



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Beth A. Billings**  
**Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,**  
**Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,**  
**Bob Fisher, Julia Fisher-Cormier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

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**Monday, May 8, 2023**

**6:00 PM**

**Council Chambers, Courthouse**

**Final**

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### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Zachary Adams*  
*Lord's House Community Church, Luling*

### APPROVAL OF MINUTES

*Regular Meeting – April 24, 2023*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2023-0104](#)     In Recognition: SeLah Productions, Inc. 2023 Winter Program Participants

**Sponsors:**     Ms. Billings

**Attachments:**     [2023-0104 SeLah Productions 2023 Winter Participants](#)

### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2023-0107](#)     Department of Planning & Zoning/CZM

[2023-0108](#)     Parish President Remarks/Report

**Sponsors:**     Mr. Jewell

### ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, May 22, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 2     [2023-0109](#)     An ordinance to approve a purchase and/or expropriate a 1.501 acre servitude designated as Parcel B-3 over property owned by Kristi Gerstner Smith, for the Montz Pump Station and Drainage Modification Project.

**Sponsors:**     Mr. Jewell and Department of Public Works

**Attachments:**     [2023-0109 MONTZ 340 CFS SERVITUDES 1-3-23](#)  
                               [2023-0109 Appraisal Report - Kristi Smith \(PS2\)](#)

## PLANNING AND ZONING PETITIONS

- 4     [2023-0102](#)     An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from O-L to M-1 on Lots 526, 527, 528, and 529, Sunset Drainage District, as shown on the survey by J.C. Lovell dated October 1, 1959, municipal address 837 Bayou Gauche Road (LA 306), Paradis, as requested by Brandt Dufrene on behalf of One Mile, LLC.

**Sponsors:**     Mr. Jewell and Department of Planning & Zoning

**Attachments:**     [2023-0102 RECOMMENDATIONS AT A GLANCE](#)  
                               [2023-0102 Minutes](#)  
                               [2023-0102 Staff Report](#)  
                               [2023-0102 Survey](#)  
                               [2023-0102 AERIAL](#)  
                               [2023-0102 ZONING](#)  
                               [2023-0102 FLUM](#)  
                               [2023-0102 Application.pdf 1](#)

### **Legislative History**

3/7/23	Department of Planning & Zoning	Received/Assigned PH
4/13/23	Department of Planning & Zoning	Recommended Approval to the Planning Commission
4/13/23	Planning Commission	Recommended Approval to the Parish Council
4/24/23	Parish President	Introduced
4/24/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 18 [2023-0099](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for the Hydraulic Bottleneck Near Destrehan P.S. No. 2 (Project No. P190507), in the not to exceed amount of \$26,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2023-0099 P190507 Testing - Professional Services Contract & Attachments](#)  
[2023-0099 Attachment C-1](#)  
[2023-0099 Resolution](#)

**Legislative History**

4/24/23	Parish President	Introduced
4/24/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 34 [2023-0100](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Crescent Engineering & Mapping, LLC, to perform surveying services for Bamboo Street Drainage Improvements (Project No. P221101), in the lump sum amount of \$26,350.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2023-0100 P221101 Survey - Professional Services Contract & Attachments](#)  
[2023-0100 Crescent Corporate Resolution 4-5-23](#)

**Legislative History**

4/24/23	Parish President	Introduced
4/24/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 49 [2023-0101](#) An ordinance to amend the 2022 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

**Sponsors:** Mr. Jewell and Department of Finance

**Attachments:** [2023-0101 FBA1 -Exhibits A & B to Council](#)

**Legislative History**

4/24/23	Parish President	Introduced
4/24/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## RESOLUTIONS

- 52**    [2023-0105](#)    A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, C. Lots, 1. Size, as requested by Dunn Homes, LLC and Jessica Gore.

**Sponsors:**    Mr. Jewell and Department of Planning & Zoning

**Attachments:**    [2023-0105 RECOMMENDATIONS AT A GLANCE](#)

[2023-0105 Minutes](#)

[2023-0105 Staff Report](#)

[2023-0105 Resubdivision Map](#)

[2023-0105 AERIAL](#)

[2023-0105 ZONING](#)

[2023-0105 FLUM](#)

[2023-0105 Waiver Request](#)

**Legislative History**

3/23/23	Department of Planning & Zoning	Received/Assigned PH
4/13/23	Department of Planning & Zoning	Recommended Approval to the Planning Commission
4/13/23	Planning Commission	Recommended Approval to the Parish Council

- 63**    [2023-0106](#)    A resolution authorizing the Parish of St. Charles (herein referred to as this "Governmental Unit") to join with the State of Louisiana and other local governmental units as a participant in the LOUISIANA STATE-LOCAL GOVERNMENT OPIOID LITIGATION MEMORANDUM OF UNDERSTANDING (the "MOU") and any subsequent formal agreements necessary to implement the MOU, including but not limited to, execution of the Settlement Participation Forms of the National Settlement Agreements, releases, and other documentation approved by Counsel.

**Sponsors:**    Mr. Jewell and Department of Legal Services

## APPOINTMENTS

- 64**    [2023-0110](#)    Accept resignation of Ms. Katina Summers - St. Charles Parish Board of Adjustment as the District VI Representative

**Attachments:**    [2023-0110 Resignation email](#)

**Legislative History**

11/15/21	Parish Council	Enacted Legislation
	Ms. Katina Summers appointed to the St. Charles Parish Board of Adjustment as the District VI Representative on November 15, 2021, per Resolution No. 6597	
	Term: December 7, 2021 - December 7, 2025	
4/26/23	Board Member	Resigned

- 65 [2023-0111](#) A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District VI Representative.

*Council Chairman will accept nomination to the St. Charles Parish Board of Adjustment from the District VI Councilmember to fill the vacancy caused by the resignation of the term of Ms. Katina Summers. Unexpired term to begin immediately and expire December 7, 2025.*

**Legislative History**

11/15/21	Parish Council	Enacted Legislation
	Ms. Katina Summers appointed to the St. Charles Parish Board of Adjustment as the District VI Representative on November 15, 2021, per Resolution No. 6597	
	Term: December 7, 2021 - December 7, 2025	

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*COMMUNITY ACTION ADVISORY BOARD: Wednesday, 5/10/23, 5PM, Council Chambers*

*PONTCHARTRAIN LEVEE DISTRICT: Monday, 5/15/23, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher*

*LIBRARY BOARD OF CONTROL: Tuesday, 5/16/23, 6PM, Council Chambers*

*BOARD OF ADJUSTMENT (ZBA): Thursday, 5/18/23, 6PM, Council Chambers*

*ST. CHARLES PARISH COUNCIL: Monday, 5/22/23, 6PM, Council Chambers*

### ANNOUNCEMENTS

**\*\*\*Announcement of Public Meeting\*\*\***

*Notice is hereby given that at its meeting to be held on Monday, June 5, 2023 at 6:00 p.m. at its regular meeting place, the St. Charles Parish Courthouse, 15045 River Road, Hahnville, Louisiana, the St. Charles Parish Council plans to consider adopting a resolution ordering and calling an election to be held in the Parish of St. Charles to authorize the renewal of an ad valorem tax therein (ARC).*

### Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**