



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Marilyn B. Bellock
Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, November 15, 2021

6:00 PM

Council Chambers, Courthouse

Final

Regular Meeting / Budget Hearing - Agenda

CALL TO ORDER

PRAYER / PLEDGE

Pastor Charles Johnson, Sr.
Mount Zion Community Church, Boutte

APPROVAL OF MINUTES

Regular Meeting – October 18, 2021
Regular Meeting – November 1, 2021

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2021-0289](#) In Recognition: Michael J. Dunn, Planning & Zoning Commission

Sponsors: Ms. Bellock

Attachments: [2021-0289 Michael J. Dunn](#)

- 2 [2021-0290](#) Proclamation: National Adoption Day

Sponsors: Ms. Billings

Attachments: [2021-0290 National Adoption Day](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2021-0284](#) Department of Economic Development & Tourism

[2021-0285](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, December 6, 2021, 6:00 pm, Council Chambers, Courthouse, Hahnville

(No items for the regular Agenda)

PLANNING AND ZONING PETITIONS

- 3 [2021-0272](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from M-1 to R-1B and C-2 on 130,697 sq. ft., Lot J-2A, Plantation Business Campus, corner of River Road and Campus Drive East, Destrehan, as requested by Helm Developments, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2021-0272 Recommendation at a Glance \(Helm\)](#)

[2021-0272 Minutes 10.14.21 Helm \(rezone\).pdf](#)

[2021-0272 LUR 2021-12-R](#)

[2021-0272 Survey](#)

[2021-0272 AERIAL](#)

[2021-0272 ZONING](#)

[2021-0272 FLUM](#)

[2021-0272 Application](#)

Legislative History

8/4/21	Department of Planning & Zoning	Received/Assigned PH
10/14/21	Department of Planning & Zoning	Recommended Denial to the Planning Commission Denial due to not meeting any of the rezoning guidelines.
10/14/21	Planning Commission	Recommended Denial to the Parish Council Denial due to not meeting any of the rezoning guidelines.
11/1/21	Parish President	Introduced
11/1/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 19 [2021-0159](#) An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2022.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2022 PROPOSED BUDGET DOCUMENT 10.18.2021 without GFOA informatio](#)
[2022 Draft Budget Data Council Office & Councilmembers.pdf](#)
[2022 Draft Budget Data \(Boards & Agencies\).pdf](#)
[11-10-21_budget_Access Health St. Charles Parish Council Meeting_11.9.21 F](#)
[11-10-21_budget_ARC-COVID-19_pandemic Powerpoint .pdf](#)
[2021-0159 2022 PROPOSED BUDGET EX A&B.pdf](#)
[Amendments 11-9-21.pdf](#)
[11-10-21_hearing-date-2021-.pdf](#)
[11-9-21_hearing-date-2021- \(003\).pdf](#)
[2021-0159 new CALENDAR OF OFFICIAL ACTION FOR 2022 BUDGET_Rev.](#)
[2021-0159 CALENDAR OF OFFICIAL ACTION FOR 2022 BUDGET.pdf](#)

Legislative History

6/7/21 Parish Council Accepted
 Reported:
 Finance Department Recommended: Approval

Public Hearings scheduled for: Tuesday, October 26, 2021 at 9 am;
 Thursday, October 28, 2021 at 6 pm; and Monday, November 1, 2021 at 6
 pm

Public comment opened; no public comment

6/7/21 Parish Council Accepted
 10/4/21 Parish Council Amended
 Reported:
 Finance Department Recommended: Approval

Public Hearings revised for: Wednesday, November 10, 2021 at 9:00 am;
 Wednesday, November 10, 2021 at 1:00 pm; and Monday, November 15,
 2021 at 6:00 pm

Public comment opened; no public comment

Council Discussion

Amendment: to amend the Calendar of Official Action for the 2022 Budget
 by amending the public hearing dates to Tuesday, November 9, 2021 at
 9:00 am; Wednesday, November 10, 2021 at 1:00 pm; and Monday,
 November 15, 2021 at 6:00 pm

