



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Final

Council Chairman Holly Fonseca
Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler

Monday, October 20, 2025

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 8 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Michelle O'Daniels, Bob Fisher, and Michele deBruler

Absent 1 - Willie Comardelle

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Deputy Chief Administrative Officer Samantha de Castro, Finance Director Grant Dussom, Public Works Director Miles Bingham, Wastewater Director David deGeneres, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Economic Development & Tourism Director Patrick Beard, Parks and Recreation Director Duane Foret, Michelle Impastato, Council Secretary

CALL TO ORDER

Chairman Fonseca made statement.

PRAYER / PLEDGE

Prayer and Pledge were led by Councilwoman Heather Skiba (Councilwoman District II)

APPROVAL OF MINUTES

A motion was made by Councilmember Fisher, seconded by Councilmember deBruler, to approve the minutes from the regular meeting of October 6, 2025. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)[2025-0311](#)

Proclamation: "Arc Fall Fest and Trunk or Treat in St. Charles Parish"

Sponsors: Ms. Skiba

Read

[2025-0312](#)

Proclamation: "National First Responders Day in St. Charles Parish"

Sponsors: Ms. Skiba

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)[2025-0313](#)

Department of Public Works

Public Works Director Miles Bingham reported.

Councilman Pilié spoke on the matter.

Mr. Bingham spoke on the matter.

Councilwoman Wilson spoke on the matter.

Councilwoman O'Daniels spoke on the matter.

Parish President Mathew Jewell spoke on the matter.

Reported

[2025-0314](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Parish President Matthew Jewell invited Mr. David Cresson, President and CEO of Louisiana Chemical Association to the podium to speak on the matter.

Mr. Cresson spoke on the matter.

Chairman Fonseca spoke on the matter.

President Jewell spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, IS TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON TUESDAY, OCTOBER 28, 2025, 9:00 A.M.; THURSDAY, OCTOBER 30, 2025, 1:00 P.M.; MONDAY, NOVEMBER 3, 2025, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2025-0161](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2026.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on October 28, 2025

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, NOVEMBER 3, 2025, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2025-0318](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Principal Engineering, Inc., to perform engineering services for the Fairfield and Oakland Drainage Improvements (Project No. P251001), in the not to exceed amount of \$787,285.30.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on November 3, 2025

[2025-0319](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) to R-2 on property designated as Lot 52, Block E, Oak Ridge Park Section One, 1103 Paul Frederick Drive, Luling as requested by Calvin D. Preston.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on November 3, 2025

[2025-0321](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Hartman Engineering, Inc., to perform engineering services for the Ellington Structures - Cousins Pump Station T-Wall (Project No. P080905-5H), in the lump sum amount of \$219,200.00.

Sponsors: Mr. Jewell and Department of Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on November 3, 2025

[2025-0323](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with ELOS Environmental, LLC, to perform environmental services for the Turtle Pond Pump Station and Upstream Drainage Improvements (Project No. P250901), in the not to exceed amount of \$89,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on November 3, 2025

[2025-0324](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with ELOS Environmental, LLC, to perform environmental services for the Fairfield and Oakland Drainage Improvements (Project No. P251001), in the not to exceed amount of \$73,999.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on November 3, 2025

[2025-0327](#)

An ordinance approving and authorizing the execution of a Contract with Pintail Contracting Services, LLC for the St. Charles Parish Water Treatment Plant West Bank D Plant Clarifier Upgrade (Project No. WWKS 114), in the amount of \$2,782,000.00.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on November 3, 2025

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**[2025-0305](#)

An ordinance of the Parish of St. Charles to amend the Code of Ordinances, Parish of St. Charles, Chapter 2, Article I. In General, Section 2-2. Fees of copies of documents (a), (b), and adding (d).

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval

Deputy Chief Administrative Officer Samantha de Castro spoke on the matter.

Public Hearing Requirements Satisfied

Council Discussion

Parish President Matthew Jewell spoke on the matter.

Councilman Pilié stated his reason for wanting to table File No. 2025-0305.

A motion was made by Councilmember Pilié, seconded by Councilmember Mobley, to Table File No. 2025-0305. The motion carried by the following vote:

Yea: 7 - Mobley, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 1 - Fonseca

Absent: 1 - Comardelle

Tabled.

[2025-0308](#)

An ordinance approving and authorizing the execution of a Contract with Cycle Construction Company, LLC, for the Des Allemands Boat Launch (Project No. P210705), in the amount of \$4,989,859.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-10-13

Council Discussion

Mr. Bingham spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-10-13

[2025-0309](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the East Bank Bridge Park Improvements (Project No. RECBI23), to increase the contract amount by \$87,294.80 and increase the contract time by one hundred thirty-four (134) days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Parish President Matthew Jewell spoke on the matter.

Chairman Fonseca stated that Administration requested that File No. 2025-0309 be postponed indefinitely.

A motion was made by Councilmember Fisher, seconded by Councilmember Wilson, to Postponed Indefinitely File No. 2025-0309. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Postponed Indefinitely

[2025-0310](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the Eastbank Lift Station Rehabilitation (Project No. S211203), to increase the contract amount by \$35,386.60 and to increase the contract time by one hundred seventy-three (173) calendar days.

Sponsors: Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval
Wastewater Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-10-14

Council Discussion
Mr. deGeneres spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-10-14

PERSONS TO ADDRESS THE COUNCIL

[2025-0320](#)

Ms. Alicia Johnson: Update on fixings of Kinler St., Paul Frederick St.
(Road/Street need to be fixed)

Parish President Matthew Jewell spoke on the matter.
Public Works Director Miles Bingham spoke on the matter.

Heard

[2025-0322](#)

Ms. Alicia Johnson: Resolution that was done for safety on bridge
(auxiliary fence)(Hale Boggs)

Councilwoman Wilson spoke on the matter.
Ms. Johnson spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

Heard

RESOLUTIONS[2025-0317](#)

A resolution to approve and authorize the execution of a Federally Funded Agreement between the U.S. Department of Homeland Security and St. Charles Parish for funding in the amount of \$79,746.00 to purchase two tethered drones for emergency operations.

Sponsors: Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval
Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 6869

APPOINTMENTS[2025-0306](#)

A resolution appointing a member to the St. Charles Parish Library Board of Control as the District II Representative.

Nominee:

Councilwoman Skiba nominated Ms. Lindsey Tullier

Nomination(s) Accepted

A motion was made by Councilmember deBruler, seconded by Councilmember O'Daniels, to Close Nomination(s) for File No. 2025-0306. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Nomination(s) Closed

2025-0315

Accept resignation of Mr. Webb Jay - St. Charles Parish Planning & Zoning Commission District III Representative

Resignation Accepted. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Resignation Accepted

2025-0316

A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

Vacancy Announced

ADJOURNMENT

A motion was made by Councilmember Fisher, seconded by Councilmember deBruler, to adjourn the meeting at approximately 7:11 pm. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

**Michelle Impastato
Council Secretary**