



# ST. CHARLES PARISH

## OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057  
(985) 783-5125 • [www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### MEMORANDUM

DATE: DECEMBER 8, 2025

TO: MR. MILES BINGHAM  
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO   
COUNCIL SECRETARY

RE: CERTIFICATE OF SUBSTANTIAL COMPLETION  
SUNSET SCREEN CLEANER (PROJECT NO. P080905-11C)

Transmitted herewith for your files are two (2) fully executed/recorded originals of the referenced Certificate of Substantial Completion.

MI/ag

Enclosures

cc: <sup>1</sup>Parish Council  
Ms. Samantha de Castro w/enclosure  
Mr. Corey Oubre w/enclosure  
Mr. Grant Dusson w/enclosure  
Mr. Sam Scholle w/enclosure  
Mr. Brandon Bernard w/enclosure  
Burk-Kleinpeter, Inc. w/original enclosure  
Sealevel Construction, Inc. w/original enclosure

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<sup>1</sup> Council Dept. retained 1 original for file; 1 original filed in COC (2)

## **SECTION 00808**

### **CERTIFICATE OF SUBSTANTIAL COMPLETION**

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DATE OF ISSUANCE November 20, 2025

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OWNER St. Charles Parish

CONTRACTOR Sealevel Construction Inc.

Contract:

Project: Sunset Screen Cleaner

OWNER'S Contract No.: P080905-11C

ENGINEER'S Contract No.: 10475-0972

ENGINEER: Burk-Kleinpeter, Inc.

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This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

To St Charles Parish  
OWNER

And To Sealevel Construction Inc.  
CONTRACTOR

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The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

November 13, 2025

DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within 45 days of the above date of Substantial Completion.

Tentative List:

- 1- complete grounding at bridge and Lightning rods.
- 2- Grating clips to secure grating and Pins or bolts to secure removable handrails at grating.
- 3- add tags on Bar screen Electrical Panels in equipment bldg.

Formal List to be provided upon Engineering Inspection.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

OWNER: None

CONTRACTOR: None

The following documents are attached to and made a part of this Certificate:

*[For items to be attached see definition of Substantial Completion as supplemented and other specifically noted conditions precedent to achieving Substantial Completion as required by Contract Documents.]*

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents. Submit 6 (six) original documents signed and dated by the Engineer and Contractor to Dept of Public Works, 100 River Oaks Dr., Destrehan, La 70047 for processing.

Executed by ENGINEER on 11/20/25  
Date

Bark-Kliener, Inc

ENGINEER

By: H. M. R. S.

(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on 11/21/25  
Date

Sealevel Construction, Inc.

CONTRACTOR

By: S. S.

(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on 11/25/25

Mathew Jewell

OWNER

By: St. Charles Parish  
(Authorized Signature)

RECORDED IN THE ST. CHARLES PARISH  
CLERK OF COURT OFFICE

ON 12/4/2025

AS INSTRUMENT NO. 492 990

IN MORTGAGE/CONVEYANCE/OATH BOOK  
Revised January 21, 2021