10/4/21 Parish Council Amended

10/4/21	Parish Council	Accepted
10/4/21	Parish Council	Accepted
10/18/21	Parish President	Introduced
10/18/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
11/1/21	Parish President	Introduced
11/1/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
11/9/21	Parish Council	Public Hearing Requirements Satisfied
11/9/21	Parish Council	Amendments Recorded

AMENDMENT NO. 1 - General Fund - Council - District IV - Operating Services, Materials & Supplies, and Other Charges

Councilman Dufrene motioned, seconded by Councilwoman Billings, to amend the proposed budget to decrease \$370.00 under Account 001-400114- Council - District IV - Operating Services - Advertising, Dues, & Subscriptions; to decrease \$3,150.00 under Account 001-400114- Operating Services - Printing; to decrease \$5,700.00 under Account 001-400114- Operating Services - Postage; to decrease \$1,800.00 under Account 001-400114- Operating Services - Telephone; to decrease \$700.00 under Account 001-400114 - Operating Services - Rentals; to decrease \$800.00 under Account 001-400114- Operating Services - Maintenance of Property and Equipment; to decrease \$1,700.00 under Account 001-400114 - Operating Services - Contractual; to decrease \$6,000.00 under Account 001-400114 - Materials & Supplies - N/C Office Supplies; to decrease \$825.00 under Account 001-400114 - Materials & Supplies - Office Supplies; and to decrease \$13,250.00 under Account 001-400114- Other Charges - Training & Travel and to increase \$34,295.00 under Road & Drainage - Drainage - Fund 112 for Des Allemands Bulkhead. Motion carried 8 yeas, Councilwoman Fisher-Perrier absent.

AMENDMENT NO. 2 - General Fund - Health & Safety Rehab

Councilman Dufrene motioned, seconded by Councilwoman Clulee to add \$50,000.00 to Account Number 001-430225 - Health & Safety Rehab - Materials & Supplies - Miscellaneous. Motion carried 8 yeas, Councilman Fisher absent.

11/9/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
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- 23** [2021-0267](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with GIS Engineering, LLC, to perform engineering services for Montz Pump Station No. 2 (Project No. P210806), not to exceed \$913,980.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2021-0267 Montz Pumpstation No.2 -Professional Services.pdf](#)
[2021-0267 RESOLUTION-GIS ENGINEERING LLC \(DUSTIN authority to sign c](#)

Legislative History

11/1/21	Parish President	Introduced
11/1/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 37** [2021-0268](#) An ordinance to amend the Code of Ordinances to revise Chapter 15, Motor Vehicles and Traffic, Section 15-9. Speed Limits (a) to provide an exception to the Twenty-five (25) Miles Per Hour Speed Limit, to lower the speed limit on **Terrace Street in New Sarpy to fifteen (15) miles per hour.**

Sponsors: Mr. Fisher

Attachments: [2021-0268 Terrace Street Questionnaire 9.23.2021](#)

Legislative History

9/23/21	Council Member(s)	Correspondence Sent to the Residents of Terrace Street in New Sarpy, from Councilman, District VI, Bob Fisher, seeking feedback to determine the majority opinion of the residents, whether in favor or not in favor of reducing the speed limit from 25 miles per hour to 15 miles per hour on Terrace Street in New Sarpy.
11/1/21	Council Member(s)	Introduced
11/1/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 38** [2021-0269](#) An ordinance to approve and authorize the execution of an Act of Sale by St. Charles Parish to Donna Zanca wife of/and Glenn L. Ebeyer, Jr. for certain property being a portion of Lot 26 Ormond Plantation Estates in Square 6 measuring approximately 31.17'x175', Destrehan, Louisiana in the amount of \$26,000.00.

