

Reso.

2009-0297

**INTRODUCED BY: V.J. ST. PIERRE, JR., PARISH PRESIDENT
(GRANTS OFFICE)**

RESOLUTION NO. 5666

A resolution to approve and authorize the execution of an Agreement between the State of Louisiana Department of Transportation and Development and St. Charles Parish for funding of the St. Charles Parish Safe Routes to School Program, State Project No. 737-45-0001, Federal Aid Project No. SRS-4509(501).

WHEREAS, St. Charles Parish submitted an application as sponsor for Safe Routes to School Program funding on behalf of Norco Elementary School K-3, Norco Elementary School 4-6, and Sacred Heart of Jesus School for the construction of a sidewalk along Fifth Street in Norco, sidewalk construction and repairs on the schools' grounds, crosswalks, signage, and other non-infrastructure items; and,

WHEREAS, on February 2, 2009, the St. Charles Parish Council adopted Resolution No. 5616 in support of the project; and,

WHEREAS, by way of a letter dated April, 30, 2009, from Ms. Shalanda Cole, MBA, Safe Routes to School Program Coordinator, Department of Transportation and Development, advised that the St. Charles Parish Safe Routes to School Program application was selected for funding; and,

WHEREAS, the State has prepared an Agreement to provide funding for said project and it is the desire of the Parish Council to approve said Agreement.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL, do hereby approve and authorize the execution of an Agreement between the State of Louisiana Department of Transportation and Development and St. Charles Parish for funding of the St. Charles Parish Safe Routes to School Program.

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to execute said Agreement and to act on behalf of St. Charles Parish in all matters pertaining to this project.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: SCHEXNAYDRE, AUTHEMENT, RAYMOND, TASTET, BENEDETTO, HOGAN, COCHRAN, LAMBERT, NUSS

NAYS: NONE

ABSENT: NONE

And the resolution was declared adopted this 3rd day of August, 2009, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: *[Signature]*

SECRETARY: *[Signature]*

DLVD/PARISH PRESIDENT: August 4, 2009

APPROVED: ☒ DISAPPROVED: ☐

PARISH PRESIDENT: *[Signature]*

RETD/SECRETARY: August 4, 2009

AT 3:10 pm RECD BY: *[Signature]*

STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

SPONSOR/STATE AGREEMENT
STATE PROJECT NO. 737-45-0001
FEDERAL AID PROJECT NO. SRS-4509(501)
ST. CHARLES PARISH SAFE ROUTES TO SCHOOL
ST. CHARLES PARISH

THIS AGREEMENT, made and executed in three original copies on this 19th day of August, 2009, by and between the **Department of Transportation and Development**, hereinafter referred to as "DOTD", and **St. Charles Parish**, a political subdivision of the State of Louisiana, hereinafter referred to as "Sponsor;" and

WITNESSETH: That;

WHEREAS, under the provisions of Title 23, United States Code, "Highways", as amended, funds have been appropriated out of the Highway Trust Fund to finance "Safe Routes to School" projects under the direct administration of the DOTD; and

WHEREAS, the Sponsor has requested an appropriation of funds to finance the project as described herein; and

WHEREAS, the DOTD is agreeable to the implementation of the Project and desires to cooperate with the Sponsor as hereinafter provided:

NOW, THEREFORE, in consideration of the premises and mutual dependent covenants herein contained, the parties hereto agree as follows:

ARTICLE I: PROJECT DESCRIPTION

This project consists of the construction of approximately 4,300 linear feet of sidewalks up to 5 feet in width along Fifth Street from the public park located just east of Apple Street westward to the end of Fifth Street at Norco Elementary Schools. The project will also include drainage modifications, crosswalks and signs. The non-infrastructure portion of the project includes the procurement of materials, equipment, and services for advertising and police enforcement costs, as per the attached itemized list.

For purposes of identification and record keeping, State and Federal Project Numbers have been assigned to this project as follows:

For construction costs, **State Project No. 737-45-0001** and **Federal Project No. SRS-4509(501)** have been assigned. All costs associated with these services shall be identified with these project numbers.

ARTICLE II: FUNDING

The maximum funds available for the project will be **\$279,212** and will be paid for with Safe Routes to School funds. The infrastructure portion of the project is **\$250,000** and non-infrastructure portion is **\$29,212**. These funds will be provided by the Federal Highway Administration, hereinafter "FHWA", with the FHWA contributing, through the DOTD, 100% of the eligible project costs.

The Sponsor does, however, reserve the right to incorporate items of work into the project not eligible for Federal-Aid participation at its own costs.

For services eligible for reimbursement, no Notice to Proceed shall be issued and no compensable costs may be incurred prior to a formal notification from DOTD that FHWA authorization has been received. **Any costs incurred prior to such authorization will not be compensable.**

ARTICLE III: PROCUREMENT REQUIREMENTS

The Sponsor procurement procedures for non-infrastructure equipment, services and/or other material shall conform to state and local laws and regulations and specifically the provisions of La.R.S.38:2212.

The Sponsor shall not begin procurement procedures until official authorization has been received from DOTD.

ARTICLE IV: PROGRAM DELIVERABLES AND REQUIREMENTS

In addition to the items outlined in Article I the following deliverable is required:

The Sponsor shall evaluate the effectiveness of the proposed program by conducting before and after surveys of parents and students on data collection forms provided by the National Center for Safe Routes to School. Forms and instructions are available for download at www.saferoutesinfo.org/resources under the evaluation tab. The completed surveys will be sent to the Louisiana Safe Routes to School Coordinator.

The Sponsor shall also be required to send one or more representatives to the Louisiana Safe Routes to School training conference that will be held in November, 2009. Additional information concerning the conference will be sent as soon as it is available.

ARTICLE V: CONCEPTUAL PLANS AND ENVIRONMENTAL DECISION

This project has been reviewed and the finding is that this project meets the requirements for actions classified as "Categorical Exclusions."

ARTICLE VI: PRE-CONSTRUCTION ENGINEERING

The Sponsor hereby agrees that it shall provide all engineering services necessary for the preparation of complete plans, specifications and estimates for the proposed improvements as covered herein and shall be responsible for the costs of these services. In the event the Sponsor uses a consultant to provide all or part of this service, it will be performed under the direct supervision of a full time employee of the Sponsor who will have charge and control of the project at all times. The Sponsor is prohibited from selecting or approving any Consultant or Sub-Consultant who is on DOTD's disqualified list or who has been debarred pursuant to LSA-R.S. 48:295.1 et seq. The Sponsor shall be responsible for any contract costs attributable to the errors or omissions.

The Sponsor/Consultant shall make all necessary surveys, prepare plans and special specifications for the project in accordance with the applicable requirements of the latest edition of the Louisiana Standard Specifications for Roads and Bridges, 23 CFR Part 630 ("Preconstruction Procedures"), Federal Aid Policy Guide Part 630, and the following specific requirements.

1. The design standards shall comply with the criteria prescribed in 23 CFR Part 625 ("Design Standards for Highways") and Federal Aid Policy Guide Part 625. The format of the plans shall conform to the standards used by the DOTD in the preparation of its contract plans for items of work of similar character, including plans for all drainage and utilities affected, as contained in the current edition of its "Roadway Plan Preparation Manual", and the "Hydraulics Manual" which is made a part hereof by reference. Design of bicycle and pedestrian facilities shall follow AASHTO and ADA guidelines and/or requirements.
2. The DOTD requires the Sponsor/Consultant to develop a Quality Control/Quality Assurance program or adopt DOTD's program; in order to provide a mechanism by which all construction plans can be subject to a systematic and consistent review. Consultant's must ensure quality and adhere to established design policies, procedures, standards and guidelines in the preparation and review of all design products. The DOTD shall provide limited input and technical assistance to the Consultant. The Sponsor/Consultant's plans shall meet or exceed DOTD's Construction Plans Quality Control / Quality Assurance Manual and EDSM No. Volume I. 1.1.24 on Plan Quality.

The Sponsor/Consultant shall transmit plans with a DOTD Quality Control/Quality Assurance Checklist, Documentation Manual for Project Delivery, and a certification that the plans meet the DOTD's quality standards.

