



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Bob Fisher**  
**Councilmembers Michael A. Mobley, Holly Fonseca,**  
**La Sandra D. Wilson, Heather Skiba, Walter Pilié,**  
**Willie Comardelle, Michelle O'Daniels, Michele deBruler**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish.gov

Monday, February 19, 2024

6:00 PM

Council Chambers, Courthouse

Final

### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Mark Joslin*  
*New Vision Baptist Church, St. Rose*

### APPROVAL OF MINUTES

*Regular Meeting – February 5, 2024*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2024-0077](#)     In Recognition: James Grey Hoyt, Eagle Scout  
**Sponsors:**     Ms. Skiba  
**Attachments:**   [James Hoyt letter](#)  
                          [2024-0077 James Hoyt](#)
  
- 2     [2024-0078](#)     In Recognition: Skyler Paul Brassette, Eagle Scout  
**Sponsors:**     Ms. Fonseca  
**Attachments:**   [Skyler Brassett letter](#)  
                          [2024-0078 Skyler Brassette](#)
  
- 3     [2024-0079](#)     In Recognition: Kyle Daniel Waits, Eagle Scout  
**Sponsors:**     Ms. deBruler  
**Attachments:**   [Kyle Waits letter](#)  
                          [2024-0078 Kyle Waits](#)
  
- 4     [2024-0080](#)     Proclamation: “Disability Awareness Month in St. Charles Parish”  
**Sponsors:**     Ms. Skiba  
**Attachments:**   [2024-0080 Disability Awareness Month](#)

- 5     [2024-0081](#)     Proclamation: “Lions Month in St. Charles Parish”  
***Sponsors:***     Mr. Comardelle  
***Attachments:***   [2024-0081 Lions Month in SCP](#)
- 6     [2024-0082](#)     Proclamation: “Problem Gambling Awareness Month”  
***Sponsors:***     Mr. Fisher  
***Attachments:***   [2024-0082 Problem Gambling Month](#)
- 7     [2024-0083](#)     Proclamation: “Arc Fest in St. Charles Parish”  
***Sponsors:***     Ms. Skiba  
***Attachments:***   [2024-0083 ARC Fest in SCP](#)

## REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2024-0072](#)     Parish President Remarks/Report  
***Sponsors:***     Mr. Jewell

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, March 4, 2024 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 8     [2024-0085](#)     An ordinance approving and authorizing the execution of an Agreement between Adams and Reese, LLP, and St. Charles Parish for governmental affairs representation.  
***Sponsors:***     Mr. Jewell and Department of Legal Services  
***Attachments:***   [2024-0085 Adams & Reese Agreement](#)

- 15    [2024-0086](#)    An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) to R-2 on Lots 47, 48, 49, 50, 51, and 52, Square D, Oak Ridge Park, 1014, 1018, and 1028 Paul Frederick Street, Luling as requested by Alvin Gordon, III.

**Sponsors:**    Mr. Jewell and Department of Planning & Zoning

**Attachments:**    [2024-0086 RECOMMENDATIONS AT A GLANCE](#)

[2024-0086 Minutes](#)

[2024-0086 Staff Report](#)

[2024-0086 Survey](#)

[2024-0086 AERIAL](#)

[2024-0086 ZONING](#)

[2024-0086 FLUM](#)

[2024-0086 Application1](#)

[2024-0086 Testimony](#)

**Legislative History**

1/4/24	Department of Planning & Zoning	Received/Assigned PH
2/1/24	Department of Planning & Zoning	Recommended Approval to the Planning Commission
2/1/24	Planning Commission	Recommended Approval to the Parish Council

- 29    [2024-0087](#)    An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) to R-3 on Lots D-1 and D-2, Square 14, 315-317 Smith Street and 212 Highway 3160, Hahnville as requested by Troy A. Bailey.

**Sponsors:**    Mr. Jewell and Department of Planning & Zoning

**Attachments:**    [2024-0087 RECOMMENDATIONS AT A GLANCE](#)

[2024-0087 Minutes](#)

[2024-0087 Staff Report](#)

[2024-0087 RPlat \(D-1, D-2\)](#)

[2024-0087 AERIAL](#)

[2024-0087 ZONING](#)

[2024-0087 FLUM](#)

[2024-0087 Application1](#)

**Legislative History**

12/22/23	Department of Planning & Zoning	Received/Assigned PH
2/1/24	Department of Planning & Zoning	Recommended Denial to the Planning Commission
2/1/24	Planning Commission	Recommended Approval to the Parish Council

**43**    [2024-0088](#)    An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from O-L to R-1M and M-1 on Lot 19, Pecan Grove Plantation Subdivision, 12320 River Road, Destrehan as requested by Anna Nelson for DNA Real Estate, LLC.

