



ST. CHARLES PARISH


OFFICE OF THE COUNCIL SECRETARY

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COUNCIL OFFICE MEMORANDUM

DATE: NOVEMBER 7, 2025

TO: MR. MILES BINGHAM
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO 
COUNCIL SECRETARY

RE: PROFESSIONAL SERVICES AGREEMENT
FAIRFIELD AND OAKLAND DRAINAGE IMPROVEMENTS
(PROJECT NO. P251001)

On November 3, 2025, the St. Charles Parish Council adopted Ordinance No.25-11-3 approving and authorizing the execution of a Professional Services Agreement with Principal Engineering, Inc., to perform engineering services for the Fairfield and Oakland Drainage Improvements (Project No. P251001), in the not to exceed amount of \$787,285.30.

A copy of the ordinance is enclosed for your records. The agreement has been routed to you via DocuSign on November 6, 2025 to handle execution. Please forward to us a fully executed copy once available.

MI/mr

Enclosure

cc: Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Brandon Bernard w/enclosure
Principal Engineering, Inc. w/enclosure

2025-0318

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)

ORDINANCE NO. 25-11-3

An ordinance approving and authorizing the execution of a Professional Services Agreement with Principal Engineering, Inc., to perform engineering services for the Fairfield and Oakland Drainage Improvements (Project No. P251001), in the not to exceed amount of \$787,285.30.

WHEREAS, St. Charles Parish has been awarded funding from the Louisiana Watershed Initiative Round 2 for construction of drainage improvements to the areas downstream of the existing Fairfield and Oakland Drainage Pump Stations in St. Rose; and,

WHEREAS, the downstream areas include ditch improvements from the stations to the Canadian Pacific Kansas City (CPKC) Railroad Crossing, improvements to the CPKC Crossing itself and improvements to the ditch between the CPKC Crossing and Airline Crossing, as well as additional pipes added underneath Airline to achieve stormwater conveyance to the outfall north of Airline Highway; and,

WHEREAS, the CPKC Crossing is located approximately 3000 feet southwest from the Fairfield Drainage Pump Station along the alignment of the CPKC Railroad, and the Airline Crossing is approximately 675 feet northwest of said CPKC Crossing; and,

WHEREAS, the improvements listed were determined necessary by the Hydrologic and Hydraulic (H&H) modeling completed by the consultants procured by Louisiana Watershed Initiative; and,

WHEREAS, the funding as awarded by Louisiana Watershed Initiative shall cover the majority of the construction of the Airline Crossing work, while the remaining construction items of the CPKC Crossing and other improvements, as well as engineering for all improvements shall be paid for with Parish funds; and,

WHEREAS, St. Charles Parish and Principal Engineering, Inc., have mutually agreed on a not to exceed price of \$787,285.30 to complete the work consisting of the full design of the Airline Crossing, support work for the CPKC Crossing, and plan development for the Upstream Improvements; and,

WHEREAS, details on scope, schedule and compensation are described in the attached Professional Services Agreement.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Professional Services Agreement between St. Charles Parish and Principal Engineering, Inc., to perform engineering services as required by the Department of Public Works, for the Fairfield and Oakland Drainage Improvements (Project No. P251001), in the not to exceed amount of \$787,285.30, is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Agreement on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,
O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted this 3rd day of November, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Noel Fonseca

SECRETARY: Michelle Dupont

DLVD/PARISH PRESIDENT: November 4, 2025

APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell

RETD/SECRETARY: November 5, 2025

AT: 3:05 pm RECD BY: [Signature]