



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Marilyn B. Bellock**  
**Councilmembers Bobby Donaldson, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov)

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Monday, April 19, 2021

6:00 PM

Council Chambers, Courthouse

Final

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### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Thomas Hines*  
*Hope Church, Destrehan*

### APPROVAL OF MINUTES

*Regular Meeting – April 5, 2021*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2021-0107](#)     Proclamation: “National Day of Prayer”  
**Sponsors:**     Mr. Jewell  
**Attachments:**   [2021-0107 Day of Prayer](#)
  
- 2     [2021-0108](#)     Proclamation: “RSVP Volunteer Day in St. Charles Parish”  
**Sponsors:**     Mr. Jewell  
**Attachments:**   [2021-0108 RSVP Volunteer Day](#)
  
- 3     [2021-0109](#)     Proclamation: “Flood Risk Awareness Month in St. Charles Parish”  
**Sponsors:**     Ms. Fisher-Perrier  
**Attachments:**   [2021-0109 Flood Risk Awareness](#)
  
- 4     [2021-0110](#)     Proclamation: “ALS Awareness Month in St. Charles Parish”  
**Sponsors:**     Ms. Bellock  
**Attachments:**   [2021-0110 ALS Awareness](#)
  
- [2021-0111](#)     Swearing In: At Large, Division A Councilwoman-Elect Beth A. Billings

- 5 [2021-0112](#) In Recognition: Bobby Donaldson, Councilman-At-Large, Division A

**Sponsors:** Mr. Fisher

**Attachments:** [2021-0112 Bobby Donaldson](#)

## REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2021-0113](#) Contract Monitor

[2021-0114](#) Parish President Remarks/Report

**Sponsors:** Mr. Jewell

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, May 3, 2021, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 6 [2021-0103](#) An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 10 - Garbage and Trash, Article II. Uniform Solid Waste Management System, Section 10-19. Scope of legislation. (2)  
Prohibited activities: (n), to clarify the trees resulting from land clearing and development activities.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

- 7 [2021-0104](#) An ordinance to approve and authorize the execution of a Lease Agreement with Sacred Heart of Jesus Roman Catholic Church, Norco, Louisiana, and St. Charles Parish.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

**Attachments:** [2021-0104 Agreement 2021 04 09 Sacred Heart of Jesus Lease to St. Charles](#)

[2021-0104 Exhibit A](#)

[2021-0104 Exhibit B - Permitted Use](#)

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 23 [2021-0097](#) An ordinance to approve and authorize the execution of an Agreement for Professional Services with GIS Engineering, LLC for providing all necessary services for a new Montz Pump Station (P210301).

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2021-0097 Engineering Agreement Montz Pump Station 033021.pdf](#)

[2021-0097 2021 Standard Rate Sheet with Equip](#)

### Legislative History

4/5/21	Parish President	Introduced
4/5/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 40**    [2021-0098](#)    An ordinance approving and authorizing the execution of an Agreement for Professional Services with AIMS Group, Inc., to perform engineering services for an Ormond Oaks Channel Project (Project No. P210203).

**Sponsors:**    Mr. Jewell and Department of Public Works

**Attachments:**    [2021-0098 Engineering Services Agreement Ormond Oaks Channel 022421.pdf](#)  
[2021-0098 Figure 1 - Ormond Oaks Channel Lining Area.pdf](#)

**Legislative History**

4/5/21	Parish President	Introduced
4/5/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 55**    [2021-0099](#)    An ordinance to approve and authorize the execution of an Agreement for Professional Services with Hartman Engineering, Inc. for Conceptual Design for the relocation of five (5) sewer force mains at Cousins pump station, Project No. S210302; P210303.

**Sponsors:**    Mr. Jewell and Department of Public Works

**Attachments:**    [2021-0099 Sewer Force Main Relocation at Cousins pump station.pdf](#)

**Legislative History**

4/5/21	Parish President	Introduced
4/5/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 68**    [2021-0100](#)    An ordinance to approve and authorize the execution of an Act of Donation by, Esperanza Land LLC, to St. Charles Parish for a certain parcel of property situated on Deputy Jeff G. Watson Drive attached to the parking lot animal shelter.

**Sponsors:**    Mr. Jewell and Department of Animal Control

**Attachments:**    [2021-0100 Act of Donation of Lot 2A to St. Charles Parish.pdf](#)  
[2021-0100 Survey of Lot 2A showing Animal Shelter Parking Area.pdf](#)

**Legislative History**

4/5/21	Parish President	Introduced
4/5/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## RESOLUTIONS

- 74**    [2021-0101](#)    A resolution requesting authorization for St. Charles Parish to accept the work as complete for the Ellington Pump Station, State Project No. H.13148, through the State of Louisiana Department of Transportation and Development (DOTD) under the Louisiana Statewide Flood Control Program.

**Sponsors:**    Mr. Jewell, Department of Public Works and Grants Office

- 75 [2021-0102](#) A resolution approving and authorizing the Parish President to submit an application for grant funds from the Louisiana Community Development Block Grant - Coronavirus (LCDBG-CV) HVAC Improvements Program to complete HVAC improvements for eligible publicly-owned facilities within the Parish; and certifying that the Parish will utilize its own full-time permanent Grants Office staff for the purpose of administering this LCDBG-CV program, if funded.

**Sponsors:**

Mr. Jewell and Grants Office

**APPOINTMENTS**

- [2021-0105](#) A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District II Representative.

*On May 3, 2021, Council Chairman will accept nomination from the District II Councilmember to fill the vacancy created by the expiration of the term of Mr. Randy Petit, Jr. Four (4) year term to begin May 31, 2021 and expire May 31, 2025.*

**Legislative History**

5/15/17 Parish Council Enacted Legislation  
Mr. Randy Petit, Jr., appointed to the Planning & Zoning Commission on May 15, 2017, per Resolution No. 6290  
Term: May 31, 2017 - May 31, 2021

- [2021-0106](#) A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

*On May 3, 2021, Council Chairman will accept nomination from the District III Councilmember to fill the vacancy created by the expiration of the term of Mr. David P. Schexnaydre, Sr. Four (4) year term to begin May 31, 2021 and expire May 31, 2025.*

**Legislative History**

11/2/20 Parish Council Enacted Legislation  
Mr. David P. Schexnaydre, Sr., appointed to the Planning & Zoning Commission on November 2, 2020, per Resolution No. 6519  
Term: Immediately (11/2/2020) - May 31, 2021

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*HOUSING AUTHORITY: Tuesday, 4/27/21, 6PM, Council Chambers  
HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 4/28/21, 2PM, Council Chambers  
ST. CHARLES PARISH COUNCIL: Monday, 5/3/21, 6PM, Council Chambers*

## ANNOUNCEMENTS

*IMPORTANT DATES FOR THE APRIL 24, 2021 ELECTION:*

- \*Tuesday April 20, 2021 – Last Day to request Absentee by Mail Ballots*
- \*Friday April 23, 2021 - Last day for Registrar to receive voted Absentee Ballot*
- \*Saturday April 24, 2021 - Election Day – 7:00 am – 8:00 pm*

*St. Charles Parish has the following polling location changes for the April 24, 2021 election:*

*Precinct 2/3*

- from St. Charles Recreation Office, 12125 River Rd., Luling, LA 70070*
- to Bible Center Church, 422 Barton Ave., Luling, LA 70070*

*Precinct 6/1*

- from Zephirin Perilloux Firehouse, 17830 River Rd., Montz, LA 70068*
- to Montz Community Center, 152 Union St., Montz, LA 70068*

### Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**