**Sponsors:**    Mr. Jewell and Department of Planning & Zoning

**Attachments:**    [2024-0088 RECOMMENDATIONS AT A GLANCE](#)

[2024-0088 Minutes](#)

[2024-0088 Staff Report](#)

[2024-0088 Site Plan with Zoning](#)

[2024-0088 AERIAL](#)

[2024-0088 ZONING](#)

[2024-0088 FLUM](#)

[2024-0088 Application1](#)

[2024-0088 Survey](#)

**Legislative History**

12/29/23	Department of Planning & Zoning	Received/Assigned PH
2/1/24	Department of Planning & Zoning	Recommended Approval to the Planning Commission
2/1/24	Planning Commission	Recommended Approval to the Parish Council

- 60**    [2024-0089](#)    An Ordinance to amend the St. Charles Parish Zoning Ordinance of 1981 to change the zoning classification from O-L and R-1A(M) to R-1A on Lots P-1, 1B-1-A, 1A-1, and those properties designated as the Roussel Tract and Lot 3605A, approximately 42.5 acres between Dixieland and Country Cottage Subdivisions, 17956 and 17962 River Road, Montz as requested by Denver Perilloux, Terry & Dana Perilloux, Robert Oubre, and Chris M. Trepagnier for OT Properties, LLC & Three 4 Three, LLC.

**Sponsors:**            Mr. Jewell and Department of Planning & Zoning

**Attachments:**        [2024-0089 RECOMMENDATIONS AT A GLANCE](#)

- [2024-0089 Minutes](#)
- [2024-0089 Staff Report](#)
- [2024-0089 AERIAL](#)
- [2024-0089 ZONING](#)
- [2024-0089 FLUM](#)
- [2024-0089 Submitted Photos](#)
- [2024-0089 Denver Perilloux Application1](#)
- [2024-0089 Denver RPlat](#)
- [2024-0089 OT Properties, LLC Application1](#)
- [2024-0089 Oubre RPlat](#)
- [2024-0089 Perilloux RPlat](#)
- [2024-0089 Robert Oubre Application1](#)
- [2024-0089 Survey](#)
- [2024-0089 Terry & Dana Perilloux Application1](#)
- [2024-0089 Three 4 Three LLC Application1](#)

**Legislative History**

1/3/24	Department of Planning & Zoning	Received/Assigned PH
2/1/24	Department of Planning & Zoning	Recommended Approval to the Planning Commission
2/1/24	Planning Commission	Recommended Approval to the Parish Council
2/9/24	Parish President	Introduced

- 101**    [2024-0090](#)    An ordinance approving and authorizing the execution of Change Order No. One (1) for the Barber Road Bank Stabilization, (Project No. P210702), to increase the contract amount by \$64,659.69 and increase the contract time by 7 calendar days.

**Sponsors:**            Mr. Jewell and Department of Public Works

**Attachments:**        [2024-0090 DOC02\\_05\\_24](#)

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 145** [2024-0066](#) An ordinance approving and authorizing the execution of Change Order No. 1 for AHU-5 HVAC System Replacement (Project No. GB-AC-0220), to decrease the contract amount by \$3,034.00.

**Sponsors:** Mr. Jewell and General Government Buildings

**Attachments:** [Change Order No. 1 for AHU-5 HVAC System Replacement, \(Project No. GB-A](#)

**Legislative History**

2/5/24	Parish President	Introduced
2/5/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 150** [2024-0069](#) An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance No. 23-5-2 which approved the Professional Services Agreement with Alpha Testing and Inspection, Inc. for additional testing services for the Hydraulic Bottleneck Near Destrehan P.S. No. 2 (Project No. P190507), in the not to exceed amount of \$25,000.00, bringing the overall agreement amount to \$70,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2024-0069 Amendment Template - Legal](#)

[2024-0069 Attachment C-1](#)

[2024-0069 Resolution](#)

**Legislative History**

2/5/24	Parish President	Introduced
2/5/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 157** [2024-0070](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Triton Controls & Engineering, Inc., to perform engineering services for the Wastewater PLC Upgrade (Project No. S240101), in the amount not to exceed \$156,778.00.

