



ST. CHARLES PARISH


OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
(985) 783-5000 • www.stcharlesparish.gov

COUNCIL OFFICE MEMORANDUM

DATE: DECEMBER 9, 2024

TO: MR. MILES BINGHAM
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO 
COUNCIL SECRETARY

RE: AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT
EVANGELINE ROAD & CN RAILROAD BOX CULVERT
(PROJECT NO. P210701)

On November 18, 2024, the St. Charles Parish Council adopted Ordinance No. 24-11-6 approving and authorizing the execution of Amendment No. 2 to a Professional Services Agreement with Ardaman & Associates, Inc., to perform additional geotechnical services for the Evangeline Road & CN Railroad Box Culvert (Project No. P210701), in the not to exceed amount of \$8,700.00, increasing the overall contract amount to \$33,700.00.

A copy of the fully executed ordinance is enclosed for your records. Please update in your records and/or software as desired. The amendment was fully executed through Administration's DocuSign software and should be available via DocuSign.

MI/ag

Enclosure

cc: ¹Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Grant Dussom w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Brandon Bernard w/enclosure
Ardaman & Associates, Inc., w/enclosure

¹ Council Dept. retained 1 DocuSign copy for file; DocuSign technical difficulties

2024-0362

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)**

ORDINANCE NO. 24-11-6

An ordinance approving and authorizing the execution of Amendment No. 2 to a Professional Services Agreement with Ardaman & Associates, Inc., to perform additional geotechnical services for the Evangeline Road & CN Railroad Box Culvert (Project No. P210701), to increase the lump sum fee by \$8,700.00, increasing the overall contract amount to \$33,700.00.

WHEREAS, Ordinance No. 21-8-14 adopted on August 23, 2021, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement between St. Charles Parish and Volkert, Inc., to perform engineering services for Evangeline Road & CN Railroad Box Culvert (Project No. P210701); and,

WHEREAS, on August 18, 2022, St. Charles Parish entered into a Professional Services Agreement with Ardaman & Associates, Inc., for the geotechnical investigation evaluation of the Evangeline Road & CN Railroad Box Culvert (Project No. P210701), for a lump sum amount of \$16,500.00; and,

WHEREAS, Ordinance No. 23-11-8 adopted on November 20, 2023, by the St. Charles Parish Council, approved and authorized the execution of Amendment No. 1 to a Professional Services Agreement with Ardaman & Associates, Inc. for the Evangeline Road & CN Railroad Box Culvert (Project No. P210701), in the amount of \$8,500.00 for a total contract value of \$25,000.00; and,

WHEREAS, due to a recent meeting between the Owner and Engineer for the project, the scope changed slightly, requiring additional geotechnical design; and,

WHEREAS, St. Charles Parish and Ardaman & Associates, Inc. have mutually agreed upon a lump sum fee of \$8,700.00 to complete the work, increasing the total lump sum fee to \$33,700.00; and,

WHEREAS, the Amendment No. 2 to the Professional Services Agreement between St. Charles Parish and Ardaman & Associates, Inc., describes the details of the proposed services and compensation.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Amendment No. 2 to the Professional Services Agreement between St. Charles Parish and Ardaman & Associates, Inc., for the Evangeline Road & CN Railroad Box Culvert (Project No. P210701) to increase the lump sum fee by \$8,700.00, increasing the overall contract total to \$33,700.00, is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute Amendment on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,
O'DANIELS, FISHER, DEBRULER

NAYS: NONE

ABSENT: NONE

And the ordinance was declared adopted this 18th day of November, 2024, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Bob Fisher

SECRETARY: Michelle Dupont

DLVD/PARISH PRESIDENT: November 19, 2024

APPROVED: ✓ DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell

RETD/SECRETARY: November 21, 2024

AT: 2:30pm RECD BY: [Signature]