



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Marilyn B. Bellock
Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier

Monday, April 19, 2021

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Bobby Donaldson, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Perrier

Also Present

Parish President Matthew Jewell, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Wastewater Assistant Director David deGeneres, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, R.S.V.P. Director Jeannie Arabie, Eric Zurcher, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Pastor Thomas Hines
Hope Church, Destrehan

APPROVAL OF MINUTES

A motion was made by Councilmember Donaldson, seconded by Councilmember Darensbourg Gordon, to approve the minutes from the regular meeting of April 5, 2021. The motion carried by the following vote:

Yea: 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2021-0107](#)

Proclamation: "National Day of Prayer"

Sponsors: Mr. Jewell

Read

[2021-0108](#)

Proclamation: "RSVP Volunteer Day in St. Charles Parish"

Sponsors: Mr. Jewell

Read

[2021-0109](#)

Proclamation: "Flood Risk Awareness Month in St. Charles Parish"

Sponsors: Ms. Fisher-Perrier

Councilwoman Fisher-Perrier spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

Read

[2021-0110](#)

Proclamation: "ALS Awareness Month in St. Charles Parish"

Sponsors: Ms. Bellock

Read

[2021-0111](#)

Swearing In: At Large, Division A Councilwoman-Elect Beth A. Billings

Judge Timothy S. Marcel, Division E, administered the Oath of Office to Ms. Beth A. Billings as Councilwoman-At-Large, Division A.

Sworn In

Chairman Bellock announced there will be a brief recess to allow Councilwoman Billings to take her new seat.

ATTENDANCE

Present 9 - Beth A. Billings, Holly Fonseca, La Sandra Darenbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Perrier

[2021-0112](#)

In Recognition: Bobby Donaldson, Councilman-At-Large, Division A

Sponsors: Mr. Fisher

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2021-0113](#)

Contract Monitor

Discussion: to defer Contract Monitor report until a later date

Report Deferred

[2021-0114](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Public Works/Wastewater Director Miles Bingham spoke on the matter.

Senior Projects Manager Sam Scholle spoke on the matter.

Chairman Bellock spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BELLOCK AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MAY 3, 2021, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2021-0103](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 10 - Garbage and Trash, Article II. Uniform Solid Waste Management System, Section 10-19. Scope of legislation. (2) Prohibited activities: (n), to clarify the trees resulting from land clearing and development activities.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on May 3, 2021

[2021-0104](#)

An ordinance to approve and authorize the execution of a Lease Agreement with Sacred Heart of Jesus Roman Catholic Church, Norco, Louisiana, and St. Charles Parish.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on May 3, 2021

[2021-0116](#)

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 19-10-4, which approved an agreement between Principal Engineering, Inc. and St Charles Parish for engineering services to rehabilitate the Spillway Road (Parish Project Number P190902).

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on May 3, 2021

[2021-0117](#)

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 18-6-5 which approved a contract for Engineering Services with GSA Consulting Engineers for necessary professional engineering services associated with Parish Project No. WWKS 96, East Bank C Plant Filter Upgrade.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on May 3, 2021

[2021-0118](#)

An ordinance to amend the Code of Ordinances for the Parish of St. Charles, Appendix C, Subdivision Regulations of 1981, Section IV. Design standards. A. Streets. 3. Portland Cement Concrete Pavement: a. Concrete Thickness. and b. Concrete Mix Design. to increase minimum concrete thickness and to include fiber, rebar, or wire mesh.

Sponsors: Mr. Dufrene

Publish/Scheduled for Public Hearing to the Parish Council on May 3, 2021

[2021-0119](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, Section XXIV. - Fees to remove fee information for building permits and replace with current fees for land use applications.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on May 3, 2021

[2021-0120](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to C-2 on Lot B-2, Block B Kellogg Subdivision, 112 Monsanto Avenue, Luling, as requested by Nabut Bros., LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on May 3, 2021

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2021-0097](#)

An ordinance to approve and authorize the execution of an Agreement for Professional Services with GIS Engineering, LLC for providing all necessary services for a new Montz Pump Station (P210301).

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 21-4-7

Council Discussion

Public Works/Wastewater Director Miles Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 21-4-7

[2021-0098](#)

An ordinance approving and authorizing the execution of an Agreement for Professional Services with AIMS Group, Inc., to perform engineering services for an Ormond Oaks Channel Project (Project No. P210203).

