

SECRETARY OF STATE
STATE OF LOUISIANA

TOM SCHEDLER
SECRETARY OF STATE

P.O. Box 94125
BATON ROUGE, LA 70804-9125
225.922.2880
WWW.SOS.LA.GOV



May 11, 2018

Tiffany K. Clark, Secretary
St. Charles Parish Council
P.O. Box 302
Hahnville, LA 70057



Dear Ms. Clark,

According to the records of this office, the appointment of the official journal in your parish will expire soon. Below is the current information in our database:

Official Journal:	St. Charles Herald-Guide
Parish:	St. Charles Parish Official Journal
Date of Expiration:	6/30/2019

Please execute the enclosed Official Parish Journal Certificate with regard to the newly-appointed Official Journal of your parish and return it to this office before **June 11, 2018**.

A self-addressed envelope is enclosed for your convenience. You may also fax it to Elections Services/Publications at **225.922.0197** or email it to shawn.kitts@sos.la.gov.

Please feel free to call me at 225.922.0900, if you have any questions.

Sincerely,

A handwritten signature in cursive that reads "Shawn Kitts".

Shawn Kitts
Elections Services/Publications

/sk
Enclosures



OFFICIAL PARISH JOURNAL CERTIFICATE

I, _____, do hereby certify that I am the
(Name)

_____, of the
(Title of Official: i.e., Secretary of the Police Jury or other parish governing authority)

governing authority of the Parish of _____, and as

such, I am the custodian of the records of said governing authority, and that according

to said records, the: _____,
(Name of Newspaper)

(Complete MAILING ADDRESS of Newspaper)

(TELEPHONE NUMBER of Newspaper and FAX NUMBER of Newspaper)

(E-mail address for Legal Advertising)

is the Official Journal of said Parish and of said governing authority, having been
selected as such on the _____ day of _____, 2018, in the manner

provided by law, for the period beginning July 1, 2018 and ending June 30, 2019

and that this Certificate is made for the purpose of identifying the Official Journal

of said Parish and said governing authority to the Honorable Tom Schedler,

Secretary of State, as required by R. S. 43:150 and R. S. 43:174.

(Signature of Official) (Date)

Please return this form to: **Secretary of State, Publications Division**
P. O. Box 94125, Baton Rouge, LA 70804-9125
Telephone: (225) 922-0900

FOR SOS USE ONLY		
Website Updated	YES -	NO -