



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Beth A. Billings**  
**Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,**  
**Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,**  
**Bob Fisher, Julia Fisher-Cormier**

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Monday, May 8, 2023

6:00 PM

Council Chambers, Courthouse

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### ATTENDANCE

**Present** 8 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, and Bob Fisher

**Absent** 1 - Julia Fisher-Cormier

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works Director Miles Bingham, Planning & Zoning Director Michael Albert, Earl Matherne, Planning Administrator, Blaine Faucheux, Public Information Office

### CALL TO ORDER

### PRAYER / PLEDGE

Pastor Zachary Adams  
Lord's House Community Church, Luling

### APPROVAL OF MINUTES

**A motion was made by Councilmember Fisher, seconded by Councilmember Bellock, to approve the minutes from the regular meeting of April 24, 2023. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

[2023-0104](#)

In Recognition: SeLah Productions, Inc. 2023 Winter Program Participants

**Sponsors:** Ms. Billings

**Read**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2023-0107](#)

Department of Planning & Zoning/CZM

Planning & Zoning Director Michael Albert reported on the Planning & Zoning Department.

Planning Administrator Earl Matherne reported on Coastal Zone Management.

Councilwoman Darensbourg Gordon spoke on the matter.

Councilwoman Clulee spoke on the matter.

Mr. Albert spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Mr. Matherne spoke on the matter.

Parish President Jewell spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Councilman Gibbs spoke on the matter.

Councilwoman Bellock spoke on the matter.

**Reported**

[2023-0108](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

Parish President Matthew Jewell reported.

Councilwoman Darensbourg Gordon spoke on the matter.

Parish President Jewell spoke on the matter.

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MAY 22, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2023-0109](#)

An ordinance to approve a purchase and/or expropriate a 1.501 acre servitude designated as Parcel B-3 over property owned by Kristi Gerstner Smith, for the Montz Pump Station and Drainage Modification Project.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on May 22, 2023**

[2023-0112](#)

An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 21-10-2 which approved the Professional Services Agreement with Richard C. Lambert Consultants, L.L.C., for engineering services for the Barber Road Bank Stabilization (Project No. P210702). The amendment is to add items for Construction Management and Resident Inspection in the not to exceed amount of \$135,616.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on May 22, 2023**

[2023-0113](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Gulf South Engineering and Testing, Inc., to perform testing services for Lakewood Dr. Reconstruction State Project No. H.014051, Federal Aid Project No. H014051 (Project No. P190201) in a not to exceed amount of \$60,100.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on May 22, 2023**

## PLANNING AND ZONING PETITIONS

### [2023-0102](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from O-L to M-1 on Lots 526, 527, 528, and 529, Sunset Drainage District, as shown on the survey by J.C. Lovell dated October 1, 1959, municipal address 837 Bayou Gauche Road (LA 306), Paradis, as requested by Brandt Dufrene on behalf of One Mile, LLC.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:

Mr. Brandt Dufrene, Luling

#### **Public Hearing Requirements Satisfied**

Enactment No: 23-5-1

Council Discussion

#### **VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

Enactment No: 23-5-1

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

[2023-0099](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for the Hydraulic Bottleneck Near Destrehan P.S. No. 2 (Project No. P190507), in the not to exceed amount of \$26,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval  
Public Works Director Miles Bingham spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-5-2

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

Enactment No: 23-5-2

[2023-0100](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Crescent Engineering & Mapping, LLC, to perform surveying services for Bamboo Street Drainage Improvements (Project No. P221101), in the lump sum amount of \$26,350.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval  
Public Works Director Miles Bingham spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-5-3

Council Discussion

Mr. Bingham spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

Enactment No: 23-5-3

[2023-0101](#)

An ordinance to amend the 2022 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

**Sponsors:** Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval  
Finance Director Grant Dussom spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-5-4

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

Enactment No: 23-5-4

**RESOLUTIONS**

[2023-0105](#)

A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, C. Lots, 1. Size, as requested by Dunn Homes, LLC and Jessica Gore.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval  
Planning Commission Recommended: Approval  
Planning & Zoning Director Michael Albert spoke on the matter.

Public comment opened; no public comment

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

Enactment No: 6693

[2023-0106](#)

A resolution authorizing the Parish of St. Charles (herein referred to as this "Governmental Unit") to join with the State of Louisiana and other local governmental units as a participant in the LOUISIANA STATE-LOCAL GOVERNMENT OPIOID LITIGATION MEMORANDUM OF UNDERSTANDING (the "MOU") and any subsequent formal agreements necessary to implement the MOU, including but not limited to, execution of the Settlement Participation Forms of the National Settlement Agreements, releases, and other documentation approved by Counsel.

**Sponsors:** Mr. Jewell and Department of Legal Services

Reported:

Legal Services Department Recommended: Approval  
Legal Services Director Corey Oubre spoke on the matter.

Mr. Oubre invited Mr. Stephen M. Gele, Partner, Smith & Fawer, LLC, to the podium to speak on the matter.

Mr. Gele spoke on the matter.

Public comment opened; no public comment

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

Enactment No: 6694

[2023-0114](#)

A resolution requesting that St. Charles Parish join in the litigation along with the Louisiana Attorney General against the Federal Emergency Management Agency (FEMA) to challenge the National Flood Insurance Program's (NFIP) Risk Rating 2.0.

**Sponsors:** Mr. Jewell, Ms. Billings, Ms. Fonseca, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

Public comment opened on the deviation; no public comment

**A motion was made by Councilmember Fonseca, seconded by Councilmember Gibbs, to deviate from the regular order of the agenda to take up File No. 2023-0114; a matter not on the agenda. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

Enactment No: 6695

**Deviated**

Enactment No: 6695

Public comment opened; no public comment

Reported:

Parish President Recommended: Approval

St. Charles Parish Council Recommended: Approval

Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

Enactment No: 6695

**A motion was made by Councilmember Bellock, seconded by Councilmember Fonseca, to return to the regular order of the agenda. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

Enactment No: 6695

**Returned**

Enactment No: 6695

**APPOINTMENTS**

[2023-0110](#)

Accept resignation of Ms. Katina Summers - St. Charles Parish Board of Adjustment as the District VI Representative

**Resignation Accepted by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

**Resignation Accepted**



[2023-0111](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District VI Representative.

Nominee:

Councilman Fisher nominated Mr. David P. Bleakley

**Nomination(s) Accepted**

**A motion was made by Councilmember Fonseca, seconded by Councilmember Fisher, to Close Nomination(s) for File No. 2023-0111. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

**Nomination(s) Closed**

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**

**ANNOUNCEMENTS**

**\*\*\*Announcement of Public Meeting\*\*\***

Notice is hereby given that at its meeting to be held on Monday, June 5, 2023 at 6:00 p.m. at its regular meeting place, the St. Charles Parish Courthouse, 15045 River Road, Hahnville, Louisiana, the St. Charles Parish Council plans to consider adopting a resolution ordering and calling an election to be held in the Parish of St. Charles to authorize the renewal of an ad valorem tax therein (ARC).

**Announced**

## ADJOURNMENT

A motion was made by Councilmember Fisher, seconded by Councilmember Darenbourg Gordon, to adjourn the meeting at approximately 7:03 pm. The motion carried by the following vote:

**Yea:** 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

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**Michelle Impastato**  
**Council Secretary**