



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Holly Fonseca**

**Councilmembers Michael A. Mobley, La Sandra D. Wilson,  
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,  
Bob Fisher, Michele deBruler**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5125  
www.stcharlesparish.gov

---

**Monday, July 21, 2025**

**6:00 PM**

**Council Chambers, Courthouse**

**Final**

---

### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Chris Housewright  
Grace Point Church, Destrehan*

### APPROVAL OF MINUTES

*Regular Meeting – July 7, 2025*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2025-0194](#)     Proclamation: "National Heatstroke Awareness Month"

**Sponsors:**     Ms. deBruler

**Attachments:**     [2025-0194 National Heatstroke Awareness](#)

### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2025-0195](#)     Department of Community Services

**Attachments:**     [2025-0195 2025CommunityServicesCouncilPresentation](#)

[2025-0196](#)     Parish President Remarks/Report

**Sponsors:**     Mr. Jewell

### ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, August 4, 2025, 6:00 pm, Council Chambers, Courthouse, Hahnville**

*(No items for the regular Agenda)*

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

- 2      [2025-0175](#)      An ordinance to provide for the installation of “**ALL-WAY STOP**” signs at the intersection of Lorraine Street and Amie Street, in Gabriel Heights Subdivision, in Destrehan.
- Sponsors:**      Ms. Skiba
- Legislative History**
- |        |                   |  |
|--------|-------------------|--|
| 7/7/25 | Council Member(s) | Introduced   |
| 7/7/25 | Parish Council    | Publish/Scheduled for Public Hearing to the Parish Council |
- 3      [2025-0176](#)      An ordinance to amend the Code of Ordinances to revise Chapter 15, Motor Vehicles and Traffic, Section 15-9. Speed Limits (a) to provide an exception to the Twenty-five (25) Miles Per Hour Speed Limit, to lower the speed limit on **River Place Drive in Hahnville, to fifteen (15) miles per hour.**
- Sponsors:**      Ms. Wilson
- Legislative History**
- |         |                   |  |
|---------|-------------------|--|
| 6/18/25 | Council Member(s) | Introduced   |
| 7/7/25  | Parish Council    | Publish/Scheduled for Public Hearing to the Parish Council |
- 4      [2025-0182](#)      An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 6, Buildings and Building Regulations, Article II. Building and Related Construction Codes, Section 6-15 (a), to change the demolition permit fee from \$100 to “n/a”, meaning no fee.
- Sponsors:**      Mr. Jewell and Department of Planning & Zoning
- Legislative History**
- |        |                  |  |
|--------|------------------|--|
| 7/7/25 | Parish President | Introduced   |
| 7/7/25 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 5      [2025-0183](#)      An ordinance to approve and authorize the execution of a 3-year Cooperative Endeavor Agreement with the Louisiana Department of Energy and Natural Resources (LDENR) for “St. Charles Parish Local Coastal Program Implementation.”
- Sponsors:**      Mr. Jewell, Department of Planning & Zoning and Coastal Zone Management Section
- Attachments:**      [2025-0183 SthCharles\\_LCP\\_Contract\\_FY\\_26-28.Draft\\_\(006\)\\_FINAL](#)  
[2025-0183 2025-26 COI - Department of Energy and Natural Resources of the](#)
- Legislative History**
- |        |                  |  |
|--------|------------------|--|
| 7/7/25 | Parish President | Introduced   |
| 7/7/25 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |

- 27     [2025-0184](#)     An ordinance approving and authorizing the execution of a Contract with BLD Services, LLC, for the Ormond CN Railway Culverts Project (Project No. P200801), in the amount of \$10,542,425.00.

**Sponsors:**     Mr. Jewell and Department of Public Works

**Attachments:**     [2025-0184 Signed Contract 6-26-25](#)  
[2025-0184 Notice of Intent](#)  
[2025-0184 Contract Award Extension 6-26-25](#)  
[2025-0184 Certificate of Authority](#)  
[2025-0184 Award Recommendation](#)  
[2025-0184 Signed Bid Tab](#)

**Legislative History**

7/7/25	Parish President	Introduced
7/7/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 43     [2025-0186](#)     An ordinance approving and authorizing the execution of Change Order No. 1 for the Sunset Screen Cleaner Project No. P080905-11C, CPRA Project No. BA-0270, Sunset Screen Cleaner, as part of the West Bank Hurricane Protection Levee Project, to increase contract amount by \$168,945.00 and increase the contract time by twelve (12) calendar days.

**Sponsors:**     Mr. Jewell and Department of Public Works

**Attachments:**     [2025-0186 Change Order&directive](#)

**Legislative History**

7/7/25	Parish President	Introduced
7/7/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 52     [2025-0188](#)     An ordinance approving and authorizing the execution of a Contract with Sealevel Construction, Inc., for Montz Pump Station No. 2 and Drainage Improvements (Project No. P210806), as part of the East Bank West Shore Hurricane Protection Levee system, in the amount of \$18,882,865.00.

