

**AMENDMENT NO. 3  
TO  
ENGINEERING SERVICES FOR ROAD  
MAINTENANCE 2022-23 (PARISH  
PROJECT NO. P220501)**

THIS AMENDMENT NO. 3 is made and entered into on this

BY AND BETWEEN:

**ST. CHARLES PARISH**, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as “OWNER”), and

**DIGITAL ENGINEERING & IMAGING, INC.** represented herein by Frank Liang, duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as “CONSULTANT”):

WHEREAS, On July 5, 2022 the St. Charles Parish Council approved Ordinance No. 22-7-2 to authorize an Agreement between St. Charles Parish and Digital Engineering & Imaging, Inc. for the design of the Road Maintenance 2022-23 Program (Parish Project No. P220501) in the not to exceed amount of \$316,728.72; and,

WHEREAS, Ordinance No. 23-9-2 adopted on September 25, 2023, by the St. Charles Parish Council approved and authorized the execution of Amendment No. 1 to Ordinance No. 22-7-2, which approved the Professional Services Agreement with Digital Engineering & Imaging, Inc. to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), to add other related projects listed below (total engineering and inspection):

<u>Project</u>	<u>Total Price</u>
Additional Asphalt Maintenance	\$126,205.00
Concrete Maintenance 2023-24 (P230803)	\$211,740.00
Willowdale Turn Lane (P230804)	\$98,235.00; and,

WHEREAS, Ordinance No. 24-6-16 adopted on June 17, 2024, by the St. Charles Parish Council approved and authorized the execution of Amendment No. 2 to Ordinance No. 22-7-2, which approved the Professional Services Agreement with Digital Engineering & Imaging, Inc. to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), to add Road Maintenance 2024-25 (Project No. P220501), formerly Road Maintenance 2024, in the amount of \$135,238.00; and,

WHEREAS, St. Charles Parish requested of Digital Engineering & Imaging, Inc. and have mutually agreed to expand the current Road Maintenance 2024-25 (Parish Project No. P220501), formerly Road Maintenance 2024, construction with additional roads in the not to exceed amount of \$163,725.00 a Resident Inspection of a not to exceed amount of \$57,960.00, and a travel reimbursement of \$3,639.00 is required to complete the work; and,

WHEREAS, Digital Engineering & Imaging, Inc. requested of St. Charles Parish and have mutually agreed to adjust the distribution of funds in the Willowdale Turn Lane (Parish Project No. P230804) and the Road Maintenance 2022-23 (Parish Project No. P220501) contracts to cover additional construction administration costs on Willowdale Turn Lane; and,

WHEREAS, Digital Engineering & Imaging, Inc. requested of St. Charles Parish and have mutually agreed to adjust the distribution of funds in the Concrete Maintenance 2023-24 (Parish Project No. P230803) contract to cover additional construction administration costs.

**Changes to the Contract Attachments are as follows:**

**ATTACHMENT “A”**

Add the following to Attachment "A":

Consultant is to perform selection, design, bidding, construction management, and resident inspection for Road Maintenance 2024-25, Project No. P220501, formerly Road Maintenance 2024.

**ATTACHMENT “B”**

Add the following to Attachment "B":

The project schedule for Road Maintenance 2022-23 shall be used for Road Maintenance 2024-25, Project No. P220501.

**ATTACHMENT “C”**

Replace Road Maintenance 2024 with the following for Road Maintenance 2024-25:

ROAD MAINTENANCE 2024-25

Project No. P220501

OWNER shall pay CONSULTANT on a Not to Exceed basis for Basic Services set forth in Attachment A as follows:

- a. **ORIGINAL CONTRACT:** The total compensation for basic services as described in Attachment A is estimated to be \$167,364.00 based on the following estimated distribution of compensation:

1. Selection Phase	\$18,730.00
2. Design Phase	\$57,510.00
3. Bid Phase	\$10,395.00
4. Construction Phase	\$77,090.00
5. Travel Reimbursement	\$3,639.00

CONSULTANT may, with OWNER's consent, alter the distribution of compensation between individual phases of the Work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by OWNER.

The amounts billed for CONSULTANT's services under this Agreement will be based on the cumulative hours charged to the Project during the billing period by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class, plus CONSULTANT's SUBCONSULTANT's charges.

