



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Beth A. Billings**

**Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,  
Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,  
Bob Fisher, Julia Fisher-Cormier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

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**Monday, August 14, 2023**

**6:00 PM**

**Council Chambers, Courthouse**

**Final**

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### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Charles Johnson, Sr.  
Mount Zion Community Church, Boutte*

### APPROVAL OF MINUTES

*Regular Meeting – July 31, 2023*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2023-0204](#)     In Recognition: Robert Tranchant, Jr., 100th Birthday  
  
      **Sponsors:**     Ms. Fonseca  
  
      **Attachments:**     [2023-0204 Robert Tranchant Jr](#)
  
- 2     [2023-0205](#)     In Recognition: Mr. Donnie White  
  
      **Sponsors:**     Mr. Dufrene  
  
      **Attachments:**     [2023-0205 Donnie White.pdf](#)
  
- 3     [2023-0206](#)     In Recognition: Lori Lyons, Louisiana Sports Hall of Fame Inductee  
  
      **Sponsors:**     Mr. Fisher  
  
      **Attachments:**     [2023-0206 Lori Lyons](#)
  
- 4     [2023-0207](#)     In Recognition: Kenny Wenning, Jr., St. Charles Parish Communications District  
  
      **Sponsors:**     Mr. Fisher  
  
      **Attachments:**     [2023-0207 Kenny Wenning, Jr.](#)

- 5      [2023-0208](#)      Proclamation: "National Fentanyl Prevention and Awareness Day"

**Sponsors:**      Ms. Billings

**Attachments:**      [2023-0208 National Fentanyl Prevention and Awareness Day 2023](#)

## REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2023-0209](#)      St. Charles Council on Aging, Inc.

[2023-0210](#)      Department of Waterworks

[2023-0211](#)      Parish President Remarks/Report

**Sponsors:**      Mr. Jewell

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, August 28, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 6      [2023-0212](#)      An ordinance approving and authorizing the Parish President to execute a Lease Agreement with D.J.V., LLC for the River Parishes Workforce Development Board Office in St. Charles Parish.

**Sponsors:**      Mr. Jewell and General Government Buildings

**Attachments:**      [2023-0212 DJV Agreement](#)

## PLANNING AND ZONING PETITIONS

- 18      [2023-0195](#)      An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-3 to R-1A(M) on Lot 5, Block C, Boots Subdivision as shown on the survey by E. M. Collier dated August 12, 1968, 429 Good Children Street, Boutte, as requested by Melanie Johnson.

**Sponsors:**      Mr. Jewell and Department of Planning & Zoning

**Attachments:**      [2023-0195 RECOMMENDATIONS AT A GLANCE](#)

[2023-0195 Minutes](#)

[2023-0195 Staff Report](#)

[2023-0195 Survey](#)

[2023-0195 AERIAL](#)

[2023-0195 ZONING](#)

[2023-0195 FLUM](#)

[2023-0195 Application Page 1](#)

**Legislative History**

6/7/23	Department of Planning & Zoning	Received/Assigned PH
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7/6/23	Department of Planning & Zoning	Recommended Approval to the Planning Commission
7/6/23	Planning Commission	Recommended Approval to the Parish Council
7/31/23	Parish President	Introduced
7/31/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**30**    [2023-0196](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-3 to M-1 on two triangular lots designated a portion of Lots 7, 8, & 9 of the John Lambert Tract, or Lots 55, 56, 57, and 58, Almedia Townsites Section "A" as shown on the survey by Cody A. DiMarco, PLS dated December 16, 2020, 275 I-310 Service Road, St. Rose, as requested by Conrad Frey for Southern Trucking & Transportation, LLC.

**Sponsors:**

Mr. Jewell and Department of Planning & Zoning

**Attachments:**

[2023-0196 RECOMMENDATIONS AT A GLANCE](#)

[2023-0196 Minutes](#)

[2023-0196 Staff Report](#)

[2023-0196 Survey](#)

[2023-0196 AERIAL](#)

[2023-0196 ZONING](#)

[2023-0196 FLUM](#)

[2023-0196 Application Page 1](#)

**Legislative History**

6/6/23	Department of Planning & Zoning	Received/Assigned PH
7/6/23	Department of Planning & Zoning	Recommended Approval to the Planning Commission
7/6/23	Planning Commission	Recommended Approval to the Parish Council
7/31/23	Parish President	Introduced
7/31/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 43     [2023-0194](#)     An ordinance to amend the Code of Ordinances to revise Chapter 15, Motor Vehicles and Traffic, Section 15-9. Speed Limits (a) to provide an exception to the Twenty-five (25) Miles Per Hour Speed Limit, to raise the speed limit on **Riverwood Drive in Riverwood Estates, St. Rose, to twenty (20) miles per hour.**

**Sponsors:**     Ms. Bellock

**Legislative History**

7/31/23	Council Member(s)	Introduced
7/31/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 44     [2023-0203](#)     An ordinance approving and authorizing the execution of a Contract with Quality Court Industries, LLC, for improvements to the West Bank Bridge Park Tennis and Pickleball Courts (Project No. RECWB122) in the amount of \$435,132.00.