Sponsors: Mr. Jewell and Department of Legal Services

Attachments: [2021-0269 Agreement to Purchase.pdf](#)
[2021-0269 appraisal Lot fronting 110 Ducayet Drive.pdf](#)

Legislative History

11/1/21	Parish President	Introduced
11/1/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 42** [2021-0270](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, Appendix A, as amended, Section VI. Zoning district criteria and regulations, in order to permit transmission towers in the OL zoning district as a Special Permit Use.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2021-0270 Recommendation at a Glance \(Transmission towers\).pdf](#)
[2021-0270 Minutes 10.14.21 Transmission Towers.pdf](#)
[2021-0270 LUR 2021-06 Transmission towers as resi accessory.pdf](#)

Legislative History

10/14/21	Department of Planning & Zoning	Recommended Approval to the Planning Commission
10/14/21	Planning Commission	Recommended Approval to the Parish Council
11/1/21	Parish President	Introduced
11/1/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 46** [2021-0271](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, Appendix A, as amended, Section VI. Zoning District Criteria and Regulations, to clarify that trucking and heavy equipment-related businesses are permitted in M-1 zoning districts.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2021-0271 Recommendation at a Glance \(Trucking\).pdf](#)
[2021-0271 Minutes 10.14.21 Trucking.pdf](#)
[2021-0271 LUR 2021-05 Vehicle.pdf](#)

Legislative History

10/14/21	Department of Planning & Zoning	Recommended Approval to the Planning Commission
10/14/21	Planning Commission	Recommended Approval to the Parish Council
11/1/21	Parish President	Introduced
11/1/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 50** [2021-0283](#) An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement between St. Charles Parish and Louisiana Department of Veterans Affairs for the provision of office space located in the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA.

Sponsors: Mr. Jewell

Attachments: [2021-0283 St Charles PC FY22.pdf](#)

Legislative History

11/1/21	Parish President	Introduced
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11/1/21 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

APPOINTMENTS

- 58** [2021-0262](#) A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District II Representative.

Council will confirm nomination from the District II Councilmember to fill the vacancy created by the expiration of the term of Mr. Randy Lauve. Four (4) year term to begin December 7, 2021 and expire December 7, 2025.

Nominee: Ms. Vicki Carter

Legislative History

11/27/17	Parish Council	Enacted Legislation
	Mr. Randy Lauve appointed to the St. Charles Parish Board of Adjustment as the District II Representative on November 27, 2017, per Resolution No. 6318	
	Term: December 7, 2017 - December 7, 2021	
10/18/21	Parish Council	Vacancy Announced
11/1/21	Parish Council	Nomination(s) Accepted
	Nominee: Councilwoman Clulee nominated Ms. Vicki Carter	
11/1/21	Parish Council	Close Nomination(s) for
11/1/21	Parish Council	Nomination(s) Closed

- 63** [2021-0263](#) A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District IV Representative.

Council will confirm nomination from the District IV Councilmember to fill the vacancy created by the expiration of the term of Mr. Robert Price. Four (4) year term to begin December 7, 2021 and expire December 7, 2025. [Mr. Price has served two consecutive terms and cannot be re-appointed]

Nominee: Mr. Ernest Eusea

Legislative History

12/11/17	Parish Council	Enacted Legislation
	Mr. Robert Price appointed to the St. Charles Parish Board of Adjustment as the District IV Representative on December 11, 2017, per Resolution No. 6321	
	Term: December 7, 2017 - December 7, 2021	
10/18/21	Parish Council	Vacancy Announced
11/1/21	Parish Council	Nomination(s) Accepted
	Nominee: Councilman Dufrene nominated Mr. Ernie Eusea	
11/1/21	Parish Council	Close Nomination(s) for
11/1/21	Parish Council	Nomination(s) Closed

- 67** [2021-0264](#) A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District V Representative.

Council will confirm nomination from the District V Councilmember to fill the vacancy created by the expiration of the term of Ms. Lori E. Brown. Four (4) year term to begin December 7, 2021 and expire December 7, 2025.

