

2024-0091

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF WASTEWATER)**

ORDINANCE NO. 24-3-6

An ordinance approving and authorizing the execution of Amendment No. 1 to a Professional Services Agreement with Stuart Consulting Group, Inc., for engineering services for the Eastbank Lift Stations Rehabilitation (Project No. S211203), in the amount not to exceed \$46,090.50.

WHEREAS, Ordinance No. 22-2-6 adopted on February 7, 2022, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Stuart Consulting Group, Inc., to perform engineering services for the Eastbank Lift Stations Rehabilitation (Project No. S211203), in the amount not to exceed \$213,780.00; and,

WHEREAS, Ordinance No. 23-11-10 adopted on November 20, 2023, by the St. Charles Parish Council, approved and authorized the execution of a Contract with Industrial & Mechanical Contractors, Inc., for construction services for the Eastbank Lift Stations Rehabilitation (Project No. S211203), in the amount of \$1,587,000.00; and,

WHEREAS, On January 12, 2024, St. Charles Parish Council entered into an Agreement with Alpha Testing and Inspection, Inc., for testing services for the Eastbank Lift Stations Rehabilitation Project (Project No. S211203), in the not to exceed amount of \$7,500.00; and,

WHEREAS, the one and only bid opened on October 10, 2023, came in substantially over the initial cost estimate, justifying an increase in engineering and construction management fees for the design consultant Stuart Consulting Group, Inc.; and,

WHEREAS, St. Charles Parish and Stuart Consulting Group, Inc. have mutually agreed upon a not to exceed fee of \$46,090.50 to complete the work, bringing the total contract value to \$259,870.50.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Amendment No. 1 to the Professional Services Agreement with between St. Charles Parish and Stuart Consulting Group, Inc., for additional engineering and construction management services for the Eastbank Lift Stations Rehabilitation (Project No. S211203), in the total amount of \$46,090.50, to increase the overall contract value to \$259,870.50, is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Amendment on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,
O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted this 4th day of March, 2024, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Bob Fisher
SECRETARY: Michelle Dupastats
DLVD/PARISH PRESIDENT: March 5, 2024
APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell
RETD/SECRETARY: March 6, 2024
AT: 9:42 am RECD BY: [Signature]

**AMENDMENT NO. 1
TO
PROFESSIONAL SERVICES AGREEMENT
FOR EASTBANK LIFT STATIONS
REHABILITATION**

THIS AMENDMENT NO. 1 is made and entered into on this 11th day of March, 2024;

BY AND BETWEEN:

ST. CHARLES PARISH, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as “OWNER”), and

STUART CONSULTING GROUP, INC., represented herein by Thomas J. Martin, Jr., P.E., duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as “CONSULTANT”):

WHEREAS, On February 7, 2022, the St. Charles Parish Council adopted Ordinance No. 22-2-6 to authorize an Agreement between St. Charles Parish and Stuart Consulting Group, Inc., to perform engineering services for the Eastbank Lift Stations Rehabilitation project (Project No. S211203), in the not to exceed amount of \$213,780.00; and,

WHEREAS, On November 20, 2023, the St. Charles Parish Council adopted Ordinance No. 23-11-10 to authorize a Contract between St. Charles Parish and Industrial & Mechanical Contractors, Inc., for construction services for the Eastbank Lift Stations Rehabilitation project (Project No. S211203), in the amount of \$1,587,000.00; and,

WHEREAS, On January 12, 2024, St. Charles Parish Council entered into an Agreement with Alpha Testing and Inspection, Inc., for testing services for the Eastbank Lift Stations Rehabilitation project (Project No. S211203), in the not to exceed amount of \$7,500.00; and,

WHEREAS, the one and only bid opened on October 10, 2023, came in substantially over the initial cost estimate, justifying an increase in engineering and construction management fees for the design consultant Stuart Consulting Group, Inc.; and,

WHEREAS, St. Charles Parish and Stuart Consulting Group, Inc. have mutually agreed upon a not to exceed fee of \$46,090.50 to complete the work, bringing the total contract value to \$259,870.50.

ATTACHMENT “C” PROJECT COMPENSATION

Delete entire Attachment “C” and replace with the attached.

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this 11th day of March, 2024.

Witnesses:

Kang Nguyen

Staci Condon

ST. CHARLES PARISH

By: Matthew Jewell
Matthew Jewell
Parish President

Date: 3-5-24

STUART CONSULTING GROUP, INC.

Blaze

By: Thomas J. Martin, Jr.
Thomas J. Martin, Jr., P.E.
President/Director

Nel Anderson

Date: 03/11/2024

ATTACHMENT "C"
PROJECT COMPENSATION

EASTBANK LIFT STATIONS REHABILITATION
Project No. (S211203)

OWNER shall pay ENGINEER on a Not to Exceed basis for Basic Services set forth in Attachment A as follows:

- a. The total compensation for basic services as described in Attachment A is estimated to be \$110,500.00 based on the following estimated distribution of compensation:

Phase	Initial Contract Fee	Amendment No. 1	Total Fee
Preliminary Design Phase (~25%)	\$33,150.00	\$8,301.00	\$41,451.00
Final Design Phase (~40%)	\$44,200.00	\$12,706.50	\$56,906.50
Bid Phase (~10%)	\$5,525.00	\$9,891.00	\$15,416.00
Construction Phase (~25%)	\$27,625.00	\$15,192.00	\$42,817.00
Total Fee	\$110,500.00	\$46,090.50	\$156,590.50

- b. ENGINEER may alter the distribution of compensation between individual phases of the Work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by OWNER.
- c. The amounts billed for ENGINEER's services under Attachment A will be based on the cumulative hours charged to the Project during the billing period by each class of ENGINEER's employees times Standard Hourly Rates for each applicable billing class, plus ENGINEER's CONSULTANT's charges.
- d. The Standard Hourly Rates charged by ENGINEER constitute full and complete compensation for ENGINEER's services, including labor costs, overhead, and profit; the Standard Hourly Rates do not include ENGINEER's CONSULTANT's charges.
- e. ENGINEER's Standard Hourly Rates are attached to this Agreement as Appendix A.