3. The Sponsor/Consultant does hereby agree to produce electronic deliverables in conformance with "DOTD Software and Deliverable Standards for Electronic Plans" as outlined at http://www.dotd.louisiana.gov/highways/project_devel/design/electronic_standards_disclaimer.asp. The Sponsor/Consultant shall download and apply the latest CAD standards. The Sponsor hereby agrees to install incremental updates to software and CAD standards as instructed by the Project Manager. Such updates shall not have a significant impact on the development time or delivery date for project plans, or require the Sponsor to purchase additional software. Prior to proceeding with plan development, the Sponsor shall contact the Project Manager for any special instructions regarding updates to standards or project-specific requirements, if this information has not already been provided.

In the event that any electronic standard conflicts with written documentation, including DOTD plan-development manuals, the electronic standard typically governs. The Sponsor/Consultant is responsible for contacting the Project Manager should questions arise.

Plan deliveries shall be made on CD or DVD media and labeled with media-compatible indelible ink on separate lines as follows:

State Project Number
"Final Plans Submittal", "60% ACP Submittal" (or other milestone)
"Electronic Deliverables"
Sponsor Name

The CD/DVD shall be delivered with a signed cover letter that includes, among the formalities, a deliverable "hash" code that is documented in a report generated by the ControlCAD Indexer Submittal tool. The hash code is used to verify that the CD is authentic. At any stage of the plan development process, the Project Manager may require plan delivery by other methods including, but not limited to, upload to the DOTD ProjectWise repository.

The Sponsor is responsible for ensuring that all sub-consultants are prepared to produce electronic deliverables in conformance with DOTD electronic standards for plans.

4. Design surveys, right-of-way surveys and the preparation of right-of-way maps shall be performed in accordance with the requirements specified in the current edition of the DOTD's "Location & Survey Manual."

5. The Sponsor will be required to develop this project in accordance with DOTD's "Environmental Impact Procedures Manual," latest edition. Requirements for "Environmental documents are prescribed in the FHWA's "Federal-Aid Policy Guide". All environmental documents and public involvement proposals are required to be developed under these requirements and shall be submitted to the DOTD for review and comments.
6. The Sponsor shall, at its expense, be responsible for relocation of any utilities which conflict with construction. These costs are not considered eligible for federal or state reimbursement. Adjustments to utilities, however, may be included in the plans. Adjustments are dealing with vertical positioning alone (up or down). Relocation is dealing with the horizontal positioning of a utility. Any questions concerning whether work is an adjustment and eligible to be included on the plans should be submitted in writing to the Safe Routes to School Coordinator.
7. The Sponsor will submit copies of letters from each utility company stating that arrangements have been made for all required relocations and/or adjustments to the District Utilities Representative and the Safe Routes to School Coordinator prior to federal authorization for construction letting. Federal authorization is requested 6 weeks prior to letting.
8. The Sponsor shall, at its expense, acquire all right-of-way and servitudes required for the project in accordance with Article VI.
9. After completion of preliminary plans, two (2) complete sets of prints of the basic plans, dated and stamped "Preliminary", shall be submitted to the DOTD for review and comment.
10. Upon completion of its review of the preliminary plans, the DOTD will return one (1) set to the Sponsor with comments, if any, marked thereon and the plans shall be corrected accordingly.
11. After plans have been developed to show all information required for a plan-in-hand inspection, the Sponsor shall provide a minimum of eight (8) sets of plans for a complete plan-in-hand field inspection with members of the DOTD and the FHWA at a time and date mutually agreed to in advance by all parties. DOTD will make arrangements for the plan-in-hand inspection.
12. Subsequent to the plan-in-hand inspection, the Sponsor shall make such changes in the plans as necessary to reflect agreements reached at this stage and shall show existing or

taking lines required for right-of-way, referenced to the centerline of the adjacent roadway, if applicable.

