



ST. CHARLES PARISH


OFFICE OF THE COUNCIL SECRETARY

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COUNCIL OFFICE MEMORANDUM

DATE: DECEMBER 13, 2024

TO: MR. MILES BINGHAM
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY 

RE: PROFESSIONAL SERVICES AGREEMENT
SCHOOL ZONE TRAFFIC STUDY
(PROJECT NO. P241101)

On December 2, 2024, the St. Charles Parish Council adopted Ordinance No. 24-12-3 to approve and authorize the execution of a Professional Services Agreement with G.E.C., Inc., to perform consulting work and services for the School Zone Traffic Study (Project No. P241101), in the not to exceed amount of \$79,392.00.

A copy of the fully executed ordinance is enclosed for your records. Please update in your records and/or software as desired. The agreement was fully executed through Administration's DocuSign software and should be available via DocuSign.

MI/ag

Enclosure

cc: ¹Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Grant Dussom w/enclosure
Mr. Brandon Bernard w/enclosure
G.E.C., Inc. w/enclosure

¹ Council Dept. retained 1 DocuSign copy for file

2024-0382

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)**

ORDINANCE NO. 24-12-3

An ordinance approving and authorizing the execution of a Professional Services Agreement with G.E.C., Inc., to perform consulting work and services for the School Zone Traffic Study (Project No. P241101), in the not to exceed amount of \$79,392.00.

WHEREAS, the Parish desires to conduct a traffic study on school zones throughout the parish so that they can be brought into compliance with the Manual on Uniform Traffic Control Devices; and,

WHEREAS, the Parish has met with G.E.C., Inc., on August 13, 2024, to discuss parameters of the School Zone Traffic Study (Project No. P241101); and,

WHEREAS, the Parish and G.E.C., Inc., have mutually agreed to perform the traffic study and provide reports for the School Zone Traffic Study (Project No. P241101), in the not to exceed amount of \$79,392.00; and,

WHEREAS, the Professional Services Agreement between St. Charles Parish and G.E.C., Inc., describes the details of the proposed services and compensation.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Professional Services Agreement between St. Charles Parish and G.E.C., Inc., to perform consulting work and services as required by the Department of Public Works, for the School Zone Traffic Study (Project No. P241101), in the not to exceed amount of \$79,392.00 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Agreement on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,
O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted this 2nd day of December, 2024, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Bob Fisher
SECRETARY: Michelle Laportato
DLVD/PARISH PRESIDENT: December 3, 2024
APPROVED: ✓ DISAPPROVED:

PARISH PRESIDENT: Matthew Jewell
RETD/SECRETARY: December 4, 2024
AT: 11:00am RECD BY: [Signature]