



ST. CHARLES PARISH


OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
(985) 783-5125 • www.stcharlesparish.gov

COUNCIL OFFICE MEMORANDUM

DATE: APRIL 28, 2025

TO: MR. MICHAEL ALBERT
PLANNING & ZONING DIRECTOR

FROM: MICHELLE IMPASTATO 
COUNCIL SECRETARY

RE: TRANSFER FUNCTIONS OF LOCAL COASTAL ZONE MANAGEMENT
ADVISORY COMMITTEE TO THE PLANNING COMMISSION

On April 21, 2025, the St. Charles Parish Council adopted Ordinance No. 25-4-4 to transfer the functions of the Local Coastal Zone Management Advisory Committee to the Planning Commission, on an interim basis, for a period not longer than 6 months, or until such time as a Coastal Zone Management Advisory Committee is appointed.

A copy of the ordinance is enclosed for your records. Please notify the appropriate parties of the Council's action in this regard.

MI/ag

Enclosure

cc: Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Corey Oubre w/enclosure
Planning & Zoning Commission w/enclosure

2025-0095

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PLANNING & ZONING)**

ORDINANCE NO. 25-4-4

An ordinance to transfer the functions of the Local Coastal Zone Management Advisory Committee to the Planning Commission, on an interim basis, for a period not longer than 6 months, or until such time as a Coastal Zone Management Advisory Committee is appointed.

WHEREAS, Article III Section A.7.c.vi of the St. Charles Parish Home Rule Charter states that the Parish Council may, "By ordinance, abolish or consolidate any parish department, office, agency, board or commission or provide for the consolidation and transfer of any of the functions of such departments, offices, agencies, boards or commissions;" and,

WHEREAS, Article III Section C.4.c.i of the St. Charles Parish Home Rule Charter describes the Planning Commission's role in reviewing official maps, plats, charts, and reports which, taken together, will constitute a proposed master plan for the social, economic, and physical development of the parish; and,

WHEREAS, Chapter 26, Section 26-4 of the St. Charles Parish Code of Ordinances describes a seven-member local coastal zone management advisory committee that "shall include representatives from various interest groups or government agencies to encourage full use of the coastal resources recognizing that it is in the public interest of the people to establish a proper balance between development and conservation"; and,

WHEREAS, records indicate that the Coastal Zone Management Advisory Committee has not convened since 2017; and,

WHEREAS, because the Planning Commission responsibilities align with the responsibilities of the Coastal Zone Management Advisory Committee, and the Coastal Zone Management Advisory Committee has become dormant, it is recommended that the St. Charles Parish Council temporarily transfer the functions of the Coastal Zone Management Advisory Committee to the Planning Commission.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. The terms of the seven members of the Coastal Zone Management Advisory Committee are hereby suspended.

SECTION II. The St. Charles Parish Planning Commission shall be recognized as the Coastal Zone Management Advisory Committee for the parish, on an interim basis, for a period not longer than 6 months, or until such time as the Coastal Zone Management Advisory Committee is appointed.

SECTION III. This ordinance supersedes any ordinance regarding the composition of the Coastal Zone Management Advisory Committee.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, O'DANIELS,
FISHER, DEBRULER

NAYS: NONE

ABSENT: COMARDELLE

And the ordinance was declared adopted this 21st day of April, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN:

SECRETARY:

DLVD/PARISH PRESIDENT:

APPROVED:

DISAPPROVED:

PARISH PRESIDENT:

RETD/SECRETARY:

AT:

RECD BY: