



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Beth A. Billings
Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,
Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,
Bob Fisher, Julia Fisher-Cormier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, July 10, 2023

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor Clint Jett
Life Fellowship Community Church, Des Allemands

APPROVAL OF MINUTES

Regular Meeting – June 19, 2023

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1 [2023-0165](#) In Memoriam: Steven C. "Steve" Wilson

Sponsors: Ms. Fonseca

Attachments: [2023-0165 Steven C. Steve Wilson](#)

[Presentation-S. Wilson](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2023-0166](#) Hospital Service District

[2023-0167](#) St. Charles Community Health Center

[2023-0168](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

**ORDINANCE INTRODUCED FOR PUBLICATION, PUBLIC HEARING, & ADOPTION
AT THE PUBLIC MEETING****Monday, July 31, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 2 [2023-0171](#) An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2023-0171 2023 ADVAL council](#)
[2023-0171 2024 Budget Ad Valorem Revenue and Expense](#)
[2023-0171 Graph](#)

**ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC
HEARING****Monday, July 31, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville**

(No items for the regular Agenda)

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 9** [2023-0152](#) An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for Hill Heights Drainage Improvements, Project No. P190802, to decrease the contract amount by \$116,284.80 and 41 calendar days.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2023-0152 P190802 Hill Heights Final Change Order - Partially Executed](#)
 [2023-0152 Contract 0500](#)
 [2023-0152 Notice of Contract](#)
 [2023-0152 Professional Service Agreement Alpha Testing Hill Heights Drainac](#)
 [2023-0152 Substantial Completion](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/19/23 | Parish President | Introduced |
| 6/19/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 24** [2023-0154](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Eustis Engineering, L.L.C., to perform geotechnical services for the Luling Pond Lift Station and Upgrades (Project No. S211204), in the lump sum amount of \$47,900.00.
- Sponsors:** Mr. Jewell and Department of Wastewater
- Attachments:** [2023-0154 S211204 Geotech Professional Services Contract & Attachments](#)
 [2023-0154 Corporate Resolution](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/19/23 | Parish President | Introduced |
| 6/19/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 38** [2023-0153](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Danny J. Hebert, P.E., L.L.C. d.b.a. Civil & Environmental Consulting Engineers, to perform engineering services for the East Bank Bridge Park Improvements (Project No. RECEBI23), in the not to exceed amount of \$293,500.00.
- Sponsors:** Mr. Jewell and Department of Parks and Recreation
- Attachments:** [2023-0153 Revised Professional Services Agreement - SCP EB Bridge Park Im](#)
 [2023-0153 Corporate Resolution](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/19/23 | Parish President | Introduced |
| 6/19/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 52** [2023-0156](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Volkert, Inc., to perform engineering services for the KCS Canal Drainage Improvements (Project No. P230401), in the not to exceed amount of \$260,348.00.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2023-0156 1.30.2023 Professional Services Contract & Attachments](#)
[2023-0156 Volkert - Attachment C-1](#)
[2023-0156 Louisiana Corporate Resolution 04 19 23](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/19/23 | Parish President | Introduced |
| 6/19/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 76** [2023-0157](#) An ordinance approving and authorizing the execution of an Amendment No. 2 to Ordinance No. 19-7-3 which approved the Professional Services Agreement with Picciola & Associates, Inc., to perform engineering services for the Destrehan Pump Station (P.S.) No. 2 Conveyance Improvements (Project No. P181101), in the not to exceed amount of \$111,500.00.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2023-0157 P181101 - Legal Amendment Template](#)
[2023-0157 Exhibit A](#)
[2023-0157 PAI Corporate Resolution SCP](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/19/23 | Parish President | Introduced |
| 6/19/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 83** [2023-0158](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Shread-Kuyrkendall & Associates, Inc., to perform engineering services for the Engineers and Good Hope Canals Pipeline Location Investigation (Project No. P230402), in the lump sum amount of \$112,315.00.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2023-0158 1.30.2023 Professional Services Contract & Attachments](#)
[2023-0158 corporate resolution](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/19/23 | Parish President | Introduced |
| 6/19/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 102** [2023-0159](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Bryant Hammett & Associates, LLC, to perform surveying services for the Texaco Road Survey (Project No. P230601), in the lump sum amount of \$41,640.00.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2023-0159 1.30.2023 Professional Services Contract & Attachments](#)
[2023-0159 BHA Corporate Resolution 2023](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/19/23 | Parish President | Introduced |
| 6/19/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 118** [2023-0160](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Principal Engineering, Inc., to perform engineering services for a US 61 Canal Improvements Project (Project No. P230602), in the not to exceed amount of \$48,656.25.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2023-0160 Professional Services Contract & Attachments](#)
[2023-0160 Attachment C-1](#)
[2023-0160 Corp Resolution - SCPG](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/19/23 | Parish President | Introduced |
| 6/19/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 133** [2023-0161](#) An ordinance approving and authorizing the execution of a contract with TEH Enterprise, LLC, for construction services for the St. Charles Parish West Bank Spray Park (Project No. WBSP2112) and additional parking located at the Edward Dufresne Community Center in the lump sum amount of \$2,200,000.00.
- Sponsors:** Mr. Jewell and Department of Parks and Recreation
- Attachments:** [2023-0161 Section 0500 Contract](#)
[2023-0161 Notice of Intent to Award](#)
[2023-0161 Corp Resolution](#)
[2023-0161 Bid Summary](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/19/23 | Parish President | Introduced |
| 6/19/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 145** [2023-0162](#) An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 22-6-9 which approved the Professional Services Agreement with Volkert, Inc., to perform engineering services for the Engineers Canal Pump Station Improvements (Project No. P220206), in the not to exceed amount of \$716,508.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2023-0162 2023 06 14 Legal Amendment Template](#)