**Sponsors:**     Mr. Jewell and Department of Public Works

**Attachments:**     [2025-0188 Section 00500 Signed by Sealevel](#)  
[2025-0188 Notice of Intent Montz Pump Station No. 2](#)  
[2025-0188 Corporate Resolution](#)  
[2025-0188 2025-06-17 Montz PS 2 Bid Eval Award Recommendation](#)  
[2025-0188 Signed Bid Tab](#)

**Legislative History**

7/7/25	Parish President	Introduced
--------	------------------	------------

7/7/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 71 [2025-0189](#) An ordinance to levy an assessment on the 2024 ad valorem tax bills of property owners that are delinquent in paying outstanding invoices for removal of weeds, grass, etc. in accordance with the St. Charles Parish Code, Chapter 16, Article III, Weeds, Grass, etc. and to levy an assessment on the ad valorem tax bills of property owners that are delinquent in paying outstanding charges incurred for the removal of unsafe structures, trash and debris in accordance with Chapter 16.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2025-0189 Ad Valorem Report](#)

**Legislative History**

7/7/25 Parish President Introduced

7/7/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 164 [2025-0190](#) An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance 21-8-16, which approved a Professional Services Agreement with Duplantis Design Group (DDG), to perform additional engineering services for the Des Allemands Boat Launch (Project No. P210705), to include construction administration and inspection for the construction of the actual Boat Launch, increasing the contract amount by \$381,480.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2025-0190 Duplantis Design Group - Amendment - June 28, 2025](#)  
[2025-0190 Duplantis Design Group - Rate Sheet - June 28, 2025](#)  
[2025-0190 Duplantis Design Group - Corporate Resolution - June 28, 2025](#)

**Legislative History**

7/7/25 Parish President Introduced

7/7/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 172 [2025-0191](#) An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance 23-12-4, which approved a Professional Services Agreement with Stuart Consulting Group, Inc. for Ormond Center Drainage Improvements (Project No. P190505), in the not to exceed amount of \$153,724.20.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2025-0191 Stuart Consulting Group Inc - Amendment - June 28, 2025](#)  
[2025-0191 2025-06-19 Corporate Resolution SCG](#)  
[2025-0191 StuartStandard Rate Sheet](#)

**Legislative History**

7/7/25 Parish President Introduced

7/7/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

**179** [2025-0192](#) An ordinance to reinstate vendor's compensation provisions.

**Sponsors:** Mr. Jewell

**Legislative History**

7/7/25 Parish President Introduced

7/7/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

**180** [2025-0193](#) An ordinance approving and authorizing the execution of Amendment No. 3 to Ordinance No. 21-11-4, which approved the Professional Services Agreement with GIS Engineering, LLC, to complete all engineering services for Montz Pump Station No. 2 (Parish Project No. P210806), in the amount not to exceed of \$422,160.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2025-0193 GIS Engineering LLC - Amendment - June 28, 2025](#)  
[2025-0193 GIS Engineering LLC - Rate Sheet - June 28, 2025](#)  
[2025-0193 GIS Engineering LLC - Corporate Resolution - February 02, 2025](#)

**Legislative History**

7/7/25 Parish President Introduced

7/7/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

## APPOINTMENTS

**193** [2025-0164](#) A resolution appointing a member to the St. Charles Parish Civil Service Board.

*Council will confirm nomination to the Civil Service Board to fill the vacancy created by the expiration of the term of Mr. Patrick O'Malley. Three (3) year term to begin August 1, 2025 and expire August 1, 2028.*

*Nominee: Mr. Patrick O'Malley*

**Legislative History**

8/5/22 Parish Council Enacted Legislation  
 Mr. Patrick O'Malley appointed to the St. Charles Parish Civil Service Board on August 15, 2022 per Resolution No. 6657  
 Term: (Immediately) August 15, 2022 - August 1, 2025

6/16/25 Parish Council Vacancy Announced

7/7/25 Parish Council Nomination(s) Accepted

Nominee:

Councilwoman deBruler nominated Mr. Patrick O'Malley

7/7/25 Parish Council Close Nomination(s) for

7/7/25 Parish Council Nomination(s) Closed

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*HOUSING AUTHORITY: Tuesday, 7/22/25, 6PM, Council Chambers*

*HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 7/30/25, 2PM, Council Chambers*

*ST. CHARLES PARISH COUNCIL: Monday, 8/4/25, 6PM, Council Chambers*

**Accommodations for Disabled**

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5125 to discuss the particular accommodations needed.