13. After plans have been developed to show all final design information and quantities, the Sponsor shall provide one (1) signed and stamped set of vellum reproducibles and/or prints of the final plans, with the Title Sheet matte filmed, and one (1) reproducible copy of the final technical specifications, special provisions and cost estimate along with one (1) electronic copy of the documents in Microsoft Office format. These documents shall be subject to a complete review by members of DOTD and FHWA.

Subsequent to final plan submissions, Sponsor shall address all applicable comments.

14. Subsequent to approval of final plans, acquisition of all required right-of-way and the relocation and/or adjustment of all utility conflicts, the Sponsor shall prepare the construction proposals in the form required by DOTD. DOTD will prepare a Plan, Specification and Estimate (PS & E) submittal to FHWA as specified in 23 CFR Part 630 Subpart B ("Plans, Specifications and Estimates") and Federal Volume 6, Chapter-Aid Policy Guide Part 630. This submission shall contain all certifications and data necessary to conform to the Federal-Aid Policy Guide. Upon receipt of formal approval of the P S & E submission from the FHWA, the DOTD will advise the Sponsor in writing of such approval and will advertise the project for the receipt of bids.
15. After the Project has been constructed and accepted by DOTD, the plans remain the property of and in the possession of DOTD.

ARTICLE VII: BIDS/CONSTRUCTION

The DOTD will, at its expense and at the proper time, prepare construction proposals based on the latest edition of the Louisiana Standard Specifications for Roads and Bridges, as amended to comply with the DOTD's current practices, advertise for and receive bids for the work in accordance with the DOTD's normal requirements. All such bids will be properly tabulated, extended and summarized to determine the official low bidder. The DOTD will then submit to the Sponsor copies of the official bid tabulations for their information and comments or approval while its Review Committee will concurrently analyze the bids for the DOTD. The award of contract, shall comply with LSA-R.S. 48:255 and latest edition of the Louisiana Standard Specifications for Roads and Bridges (Section 103.02 – Award of Contract), and, will be made by the DOTD on behalf of the Sponsor following the favorable recommendation of award by the Review Committee and concurrence by the Federal Highway Administration (FHWA) and the Sponsor.

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Construction contracts will be prepared by the DOTD after the award of contract and will be transmitted to the Sponsor for its further handling toward execution. The Sponsor will be responsible for construction contract recordation. The DOTD will, at the proper time, inform the Sponsor in writing to issue to the Contractor an official "Notice to Proceed" with construction.

ARTICLE VIII - RIGHT-OF-WAY ACQUISITION AND RELOCATION

If right-of-way is required for this project, the Sponsor shall acquire real property for the Project in accordance with State and Federal Laws, State's Real Estate Procedure Manual, Federal Regulations and particularly Title 23 Part 710 and 49 Part 24 of the Code of Federal Regulations (CFR), as amended and any additional written instructions given by DOTD. **Acquisitions and relocations must be reviewed and certified by the DOTD Real Estate Section.**

ARTICLE IX - CONSTRUCTION ADMINISTRATION AND INSPECTION

The Sponsor will provide construction administration and inspection and testing services during the project construction at its own cost. In the event a consultant provides this service for the Sponsor it will be performed under the direct supervision of a full time employee of the Sponsor who will have charge and control of the project at all times.

The Sponsor is prohibited from selecting or approving any consultant or sub-consultant who is on DOTD's disqualified list or who has been debarred pursuant to LSA-R.S. 48:295.1 et seq. The Sponsor shall be responsible for any contract costs attributable to the errors or omissions of its consultants or sub-consultants.

ARTICLE X - SUBCONTRACTING

Any subcontracting performed under this project either by consulting engineers engaged by the Sponsor or the construction contractor must have the prior written consent of the Sponsor and the DOTD. In the event that the consultant or the contractor elects to sublet any of the services required under this contract, it must take affirmative steps to utilize Disadvantaged Business Enterprises (DBE) as sources of supplies, equipment, construction, and services. Affirmative steps shall include the following:

- (a) Including qualified DBE on solicitation lists.
- (b) Assuring that DBE are solicited whenever they are potential sources.
- (c) When economically feasible, dividing total requirements into smaller tasks or quantities so as to permit maximum DBE participation.

