

2022-0344

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS/WASTEWATER)**

**ORDINANCE NO.** 22-12-9

An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 22-1-4 which approved the Professional Services Agreement with Kyle Associates, LLC, to perform engineering services for the Norco Force Main Transfer Station (Project No. S211101).

**WHEREAS,** Ordinance No. 22-1-4 adopted on January 24, 2022, by the St. Charles Parish Council approved and authorize the execution of a Professional Services Agreement between St. Charles Parish and Kyle Associates, LLC for the design of the Norco Force Main Transfer Station (Project No. S211101); and,

**WHEREAS,** the proposed location for the new transfer station is not owned by St. Charles Parish, and therefore needs to have a boundary survey and servitude plat completed for property acquisition; and,

**WHEREAS,** St. Charles Parish and Kyle Associates, LLC have mutually agreed to a not-to-exceed fee of \$17,788.20 to complete the work; and,

**WHEREAS,** the Amendment No. 1 to the Professional Services Agreement between St. Charles Parish and Kyle Associates, LLC, describes the details of the proposed services and compensation.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That Amendment No. 1 to the Professional Services Agreement between St. Charles Parish and Kyle Associates, LLC, for the Norco Force Main Transfer Station (Project No. S211101) in the amount not to exceed \$17,788.20, is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute Amendment No. 1 on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, FONSECA, DARENSBOURG GORDON, CLULEE, GIBBS,  
DUFRENE, BELLOCK, FISHER, FISHER-CORMIER

NAYS: NONE

ABSENT: NONE

And the ordinance was declared adopted this 19<sup>th</sup> day of December, 2022, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Bob Fisher

SECRETARY: Michelle Dupontato

DLVD/PARISH PRESIDENT: December 19, 2022

APPROVED:  DISAPPROVED:

PARISH PRESIDENT: Matthew Jewell

RETD/SECRETARY: December 19, 2022

AT: 7:00pm RECD BY: [Signature]

**AMENDMENT NO. 1  
TO  
PROFESSIONAL SERVICES AGREEMENT  
FOR NORCO FORCE MAIN TRANSFER  
PUMP STATION**

THIS AMENDMENT NO. 1 is made and entered into on this 28 day of December, 2022;

BY AND BETWEEN:

**ST. CHARLES PARISH**, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as “OWNER”), and

**KYLE ASSOCIATES, LLC**, represented herein by Christopher J. Hnatyshyn, duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as “ENGINEER”):

WHEREAS, On January 24, 2022, the St. Charles Parish Council approved Ordinance No. 22-1-4 to authorize an Agreement between St. Charles Parish and Kyle Associates, LLC for the design of the Norco Force Main Transfer Station (Project No. S211101)

WHEREAS, the proposed location for the new transfer station is not owned by St. Charles Parish, and therefore needs to have a boundary survey and servitude plat completed for property acquisition; and,

WHEREAS, St. Charles Parish and Kyle Associates, LLC have mutually agreed to a not-to-exceed fee of \$17,788.20 to complete the work; and,

WHEREAS, the Amendment No. 1 to the Professional Services Agreement between St. Charles Parish and Kyle Associates, LLC, describes the details of the proposed services and compensation.

## **ATTACHMENT “A”**

**Add the following verbiage to Attachment “A”.**

### **PART 2 – ADDITIONAL SERVICES**

#### **E. BOUNDARY SURVEY**

The Servitude or Right of Way plat will be provided and will consist of one (1) certain partition of the parcel owned by Gore-St. Charles, LLC (PID No. 303800003106). A property survey will be required for the subject parent tract with property corners labeled as found or set with material indicated. Rights of Way, servitudes or other encumbrances upon the parent tract will be based upon information provided in the Title Research Report (by others). Servitude or Right of Way plats will be provided in triplicate, hard copy 22x34 signed by a licensed Professional Land Surveyor. All title work and title research are excluded and to be provided by others.

## **ATTACHMENT “B”**

**Add the following verbiage to Attachment “B”.**

Project Schedule Continued (Amendment No. 1):

The ENGINEER shall complete the Boundary Survey and Servitude Plat within 30 days of Notice to Proceed (NTP).

## **ATTACHMENT “C”**

**Add the following verbiage to Attachment “C”.**

Project Cost Continued (Amendment No. 1):

For performance of the boundary survey services the Owner shall authorize and pay the CONSULTANT an amount not-to-exceed \$17,788.20.

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this 28<sup>th</sup> day of December, 2022.

Witnesses:

Billy Raymond

Samuel de Coste

Jessica Hughes

[Signature]

ST. CHARLES PARISH

By: Matthew Jewell  
Matthew Jewell  
Parish President

Date: 12/20/22

KYLE ASSOCIATES, LLC

By: [Signature]  
Christopher J. Hnatyshyn  
Vice President of Business  
Development

Date: 12-28-22