



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Beth A. Billings
Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,
Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,
Bob Fisher, Julia Fisher-Cormier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, July 31, 2023

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor Troy D. Smith, Sr.
True Vine Baptist Church, Hahnville

APPROVAL OF MINUTES

Regular Meeting – July 10, 2023

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2023-0180](#) In Recognition: Sheriff Gregory C. Champagne, National Sheriff's Association President
Sponsors: Ms. Fonseca, Ms. Billings and Mr. Jewell
Attachments: [2023-0180 Greg Champagne-National Sheriff's Assn President](#)

- 2 [2023-0181](#) In Recognition: Valero St. Charles Refinery, 20 Year Anniversary
Sponsors: Mr. Fisher
Attachments: [2023-0181 Valero St. Charles Refinery, 20 Year Anniversary](#)

- 3 [2023-0182](#) In Recognition: Diamond Green Diesel, LLC, 10 Year Anniversary
Sponsors: Mr. Fisher
Attachments: [2023-0182 Diamond Green Diesel, 10 Year Anniversary](#)

- 4 [2023-0183](#) In Recognition: First National Bank USA
Sponsors: Mr. Jewell
Attachments: [2023-0183 First National Bank USA](#)

- 5 [2023-0184](#) Proclamation: “Vehicular Heatstroke Awareness Month”

Sponsors: Ms. Clulee

Attachments: [2023-0184 Vehicular Heatstroke Awareness Month](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2023-0186](#) The Arc of St. Charles

Attachments: [2023-0186 The-Arc-Powerpoint](#)

- [2023-0185](#) Department of Community Services

Attachments: [2023-0185 Community Services Council Presentation](#)

- [2023-0187](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, August 14, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 6 [2023-0194](#) An ordinance to amend the Code of Ordinances to revise Chapter 15, Motor Vehicles and Traffic, Section 15-9. Speed Limits (a) to provide an exception to the Twenty-five (25) Miles Per Hour Speed Limit, to raise the speed limit on **Riverwood Drive in Riverwood Estates, St. Rose, to twenty (20) miles per hour.**

Sponsors: Ms. Bellock

- 7 [2023-0195](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-3 to R-1A(M) on Lot 5, Block C, Boots Subdivision as shown on the survey by E. M. Collier dated August 12, 1968, 429 Good Children Street, Boutte, as requested by Melanie Johnson.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2023-0195 RECOMMENDATIONS AT A GLANCE](#)

[2023-0195 Minutes](#)

[2023-0195 Staff Report](#)

[2023-0195 Survey](#)

[2023-0195 AERIAL](#)

[2023-0195 ZONING](#)

[2023-0195 FLUM](#)

[2023-0195 Application Page 1](#)

Legislative History

6/7/23	Department of Planning & Zoning	Received/Assigned PH
7/6/23	Department of Planning & Zoning	Recommended Approval to the Planning Commission
7/6/23	Planning Commission	Recommended Approval to the Parish Council

- 19** [2023-0196](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-3 to M-1 on two triangular lots designated a portion of Lots 7, 8, & 9 of the John Lambert Tract, or Lots 55, 56, 57, and 58, Almedia Townsites Section "A" as shown on the survey by Cody A. DiMarco, PLS dated December 16, 2020, 275 I-310 Service Road, St. Rose, as requested by Conrad Frey for Southern Trucking & Transportation, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2023-0196 RECOMMENDATIONS AT A GLANCE](#)

[2023-0196 Minutes](#)

[2023-0196 Staff Report](#)

[2023-0196 Survey](#)

[2023-0196 AERIAL](#)

[2023-0196 ZONING](#)

[2023-0196 FLUM](#)

[2023-0196 Application Page 1](#)

Legislative History

6/6/23	Department of Planning & Zoning	Received/Assigned PH
7/6/23	Department of Planning & Zoning	Recommended Approval to the Planning Commission
7/6/23	Planning Commission	Recommended Approval to the Parish Council

ORDINANCE SCHEDULED FOR PUBLIC HEARING AND ADOPTION AT THIS PUBLIC MEETING (INTRODUCED AT PREVIOUS MEETING)

- 32** [2023-0171](#) An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2023-0171 2023 ADVAL council](#)
[2023-0171 2024 Budget Ad Valorem Revenue and Expense](#)
[2023-0171 Graph](#)

Legislative History

7/10/23	Parish President	Introduced
7/10/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 39** [2023-0177](#) An ordinance approving and authorizing the execution of a Contract with Kort's Construction Services, Inc., for the West Bank Bridge Park Improvements, Phase I, (Project No. RECWB122) in the lump sum amount of \$1,984,500.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Attachments: [2023-0177 00500](#)
[2023-0177 Section 00810 Notice of Intent to Award](#)
[2023-0177 Corporate Resolution](#)
[2023-0177 Signed Bid Tab](#)
[2023-0177 Extension of Time Corres. dated 7.6.2023](#)