Sponsors: Mr. Jewell and Department of Public Works

Chairman Bellock stated that Administration requested that File No. 2021-0098 introduced on April 5, 2021 be postponed indefinitely.

Public Hearing Requirements Not Satisfied

Councilwoman Fisher-Perrier asked Administration the reason to postpone indefinitely File No. 2021-0098 was requested.

Parish President Matthew Jewell stated that after the proposal was submitted and placed on the April 5, 2021 council meeting agenda, discrepancies were found with the dimensions of the canal and AIMS Group, Inc. was asked to modify their proposal.

A motion was made by Councilmember Gibbs, seconded by Councilmember Fonseca, to Postpone Indefinitely File No. 2021-0098. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Postponed Indefinitely

[2021-0099](#)

An ordinance to approve and authorize the execution of an Agreement for Professional Services with Hartman Engineering, Inc. for Conceptual Design for the relocation of five (5) sewer force mains at Cousins pump station, Project No. S210302; P210303.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works/Wastewater Director Miles Bingham deferred to Assistant Wastewater Director David deGeneres to explain.
Mr. deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 21-4-8

Council Discussion
Mr. deGeneres spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 21-4-8

[2021-0100](#)

An ordinance to approve and authorize the execution of an Act of Donation by, Esperanza Land LLC, to St. Charles Parish for a certain parcel of property situated on Deputy Jeff G. Watson Drive attached to the parking lot animal shelter.

Sponsors: Mr. Jewell and Department of Animal Control

Reported:

Animal Control Department Recommended: Approval
Executive Director Darrin Duhe spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 21-4-9

Council Discussion
Mr. Duhe spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 21-4-9

RESOLUTIONS

[2021-0101](#)

A resolution requesting authorization for St. Charles Parish to accept the work as complete for the Ellington Pump Station, State Project No. H.13148, through the State of Louisiana Department of Transportation and Development (DOTD) under the Louisiana Statewide Flood Control Program.

Sponsors: Mr. Jewell, Department of Public Works and Grants Office

Reported:

Public Works Department Recommended: Approval

Grants Office Recommended: Approval

Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

Council Discussion

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6555

[2021-0102](#)

A resolution approving and authorizing the Parish President to submit an application for grant funds from the Louisiana Community Development Block Grant - Coronavirus (LCDBG-CV) HVAC Improvements Program to complete HVAC improvements for eligible publicly-owned facilities within the Parish; and certifying that the Parish will utilize its own full-time permanent Grants Office staff for the purpose of administering this LCBDG-CV program, if funded.

Sponsors: Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6556

[2021-0115](#)

A resolution strongly opposing Senate Bill No. 226, a measure that seeks to create and establish the Southeast Louisiana Taxing District and authorizes the levy of a sales and use tax to reimburse the state for the costs associated with the Hurricane and Storm Damage Risk Reduction System (HSDRRS) infrastructure improvements.

Sponsors: Ms. Fisher-Perrier, Ms. Billings, Ms. Fonseca, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Mr. Jewell

Public comment opened on the deviation; no public comment

A motion was made by Councilmember Fisher, seconded by Councilmember Darensbourg Gordon, to deviate from the regular order of the agenda to take up File No. 2021-0115; a matter not on the agenda. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6557

Deviated

Enactment No: 6557

Reported:

- Councilwoman Fisher-Perrier Recommended: Approval
- Councilwoman Billings Recommended: Approval
- Councilwoman Fonseca Recommended: Approval
- Councilwoman Darensbourg Gordon Recommended: Approval
- Councilwoman Clulee Recommended: Approval
- Councilman Gibbs Recommended: Approval
- Councilman Dufrene Recommended: Approval
- Councilwoman Bellock Recommended: Approval
- Councilman Fisher Recommended: Approval
- Parish President Recommended: Approval

Councilwoman Fisher-Perrier spoke on the matter and requested that the resolution also be forwarded to Jefferson Parish, Orleans Parish, Plaquemines Parish, and St. Bernard Parish.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6557

A motion was made by Councilmember Fisher, seconded by Councilmember Fisher-Perrier, to return to the regular order of the agenda. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6557

Returned

Enactment No: 6557

APPOINTMENTS

[2021-0105](#)

A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District II Representative.

Vacancy Announced

[2021-0106](#)

A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

Vacancy Announced

ADJOURNMENT

A motion was made by Councilmember Dufrene, seconded by Councilmember Fisher, to adjourn the meeting at approximately 7:14 pm. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

**Michelle Impastato
Council Secretary**