



ST. CHARLES PARISH

OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
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COUNCIL OFFICE MEMORANDUM

DATE: FEBRUARY 6, 2025

TO: MR. COREY OUBRE
LEGAL SERVICES DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY 

RE: COOPERATIVE ENDEAVOR AGREEMENT
AGREEING TO TRANSFER OWNERSHIP TO ST. CHARLES PARISH TO
ASSUME ALL MAINTENANCE, REPAIRS AND OPERATIONS OF THE
CROSS BAYOU PUMP STATION

On December 16, 2024, the St. Charles Parish Council adopted Ordinance No. 24-12-15 approving and authorizing the execution of a Cooperative Endeavor Agreement between the Pontchartrain Levee District (PLD) and St. Charles Parish (Parish), agreeing to transfer ownership and at which time St. Charles Parish will assume all maintenance, repairs and operations of the Cross Bayou Pump Station.

A copy of the ordinance along with an executed copy of the Transfer and Donation of Assets are enclosed for your records.

MI/ag

Enclosure

cc: ¹Parish Council
Mr. Mike Palamone w/enclosure
Ms. Samantha de Castro w/enclosure
Mr. Grant Dussom w/enclosure
Mr. Miles Bingham, w/enclosure
Mr. Brandon Bernard w/enclosure
Pontchartrain Levee District w/original enclosure
Mr. Dwight D. Poirrier w/enclosure

2024-0410

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)

ORDINANCE NO. 24-12-15

An ordinance approving and authorizing the execution of a Cooperative Endeavor Agreement between the Pontchartrain Levee District (PLD) and St. Charles Parish (Parish), agreeing to transfer ownership and at which time St. Charles Parish will assume all maintenance, repairs and operations of the Cross Bayou Pump Station.

WHEREAS, the PLD and the Parish have shared in the local non-federal sponsor's share on a basis of eighty (80%) percent to PLD and twenty (20%) percent to the Parish for the construction of the "ST. CHARLES PARISH LEVEE PROJECT"; and,

WHEREAS, in addition to the earthen levees, roads, and ramps, there are certain structures, including drainage structures, flood gate structures, sheet pile/concrete flood walls, and pump stations that have been constructed within the "ST. CHARLES PARISH LEVEE PROJECT" that require continued operation, maintenance, repair, replacement, and rehabilitation; and,

WHEREAS, Ordinance No. 16-7-4 adopted on July 5, 2016, by the St. Charles Parish Council, approved and authorized the execution of the Cooperative Endeavor Agreement between The Pontchartrain Levee District (PLD) and St. Charles Parish (Parish), which supersedes and replaces the Cooperative Endeavor Agreements between the PLD and the Parish executed by the PLD and the Parish on January 16, 2001, and January 10, 2001, respectively, for overall maintenance of certain structures constructed within the "ST. CHARLES PARISH LEVEE PROJECT"; and,

WHEREAS, the PLD and the Parish desire to transfer ownership of the CROSS BAYOU PUMP STATION, including any necessary immovable and movable property, and all servitude rights to St. Charles Parish, along with all permits, through the execution of an Act of Donation; and,

WHEREAS, the PLD and the Parish have performed a comprehensive "walk down/inspection" to identify maintenance and repairs that are necessary for the upkeep and operation of the CROSS BAYOU PUMP STATION. Additionally, PLD and the Parish requisitioned a report entitled "St. Charles Parish Cross Bayou Stormwater Pump Station Upgrade" dated October 19, 2021, and prepared by WSP, for the design, labor and materials, and for specific repairs and maintenance items of the CROSS BAYOU PUMP STATION; and,

WHEREAS, in consideration of the ongoing obligations and responsibilities of the parties along with the above referenced necessary maintenance and repairs pertaining to the CROSS BAYOU PUMP STATION, PLD and the Parish have agreed to a transfer of ownership and operation of the CROSS BAYOU PUMP STATION, including any necessary immovable and movable property, and all servitude rights to St. Charles Parish, along with all permits, through an Act of Donation and any other necessary transfer documentation.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Cooperative Endeavor Agreement between the Pontchartrain Levee District (PLD) and St. Charles Parish (Parish), agreeing to transfer ownership and at which time St. Charles Parish will assume all maintenance, repairs and operations of the Cross Bayou Pump Station is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute any and all documents necessary to complete said Cooperative Endeavor Agreement and to transfer ownership of Cross Bayou Pump Station in accordance with the terms and conditions set out in said Agreement.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,
O'DANIELS, FISHER, DEBRULER

