



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Julia Fisher-Perrier
Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, Dick Gibbs,
William Billy Woodruff, Marilyn B. Bellock, Traci A. Fletcher

Monday, November 4, 2019

6:00 PM

Council Chambers, Courthouse

Regular Meeting / Budget Hearing

ATTENDANCE

- Present** 6 - Terrell D. Wilson, Mary K. Clulee, John R. 'Dick' Gibbs, Marilyn B. Bellock, Traci A. Fletcher, and Julia Fisher-Perrier
- Absent** 3 - Wendy Benedetto, Paul J. Hogan, and William Woodruff

Also Present

Parish President Larry Cochran, Executive Secretary Robin Delahoussaye, Legal Services Director Robert Raymond, Chief Administrative Officer Billy Raymond, Executive Director Darrin Duhe, Executive Director Dwayne LaGrange, Executive Director Micah Cormier, Finance Director Grant Dussom, Public Works/Wastewater Director Clayton Fauchaux, Wastewater Assistant Director L.J. Brady, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Earl Matherne, Planning Administrator, Grants Office, Barret Roberts, Emergency Preparedness Director Joe Ganote, Waterworks Director Robbie Brou, Community Services Director Joan Tonglet Diaz, Economic Development & Tourism Director Corey Fauchaux, Parks and Recreation Director Duane Foret

Animal Control Officer Jena Troxler, Risk Management Officer Rechell Champagne, Dayna Parker, Personnel Officer, Interim R.S.V.P. Director Jeanne Arabie. General Government Buildings Facilities Manager Bob Messerly, Luis Martinez, GIS Specialist, Parks and Recreation Assistant Director/Community Center Coordinator Anedra Coleman, Justin Robert, Public Information Office, Leann Benedict, Library Director, Terrell Neal, Interim Administrator, St. Charles Parish Hospital, Tara Alleman, Chief Financial Officer St. Charles Parish Hospital, Leatrice Hollis, Housing Authority Executive Director

CALL TO ORDER

Meeting called to order at 6:01 pm.

PRAYER / PLEDGE

Pastor Thomas Hines
Hope Church, Destrehan

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2019-0336](#)

In Recognition: Mr. Austin Reeder, St. Charles Parish Hospital

Sponsors: Mr. Cochran

Read

[2019-0332](#)

Proclamation: "Rotary Foundation Month"

Sponsors: Ms. Clulee

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2019-0337](#)

South Louisiana Port Commission

Mr. Paul Aucoin, Executive Director

Councilwoman Clulee spoke on the matter.

Mr. Aucoin spoke on the matter.

Chairman Fisher-Perrier spoke on the matter.

Reported

[2019-0338](#)

Library Board of Control

Ms. Leann Benedict, Director

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER-PERRIER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, NOVEMBER 18, 2019, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2019-0205](#)

An ordinance to amend the Code of Ordinances for the Parish of St. Charles, Chapter 5 Boats, Docks and Waterways, Section 5-5 Abandoned vessels in waters located within the Parish.

Sponsors: Mr. Hogan

Publish/Scheduled for Public Hearing to the Parish Council on November 18, 2019

[2019-0339](#)

An ordinance to approve and authorize the execution of an Engineering Services Contract with Shread-Kuyrkendall & Associates, Inc. for the design of Parish Project No. S190501 Alpha Drive Force Main Relocation and Upgrades.

Sponsors: Mr. Cochran and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on November 18, 2019

Enactment No: 19-11-8

PLANNING AND ZONING PETITIONS

[2019-0326](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-1 to R-2 on Lots 2 & 3, Block F, Oak Ridge Park Subdivision, as requested by Triniece & Myron Boyd.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 19-11-1

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Wilson, Clulee, Gibbs, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 3 - Benedetto, Hogan and Woodruff

Enactment No: 19-11-1

[2019-0327](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) to R-2 on Tract 76, Victoria Acres Subdivision, as requested by Precision Plumbing and Maintenance, LLC.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 19-11-2

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Wilson, Clulee, Gibbs, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 3 - Benedetto, Hogan and Woodruff

Enactment No: 19-11-2

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

2019-0161

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2020.

Sponsors: Mr. Cochran and Department of Finance

Agencies & Boards:

Library - Reported

Hospital Service District - Reported

St. Charles Housing Authority - Reported - Council Discussion

Ms. Leatrice Hollis, St. Charles Housing Authority Executive Director spoke on the matter.