Legislative History

7/10/23	Parish President	Introduced
7/10/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 55 [2023-0178](#) An ordinance approving and authorizing the execution of a Contract with All Star Electric, Inc., for the West Bank Bridge Park Improvements, Phase 1 Lighting, (Project No. RECWB122) in the lump sum amount of \$1,189,422.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Attachments: [2023-0178 Section 00500](#)
[2023-0178 Section 00810 Notice of Intent to Award - All Star Electric](#)
[2023-0178 Corporate Resolution](#)
[2023-0178 Signed Bid Tab](#)

Legislative History

7/10/23	Parish President	Introduced
7/10/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 67 [2023-0179](#) An ordinance approving and authorizing the execution of a Cooperative Endeavor Agreement between St. Charles Parish and the Lafourche Basin Levee District relative to a levee lift for the Sunset Drainage District within the West Bank Hurricane Protection Levee System (Project A) and access roadway and surcharge area for a future boat ramp located on property known as Des Allemands Boat Launch (Project B).

Sponsors: Mr. Jewell and Department of Legal Services

Attachments: [2023-0179 2023 07 06 CEA Lafourche Basin Levee District Des Allemands Bo](#)
[2023-0179 2023 07 06 Attachment A to CEA](#)

Legislative History

7/10/23	Parish President	Introduced
7/10/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

PERSONS TO ADDRESS THE COUNCIL

79 [2023-0201](#) Mr. Donald Peyton, Fire Chief: Proposed Millage Roll Back

Attachments: [2023-0201 Petition to Address Donald Peyton](#)

81 [2023-0202](#) Mr. Dwayne LaGrange: Waterworks

Attachments: [2023-0202 Petition to Address Dwayne LaGrange](#)

RESOLUTIONS

82 [2023-0197](#) A resolution in support of the Planning and Zoning Commission's approval of 2023-3-SPU for an accessory dwelling unit in an R-1A zoning district at 100 Cadow Street, Paradis, with a waiver from the minimum building elevation, as requested by Robert and Heidi Lasserre.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2023-0197 RECOMMENDATIONS AT A GLANCE](#)

[2023-0197 Minutes](#)

[2023-0197 Staff Report-Print](#)

[2023-0197 AERIAL](#)

[2023-0197 Survey](#)

[2023-0197 Survey Lot12A](#)

[2023-0197 Email - Revised Plans](#)

[2023-0197 ZONING](#)

[2023-0197 FLUM](#)

[2023-0197 Grade Certificate](#)

Legislative History

5/16/23	Department of Planning & Zoning	Received/Assigned PH
7/6/23	Department of Planning & Zoning	Recommended Approval to the Planning Commission
7/6/23	Planning Commission	Recommended Approval to the Parish Council

- 103** [2023-0198](#) A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, C. Lots, 1. Size, a. Corner Lot, as requested by Boyd Kinler, Patti Gassen, Brent Kinler, Trudy Brooks, and Kerry Parlette.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2023-0198 RECOMMENDATIONS AT A GLANCE](#)

[2023-0198 Minutes](#)

[2023-0198 Staff Report](#)

[2023-0198 Survey](#)

[2023-0198 AERIAL](#)

[2023-0198 ZONING](#)

[2023-0198 FLUM](#)

[2023-0198 Waiver Request Lots 48 and 50 Wanda St](#)

Legislative History

6/12/23	Department of Planning & Zoning	Received/Assigned PH
7/6/23	Department of Planning & Zoning	Recommended Approval to the Planning Commission
7/6/23	Planning Commission	Recommended Approval to the Parish Council

- 115** [2023-0199](#) A resolution authorizing the St. Charles Parish Council to approve the Industrial Tax Exemption application for St. Charles Clean Fuels, LLC, Project ID: 20230093-ITE for participation in the Industrial Tax Exemption Program for a potential project in St. Rose, Louisiana.

Sponsors: Mr. Jewell and Department of Economic Development and Tourism

- 116** [2023-0200](#) A resolution authorizing the St. Charles Parish Council to approve the Industrial Tax Exemption application for St. Charles Clean Fuels, LLC, Project ID: 20230132-ITE for participation in the Industrial Tax Exemption Program for a potential project in St. Rose, Louisiana.

Sponsors: Mr. Jewell and Department of Economic Development and Tourism

APPOINTMENTS

- 117** [2023-0188](#) A resolution appointing a member to the St. Charles Parish Communications District representing the St. Charles Parish Sheriff's Office.

Attachments: [2023-0188 Sheriff recommendation](#)

[2023-0188 Correspondence sent to Sheriff](#)

Council will confirm nomination of Ms. Amanda Pertuis to the St. Charles Parish Communications District representing the St. Charles Parish Sheriff's Office. Four (4) year term to begin August 19, 2023 and expire August 19, 2027.

