordinance No. 23-7-16 adopted on July 31, 2023, by the St. Charles Parish Council, approved and authorized the execution of a Cooperative Endeavor Agreement between St. Charles Parish and the Lafourche Basin Levee District relative to a levee lift for the Sunset Drainage District within the West Bank Hurricane Protection Levee System (Project A) and access roadway and surcharge area for a future boat ramp located on property known as Des Allemands Boat Launch (Project B); and,

**WHEREAS,** Ordinance No. 24-10-3 on October 21, 2024, by the St. Charles Parish Council, approved and authorized the execution of an Amendment No. 1 to Ordinance No. 21-8-16, which approved the Professional Services Agreement with Duplantis Design Group (DDG), to perform engineering services for the Des Allemands Boat Launch (Project No. P210705), to reallocate funds for the current and future boat launch project phases, resulting in no increase in contract price or time; and,

**WHEREAS,** the Des Allemands Boat Launch plans and specifications have been completed by Duplantis Design Group (DDG) and St. Charles Parish is ready to bid the project, therefore funds for Construction Administration and Resident Project Representative (RPR) need to be added to the contract; and,

**WHEREAS,** St. Charles Parish and Duplantis Design Group (DDG) have mutually agreed on a not to exceed price of \$394,440.19 to complete the work, increasing the overall contract value to \$1,004,796.19, as described in Amendment No. 2.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That Amendment No. 2 to the Professional Services Agreement between St. Charles Parish and Duplantis Design Group (DDG), for the Des Allemands Boat Launch (Project No. P210705), to increase the contract by \$394,440.19 for an overall value of \$1,004,796.19, is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Amendment on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS:** MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,  
O'DANIELS, FISHER, DEBRULER

**NAYS:** NONE

**ABSENT:** NONE

And the ordinance was declared adopted this 22nd day of September, 2025, to become effective five (5) days after publication in the Official Journal.

**CHAIRMAN:** [Signature]

**SECRETARY:** [Signature]

**DLVD/PARISH PRESIDENT:** September 23, 2025

**APPROVED:** [Signature] **DISAPPROVED:** \_\_\_\_\_

**PARISH PRESIDENT:** [Signature]

**RETD/SECRETARY:** September 26, 2025

**AT:** 10:12 am **RECD BY:** [Signature]