Nominee: Ms. Keondra Milligan

Legislative History

11/27/17	Parish Council	Enacted Legislation Ms. Lori E. Brown appointed to the St. Charles Parish Board of Adjustment as the District V Representative on November 27, 2017, per Resolution No. 6319 Term: December 7, 2017 - December 7, 2021
10/18/21	Parish Council	Vacancy Announced
11/1/21	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Bellock nominated Ms. Keondra Milligan
11/1/21	Parish Council	Close Nomination(s) for
11/1/21	Parish Council	Nomination(s) Closed

- 71** [2021-0265](#) A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District VI Representative.

Council will confirm nomination from the District VI Councilmember to fill the vacancy created by the expiration of the term of Ms. Katina Summers. Four (4) year term to begin December 7, 2021 and expire December 7, 2025.

Nominee: Ms. Katina Summers

Legislative History

2/3/20	Parish Council	Enacted Legislation Ms. Katina Summers appointed to the St. Charles Parish Board of Adjustment as the District VI Representative on February 3, 2020, per Resolution No. 6468 Term: Immediately (February 3, 2020) - December 7, 2021
10/18/21	Parish Council	Vacancy Announced
11/1/21	Parish Council	Nomination(s) Accepted Nominee: Councilman Fisher nominated Ms. Katina Summers
11/1/21	Parish Council	Close Nomination(s) for
11/1/21	Parish Council	Nomination(s) Closed

- 75** [2021-0278](#) A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District V Representative.

Council will confirm nomination from the District V Councilmember to fill the vacancy caused by the resignation of the term of Mr. Michael J. Dunn. Unexpired term to begin immediately and expire May 31, 2023.

Nominee: Mr. Ryant Price

Legislative History

6/3/19	Parish Council	Enacted Legislation Mr. Michael J. Dunn appointed to the St. Charles Parish Planning & Zoning Commission as the District V Representative on June 3, 2019, per Resolution No. 6415 Term: June 3, 2019 - May 31, 2023
11/1/21	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Bellock nominated Mr. Ryant Price
11/1/21	Parish Council	Close Nomination(s) for
11/1/21	Parish Council	Nomination(s) Closed

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

LIBRARY BOARD OF CONTROL: Tuesday, 11/16/21, 6PM, Council Chambers
HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 11/17/21, 2PM, Council Chambers
BOARD OF ADJUSTMENT (ZBA): Thursday, 11/18/21, 7PM, Council Chambers
HOUSING AUTHORITY: Tuesday, 11/30/21, 6PM, Council Chambers
LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 12/1/21, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie
PLANNING & ZONING COMMISSION: Thursday, 12/2/21, 6PM, Council Chambers
HURRICANE PROTECTION PROJECTS COMMITTEE MEETING: Monday, 12/6/21, 5PM, Council Chambers
ST. CHARLES PARISH COUNCIL: Monday, 12/6/21, 6PM, Council Chambers

ANNOUNCEMENTS

PARISH HOLIDAY: Thursday, 11/25/21 & Friday, 11/26/21 – Thanksgiving

*****PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, DECEMBER 6, 2021.*

Board of Review: Parish Council will be sitting as a Board of Review December 9 – December 23, 2021

2021 Assessment List

Written or Oral Protests must be received by the Parish Council Office by December 13, 2021 – 4:00 pm

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

- 79 [2021-0286](#) Review 2022 Parish Council Meeting Schedule [Adopt December 6, 2021]

Attachments: [2021-0286_2022_PC_Schedule.pdf](#)
[2021-0286_2022_Color_Coded_Calendar_with_explan.pdf](#)

- [2021-0287](#) Accept Nominations - Presiding Officer for 2022; Chairman, St. Charles Parish Council [Confirm December 6, 2021]

- [2021-0288](#) Accept Nominations - Presiding Officer for 2022; Vice-Chairman, St. Charles Parish Council [Confirm December 6, 2021]

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.