Speakers:

Mr. Milton Allemand, Hahnville

Public Hearing Requirements Satisfied

AMENDMENT TO AMENDMENT NO. 4 - General Fund - GIS - Personal Services

Councilman Wilson motioned, seconded by Councilwoman Clulee, to amend Amendment No. 4 by adding \$8,000.00 under Account 001-400626 - GIS - Personal Services - Salaries - replace GIS Analyst III with GIS Coordinator position. Motion carried 6 yeas, Councilmembers Benedetto, Hogan, and Woodruff absent. PASSED

AMENDMENT NO. 23 - General Fund - Community Service Centers - Personal Services

Councilman Gibbs motioned, seconded by Councilman Wilson, to amend the proposed budget to add \$55,875.00 under account 001-430234 - Community Service Centers - Personal Services - Salaries/Benefits for Community Center Service Center Coordinator. Motion carried 6 yeas, Councilmembers Benedetto, Hogan, and Woodruff absent. PASSED

AMENDMENT NO. 24 - Special Revenue Funds - Recreation - Capital Outlay

Councilwoman Clulee motioned, seconded by Councilman Gibbs, to amend the proposed budget to reduce \$300,000.00 under General Government Buildings Account 001-400640 - Capital Outlay - Improvements Other than Building for the Veterans Park and to transfer \$300,000.00 from the General Fund to Fund 113 - Recreation - Capital Outlay - Improvements Other than Building for Dog Park. Motion carried 6 yeas, Councilmembers Benedetto, Hogan, and Woodruff absent. PASSED

AMENDMENT NO. 25 - Enterprise Funds - Solid Waste Collection & Disposal - Operating Services

Councilman Wilson motioned, seconded by Councilwoman Bellock, to amend the proposed budget to transfer \$46,000.00 from the General Fund to Fund 450 - Solid Waste Collection & Disposal - Operating Services - Contractual Services for Recycling Collection. Motion carried 6 yeas, Councilmembers Benedetto, Hogan, and Woodruff absent. PASSED

Council Discussion

Parish President Larry Cochran spoke on the matter.

Finance Director Grant Dussom spoke on the matter.

Senior Projects Manager Sam Scholle spoke on the matter.

Legal Services Director Robert Raymond spoke on the matter.

AMENDMENT NO. 26 - Special Revenue Funds - Flood Protection Fund - Capital Outlay

Councilwoman Bellock motioned, seconded by Councilwoman Clulee, to amend the proposed budget to transfer \$250,000.00 from the General Fund to Fund 123 - Flood Protection Fund - Capital Outlay - Improvements Other than Building for Sunset Drainage Levee Lift. Motion carried 6 yeas, Councilmembers Benedetto, Hogan, and Woodruff absent. PASSED

Council Discussion

Finance Director Grant Dussom spoke on the matter.

Speakers:

Mr. Milton Allemand, Hahnville

Councilwoman Bellock motioned, seconded by Councilwoman Clulee, to extend Mr. Allemand's time an additional three minutes. Motion to extend time carried 5 yeas, Councilman Gibbs voting nay, Councilmembers Benedetto, Hogan, and Woodruff absent.

Public Hearing Requirements Satisfied

Enactment No: 19-11-3

Council Discussion
Parish President Larry Cochran spoke on the matter.

RECAP OF AMENDMENTS

AMENDMENT TO AMENDMENT NO. 4 - General Fund - GIS - Personal Services

Councilman Wilson motioned, seconded by Councilwoman Clulee, to amend Amendment No. 4 by adding \$8,000.00 under Account 001-400626 - GIS - Personal Services - Salaries - replace GIS Analyst III with GIS Coordinator position. Motion carried 6 yeas, Councilmembers Benedetto, Hogan, and Woodruff absent.

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Councilman Gibbs motioned, seconded by Councilman Wilson, to amend the proposed budget to add \$55,875.00 under account 001-430234 - Community Service Centers - Personal Services - Salaries/Benefits for Community Center Service Center Coordinator. Motion carried 6 yeas, Councilmembers Benedetto, Hogan, and Woodruff absent.

AMENDMENT NO. 24 - Special Revenue Funds - Recreation - Capital Outlay

Councilwoman Clulee motioned, seconded by Councilman Gibbs, to amend the proposed budget to reduce \$300,000.00 under General Government Buildings Account 001-400640 - Capital Outlay - Improvements Other than Building for the Veterans Park and to transfer \$300,000.00 from the General Fund to Fund 113 - Recreation - Capital Outlay - Improvements Other than Building for Dog Park. Motion carried 6 yeas, Councilmembers Benedetto, Hogan, and Woodruff absent.

AMENDMENT NO. 25 - Enterprise Funds - Solid Waste Collection & Disposal - Operating Services

Councilman Wilson motioned, seconded by Councilwoman Bellock, to amend the proposed budget to transfer \$46,000.00 from the General Fund to Fund 450 - Solid Waste Collection & Disposal - Operating Services - Contractual Services for Recycling Collection. Motion carried 6 yeas, Councilmembers Benedetto, Hogan, and Woodruff absent.

AMENDMENT NO. 26 - Special Revenue Funds - Flood Protection Fund - Capital Outlay

Councilwoman Bellock motioned, seconded by Councilwoman Clulee, to amend the proposed budget to transfer \$250,000.00 from the General Fund to Fund 123 - Flood Protection Fund - Capital Outlay - Improvements Other than Building for Sunset Drainage Levee Lift. Motion carried 6 yeas, Councilmembers Benedetto, Hogan, and Woodruff absent.

