



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Final

Council Chairman Holly Fonseca
Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler

Monday, July 21, 2025

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, Bob Fisher, and Michele deBruler

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works Director Miles Bingham, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Community Services Director Joan Tonglet Diaz

CALL TO ORDER

PRAYER / PLEDGE

Pastor Chris Housewright
Grace Point Church, Destrehan

APPROVAL OF MINUTES

A motion was made by Councilmember Comardelle, seconded by Councilmember deBruler, to approve the minutes from the regular meeting of July 7, 2025. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2025-0194](#)

Proclamation: "National Heatstroke Awareness Month"

Sponsors: Ms. deBruler

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2025-0195](#)

Department of Community Services

Community Services Director Joan Diaz reported.

Councilwoman Wilson spoke on the matter.

Ms. Diaz spoke on the matter.

Councilman Piliè spoke on the matter.

Councilwoman O'Daniels spoke on the matter.

Reported

[2025-0196](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, AUGUST 4, 2025, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2025-0197](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Fairway Consulting and Engineering, LLC, for the Circle K Sewer Force Main Extension Feasibility Study (Project No. S250601), in the lump sum of \$100,000.00.

Sponsors: Mr. Jewell and Department of Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on August 4, 2025

[2025-0199](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 21-3-3, which approved the Professional Services Agreement with H. Davis Cole & Associates, LLC, for Murray Hill and Destrehan Drives Drainage Improvements (Project No. P201001), to add resident inspection funds, in the amount not to exceed \$109,750.00, increasing the overall contract value to \$434,418.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on August 4, 2025

[2025-0200](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 21-8-14, which approved the Professional Services Agreement with Volkert, Inc. for the Evangeline Road & CN Railroad Box Culvert (Project No. P210701), in the not to exceed amount of \$202,712.50, increasing the overall contract value to \$389,718.34.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on August 4, 2025

[2025-0201](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the St. Charles Parish Parks and Recreation Bethune Park Renovations (Project No. RECBP523), to decrease the contract amount by \$500.00 and increase the contract time by 84 days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on August 4, 2025

[2025-0202](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the Riverbend Subsurface Drainage (Project No. P250702), in the lump sum amount of \$86,544.40.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on August 4, 2025

[2025-0203](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Appendix A - St. Charles Parish Zoning Ordinance of 1981, Section VIII. - Site plan review and design requirements., F. Off-street parking in general; 2., to exempt single family residences in the R-1A(M) zoning district from the permanent dust-free paving requirement.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on August 4, 2025

[2025-0204](#)

An ordinance approving and authorizing the execution of the Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the JCJR Outfall Ditches (Project No. P250701), in the lump sum amount of \$70,248.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on August 4, 2025

[2025-0205](#)

An ordinance to amend Chapter 26-2 and 26-4 of the St. Charles Parish Code of Ordinances to update the composition of the Coastal Zone Advisory Committee.

Sponsors: Mr. Jewell, Mr. Pilié and Ms. O'Daniels

Publish/Scheduled for Public Hearing to the Parish Council on August 4, 2025

[2025-0206](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 19-9-6, which approved the Engineering Services Contract with Shread-Kuyrkendall & Associates, Inc. for the Lakewood Drive Reconstruction (Project No. P190201), to increase the construction and closeout amount by \$80,000.00 for a new not to exceed amount of \$280,000.00, increasing the overall contract amount to \$799,380.24.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on August 4, 2025

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

[2025-0175](#)

An ordinance to provide for the installation of “**ALL-WAY STOP**” signs at the intersection of Lorraine Street and Amie Street, in Gabriel Heights Subdivision, in Destrehan.

Sponsors: Ms. Skiba

Reported:

Councilwoman Skiba Recommended: Approval

Councilwoman Skiba spoke on the matter.

Speakers:

Jeffrey Grayson, Destrehan

Wendy Grayson, Destrehan

Public Hearing Requirements Satisfied

Enactment No: 25-7-5

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-7-5

[2025-0176](#)

An ordinance to amend the Code of Ordinances to revise Chapter 15, Motor Vehicles and Traffic, Section 15-9. Speed Limits (a) to provide an exception to the Twenty-five (25) Miles Per Hour Speed Limit, to lower the speed limit on **River Place Drive in Hahnville, to fifteen (15) miles per hour.**

Sponsors: Ms. Wilson

Reported:

Councilwoman Wilson Recommended: Approval
Councilwoman Wilson spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-7-6

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-7-6

[2025-0182](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 6, Buildings and Building Regulations, Article II. Building and Related Construction Codes, Section 6-15 (a), to change the demolition permit fee from \$100 to "n/a", meaning no fee.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval
Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-7-7

Council Discussion
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-7-7

[2025-0183](#)

An ordinance to approve and authorize the execution of a 3-year Cooperative Endeavor Agreement with the Louisiana Department of Energy and Natural Resources (LDENR) for “St. Charles Parish Local Coastal Program Implementation.”

Sponsors: Mr. Jewell, Department of Planning & Zoning and Coastal Zone Management Section

Reported:

P & Z Department Recommended: Approval
Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-7-8

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-7-8

[2025-0184](#)

An ordinance approving and authorizing the execution of a Contract with BLD Services, LLC, for the Ormond CN Railway Culverts Project (Project No. P200801), in the amount of \$10,542,425.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Speakers:

Tina Berteau, Destrehan
Chris Labure, Destrehan

Public Hearing Requirements Satisfied

Enactment No: 25-7-9

Council Discussion
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-7-9

[2025-0186](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the Sunset Screen Cleaner Project No. P080905-11C, CPRA Project No. BA-0270, Sunset Screen Cleaner, as part of the West Bank Hurricane Protection Levee Project, to increase contract amount by \$168,945.00 and increase the contract time by twelve (12) calendar days.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Senior Projects Manager Sam Scholle spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-7-10

Mr. Scholle spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-7-10

[2025-0188](#)

An ordinance approving and authorizing the execution of a Contract with Sealevel Construction, Inc., for Montz Pump Station No. 2 and Drainage Improvements (Project No. P210806), as part of the East Bank West Shore Hurricane Protection Levee system, in the amount of \$18,882,865.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.
Senior Projects Manager Sam Scholle spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-7-11

Council Discussion

Mr. Scholle spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-7-11

[2025-0189](#)

An ordinance to levy an assessment on the 2024 ad valorem tax bills of property owners that are delinquent in paying outstanding invoices for removal of weeds, grass, etc. in accordance with the St. Charles Parish Code, Chapter 16, Article III, Weeds, Grass, etc. and to levy an assessment on the ad valorem tax bills of property owners that are delinquent in paying outstanding charges incurred for the removal of unsafe structures, trash and debris in accordance with Chapter 16.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval
Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-7-12

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-7-12

[2025-0190](#)

An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance 21-8-16, which approved a Professional Services Agreement with Duplantis Design Group (DDG), to perform additional engineering services for the Des Allemands Boat Launch (Project No. P210705), to include construction administration and inspection for the construction of the actual Boat Launch, increasing the contract amount by \$381,480.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Chairman Fonseca stated that Administration requested that File No. 2025-0190 be postponed indefinitely.

Public Hearing Requirements Satisfied

Parish President Matthew Jewell spoke on the matter.

A motion was made by Councilmember Fisher, seconded by Councilmember O'Daniels, to Postpone Indefinitely File No. 2025-0190. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Postponed Indefinitely

[2025-0191](#)

An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance 23-12-4, which approved a Professional Services Agreement with Stuart Consulting Group, Inc. for Ormond Center Drainage Improvements (Project No. P190505), in the not to exceed amount of \$153,724.20.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-7-13

Council Discussion

Mr. Bingham spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-7-13

[2025-0192](#)

An ordinance to reinstate vendor's compensation provisions.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval
Ms. Paula H. Jeansonne, Director of Tax Collections, spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-7-14

Council Discussion

Ms. Jeansonne spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-7-14

[2025-0193](#)

An ordinance approving and authorizing the execution of Amendment No. 3 to Ordinance No. 21-11-4, which approved the Professional Services Agreement with GIS Engineering, LLC, to complete all engineering services for Montz Pump Station No. 2 (Parish Project No. P210806), in the amount not to exceed of \$422,160.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-7-15

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-7-15

APPOINTMENTS

[2025-0164](#)

A resolution appointing Mr. Patrick O'Malley to the St. Charles Parish Civil Service Board.

VOTE ON THE APPOINTMENT OF MR. PATRICK O'MALLEY

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 6838

ADJOURNMENT

A motion was made by Councilmember deBruler, seconded by Councilmember Skiba, to adjourn the meeting at approximately 7:42 pm. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary