



COOPERATIVE ENDEAVOR AGREEMENT
BETWEEN
GERMAN COAST FARMERS' MARKET
AND
ST. CHARLES PARISH



This Cooperative Endeavor Agreement is made and entered into on this 21st day of February 2019 by and between:

The German Coast Farmers' Market, Post Office Box 119, Destrehan, LA 70047 herein represented by Ann Montgomery, its President

AND

St. Charles Parish, 15045 River Road, Hahnville, LA 70057 herein represented by Larry Cochran its Parish President.

The German Coast Farmers' Market hereby agrees to implement the projects outlined in "EXHIBIT A" and agrees to provide the following reports and supporting documentation to the St. Charles Parish Department of Economic Development & Tourism:

- A monthly report, due by the close of business five (5) days after the last Saturday market of the month or the last weekly market operating day of the month, containing cumulative totals of the preceding market's vendor sales figures, customer attendance, vendor attendance and vendors domiciled in St. Charles Parish.
- Results of an annual, "Peak-Season" survey of market patrons, due no later than September 1, 2019, documenting the customer's place of residence, customer's average expenditure per market visit, the customer's total number of market visits per calendar year, method of customer's market awareness and other information requested by the St. Charles Parish Department of Economic Development & Tourism.
- Quarterly Progress Reports, due thirty-one (31) calendar days after the end of each quarter, for each of the items listed in "EXHIBIT A."
- A Quarterly Accounting Report, due on the same days as the Quarterly Progress Reports, detailing the use of the St. Charles Parish grant proceeds.
- 2019 Annual Report containing a cumulative summary of market statistics, activities, and annual financial statements delivered to the St. Charles Parish Department of Economic Development & Tourism by February 1, 2020.
- Other information, reports and documentation requested by the St. Charles Parish Department of Economic Development & Tourism.

St. Charles Parish, through the Department of Economic Development & Tourism, hereby agrees to provide \$12,000 in funding for the services listed in "EXHIBIT A." Funding for said projects shall be dispersed as follows:

- \$8,000 no later than March 31, 2019
- \$4,000 no later than November 30, 2019

German Coast Farmers' Market

By: Ann Montgomery

Ann Montgomery
GCFM President

St. Charles Parish

By: [Signature]

Larry Cochran
Parish President

EXHIBIT A

The German Coast Farmers' Market (GCFM) agrees to provide the following:

- East & West Bank Farmers' Market Venues
GCFM will operate and manage an East Bank Farmers' Market and a West Bank Farmers' Market for the purpose of providing local farmers and value added vendors a weekly venue to sell their produce.
- Seedling Program & Market Promotional Items
GCFM will continue to promote the Seedling Program and Industry Support Program as well as market promotional items as a revenue source for operating expenses of the market.
- Louisiana Seniors Farmers Market Nutrition Program
GCFM will participate in the Program, administered by the Louisiana Department of Agricultural & Forestry (LDAF). GCFM will encourage eligible vendors to become certified. Council on Aging forwards eligible participant listing to LDAF. Eligible participants will receive \$16 in coupons to buy fresh fruits, vegetables and cut herbs from a certified vendor.
- Resident Business & Entrepreneurship Program
GCFM will work to increase vendor selling opportunities by developing and encouraging relationships with the Edible Enterprises Food Incubator Program and its tenants, local restaurants, retail outlets and the St. Charles Parish Public School System. The GCFM will offer technical assistance to vendors and entrepreneurs.
- Web Site-Internet Service
GCFM will facilitate maintenance of a web site to assist market vendors in advertising and promoting their products. GCFM will assist all market vendors by emailing a newsletter to market patrons.
- Tourism
GCFM will promote local tourist attractions and work with agencies to increase visitor attendance.
- Market Lagniappe
GCFM will regularly sponsor and offer market programs aiming to educate and entertain patrons. Lagniappe examples may include but are not limited to food demonstrations, live music, gardening seminars, and health and fitness educational opportunities.
- Grants, Donations, In-Kind Services
GCFM will proactively pursue grant opportunities and financial & in-kind donations to assist with defraying operating expenses.
- Heritage Education Initiative
GCFM will educate market visitors on the history of the German Coast, by displaying interpretive panels/signboards, which follow the stories of German Settlers. These panels will serve to educate visitors on the history of the immigration and settlement of the Coast.
- St. Charles Parish Council Presentation
GCFM will appear at a St. Charles Parish Council Meeting on **September 9, 2019** and present a summary report of their 2017 operations and answer any questions pertaining to GCFM activities.