

**2019-0023**

**INTRODUCED BY: LARRY COCHRAN, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)**

**RESOLUTION NO. 6393**

A resolution in support of construction services guidelines for St. Paul Place Subdivision.

**WHEREAS**, the St. Charles Parish Subdivision Regulations require that an inspection guidance document be prepared and submitted to the Parish Council for approval (Subdivision Regulations. II.F.5.b.); and,

**WHEREAS**, the attached construction services guidelines were prepared for the St. Paul Place Subdivision; and,

**WHEREAS**, the Public Works Department recommends approval of the attached construction services guidelines.

**NOW, THEREFORE, BE IT RESOLVED THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL**, does hereby provide this supporting authorization to endorse the construction services guidelines for St. Paul Place Subdivision.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** BENEDETTO, WILSON, CLULEE, GIBBS, FISHER-PERRIER

**NAYS:** HOGAN

**ABSENT:** WOODRUFF, BELLOCK, FLETCHER

And the resolution was declared adopted this 4th day of February, 2019, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]

SECRETARY: Michelle Spastato

DLVD/PARISH PRESIDENT: February 5, 2019

APPROVED: [Signature] DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: [Signature]

RETD/SECRETARY: February 11, 2019

AT: 10:15 am RECD BY: [Signature]

## **St. Paul Place Subdivision Parish Construction Services**

The guidelines below will be used by St. Charles Parish Department of Public Works to provide engineering and inspection services during construction of St. Paul Place Subdivision. These services apply to construction of roads, drainage, sanitary sewage facilities and street lighting.

1. Review and approve construction schedule.
2. Review and approve shop submittals of materials and equipment for conformance with the approved subdivision or land development plans, and good engineering practice.
3. Review and approve construction testing plan.
4. Observe construction when needed for conformance with the approved subdivision or land development plans.
5. Identify and report any non-conformities with the construction.
6. Coordinate any unforeseen design and construction issues with the developer's engineer and contractor.
7. Prepare daily reports for construction observation.
8. Attend progress meetings as needed.
9. Perform a final inspection and prepare a final punchlist.
10. Review and approve as-built drawings.
11. Review and approve operation and maintenance manuals as needed.
12. Obtain warranties as needed.