Amendments Recorded

Enactment No: 19-11-3

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 6 - Wilson, Clulee, Gibbs, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 3 - Benedetto, Hogan and Woodruff

Enactment No: 19-11-3

[2019-0328](#)

An ordinance to amend the St. Charles Parish Flood Damage Prevention Ordinance, Appendix A, Section XX.E.2.d.2, to require that the bottom of the longitudinal structural I-beams of a manufactured home is elevated to or above the base flood elevation.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 19-11-4

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Wilson, Clulee, Gibbs, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 3 - Benedetto, Hogan and Woodruff

Enactment No: 19-11-4

[2019-0329](#)

An ordinance to approve and authorize the execution of Change Order No. 1 for the Water Tower Demolition (Project No. WWKS 95) to increase the contract time by 30 calendar days.

Sponsors: Mr. Cochran and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 19-11-5

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Wilson, Clulee, Gibbs, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 3 - Benedetto, Hogan and Woodruff

Enactment No: 19-11-5

[2019-0330](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No P160302-6, Road Maintenance 2019, to increase the contract quantities by \$202,590.00 to include four (4) additional streets requested and increase the contract time by fifteen (15) days.

Sponsors: Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 19-11-6

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Wilson, Clulee, Gibbs, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 3 - Benedetto, Hogan and Woodruff

Enactment No: 19-11-6

[2019-0331](#)

An ordinance to approve and authorize the execution of a Contract with ARC Mechanical Contractors, Inc., for the SCP Courthouse AHU-2 & AHU-4 HVAC System replacement located at 15045 River Road, Hahnville, LA., in the amount of \$1,420,500.00.

Sponsors: Mr. Cochran and General Government Buildings

Reported:

General Government Buildings Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 19-11-7

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Wilson, Clulee, Gibbs, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 3 - Benedetto, Hogan and Woodruff

Enactment No: 19-11-7

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

[2019-0317](#)

An ordinance to approve and authorize the execution of a Contract with LA Contracting Enterprise, LLC of Thibodaux, LA., for the Courthouse Memorial Park Project located at 15045 River Road, Hahnville, LA. in the amount of \$777,469.01.

Sponsors: Mr. Cochran and General Government Buildings

Remained Tabled

RESOLUTIONS[2019-0333](#)

A resolution supporting an agreement with South Central Planning and Development Commission for the purpose of applying for grant funding and providing fiduciary support of Watershed Region No. 6 management activities pertaining to the State of Louisiana Watershed Initiative.

Sponsors: Mr. Cochran

Reported:

Parish President Recommended: Approval
Executive Director Darrin Duhe spoke on the matter.

Public comment opened; no public comment

Council Discussion
Mr. Duhe spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 6 - Wilson, Clulee, Gibbs, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 3 - Benedetto, Hogan and Woodruff

Enactment No: 6448

[2019-0334](#)

A resolution supporting an agreement with Capital Region Planning Commission for the purpose of applying for grant funding and providing fiduciary support of Watershed Region No. 7 management activities pertaining to the State of Louisiana Watershed Initiative.

Sponsors: Mr. Cochran

Reported:

Parish President Recommended: Approval
Executive Director Darrin Duhe spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 6 - Wilson, Clulee, Gibbs, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 3 - Benedetto, Hogan and Woodruff

Enactment No: 6449

[2019-0335](#)

A resolution supporting an agreement with New Orleans Regional Planning Commission for the purpose of applying for grant funding and providing fiduciary support of Watershed Region No. 8 management activities pertaining to the State of Louisiana Watershed Initiative.

Sponsors: Mr. Cochran

Reported:

Parish President Recommended: Approval
Executive Director Darrin Duhe spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 6 - Wilson, Clulee, Gibbs, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 3 - Benedetto, Hogan and Woodruff

Enactment No: 6450

APPOINTMENTS

[2019-0256](#)

A resolution to appoint a member to The Industrial Development Board of the Parish of St. Charles.

Nominee:

Councilwoman Clulee nominated Mr. Zachary D. Young

Nomination(s) Accepted

Enactment No: 6455

A motion was made by Councilmember Wilson, seconded by Councilmember Fletcher, to Close Nomination(s) for File No. 2019-0256. The motion carried by the following vote:

Yea: 6 - Wilson, Clulee, Gibbs, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 3 - Benedetto, Hogan and Woodruff

Enactment No: 6455

Nomination(s) Closed

Enactment No: 6455

ADJOURNMENT

A motion was made by Councilmember Bellock, seconded by Councilmember Wilson, to adjourn the meeting at approximately 7:49 pm. The motion carried by the following vote:

Yea: 6 - Wilson, Clulee, Gibbs, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 3 - Benedetto, Hogan and Woodruff

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary