



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Bob Fisher
Councilmembers Michael A. Mobley, Holly Fonseca,
La Sandra D. Wilson, Heather Skiba, Walter Pilié,
Willie Comardelle, Michelle O'Daniels, Michele deBruler

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, July 22, 2024

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor Clint Jett
Life Fellowship Community Church, Des Allemands

APPROVAL OF MINUTES

Regular Meeting – July 8, 2024

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2024-0253](#) Proclamation: "Vehicular Heatstroke Awareness Month"

Sponsors: Ms. Skiba

Attachments: [2024-0253 Vehicular Heatstroke Awareness](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2024-0255](#) The Arc of St. Charles

Attachments: [2024-0255 The-Arc-Powerpoint nEW](#)

[2024-0254](#) Department of Community Services

Attachments: [2024-0254 2024CommunityServicesCouncilPresentationfinal](#)

[2024-0256](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

**ORDINANCE INTRODUCED FOR PUBLICATION, PUBLIC HEARING, & ADOPTION
AT THE PUBLIC MEETING****Monday, August 5, 2024, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 2 [2024-0257](#) An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2024-0257 2024 ADVAL council](#)

**ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC
HEARING****Monday, August 5, 2024, 6:00 pm, Council Chambers, Courthouse, Hahnville**

(No items for the regular Agenda)

PLANNING AND ZONING PETITIONS

- 7 [2024-0249](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from O-L to R-1A on a 50 acre tract designated Lot 6A, 223 Joe Louis Lane, Hahnville as requested by Geraldine M. Sanders, et al.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0249 RECOMMENDATIONS AT A GLANCE](#)

[2024-0249 Minutes 5.2.2024](#)

[2024-0249 Minutes 6.6.2024](#)

[2024-0249 Staff Report](#)

[2024-0249 Survey](#)

[2024-0249 AERIAL](#)

[2024-0249 ZONING](#)

[2024-0249 FLUM](#)

[2024-0249 Application1](#)

Legislative History

8/7/23	Department of Planning & Zoning	Received/Assigned PH
6/6/24	Department of Planning & Zoning	Recommended Approval to the Planning Commission
6/6/24	Planning Commission	Recommended Approval to the Parish Council
7/8/24	Parish President	Introduced
7/8/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 31 [2024-0250](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from W-1 to M-2 on approximately 93 acres of a property designated as Lot 4286, approximately 450 ft. north of Highway 90 at the St. Charles Parish-Jefferson Parish line, Luling as requested by Dominick J. Fazio for Southern Recovery Management, Inc.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0250 RECOMMENDATIONS AT A GLANCE](#)

[2024-0250 Minutes](#)

[2024-0250 Staff Report](#)

[2024-0250 Survey](#)

[2024-0250 Site Map](#)

[2024-0250 Geoportal Print](#)

[2024-0250 AERIAL](#)

[2024-0250 ZONING](#)

[2024-0250 FLUM](#)

[2024-0250 Application1](#)

Legislative History

5/7/24	Department of Planning & Zoning	Received/Assigned PH
6/6/24	Department of Planning & Zoning	Recommended Approval to the Planning Commission
6/6/24	Planning Commission	Recommended Approval to the Parish Council
7/8/24	Parish President	Introduced
7/8/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 48 [2024-0251](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-3 to C-3 on approximately 4 acres of a 6.09 acre undesignated lot, 13517 Highway 90, Boutte as requested by Wadhah Alhusseini.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0251 RECOMMENDATIONS AT A GLANCE](#)

[2024-0251 Minutes](#)

[2024-0251 Staff Report 6.6](#)

[2024-0251 Survey](#)

[2024-0251 AERIAL](#)

[2024-0251 ZONING](#)

[2024-0251 FLUM](#)

[2024-0251 Application1](#)

Legislative History

4/2/24	Department of Planning & Zoning	Received/Assigned PH
6/6/24	Department of Planning & Zoning	Recommended Approval to the Planning Commission
6/6/24	Planning Commission	Recommended Approval to the Parish Council
7/8/24	Parish President	Introduced
7/8/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 63** [2024-0252](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) and C-3 to R-1M on approximately 2.49 acres of a property designated Tract 1, Coteau De France, 117 Gwen Lane, Des Allemands as requested by Baron Tregle for White Boot Investments, Inc.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0252 RECOMMENDATIONS AT A GLANCE](#)

[2024-0252 Minutes](#)

[2024-0252 Staff Report](#)

[2024-0252 Survey 0614231 - TRACT 1 BEING A PORTION OF LOTS 5 & 7 OF](#)

[2024-0252 Updated site plan](#)

[2024-0252 AERIAL](#)

[2024-0252 ZONING](#)

[2024-0252 FLUM](#)

[2024-0252 Application1](#)

Legislative History

5/7/24	Department of Planning & Zoning	Received/Assigned PH
6/6/24	Department of Planning & Zoning	Recommended Approval to the Planning Commission
6/6/24	Planning Commission	Recommended Approval to the Parish Council
7/8/24	Parish President	Introduced
7/8/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 78 [2024-0238](#) An ordinance approving and authorizing the execution of Change Order No. Two (2) for the Barber Road Bank Stabilization, (Project No. P210702), to decrease the contract amount by \$143,332.42 and increase the contract time by seventy-four (74) days.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2024-0238 Change Order 2 Barber Road Bank Stabilization](#)

Legislative History

7/8/24	Parish President	Introduced
7/8/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 105 [2024-0239](#) An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 19-2-10 which approved the Professional Services Agreement with Danny J. Hebert, P.E., L.L.C. d.b.a. Civil & Environmental Consulting Engineers, to perform professional engineering services for the Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), formerly Rue La Cannes Road Extension in the amount of \$55,350.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2024-0239 P190102 Dep. Watson Ext. Amendment 1](#)
[2024-0239 Exhibit E and Corporate Resolution](#)

Legislative History

7/8/24	Parish President	Introduced
7/8/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 111 [2024-0240](#) An ordinance approving and authorizing the execution of an Act of Donation by and between Gwendolyn Dufrene Morel, Branson Des Allemands Properties, L.L.C., Brandt Dufrene, Jr., and Stephen Dufrene, (hereinafter referred to as the Dufrenes) and St. Charles Parish for a certain tract of land known as Tract 3 being described as a portion of Lots 251-259, Lots 328-338 of the Paradis Field Map formally owned by Chevron U.S.A., Inc. and portions of the Coteau de France Ranson Tract, situated in St. Charles Parish, in what is known as the Paradis Field Map, in Section 31 and 43, Township 14 South, Range 20 East, Southeastern West of the Mississippi River Land District, South of US 90, West of LA 621, East of Bayou Des Allemands and comprising approximately 7.51 acres, which abuts property owned by St. Charles for the boat launch and park along Bayou Des Allemands.

Sponsors: Mr. Jewell

Attachments: [2024-0240 2024 05 01 Act of Donation Dufrene to SCP](#)
[2024-0240 map](#)

2024-0240 Appraisal

Legislative History

7/8/24	Parish President	Introduced
7/8/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 121 [2024-0241](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Huseman & Associates, L.L.C., to perform engineering services for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), in the not to exceed amount of \$58,420.00.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [2024-0241 2024 06 20_EDCC Chiller Replacement Agreement](#)
[2024-0241 Corporate Resolution](#)

Legislative History

7/8/24	Parish President	Introduced
7/8/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 134** [2024-0243](#) An ordinance approving and authorizing the execution of a Servitude Agreement by and between Entergy Louisiana, LLC, and St. Charles Parish for a 46,738 square foot perpetual drainage servitude designated as P-101 and a 6,564 square foot temporary construction servitude designated as T-101 over property owned by Entergy Louisiana, LLC, for the Montz Pump Station and Drainage Modification Project.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2024-0243 Entergy Form Servitude_Final](#)
[2024-0243 Exhibit C Survey - Entergy Berm Ditch Servitude P-101_T-101](#)
[2024-0243 Exhibit D Culvert Load Rating Memo - Montz Drainage Improvement](#)

Legislative History

7/8/24	Parish President	Introduced
7/8/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 157** [2024-0245](#) An ordinance approving and authorizing the execution of an Amendment No. 2 to Ordinance No. 22-1-5, which approved the Professional Services Agreement with Meyer Engineers, Ltd., to perform engineering services for the Destrehan Wastewater Treatment Plant Aeration Basin Rehabilitation (Project No. S211202), in the not to exceed amount of \$110,000.00.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2024-0245 S211202 - Amendment No. 2](#)
[2024-0245 GENERAL RATES CLASS 1-17-2024 - Attachment C-1](#)
[2024-0245 Meyer Corporate Resolution 6.26.2024](#)

Legislative History

7/8/24	Parish President	Introduced
7/8/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 165** [2024-0246](#) An ordinance approving and authorizing the execution of a Contract with Kass Bros., Inc., for Concrete Maintenance 2023-24 (Project No. P230803), in the amount of \$914,593.10.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2024-0246 P230803 - Section 00500 - Contract](#)
[2024-0246 P230803 - Section 00810 Notice of Intent to Award - Kass](#)
[2024-0246 Corporate Resolution](#)
[2024-0246 20240611_P230803 Bid Recommendation Letter](#)
[2024-0246 P230803 - Bid Tab](#)

Legislative History

7/8/24	Parish President	Introduced
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	7/8/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
181	2024-0247	An ordinance approving and authorizing the execution of Change Order No. 1 for the Des Allemands Phase 1 Bulkhead (Project No. P210601), to increase the contract amount by \$840,457.43 and increase the contract time by eighty-nine (89) calendar days.	
	<u>Sponsors:</u>	Mr. Jewell and Department of Public Works	
	<u>Attachments:</u>	2024-0247 Change Order Partially Executed	
	<u>Legislative History</u>		
	7/8/24	Parish President	Introduced
	7/8/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
305	2024-0248	An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 22-6-8, which approved the Professional Services Agreement with Linfield, Hunter & Junius, Inc., for the New Sarpy Pump Station Improvements (Project No. P220203), in the not to exceed amount of \$471,762.50.	
	<u>Sponsors:</u>	Mr. Jewell and Department of Public Works	
	<u>Attachments:</u>	2024-0248 P220203 - New Sarpy PS - Amendment No. 1 2024-0248 LHJ Rate Sheet - Attachment C-1 2024-0248 LHJ Corporate Resolution	
	<u>Legislative History</u>		
	7/8/24	Parish President	Introduced
	7/8/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
312	2024-0230	An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 10 - Garbage and Trash, Article II. Uniform Solid Waste Management System, Section 10-22. Service charge. (a) Levied. to increase the Service Charge for Solid Waste Collection Services.	
	<u>Sponsors:</u>	Mr. Jewell	
	<u>Legislative History</u>		
	6/17/24	Parish President	Introduced
	6/17/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
	7/8/24	Parish Council	Public Hearing Requirements Not Satisfied Chairman Fisher stated that there was a request that File No. 2024-0230 be Postponed Indefinitely and Reintroduced.
	7/8/24	Parish Council	Postponed Indefinitely and Reintroduced
	7/8/24	Parish Council	Postponed Indefinitely and Reintroduced

RESOLUTIONS

- 313** [2024-0258](#) A resolution to oppose the In-Use Locomotive regulation on behalf of parish residents by directly expressing opposition to the Environmental Protection Agency.

Sponsors: Mr. Pilié, Mr. Mobley, Ms. Fonseca, Ms. Wilson, Ms. Skiba, Ms. O'Daniels, Mr. Fisher and Ms. deBruler

- 314** [2024-0259](#) A resolution endorsing waivers from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 1. Length, as requested by Todd Trosclair for 310 Development, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0259 RECOMMENDATIONS AT A GLANCE](#)

[2024-0259 Minutes](#)

[2024-0259 Staff Report](#)

[2024-0259 Preliminary Plat](#)

[2024-0259 AERIAL](#)

[2024-0259 ZONING](#)

[2024-0259 FLUM](#)

[2024-0259 Application1](#)

[2024-0259 Waiver Request](#)

Legislative History

11/15/23	Department of Planning & Zoning	Received/Assigned PH
7/11/24	Department of Planning & Zoning	Recommended Approval to the Planning Commission
7/11/24	Planning Commission	Recommended Approval to the Parish Council

APPOINTMENTS

- 333** [2024-0209](#) A resolution appointing a member to the St. Charles Parish Civil Service Board.

Attachments: [Correspondence Nicholls emailed](#)

[Nicholls nomination letter](#)

Council will confirm nomination to the Civil Service Board to fill the vacancy created by the expiration of the term of Mr. Brett Terrebonne. Three (3) year term to begin August 1, 2024 and expire August 1, 2027.