[2023-0162 Volkert - Attachment C-1](#)

[2023-0162 Louisiana Corporate Resolution 04 19 23](#)

Legislative History

6/19/23	Parish President	Introduced
6/19/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 157** [2023-0163](#) An ordinance approving and authorizing the execution of Amendment No. 3 with Principal Engineering, Inc., to perform design services for the East Bank Master Drainage Plan (Project No. P200601), in the amount not to exceed \$569,737.50.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2023-0163 P200601 - EB MDP Amendment No.3](#)

[2023-0163 Corp Resolution - SCPG](#)

Legislative History

6/19/23	Parish President	Introduced
6/19/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 162** [2023-0164](#) An ordinance to amend the 2023 Consolidated Operating and Capital Budget, Amendment No. 1, to add revenues and transfers totaling \$32,441,531 an addition of accumulated fund balance of \$25,228,515 and expenditures, including transfers, totaling \$56,374,813 for all Governmental Funds for the purpose of adjusting beginning 2023 fund balances across all funds to match ending 2022 Final Budget balances and to re-apply various construction, architectural/engineering, and other fees unexpended in 2022 for Parish projects that were not completed during 2022 and apply them to 2023.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2023-0164 Main Copy of Budget Form 2023 Govt Bldgs](#)

Legislative History

6/19/23	Parish President	Introduced
6/19/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

PERSONS TO ADDRESS THE COUNCIL

- 165 [2023-0173](#) Mr. Britton Allshouse: Proposed 2023 tax roll adjustments
Attachments: [2023-0173 Petition to Address Britton Allshouse](#)
- 167 [2023-0174](#) Mr. Johnny Saldana: Proposed 2023 tax roll adjustments
Attachments: [2023-0174 Petition to Address Johnny Saldana](#)
- 169 [2023-0175](#) Mr. Matthew Allshouse: Proposed 2023 tax roll adjustments
Attachments: [2023-0175 Petition to Address Matthew Allshouse](#)

RESOLUTIONS

- 171 [2023-0169](#) A resolution approving and authorizing the execution of an Intergovernmental Agreement between the State of Louisiana through the Coastal Protection and Restoration Authority Board and St. Charles Parish Government regarding the construction of the Montz Pump Station No. 1 (PO-0200) project in Montz.
Sponsors: Mr. Jewell and Grants Office
Attachments: [2023-0169 IGA - Partially Executed](#)
- 199 [2023-0170](#) A resolution approving and authorizing the execution of a Cooperative Endeavor Agreement between the State of Louisiana through the Office of Community Development and St. Charles Parish in the amount of \$6,314,616.00 for the Ormond Area Flood Mitigation project (CN Railroad Culverts).
Sponsors: Mr. Jewell, Grants Office and Department of Public Works
Attachments: [2023-0170 St. Charles Parish - MIT DSP_CEA](#)

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

PONTCHARTRAIN LEVEE DISTRICT: Monday, 7/17/23, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher
LIBRARY BOARD OF CONTROL: Tuesday, 7/18/23, 6PM, Council Chambers
BOARD OF ADJUSTMENT (ZBA): Thursday, 7/20/23, 6PM, Council Chambers
HOUSING AUTHORITY: Tuesday, 7/25/23, 6PM, Council Chambers
HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 7/26/23, 2PM, Council Chambers
ST. CHARLES PARISH COUNCIL: Monday, 7/31/23, 6PM, Council Chambers

ANNOUNCEMENTS

"Notice is hereby given that a Public Meeting for the St. Charles Parish Council will be held in the Council Chambers on the second floor of the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA 70057 on July 31, 2023 at 6:00 P.M. to adopt millage rates."

*****PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, JULY 31, 2023.**

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.