



# ST. CHARLES PARISH

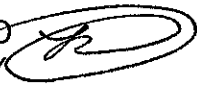
## OFFICE OF THE COUNCIL SECRETARY

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### COUNCIL OFFICE MEMORANDUM

DATE: APRIL 28, 2025

TO: MS. SAMANTHA DE CASTRO  
DEPUTY CHIEF ADMINISTRATIVE OFFICER

FROM: MICHELLE IMPASTATO   
COUNCIL SECRETARY

RE: COOPERATIVE ENDEAVOR AGREEMENT  
LOUISIANA DEPARTMENT OF VETERANS AFFAIRS

On April 21, 2025, the St. Charles Parish Council adopted Ordinance No. 25-4-3 approving and authorizing the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for the provision of office space located in the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA.

A copy of the ordinance is enclosed for your records. The agreement has been routed to you via DocuSign on April 25, 2025 to handle execution. Please forward to us a fully executed copy once available.

MI/ag

Enclosure

cc: Parish Council  
Mr. Corey Oubre w/enclosure

**2025-0094**

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT**

**ORDINANCE NO. 25-4-3**

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for the provision of office space located in the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA.

**WHEREAS,** La. R.S. 29:260-262 provides that the Louisiana Department of Veterans Affairs (LDVA) shall not contribute more than 75% for the operation and maintenance of Veterans Affairs Offices; that Police Juries and Municipal Governing Authorities may make appropriations out of funds for the purpose of providing or assisting in providing for the maintenance and operations of Veterans Services Offices established by the LDVA; that Police Juries and Municipal Governing Authorities shall provide space for the operations of Veterans' Service Offices established by the LDVA pursuant to law; and,

**WHEREAS,** St. Charles Parish will provide office space for the Veterans' Service Office which offers a safe location for LDVA employees and clients; and,

**WHEREAS,** St. Charles Parish desires to continue to support local veterans and improve their access to benefits by providing for both, the cost to maintain and operate a Veterans' Service Office.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That Cooperative Endeavor Agreement between St. Charles Parish and Louisiana Department of Veterans Affairs for the provision of services is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Cooperative Endeavor Agreement on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, O'DANIELS,  
FISHER, DEBRULER  
NAYS: NONE  
ABSENT: COMARDELLE

And the ordinance was declared adopted this 21st day of April, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]  
SECRETARY: [Signature]  
DLVD/PARISH PRESIDENT: April 22, 2025  
APPROVED: ✓ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: [Signature]  
RETD/SECRETARY: April 24, 2025  
AT: 9:50am RECD BY: AR