The Standard Hourly Rates charged by CONSULTANT constitute full and complete compensation for CONSULTANT's services, including labor costs, overhead, and profit; the Standard Hourly Rates do not include CONSULTANT's SUBCONSULTANT's charges.

CONSULTANT's Standard Hourly Rates are attached to this Agreement as Attachment C-1.

OWNER shall pay CONSULTANT for Resident Project Representative Basic Services as follows:

Resident Project Representative Services: For services of CONSULTANT's Resident Project Representative, if requested, as outlined in Part 2.D. of Attachment A, a total amount not to exceed of \$57,960.00, at the hourly rate listed in Attachment C-1.

Resident Project Representative Schedule: The total amount set forth above is based on full-time RPR services on an eight hour workday Monday through Friday over a 90-day construction schedule.

The breakdown of cost for Road Maintenance 2024-25, Road Maintenance 2022-23, Willowdale Turn Lane, and Concrete Maintenance 2023-24 as now amended a third time are shown on the following tables:

Project	Task	Current Contract Value	Amount Remaining	Amendment No. 3	Rebalanced Amount
Road Maintenance 2024-25	Selection Phase	\$8,870.00	\$4,523.75	\$9,860.00	\$18,730.00
	Design Phase	\$28,910.00	\$14,545.60	\$28,600.00	\$57,510.00
	Bidding Phase	\$6,186.00	\$6,186.00	\$4,209.00	\$10,395.00
	Construction Admin Phase	\$46,822.00	\$46,822.00	\$30,268.00	\$77,090.00
	Reimbursements	-	-	\$3,639.00	\$3,639.00
	Resident Inspection	\$44,450.00	\$44,450.00	\$13,510.00	\$57,960.00
Totals		\$135,238.00	\$116,527.35	\$90,086.00	\$225,324.00

Project	Task	Current Contract Value	Amount Remaining	Amendment No. 3	Rebalanced Amount
Road Maintenance 2022-23 (P220501)	Road Manuals 2022	\$79,589.82	\$0.00	-	\$79,589.82
	Road Manuals 2023	\$56,406.90	\$1.90	-	\$56,406.90
	GIS Road Core Logging	\$9,732.00	\$9,732.00	-	\$9,732.00
	Preliminary Design Phase	\$32,400.00	\$22,150.00	-	\$32,400.00
	Final Design Phase	\$43,200.00	\$2,032.50	-	\$43,200.00
	Bidding	\$5,400.00	\$5.00	-	\$5,400.00
	Construction	\$27,000.00	\$8.75	-	\$27,000.00
	Resident Inspection	\$63,000.00	\$45,180.00	-\$10,082.50	\$52,917.50
Totals		\$316,728.72	\$79,110.15	-\$10,082.50	
Current Contract					\$306,646.22
Willowdale Turn Lane (P230804)	Design Phase	\$27,775.00	\$0.00	-	\$27,775.00
	Bidding Phase	\$7,215.00	\$0.00	-	\$7,215.00
	Construction Admin Phase	\$15,145.00	\$151.45	\$34,250.00	\$49,395.00
	Resident Inspection	\$47,500.00	\$24,167.50	-\$24,167.50	\$23,332.50
Totals		\$97,635.00	\$24,318.95	\$10,082.50	
Current Contract					\$107,717.50
Amendment No. 3 Total				\$0.00	

Project	Task	Current Contract Value	Amount Remaining	Amendment No. 3	Rebalanced Amount
Concrete Maintenance 2023-24	Selection Phase	\$7,000.00	\$3,018.75	\$0.00	\$7,000.00
	Design Phase	\$60,235.00	\$32,937.50	-\$32,937.50	\$27,297.50
	Bidding Phase	\$11,420.00	\$1,967.50	-\$1,512.50	\$9,907.50
	Construction Admin Phase	\$41,485.00	\$7,052.50	\$34,450.00	\$75,935.00
	Resident Inspection	\$87,500.00	\$54,102.50	\$0.00	\$87,500.00
Totals		\$207,640.00	\$99,078.75	\$0.00	\$207,640.00

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this

**DIGITAL ENGINEERING & IMAGING, INC.**

**ST. CHARLES PARISH**

By:

By:

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Name: Frank T. Liang

Name:

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Title:

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