(d) Where the requirement permits, establishing delivery schedules which will encourage participation by DBE.

(e) Using the services and assistance of, the Office of Disadvantaged Business Enterprise of the Department of Commerce and the Community Services Administration as required.

Also, the Contractor is encouraged to procure goods and services from labor surplus areas.

ARTICLE XI - DBE REQUIREMENTS

It is the policy of the Federal Highway Administration that small business firms owned and controlled by socially and economically disadvantaged persons and other persons defined as eligible in Title 49 Code of Federal Regulations, Part 26 (49 CFR 26) shall have maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds. Consequently, the requirements of 49 CFR 26 apply to this project.

The Sponsor or its contractor agrees to ensure that Disadvantaged Businesses (DBE), as defined in 49 CFR 26 have maximum opportunity to participate in performance of contracts and subcontracts financed in whole or in part with Federal funds. The Sponsor or its contractor shall take all necessary and reasonable steps in accordance with 49 CFR 26 to ensure that such firms have maximum opportunity to compete for and perform contracts. The Sponsor or its contractor shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract.

The preceding Policy and DBE Obligation shall apply to this project and shall be included in the requirements on any contract or subcontract. Failure to carry out the requirements set forth therein shall constitute a breach of this agreement and, after notification by DOTD, may result in termination of this agreement by DOTD or other such remedy as DOTD deems appropriate.

The Sponsor or its contractor shall utilize the services of banks in the community which are owned and controlled by minorities or women when feasible and beneficial.

The above requirements shall be physically included in all subcontracts entered into by the Sponsor or its Contractor.

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ARTICLE XII: INCIDENTAL COSTS

Incidental Project costs, if any, incurred by the Sponsor shall be its responsibility. Incidental Project costs, if any, incurred by the DOTD will be absorbed by DOTD.

ARTICLE XIII: COST REIMBURSEMENT

The Sponsor shall render invoices monthly for reimbursement, which invoices shall be certified as correct by the proper designated official of the Sponsor. The form of the invoice must be approved by the DOTD project manager. All invoices shall have the official name of the project and project numbers affixed to each sheet. All expenditures for which reimbursement is claimed must have been approved as part of the project and proof of payment must be included. All such charges shall be subject to verification, adjustment and/or settlement by the DOTD's Audit Officer.

Invoices shall be sent to the following address:

DOTD Highway Safety Section
Attn: Bicycle and Pedestrian Coordinator
P.O. Box 94245 – Room 202-G
Baton Rouge, LA 70804-9245

When the final cost has been determined, adjustments will be made so that the amount of participation will not exceed the amounts outlined in Article II. Before final payment is recommended by DOTD, all documentation of pay quantities shall conform to DOTD policies and procedures. The Sponsor acknowledges, however, that the FHWA will not participate in the cost of those items not stipulated within this agreement and in this event the Sponsor will be obligated to assume full financial responsibility. The Sponsor shall also submit all final billing for all phases of work within one (1) year after work has been completed. Failure to submit these billings within the specified one year period shall result in the project being closed on previously billed amounts, and any unbilled cost shall be the responsibility of the Sponsor.

The Sponsor shall reimburse the FHWA any and all amounts which may be cited by the FHWA or DOTD due to the Sponsor's noncompliance with Federal/State laws and/or regulations. The cited amounts reimbursed by the Sponsor will be returned to the Sponsor upon clearance of the citation(s).

Should the Sponsor fail to reimburse the FHWA any and all cited amounts within a thirty (30) day period after notification, all future payment requests from the Sponsor will be held until the cited amount is exceeded at which time only the amount over and above the

cited amount(s) will released for payment. Additionally, no new Sponsor projects will be approved until such time as the cited amount is reimbursed to the DOTD.

The participation by the DOTD and the FHWA in the project shall in no way be construed to make the DOTD or the FHWA a party to the contract between the Sponsor and its contractor.

ARTICLE XIV: COST RECORDS

The Sponsor and all others employed by it in connection with this Project shall maintain all books, documents, papers, accounting records and other evidence pertaining to costs incurred relative to this Project and shall keep such material available at its offices at all reasonable times during the contract period and for five years from the date of final payment under the Project, for inspection by the DOTD and/or Legislative Auditor, the FHWA, or any authorized representative of the Federal Government under State and Federal Regulations effective as of the date of this Agreement and copies thereof shall be furnished if requested.

ARTICLE XV: CANCELLATION

The terms of this Agreement shall be binding upon the parties hereto until the work has been completed and accepted and all payments required to be made have been made; but this Agreement may be terminated under any or all of the following conditions:

1. By mutual agreement and consent of the parties hereto.
2. By the Sponsor should it desire to cancel the project prior to the receipt of bids, provided any cost that has been incurred for the preparation of plans is not eligible for reimbursement by the DOTD or the FHWA.
3. By the DOTD due to the withdrawal or reduction of State or Federal funding for the Project.

ARTICLE XVI: PROJECT RESPONSIBILITY

The DOTD, its officers, engineers and employees will not be required to supervise or perform such other services in connection with the development of this project except as specifically set forth herein; however, the Sponsor will assume full responsibility for the project development, and will save harmless the DOTD against any loss or damage of any kind incident to or occasioned by deeds undertaken in pursuance of this agreement.

ARTICLE XVII: CIVIL RIGHTS

The Sponsor agrees that the project will be developed in full, in accordance with the principles and intents contained in the DOTD's latest Title VI Plan (Phase I) and that the same or closely related procedures providing for involvement of the Sponsor's designated civil rights specialist, in appropriate key stages of project development, as identified in the aforementioned Title VI Plan, will be followed.

Further, the Sponsor agrees that its own employment policies and practices will afford fair and nondiscriminatory employment opportunities to all employees and applicants for employment, and that a viable affirmative action program is maintained, in the interest of increasing employment opportunities, for minorities, women and other disadvantaged persons. It is understood that the Sponsor, as a recipient of federal financial assistance under this agreement, is subject to monitoring and review of its civil rights activities by the DOTD, and agrees to cooperate with DOTD officials in the achievement of civil rights objectives prescribed in the agreement and in any contracts resulting herefrom.

ARTICLE XVIII: PUBLIC LIABILITY

The Sponsor shall indemnify and save harmless the DOTD against any and all claims, demands, suits and judgments for sums of money allegedly due to any party for loss of life or injury or damage to persons or property growing out of, resulting from, or by reason of, any negligent act or omission, operation or work of the Sponsor, its agents, servants or employees while engaged upon or in connection with the services required or performed by the Sponsor or resulting from the ownership, possession or control of the improvement during its life.

ARTICLE XIX: FINAL INSPECTION AND MAINTENANCE

Upon completion and Final Acceptance of the project, St. Charles Parish, will adopt a resolution granting a Final Acceptance to the contractor, which will be recorded with the Clerk of Court in St. Charles. The Sponsor shall assume the maintenance of the improvement at its expense and in a manner satisfactory to the DOTD and/or the FHWA. An acceptance letter with a copy of the resolution shall be furnished to DOTD by the Sponsor. Before making the final inspection, the Sponsor and the DOTD's District Administrator shall be notified so that they may have representatives present for such inspection.

ARTICLE XX: FEDERAL PROVISIONS

The Sponsor agrees that as a condition to payment of the Federal funds obligated, it accepts and will comply with the applicable provisions set forth in 23 CFR, Part 630, Subpart C, Appendix A, which is incorporated herein by reference.

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IN WITNESS THEREOF, the parties have caused these presents to be executed by their respective officers thereunto duly authorized as of the day and year first above written.

WITNESSES:

Barbara Jacob Tucker
Witness for First Party

Sandra H. Mayes
Witness for First Party

STATE OF LOUISIANA
ST. CHARLES PARISH

BY: W. St. Pierre, Jr.