**Sponsors:** Mr. Jewell and Department of Wastewater

**Attachments:** [2024-0070 2023 11 09 Professional Services Agreement + Attachments \(PW E](#)

[2024-0070 2024 Rate Sheet - St. Charles Parish \(Attachment C-1\)](#)

[2024-0070 STC Triton Signature](#)

**Legislative History**

2/5/24	Parish President	Introduced
2/5/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**RESOLUTIONS**

- 171 [2024-0073](#) A resolution approving and authorizing the execution of a Federally Funded Agreement between the Governor's Office of Homeland Security and Emergency Preparedness and St. Charles Parish for funding in the amount of \$848,758.00 to elevate five residential flood prone structures to prevent further damages and reduce NFIP claims.

**Sponsors:** Mr. Jewell and Grants Office

**Attachments:** [2024-0073 FMA-PJ-06-LA-2022-013 Swift Current St.Charles Parish Non-Disas](#)

- 175 [2024-0074](#) A resolution approving and authorizing the execution of a Federally Funded Agreement between the Governor's Office of Homeland Security and Emergency Preparedness and St. Charles Parish for funding in the amount of \$2,986,354.00 to elevate 16 residential flood prone structures to prevent further damages and reduce NFIP claims.

**Sponsors:** Mr. Jewell and Grants Office

**Attachments:** [2024-0074 FMA-PJ-06-LA-2022-010 St. Charles Parish Non-Disaster Subgrant](#)

- 179 [2024-0075](#) A resolution approving and authorizing the execution of a Federally Funded Agreement between the Governor's Office of Homeland Security and Emergency Preparedness and St. Charles Parish for funding in the amount of \$578,597.00 to elevate four residential flood prone structures to prevent further damages and reduce NFIP claims.

**Sponsors:** Mr. Jewell and Grants Office

**Attachments:** [2024-0075 FMA-PJ-06-LA-2022-014 Swift Current St.Charles Parish Non-Disas](#)

- 183 [2024-0076](#) A resolution authorizing the Parish President to execute agreements and documents pertaining to the Restore Louisiana Infrastructure: FEMA Public Assistance Non-Federal Share Match Program.

**Sponsors:** Mr. Jewell and Grants Office

**APPOINTMENTS**

- [2024-0071](#) A resolution appointing a member to the St. Charles Parish Library Board of Control as the District V Representative.

*On Monday, March 4, 2024, the Council Chairman will accept nominations to the St. Charles Parish Library Board of Control from the District V Councilmember to fill the vacancy created by the expiration of the term of Ms. Tammy Windmann. Five (5) year term to begin April 1, 2024 and expire April 1, 2029. [Ms. Windmann has served two consecutive terms and cannot be re-appointed]*

**Legislative History**

3/25/19	Parish Council	Enacted Legislation
	Ms. Tammy M. Windmann appointed to the Library Service District Board of Control on March 25, 2019, per Resolution No. 6400	
	Term: April 1, 2019 - April 1, 2024	

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*HOUSING AUTHORITY: Tuesday, 2/27/24, 6PM, Council Chambers*

*HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 2/28/24, 2PM, Council Chambers*

*ST. CHARLES PARISH COUNCIL: Monday, 3/4/24, 6PM, Council Chambers*

**ANNOUNCEMENTS**

*IMPORTANT DATES FOR THE MARCH 23, 2024 ELECTION:*

*\*Wednesday, February 21, 2024 - Last Day to Register to Vote in Person or by mail*

*\*Saturday, March 2, 2024 - Last Day to Register to Vote Online at [geauxvote.com](https://geauxvote.com)*

*\*Early Voting: Saturday, March 9, 2024 and Monday, March 11 – Saturday, March 16, 2024*

*8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy*

*\*Tuesday, March 19, 2024 – Last Day to request Absentee by Mail Ballots*

*\*Friday, March 22, 2024 - Last day for Registrar to receive voted Absentee Ballot*

*\*Saturday, March 23, 2024 - Election Day – 7:00 am – 8:00 pm*

**Accommodations for Disabled**

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**