



ST. CHARLES PARISH


OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
(985) 783-5125 • www.stcharlesparish.gov

COUNCIL OFFICE MEMORANDUM

DATE: SEPTEMBER 29, 2025

TO: MR. GREG GORDEN
WATERWORKS DIRECTOR

FROM: MICHELLE IMPASTATO 
COUNCIL SECRETARY

RE: PROFESSIONAL SERVICES AGREEMENT
EAST BANK A AND B PLANT DEMOLITION
(PROJECT NO. WWKS 116)

On September 22, 2025, the St. Charles Parish Council adopted Ordinance No. 25-9-2 approving and authorizing the execution of a Professional Service Agreement with Waggoner Engineering, Inc. to perform engineering services for the East Bank A and B Plant Demolition (Project No. WWKS 116), in the lump sum amount of \$213,023.00.

A copy of the ordinance is enclosed for your records. The agreement has been routed to you via DocuSign on September 26, 2025 to handle execution. Please forward to us a fully executed copy once available.

MI/ag

Enclosure

cc: Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Corey Oubre w/enclosure

2025-0259

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF WATERWORKS)**

ORDINANCE NO. 25-9-2

An ordinance approving and authorizing the execution of a Professional Service Agreement with Waggoner Engineering, Inc. to perform engineering services for the East Bank A and B Plant Demolition (Project No. WWKS 116), in the lump sum amount of \$213,023.00.

WHEREAS, St. Charles Parish desires to demolish infrastructure associated with East Bank A & B plants; and,

WHEREAS, the projected work includes, but not limited to: demolish, excavate, haul and dispose of an existing 50-ft diameter x 10-ft deep concrete storage tank; demolish, excavate, haul and dispose of the existing approx. 6,000 SF (footprint) structures of treatment trains A & B; demolish, excavate, haul and dispose of the existing concrete tank and treatment trains A & B concrete foundations, including plotting existing piles; Abandon in place and reroute subsurface pipelines at various locations as a result of the proposed demolition work and backfill, grade and hydroseed all excavated/disturbed areas; and,

WHEREAS, St. Charles Parish wishes to contract with Waggoner Engineering, Inc., to perform the Plan Development, Bidding and Advertising, and Construction for the East Bank A and B Plant Demolition (Project No. WWKS 116), as described in Attachments A, B, and C.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Professional Services Agreement between St. Charles Parish and Waggoner Engineering, Inc. the East Bank A and B Plant Demolition (Project No. WWKS 116), in the lump sum amount of \$213,023.00 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Agreement on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,
O'DANIELS, FISHER, DEBRULER

NAYS: NONE

ABSENT: NONE

And the ordinance was declared adopted this 22nd day of September, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Yvelly Fonseca

SECRETARY: Michelle Imperato

DLVD/PARISH PRESIDENT: September 23, 2025

APPROVED: ✓ **DISAPPROVED:** _____

PARISH PRESIDENT: Matthew Jewell

RETD/SECRETARY: September 26, 2025

AT: 10:12 am **RECD BY:** [Signature]