NAYS: NONE

ABSENT: NONE

And the ordinance was declared adopted the 16th day of December, 2024, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Bob Fisher
SECRETARY: Michelle Depastato
DLVD/PARISH PRESIDENT: December 17, 2024
APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell
RET'D/SECRETARY: December 17, 2024
AT: 3:29pm RECD BY: [Signature]

TRANSFER AND DONATION OF ASSETS

BE IT KNOWN that before the undersigned Notary or Notaries Public, duly commissioned and qualified, and in the presence of the subscribing witnesses, there appeared:

THE PONTCHARTRAIN LEVEE DISTRICT,

,
a political subdivision created by the Louisiana Legislature, whose address is Post Office Box 426, Lutcher, LA 70071, represented herein by **SENECCA D. BOUDREAUX**, its President, duly authorized by a Resolution of the Board of Commissioners adopted on the 18th of November, 2024, and hereafter GRANTOR;”

who declared that it has transferred and delivered pursuant to the Cooperative Endeavor Agreement Between The Pontchartrain Levee District and St. Charles Parish and does by these presents grant, bargain, assign, transfer, set over and deliver, with all legal warranties, unto:

ST. CHARLES PARISH,

a political subdivision of the Louisiana, herein represented by **MATTHEW JEWELL**, its Parish President, whose address is Post Office Box 302, Hahnville, Louisiana, 70057, duly authorized pursuant to Ordinance No. ~~24-12-5~~, adopted by St. Charles Parish Council on the 14th day of December, 2024, a copy of which is attached hereto and made part hereof, and hereinafter referred to as the “Parish;”

who accepts, all and singular and acknowledges that there has been duly delivered unto GRANTEE the following described property:

The Cross Bayou Pump Station structure and any appurtenances thereto including but not limited to pumps, engines, machinery, gates, fuel tanks, building, appliances, fencing, parts, supplies and or materials. The transfer includes any and all servitudes, rights away, and easements related to the St. Charles Hurricane Protection Levee specific to the Cross Bayou Pump Station. The grant of servitudes, rights away, and easements shall not be exclusive as it relates to the St. Charles Hurricane Protection Levee.

To have and to hold the above described property unto the said GRANTEE, its heirs and assigns, forever.

This transfer is made for good and valuable consideration which GRANTOR acknowledges receipt thereof and grants full acquittance and discharge therefor.

GRANTOR, being duly sworn, declared that GRANTOR owes nothing on the above described property, has never granted any mortgage or security interest thereon, and knows of no liens or encumbrances thereon.

THUS DONE AND PASSED on the 16th day of December, 2024, at St James Parish, State of Louisiana, the undersigned having affixed his signature in the presence of me, Notary, and the undersigned witnesses after due reading of the whole.

WITNESS:

Sign: Kelly Poche
Print: KELLY POCHE

Sign: Monica Salins
Print: MONICA SALINS

PONTCHARTRAIN LEVEE DISTRICT
BOARD OF COMMISSIONERS

By: Senecca D. Boudreaux
Senecca D. Boudreaux, President

Dwight D. Poirrier
DWIGHT D. POIRRIER, NOTARY PUBLIC
LA BAR ROLL #20570

Dwight D. Foirrier, Notary Public
Bar Roll #20570
Commissioned for Life

THUS DONE AND PASSED on the 9th day of January, 2025, at Hahnville Parish, State of Louisiana, the undersigned having affixed his signature in the presence of me, Notary, and the undersigned witnesses after due reading of the whole.

WITNESS:

Sign: [Signature]

Print: Michael P. Salamone

St. Charles Parish

By: [Signature]

Matthew Jewell, Parish President

Sign: [Signature]

Print: Greg M Owsen, CPA

[Signature]
NOTARY PUBLIC
Printed Name of Notary: Corey M. Oubre
Notary ID/Bar Roll Number 28759

COREY M. OUBRE
NOTARY PUBLIC
LSBA NO. 28709
LA NOTARY NO. 77473
St. Charles Parish, Louisiana
My Commission is issued for Life



RECORDED IN THE ST. CHARLES PARISH
CLERK OF COURT OFFICE
ON 2/5/2025
AS INSTRUMENT NO. 486702

IN MORTGAGE/CONVEYANCE/OATH BOOK