Nominee: Mr. Brett Terrebonne

Legislative History

7/26/21	Parish Council	Enacted Legislation
	Mr. Brett Terrebonne appointed to the St. Charles Parish Civil Service Board on July 26, 2021, per Resolution No. 6574	
	Term: August 1, 2021 - August 1, 2024	

6/6/24	Council Secretary	Correspondence Sent to President Jay Clune, Nicholls State University, asking for him to submit a list of three persons to the Parish Council due to the term of Mr. Brett Terrebonne expiring on August 1, 2024
6/12/24	Council Secretary	Correspondence Received from President Jay Clune, Nicholls State University, submitted the following names of individuals who expressed an interest in serving on the Civil Service Board: Brett Terrebonne (reappointment), Michael Martin, Darcey Wayment, Ph.D., and Amelie Benoit Zeringue
6/17/24	Parish Council	Vacancy Announced
7/8/24	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Fonseca nominated Mr. Brett Terrebonne
7/8/24	Parish Council	Close Nomination(s) for
7/8/24	Parish Council	Nomination(s) Closed

338 [2024-0210](#) A resolution appointing a member to the St. Charles Parish Civil Service Board.

Attachments: [Correspondence Tulane emailed](#)
[2024-0210 Tulane nomination letter](#)

Council will confirm nomination to the Civil Service Board to fill the vacancy created by the expiration of the term of Ms. Sara Champion. Three (3) year term to begin August 1, 2024 and expire August 1, 2027.

Nominee: Ms. Sara Champion

Legislative History

8/9/21	Parish Council	Enacted Legislation Ms. Sara Champion appointed to the St. Charles Parish Civil Service Board on August 9, 2021, per Resolution No. 6578 Term: (Immediately) August 9, 2021 - August 1, 2024
6/6/24	Council Secretary	Correspondence Sent to President Michael A. Fitts, Tulane University, asking him to submit a list of three persons to the Parish Council due to the term of Ms. Sara Champion expiring on August 1, 2024
6/17/24	Parish Council	Vacancy Announced
6/24/24	Council Secretary	Correspondence Received from President Michael A. Fitts, Tulane University, submitted the following name of individual who expressed an interest in serving on the Civil Service Board: Sara Champion (reappointment)
7/8/24	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Fonseca nominated Ms. Sara Champion
7/8/24	Parish Council	Close Nomination(s) for
7/8/24	Parish Council	Nomination(s) Closed

- 343** [2024-0211](#) A resolution appointing a member to the St. Charles Parish Library Board of Control as the District III Representative.

Council will confirm nomination from the District III Councilmember to fill the vacancy created by the expiration of the term of Ms. Beverly A. Delaune. Five (5) year term to begin August 1, 2024 and expire August 1, 2029.

Nominee: Ms. Beverly A. Delaune

Legislative History

7/22/19	Parish Council	Enacted Legislation
	Ms. Beverly A. Delaune appointed to the St. Charles Parish Library Board of Control as District III Representative on July 22, 2019, per Resolution No. 6424	
	Term: August 1, 2019 - August 1, 2024	
6/17/24	Parish Council	Vacancy Announced
7/8/24	Parish Council	Nomination(s) Accepted
	Nominee: Councilman Pilié nominated Ms. Beverly A. Delaune	
7/8/24	Parish Council	Close Nomination(s) for
7/8/24	Parish Council	Nomination(s) Closed

- 347** [2024-0212](#) A resolution appointing a member to the St. Charles Parish Library Board of Control as the District IV Representative.

Council will confirm nomination from the District IV Councilmember to fill the vacancy created by the expiration of the term of Mr. Randy D. Matherne. Five (5) year term to begin August 1, 2024 and expire August 1, 2029.

Nominee: Mr. Randy D. Matherne

Legislative History

9/9/19	Parish Council	Enacted Legislation
	Mr. Randy D. Matherne appointed to the St. Charles Parish Library Board of Control as the District IV Representative on September 9, 2019, per Resolution No. 6436	
	Term: (Immediately) September 9, 2019 - August 1, 2024	
6/17/24	Parish Council	Vacancy Announced
7/8/24	Parish Council	Nomination(s) Accepted
	Nominee: Councilman Comardelle nominated Mr. Randy D. Matherne	
7/8/24	Parish Council	Close Nomination(s) for
7/8/24	Parish Council	Nomination(s) Closed

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

*HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 7/31/24, 2PM, Council Chambers
PLANNING & ZONING COMMISSION: Thursday, 8/1/24, 6PM, Council Chambers
ST. CHARLES PARISH COUNCIL: Monday, 8/5/24, 6PM, Council Chambers*

ANNOUNCEMENTS

"Notice is hereby given that a Public Meeting for the St. Charles Parish Council will be held in the Council Chambers on the second floor of the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA 70057 on August 5, 2024 at 6:00 P.M. to adopt millage rates."

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.