**Sponsors:**     Mr. Jewell and Department of Parks and Recreation

**Attachments:**     [2023-0203 00500](#)  
[2023-0203 notice of intent](#)  
[2023-0203 Corporate Resolution](#)  
[2023-0203 itemized bid tab](#)  
[2023-0203 bid summary](#)

**Legislative History**

7/31/23	Parish President	Introduced
7/31/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## PERSONS TO ADDRESS THE COUNCIL

- 58     [2023-0213](#)     Ms. Mary (Becky) Thomas: Air Quality Issue from Mid-stream offloading of Bulk Concrete

**Attachments:**     [2023-0213 Petition Mary Thomas](#)  
[2023-0213 Presentation Petition](#)

## APPOINTMENTS

- 78     [2023-0191](#)     A resolution appointing a member to the St. Charles Parish Communications District representing the St. Charles Parish Council.

*Council Chairman will accept nominations to the St. Charles Parish Communications District representing the St. Charles Parish Council to fill the vacancy caused by the resignation of the term of Mr. Kenny Wenning Jr. Unexpired term to begin immediately and expire August 19, 2026. [Deferred from the July 31, 2023 Parish Council Meeting]*

**Legislative History**

7/5/22 Parish Council Enacted Legislation  
Mr. Kenny Wenning Jr. appointed to the St. Charles Parish Communications District on July 5, 2022, per Resolution No. 6650  
Term: August 19, 2022 - August 19, 2026

7/31/23 Parish Council Deferred  
Councilman Fisher stated that File No. 2023-0191 will be deferred to the August 14, 2023 council meeting.

**79     [2023-0192](#)     A resolution appointing a member to the Industrial Development Board.**

*Council Chairman will accept nominations to the Industrial Development Board to fill the vacancy created by the expiration of the term of Mr. Timothy J. Vial. Six (6) year term to begin October 1, 2023 and expire October 1, 2029.*

**Legislative History**

10/2/17 Parish Council Enacted Legislation  
Mr. Timothy J. Vial appointed to the Industrial Development Board on October 2, 2017, per Resolution No. 6311  
Term: October 1, 2017 - October 1, 2023

7/31/23 Parish Council Vacancy Announced

**80     [2023-0193](#)     A resolution appointing a member to the Industrial Development Board.**

*Council Chairman will accept nominations to the Industrial Development Board to fill the vacancy created by the expiration of the term of Mr. Billy Raymond. Six (6) year term to begin October 1, 2023 and expire October 1, 2029.*

**Legislative History**

10/2/17 Parish Council Enacted Legislation  
Mr. Billy Raymond appointed to the Industrial Development Board on October 2, 2017, per Resolution No. 6312  
Term: October 2, 2017 - October 1, 2023

7/31/23 Parish Council Vacancy Announced

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*BOARD OF ADJUSTMENT (ZBA): Thursday, 8/17/23, 6PM, Council Chambers  
PONTCHARTRAIN LEVEE DISTRICT: Monday, 8/21/23, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher  
ST. CHARLES PARISH COUNCIL: Monday, 8/28/23, 6PM, Council Chambers*

## ANNOUNCEMENTS

### *IMPORTANT DATES FOR THE OCTOBER 14, 2023 ELECTION*

*\*Wednesday, September 13, 2023 – Last Day to register to Vote in person or by mail*

*\*Saturday, September 23, 2023 – Last Day to register to Vote online at [geauxvote.com](https://geauxvote.com)*

*\*Tuesday, October 10, 2023 – Last Day to request Absentee by Mail Ballots*

*\*Early Voting: Saturday, September 30, 2023, Monday, October 2 – Saturday, October 7, 2023*

*8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy*

*\*Friday, October 13, 2023 - Last day for Registrar to receive voted Absentee Ballot*

*\*Saturday, October 14, 2023 - Election Day – 7:00 am – 8:00 pm*

## Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**