V. J. St. Pierre, Jr.
Typed or Printed Name

Parish President
Title

72-6001207
Taxpayer Identification Number

WITNESSES:

C. Boudreaux
Witness for Second Party

Wanda M. Vick
Witness for Second Party

STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION
AND DEVELOPMENT

BY: Eric Kalivoda
Eric Kalivoda, Ph.D
Assistant Secretary

RECOMMENDED FOR APPROVAL:

BY: Dan Maggi
Dan Maggi
Highway Safety Manager

APPROVED AS TO FORM
Dorothy LeDoux
CONSULTANT CONTRACT
SERVICES

2009 Safe Routes to School Application
Detailed Non-Infrastructure Project Cost Estimate

ITEM	UNIT	QTY (A)	UNIT PRICE (B)	AMOUNT (AxB)	LOCAL FUNDS	REQUESTED SRTS FUNDS
Equipment and Supplies						
Educational brochures color printing for student parents	EA	630	\$1.75	\$ 1,102.50		\$ 1,102.50
Pedestrian and Bicycle Safety Video	EA	3	\$25.00	\$ 75.00		\$ 75.00
School Safety Patrol 18" aluminum paddle stop signs	EA	4	\$45.00	\$ 180.00		\$ 180.00
School Safety Patrol slip-over vinyl capes	EA	15	\$13.00	\$ 195.00		\$ 195.00
School Safety Patrol whistles and lanyards	EA	50	\$1.75	\$ 87.50		\$ 87.50
School Safety Patrol cones	EA	12	\$20.00	\$ 240.00		\$ 240.00
School Safety Patrol incentive buttons	EA	50	\$2.00	\$ 100.00		\$ 100.00
School Safety Patrol service award certificates	LS	48	\$0.50	\$ 24.00		\$ 24.00
School Safety Patrol equipment cart	EA	1	\$250.00	\$ 250.00		\$ 250.00
"Walk Your Child to School Day" pedometers	EA	630	\$5.00	\$ 3,150.00		\$ 3,150.00
"Walk Your Child to School Day " t-shirts	EA	630	\$8.25	\$ 5,197.50		\$ 5,197.50
"Walk Your Child to School Day " water bottles	EA	630	\$1.75	\$ 1,102.50		\$ 1,102.50
"Walk Your Child to School Day" silicone wristbands	EA	630	\$0.55	\$ 346.50		\$ 346.50
Event refreshments - fresh fruit, water, & juices	LS	1	\$200.00	\$ 200.00		\$ 200.00
Class pizza parties - pizza & drinks	LS	7	\$50.00	\$ 350.00		\$ 350.00
Black & white parent and student survey copies	EA	860	\$0.15	\$ 129.00		\$ 129.00
EQUIPMENT AND SUPPLIES TOTAL				\$ 12,729.50	\$ -	\$ 12,729.50
Advertising						
Event banners & balloons	LS	1	\$300.00	\$ 300.00		\$ 300.00
Black & white event flyer copies	EA	800	\$0.15	\$ 120.00		\$ 120.00
Printing of color event posters	EA	100	\$4.00	\$ 400.00		\$ 400.00
ADVERTISING TOTAL				\$ 820.00	\$ -	\$ 820.00
Other						
Police enforcement of school zone during arrival/dismissal	HR	448	\$34.96	\$ 15,662.08		\$ 15,662.08
OTHER TOTAL				\$ 15,662.08	\$ -	\$ 15,662.08
In-Kind Services						
SRTS program administration - SCP Grants Officer	HR	20	\$45.67	\$ 913.40	\$ 913.40	\$ -
SRTS program press releases - SCP PIO Officer	HR	10	\$33.65	\$ 336.50	\$ 336.50	\$ -
Safety education instructional time - P.E. teachers	HR	30	\$34.92	\$ 1,047.60	\$1,047.60	\$ -
Event planning - Principals, Teachers, & PTA Volunteers	HR	73	\$34.92	\$ 2,549.16	\$2,549.16	\$ -
SCP Sheriff's Office speed trailer during event week	LS	1	\$1,250.00	\$ 1,250.00	\$1,250.00	\$ -
SCP government cable television event promotional video	LS	1	\$500.00	\$ 500.00	\$ 500.00	\$ -
IN-KIND SERVICES TOTAL				\$ 6,596.66	\$6,596.66	\$ -
TOTAL PROJECT COSTS				\$ 35,808.24	\$6,596.66	\$ 29,211.58