OWNER shall pay ENGINEER on a Not to Exceed basis for Additional Services set forth in Attachment A as follows:

a. Surveying	\$11,980.00
1. Wildcat Lane	\$4,660.00
2. East Street	\$3,660.00
3. Clayton Street	\$3,660.00
b. Geotechnical Investigation	\$5,800.00

OWNER shall pay ENGINEER for Resident Project Representative Basic Services as follows:

1. Resident Project Representative Services: For services of ENGINEER's Resident Project Representative, if any, under Attachment A, the Hourly Rate 'Not to Exceed' amount of \$85,500. The Hourly Rate includes compensation for the Resident Project Representative's services. Appropriate amounts have been incorporated in the Hourly Rate to account for labor costs, overhead, profit, and expenses related to the Resident Project Representative's Services.
2. Resident Project Representative Schedule: The Hourly Rate amount set forth above is based on full-time RPR services on an eight-hour workday Monday through Friday over a 60-day construction schedule.

Attachment C-1

Stuart Consulting Group, Inc.

Standard Rates (2021)

Classification	Rate
Accountant	\$ 178.00
Administrator	\$ 103.00
Administrative Assistant	\$ 66.00
Assistant Project Manager	\$ 134.00
CAD Designer	\$ 110.00
Construction Manager	\$ 114.00
Construction Representative	\$ 89.00
Debris Monitor	\$ 64.00
Debris Program Manager	\$ 121.00
Document Control Specialist	\$ 118.00
Drafter	\$ 94.00
Engineer I	\$ 120.00
Engineer II	\$ 131.00
Engineer III	\$ 146.00
Engineer IV	\$ 178.00
Engineer V	\$ 211.00
Engineer VI	\$ 257.00
Engineer VII	\$ 281.00
Engineer VIII	\$ 365.00
GIS Analyst	\$ 117.00
Grant Specialist	\$ 154.00
Intern	\$ 61.00
IT Technician	\$ 150.00
Mitigation Specialist	\$ 182.00
Operations Manager	\$ 79.00
Principal	\$ 358.00
Program Manager	\$ 229.00
Project Manager	\$ 209.00
Resident Inspector	\$ 83.00
Senior CAD Designer	\$ 149.00
Senior Construction Manager	\$ 160.00
Senior GIS Analyst	\$ 156.00
Senior Program Manager	\$ 264.00
Senior Project Manager	\$ 244.00
Senior Resident Inspector	\$ 94.00
Senior Surveyor	\$ 150.00
Surveyor	\$ 130.00

CORPORATE RESOLUTION
BOARD OF DIRECTORS
OF
STUART CONSULTING GROUP, INC.

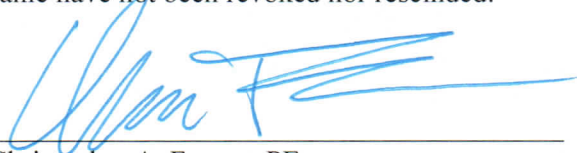
EXCERPT from the Minutes of the Board of Directors Meeting of Stuart Consulting Group, Inc.

AT THE QUARTERLY MEETING of the Board of Directors of Stuart Consulting Group, Inc., duly called to order and held on October 5, 2023, a quorum being there present, on motion duly made by Martin and seconded by Fenner (3 YEAS, 0 NAYS);

IT WAS RESOLVED THAT: Thomas J. Martin, Jr., PE – President/Director and Christopher Fenner, PE – Vice President/Secretary are appointed, constituted and designated as AGENTS of the Corporation with full power and authority to act on behalf of this Corporation in all negotiations, proposal concerns, and transactions within the **State of Louisiana** for any and all contracts, task orders, or work assignments. This Corporation hereby ratifying, approving, confirming and accepting each and every such act performed by said AGENT.

IT WAS ALSO RESOLVED THAT: Martin J. Cristofaro, PE – Vice President and Christopher A. Fenner, PE – Vice President/Secretary are appointed, constituted and designated as AGENTS of the Corporation with full power and authority to act on behalf of this Corporation in all negotiations, proposal concerns, and transactions within the **State of Texas** for any and all contracts, task orders, or work assignments. This Corporation hereby ratifying, approving, confirming and accepting each and every such act performed by said AGENT.

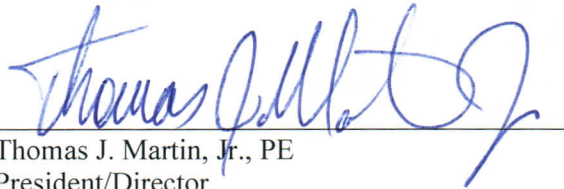
I hereby certify the foregoing to be a true and correct copy of an excerpt of the minutes of the above dated meeting of the Board of Directors for said Corporation and the same have not been revoked nor rescinded.



Christopher A. Fenner, PE
Vice President/Secretary

Date: October 5, 2023

Witnessed by:



Thomas J. Martin, Jr., PE
President/Director

Date: October 5, 2023