Legislative History

12/7/20	Parish Council	Enacted Legislation
	Major Donald Smith appointed to the St. Charles Parish Communications District as the Sheriff's Office Representative on December 7, 2020, per Resolution No. 6527	
	Term: December 7, 2020 - August 19, 2023	
5/18/23	Council Secretary	Correspondence Sent
	to Sheriff Greg Champagne requesting that he submit in writing the name of the person he would like to appoint or reappoint to the St. Charles Parish Communications District due to the term of Major Donald Smith expiring on August 19, 2023.	
6/30/23	Council Secretary	Correspondence Received
	from Sheriff Champagne advising that Ms. Amanda Pertuis, PIO, will be representing the Sheriff's Office on the St. Charles Parish Communications District to fill the expired term of Major Donald Smith.	

- 119** [2023-0189](#) A resolution appointing a member to the St. Charles Parish Communications District representing the St. Charles Parish Firemen's Association.

Attachments: [2023-0189 Firemen's Association recommendation](#)
[2023-0189 Correspondence sent to Firemen's Assoc.](#)

Council will confirm nomination of Mr. Oliver Dufrene to the St. Charles Parish Communications District representing the St. Charles Parish Firemen's Association. Four (4) year term to begin August 19, 2023 and expire August 19, 2027.

Legislative History

8/5/19	Parish Council	Enacted Legislation
	Mr. Oliver Dufrene appointed to the St. Charles Parish Communications District on August 5, 2019, per Resolution No. 6428	
	Term: August 19, 2019 - August 19, 2023	
5/18/23	Council Secretary	Correspondence Sent
	to St. Charles Firemen's Association President Armond Bourque asking to submit in writing the name of the person he would like to appoint or reappoint to the St. Charles Parish Communications District due to the term of Mr. Oliver Dufrene expiring on August 19, 2023.	
7/14/23	Council Secretary	Correspondence Received
	from Secretary/Treasurer Dawn Landry advising that Mr. Oliver Dufrene will again be representing the St. Charles Firemen's Association on the St. Charles Parish Communications District for a four year term.	

- 121** [2023-0190](#) Accept resignation of Mr. Kenny Wenning Jr. - St. Charles Parish Communications District representing the St. Charles Parish Council.

Attachments: [2023-0190 Resignation email](#)

Accept resignation of Mr. Kenny Wenning Jr. - St. Charles Parish Communications District representing the St. Charles Parish Council.

Legislative History

7/5/22	Parish Council	Enacted Legislation
	Mr. Kenny Wenning Jr. appointed to the St. Charles Parish Communications District on July 5, 2022, per Resolution No. 6650	
	Term: August 19, 2022 - August 19, 2026	

7/17/23 Board Member Resigned
 On July 12, 2023, correspondence received from Mr. Kenny Wenning Jr., dated July 12, 2023, notifying the Parish Council of his resignation. Resignation effective July 17, 2023.

122 [2023-0191](#)

A resolution appointing a member to the St. Charles Parish Communications District representing the St. Charles Parish Council.

Council Chairman will accept nominations to the St. Charles Parish Communications District representing the St. Charles Parish Council to fill the vacancy caused by the resignation of the term of Mr. Kenny Wenning Jr. Unexpired term to begin immediately and expire August 19, 2026.

Legislative History

7/5/22 Parish Council Enacted Legislation
 Mr. Kenny Wenning Jr. appointed to the St. Charles Parish Communications District on July 5, 2022, per Resolution No. 6650
 Term: August 19, 2022 - August 19, 2026

[2023-0192](#)

A resolution appointing a member to the Industrial Development Board.

On Monday, August 14, 2023, the Council Chairman will accept nominations to the Industrial Development Board to fill the vacancy created by the expiration of the term of Mr. Timothy J. Vial. Six (6) year term to begin October 1, 2023 and expire October 1, 2029.

Legislative History

10/2/17 Parish Council Enacted Legislation
 Mr. Timothy J. Vial appointed to the Industrial Development Board on October 2, 2017, per Resolution No. 6311
 Term: October 1, 2017 - October 1, 2023

[2023-0193](#)

A resolution appointing a member to the Industrial Development Board.

On Monday, August 14, 2023, the Council Chairman will accept nominations to the Industrial Development Board to fill the vacancy created by the expiration of the term of Mr. Billy Raymond. Six (6) year term to begin October 1, 2023 and expire October 1, 2029.

Legislative History

10/2/17 Parish Council Enacted Legislation
 Mr. Billy Raymond appointed to the Industrial Development Board on October 2, 2017, per Resolution No. 6312
 Term: October 2, 2017 - October 1, 2023

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

*LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 8/2/23, 6PM, Lafourche Basin
Levee District Office, 21380 Highway 20, Vacherie*

PLANNING & ZONING COMMISSION: Thursday, 8/3/23, 6PM, Council Chambers

CIVIL SERVICE BOARD: Tuesday, 8/8/23, 6:30PM, Council Chambers

*COMMUNITY ACTION ADVISORY BOARD: Wednesday, 8/9/23, 5PM, Council
Chambers*

*COMMUNICATIONS DISTRICT (911): Monday, 8/14/23, 5PM, 911 Center, 222 Joe
Louis Lane, Hahnville*

ST. CHARLES PARISH COUNCIL: Monday, 8/14/23, 6PM, Council Chambers

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.