The amount in the shaded box will be the total SRTS Funding requested

BONUS SECTION

2009 Safe Routes to School Application
Detailed Non-Infrastructure Project Cost Estimate

ITEM	UNIT	QTY (A)	UNIT PRICE (B)	AMOUNT (AxB)	LOCAL FUNDS	REQUESTED SRTS FUNDS
Equipment and Supplies						
Educational brochures color printing for student parents	EA	630	\$1.75	\$ 1,102.50		\$ 1,102.50
Pedestrian and Bicycle Safety Video	EA	3	\$25.00	\$ 75.00		\$ 75.00
School Safety Patrol 18" aluminum paddle stop signs	EA	4	\$45.00	\$ 180.00		\$ 180.00
School Safety Patrol slip-over vinyl capes	EA	15	\$13.00	\$ 195.00		\$ 195.00
School Safety Patrol whistles and lanyards	EA	50	\$1.75	\$ 87.50		\$ 87.50
School Safety Patrol cones	EA	12	\$20.00	\$ 240.00		\$ 240.00
School Safety Patrol incentive buttons	EA	50	\$2.00	\$ 100.00		\$ 100.00
School Safety Patrol service award certificates	LS	48	\$0.50	\$ 24.00		\$ 24.00
School Safety Patrol equipment cart	EA	1	\$250.00	\$ 250.00		\$ 250.00
"Walk Your Child to School Day" pedometers	EA	630	\$5.00	\$ 3,150.00		\$ 3,150.00
"Walk Your Child to School Day " t-shirts	EA	630	\$8.25	\$ 5,197.50		\$ 5,197.50
"Walk Your Child to School Day " water bottles	EA	630	\$1.75	\$ 1,102.50		\$ 1,102.50
"Walk Your Child to School Day" silicone wristbands	EA	630	\$0.55	\$ 346.50		\$ 346.50
Event refreshments - fresh fruit, water, & juices	LS	1	\$200.00	\$ 200.00		\$ 200.00
Class pizza parties - pizza & drinks	LS	7	\$50.00	\$ 350.00		\$ 350.00
Black & white parent and student survey copies	EA	860	\$0.15	\$ 129.00		\$ 129.00
EQUIPMENT AND SUPPLIES TOTAL				\$ 12,729.50	\$ -	\$ 12,729.50
Advertising						
Event banners & balloons	LS	1	\$300.00	\$ 300.00		\$ 300.00
Black & white event flyer copies	EA	800	\$0.15	\$ 120.00		\$ 120.00
Printing of color event posters	EA	100	\$4.00	\$ 400.00		\$ 400.00
ADVERTISING TOTAL				\$ 820.00	\$ -	\$ 820.00
Other						
Police enforcement of school zone during arrival/dismissal	HR	448	\$34.96	\$ 15,662.08		\$ 15,662.08
OTHER TOTAL				\$ 15,662.08	\$ -	\$ 15,662.08
In-Kind Services						
SRTS program administration - SCP Grants Officer	HR	20	\$45.67	\$ 913.40	\$ 913.40	\$ -
SRTS program press releases - SCP PIO Officer	HR	10	\$33.65	\$ 336.50	\$ 336.50	\$ -
Safety education instructional time - P.E. teachers	HR	30	\$34.92	\$ 1,047.60	\$1,047.60	\$ -
Event planning - Principals, Teachers, & PTA Volunteers	HR	73	\$34.92	\$ 2,549.16	\$2,549.16	\$ -
SCP Sheriff's Office speed trailer during event week	LS	1	\$1,250.00	\$ 1,250.00	\$1,250.00	\$ -
SCP government cable television event promotional video	LS	1	\$500.00	\$ 500.00	\$ 500.00	\$ -
IN-KIND SERVICES TOTAL				\$ 6,596.66	\$6,596.66	\$ -
TOTAL PROJECT COSTS				\$ 35,808.24	\$6,596.66	\$ 29,211.58

The amount in the shaded box will be the total SRTS Funding requested

BONUS SECTION